



Vincent Street
CESSNOCK

8 May 2024

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 15 MAY 2024

ENCLOSURES

PAGE NO.

CORPORATE AND COMMUNITY

CC26/2024 March 2024 Review of the 2022-26 Delivery Program

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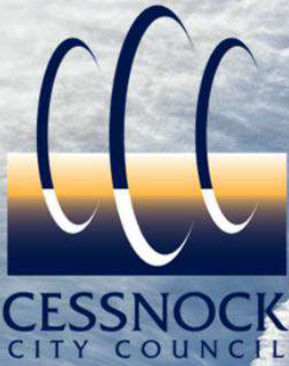
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**CC30/2024 Quarterly Budget Review Statement - Quarter 3, 31
March 2024**

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Planning for
our people,
our place,
our future

2023-24 OPERATIONAL PLAN QUARTER 3 REPORT

www.cessnock.nsw.gov.au

Cessnock City Council acknowledges that within its local government area boundaries are the Traditional Lands of the Wonnarua People, the Awabakal People, and the Darkinjung People.

We acknowledge these Aboriginal peoples as the traditional custodians of the land on which our offices and operations are located, and pay our respects to Elders past and present.

We also acknowledge all other Aboriginal and Torres Strait Islander people who now live within the Cessnock Local Government Area.

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Outcomes

These are the community’s long-term priorities and aspirations for the city, as set out in the Community Strategic Plan. They contribute to achieving the city’s vision. Council has a custodial role in working towards realising these objectives; however, it is not wholly responsible for achieving them. Other partners, such as state agencies and community groups, have an important role to play in achieving these outcomes.

Objectives

Our objectives guide us to achieve our outcomes over the four-year period of our delivery program.

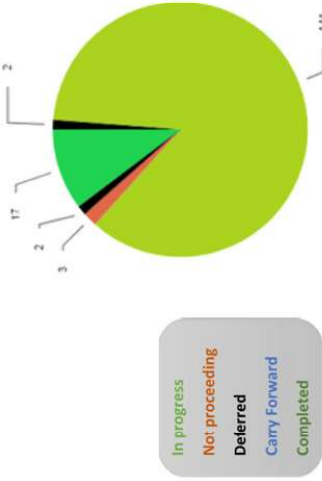
Strategies Align strategic directions to core functions and sustainability and achieving long-term objectives.

Actions

Our actions are the activities and projects we commit to undertake each year, through delivery of our operational plan, to achieve our strategies under our objectives

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1: A connected, safe and creative community



1.1: Promoting social connections and wellbeing

1.1.1: Engage with the community in reconciliation activities

ID	Action	Progress	Comments	Service Unit
1.1.1.a	Organise an event to recognise National Reconciliation Week	➤	National Reconciliation Week is held annually from 27 May to 3 June. This year's theme is 'Now More Than Ever'. Planning for Reconciliation Week 2024 has commenced and included a report tabled to the Cessnock City Council Aboriginal and Torres Strait Islander Committee. A morning tea to pay respects to local Aboriginal and	C&CD

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Torres Strait Islander Elders and recognise National Reconciliation Week 2024 will be held 10.00am - 11.30am, Wednesday 29 May at the Yarning Circle, Bridges Hill Park Cessnock. The event will include presentations from school students that are Aboriginal and/or Torres Strait Islander persons, speaking about 'Now More Than Ever' and what that means for them.

1.1.1.b

Coordinate and promote a community program of activities and events for NAIDOC Week



C&CD

NAIDOC Week 2023 For Our Elders was held 2-9 July 2023. The program listed 11 events and included Council facilitated events and events delivered by other agencies, namely Barkuma's NAIDOC Family Fun Day, Kiray Putjung Aboriginal Corporation Family Fun Day and artworks at Little Yengo Gallery Wollombi. Planning for NAIDOC Week 2024 has commenced and proposed events have been consulted with the Cessnock City Council Aboriginal and Torres Strait Islander Committee.

1.1.1.c

Engage with the community in reconciliation initiatives and in developing a next



C&CD

The development of the next reconciliation action plan is well underway and includes consulting with local organisations. A draft

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action plan

plan was tabled to the Cessnock City Council Aboriginal and Torres Strait Islander Committee at its March meeting and the Committee recommended

that consultation on the plan also occur during NAIDOC Week 2024.

1.1.2: Develop and deliver programs to engage young people

ID	Action	Progress	Comments	Service Unit
1.1.2.a	Deliver inclusive programming for Council's Cessnock Youth Centre and Outreach Service (CYCOS) that engages and encourages young people to participate in a diverse range of social, recreational and educational activities and aligns with the Cessnock City Council Youth Engagement Strategy	➤	The service is always considering new opportunities to engage young people in consultation and includes working alongside the Youth Ambassadors. Additionally, the service has delivered a number of diverse youth outreach programs across the Cessnock Local Government Area.	C&CD
1.1.2.b	Deliver inclusive programming strategy through Cessnock Youth Centre and Outreach Service (CYCOS) that engages First Nations peoples, their families and community groups to participate in a diverse range of social, recreational and educational activities	➤	Recruitment has been completed for the Aboriginal Community Youth Worker position. Services have recommended in accordance with the NSW Department of Communities and Justice funding agreement. The service has developed a number of partnerships with other providers to deliver a range of youth activities.	C&CD
1.1.2.c	Continue working in partnership with external organisations to implement youth-based community programs that promote and encourage health and	➤	Council's youth service, Cessnock Youth Centre and Outreach Service (CYCOS) always considers opportunities to deliver health and wellbeing	C&CD

wellbeing

initiatives and includes sessions delivered within school programs. Examples of programs delivered within schools include Transition to High School, Love Bites and PT Stop.

1.1.2.d	Develop a 2024 Youth Week program that is inclusive, engaging and celebrates young people	➤	Youth Week will be held 11 - 21 April 2024 and 19 events are listed in the extended Youth Week program. The program promotions commenced March and has already attracted considerable interest. The program includes events held at Cessnock Youth Centre and Outreach Service (CYCOS), Cessnock Library, Kurri Kurri Library and Performance Arts Culture Cessnock.	C&CD
1.1.2.e	Promote and deliver diverse and inclusive activities including during school holidays engaging with children, young people and families across the Cessnock Local Government Area	➤	The July and September school holiday program included events at Cessnock and Kurri Kurri Libraries, Council's Youth Service, Cessnock Youth Centre and Outreach Service (CYCOS) and Performance Arts Culture Cessnock (PACC). The December and January School Holiday program included activities for Christmas, including Carols in the Park. The promotions for the April school holidays are	C&CD

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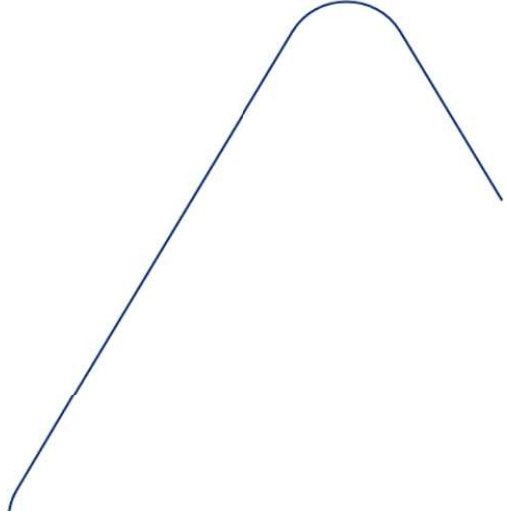
<p>1.1.2.f</p> <p>Further promote the positive image and value of young people and strengthen the presence of Cessnock Youth Centre & Outreach Service (CYCOS) within the community.</p> <p>Targets: Rebranding of the service investigated in consultation with the community. Support the running of the Youth Ambassadors Group who work together to</p>	<p>well underway and the program has been made available to young people and includes 34 activities.</p> <p>From October to March young people were asked about the Cessnock Youth Centre and Outreach Service (CYCOS) logo, the opinion of the service within the community and connection to Cessnock City Council. These conversations occurred during the delivery of CYCOS programming. Young people voiced views that included the CYCOS logo being well known within the school environment and that they</p>	<p>C&CD</p>
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<p>identify and inform program opportunities and decision making.</p>	<p>are easily able to identify what activities, programs and events were supported and/or delivered by CYCOS. Young people however had the opinion that it is difficult to associate CYCOS with Cessnock City Council unless both logos are included in promotions and on building signage. During the next reporting quarter, further actions will be considered including raising awareness of Council's connection to CYCOS.</p>
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1.1.4: Develop and deliver a program of community and civic events

ID	Action	Progress	Comments	Service Unit
1.1.4.a	Coordinate and promote a community program of activities for the 2024 Cessnock City Seniors Festival	▶	Seniors Festival 2024 was held 11 - 24 March and the program listed over 50 activities. In supporting the event, a funding grant was lodged in consultation with the Seniors Festival Reference Group. The grant application titled 'Reaching Beyond in the Five Ways to Wellbeing for Seniors Festival in Cessnock' was successful in being awarded \$9,000 from NSW Government Communities and Justice. Thank you to our Gold sponsors for Seniors Festival and were Northern Coalfields Community Care Association,	C&CD

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	<p>Calvary Retirement Community, Campbell Lifestyle Estate by Lincoln Place, Priceline Cessnock, Green Ridge Hunter Valley and Specsavers Cessnock. An evaluation meeting will be held in the next reporting quarter.</p>	C&CD
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1.1.4.b Organise and deliver throughout December a diverse program of Christmas events engaging children, young people and families

Carols in the Park sponsored by Cessnock City Council, Newcastle Permanent and Rover Motors was held 1 December and included a 14-piece band playing a number of favourite Christmas carols. The evening was well attended. Performance Arts Culture Cessnock also hosted JD's World of Magic and delighted audiences with an interactive display of magic, puppets and audience participation. In the lead up to Christmas, a number of children and young people activities were held at Cessnock and Kurri Kurri Libraries and Cessnock Youth Centre and Outreach Service.

1.1.4.c Organise ceremonies (and associated activities) for civic events such as Australia Day, Mayoral Scholarships and Citizenship presentations

Citizenship Ceremony scheduled for 1 May 2024, with 28 conferees becoming new citizens from 11 different countries. The annual Mayoral Scholarship Program is currently scheduled for Thursday 23 May 2024, applications are open for nominations until 21 April 2024.

EA
Mayor

<p>1.1.4.d Develop program to ensure Banner Poles use is maximised to advertise Council and community events</p>	<p>A generic banner design has been developed for the banner poles in Branxton, Cessnock, Kurri Kurri and Greta. The generic designed banners have been manufactured and installed. These banners will be raised when the poles are not hired by the community. A second banner design has been created and installed due to wear and tear of the current flags.</p>	ED&T
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1.2: Strengthening community culture

1.2.1: Continue to promote the range of community services across the local government area

ID	Action	Progress	Comments	Service Unit
1.2.1.a	Update the Cessnock Local Government Area Community Directory and provide ongoing community awareness and promotion for the Community Events Calendar	▶	A comprehensive update of the community directory has commenced and will be completed in the next reporting quarter. The directory lists 215 services.	C&CD

1.2.2: Collaborate with the community to develop and deliver services

ID	Action	Progress	Comments	Service Unit
1.2.2.b	Be an active member of collaborative network groups that strive for inclusive, safer and healthier communities and in partnership with stakeholders deliver diverse and innovative	▶	Unfortunately, Cessnock Walks Kawuma 2023 organised by the Cessnock Anri Violence Network and Council is a member was cancelled the day prior to the event due to inclement	C&CD

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community development initiatives	weather. In addition to being a member of the Cessnock Anti Violence Network, Council is a member of the Cessnock Interagency and Youth Interagency.	C&CD
1.2.2.c	Promote and administer Council's Community and Cultural Development Dollar for Dollar Grant Scheme	The funding program is now called Community, Sporting and Environment Grant. The funding round opened August 2023 and applications closed 15 September 2023. The received applications were considered by Council's Community Engagement, Awards and Grants Committee and resolved at the Ordinary Council Meeting on 15 November. 7 community groups were awarded funding, and the total allocation was \$22,551.

1.2.3: Continue implementation of the Community Infra Strategic Plan

ID	Action	Progress	Comments	Service Unit
1.2.3.a	Liaise with community groups who operate from Council owned cultural facilities, to provide a welcoming, engaging, inclusive, safe and accessible environment	▲	Engagement has occurred throughout the reporting period with volunteers from Marthaville Arts and Cultural Centre, Wollombi Cultural Centre and Richmond Main Preservation Society. Engagement has also occurred with community groups that operate from Performance Arts Culture Cessnock and Cessnock City Library.	C&CD

1.2.4: Provide and manage a range of community, sporting and aquatic facilities

ID	Action	Progress	Comments	Service Unit
1.2.4.a	Complete refurbishment works for the creation of a cultural hub at Performance, Arts, Culture, Cessnock (PACC)	✓	All works have been completed and the launch of the refurbished Performance Arts Culture Cessnock (PACC) was held 13 October 2023. 'Artefact' was Performance Arts Culture Cessnock's inaugural exhibition and was attended by over 200 people. The collection celebrated the indelible artistic legacy of the late Uncle Les Elvin, and the work of four renowned artists, each with their own deep ties to the Wonnarua Nation and surrounding Country.	C&CD
1.2.4.b	Investigate and pursue funding opportunities for renewal works to the Kurri Kurri Library amenities and ensure the design informs future works provides for an accessible toilet	▲	A detailed design has been prepared and a Development Application has been lodged, along with a Heritage Impact Statement. The design includes refurbishment of the amenities and the provision of an accessible toilet and small meeting space.	C&CD

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<p>1.2.4.c</p> <p>Deliver road safety education and awareness programs on identified road safety priorities under the joint Local Government Road Safety Program and CCC Road Safety Strategic Plan 2020-2024.</p>	<p>The project has received funding via developer contributions</p> <p>Motorcycle Safety - Returning riders workshop planned; Caravan Safety - 2 workshops held; Fatigue - Easter holiday messaging; Holiday travel - Double Demerits promoted; Schools parking inspections; and Attended Department of Education Transport Working Group meeting.</p>	<p>Infra</p>
<p>1.2.4.d</p> <p>Promote and deliver Council's Dollar for Dollar programs to community groups including the eligibility criteria for Infra projects that seek to improve Council owned and/or managed community facilities to be welcoming, engaging, inclusive, safe and accessible</p>	<p>Round 2 of the Community Facilities Dollar for Dollar grant program is complete with all funds expended.</p>	<p>OS&CF</p>
<p>1.2.4.e</p> <p>Prepare and submit applications for funding to improve and/or construct community, sporting and aquatic facilities</p>	<p>Meetings have been held with Weston Bears and Cessnock Basketball to discuss Council supporting applications for the Australian Government's Play Our Way Program (Facilities Stream). Both Weston Bears and Cessnock Basketball were investigating the construction of new female friendly changerooms.</p>	<p>OS&CF</p>

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1.2.5: Develop and implement adopted masterplans for community facilities

ID	Action	Progress	Comments	Service Unit
1.2.5.a	Continue to develop masterplan for community, sporting and aquatic facilities.	▲	The Drain Oval Masterplan has been finalised following Public Exhibition and placed on Council's website. The Kurri Kurri Sports Precinct Masterplan was placed on Public Exhibition between 15 December 2023 and 16 February 2024. 23 submissions were received and final changes to the Masterplan are currently being undertaken post exhibition. The Draft Margaret Johns Park Masterplan is currently on Public Exhibition until 26 April 2024. Community engagement has been	OS&CF

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			strong for this project, with over 300 people participating in consultation activities that have informed the development of the masterplan so far.	
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1.2.6: Provide a variety of interment options to the community

ID	Action	Progress	Comments	Service Unit
1.2.6.a	Implement the Cessnock City Council Cemeteries Masterplan.	➤	Scoping and planning works are ongoing in regards to the implementation of new interment options as per adopted masterplan. These options include family plots and scatter gardens.	OS&CF

1.3: Promoting safe communities

1.3.1: Participate in collaborative partnerships to prevent crime

ID	Action	Progress	Comments	Service Unit
1.3.1.a	Collaborate through participation on the Cessnock City Liquor Accord and Community Safety Precinct Committee.	➤	Attended CCLA Meetings and Community Safety Precinct Committee meetings where scheduled by NSW Police.	Infra

1.3.2: Carry out regulatory and education programs to protect residential amenity and community health and safety

ID	Action	Progress	Comments	Service Unit
1.3.2.a	Assess requests for additional, changes to existing, and special event alcohol-free zones.	➤	No requests for this quarter	Infra
1.3.2.b	Implement internal Road Safety in the Workplace training to improve health and safety through awareness and compliance with road rules	➤	Easter road safety information communicated to all CCC staff.	Infra
1.3.2.c	Conduct two Graduated Licensing Scheme Workshops for supervisors and learners\drivers.	➤	Continuing planning for next GLS Workshop.	Infra
1.3.2.d	Engage with Schools within the Cessnock LGA regarding road safety around schools.	➤	Engaged through attendance at the inaugural Cessnock Transport Working Group Meeting on 28/3/24.	Infra

1.3.3: Continue to comprehensively and professional process construction certificates and complying development certificates

ID	Action	Progress	Comments	Service Unit
1.3.3.a	Upon receipt of all required information, assess and determine Complying Development Certificate applications within 10 days and Construction Certificate applications within 25 days from the date of lodgement.	➤	Council has determined 50 Construction Certificates with an average of 21.28 calendar days (with stop the clock).	CS

1.3.4: Continue development and delivery of road safety projects under the local government program in line with Council's Road Safety Strategic Plan 2020-2024

ID	Action	Progress	Comments	Service Unit
1.3.4.a	Implement next steps of local government road safety project from the Road Safety Strategic Plan	➤	Implementation of Road Safety Strategic Plan is continuing in accordance with milestones agreed in annual delivery plan developed in consultation with TfNSW.	Infra

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1.3.5: Improve the safety of the road network

ID	Action	Progress	Comments	Service Unit
1.3.5.a	Provide designs and documentation for traffic facilities and road works listed in the adopted Capital Works Program to improve the safety of the road environment.	➤	Provision of designs and documentation for traffic facilities and road works ongoing.	Infra
1.3.5.b	On-going assessment of applications for Restricted Access Vehicle movements within the LGA.	➤	All restricted vehicle movement applications have been assessed and determined in the timeframe required.	Infra
1.3.5.c	Research and respond to road safety and road engineering enquiries.	➤	Ongoing	Infra
1.3.5.d	Prepare reports for, and facilitate the Local Development Committee (Traffic).	➤	No meeting required for the month of March.	Infra
1.3.5.e	Collaborate with partners to develop and maintain a public street lighting network to improve the safety of the road network.	➤	ongoing process. all faults reported have been repaired.	Infra
1.3.5.f	Oversee the accelerated replacement of existing eligible street lights with energy efficient LEDs.	➤	As of 26/2/24, the LED replacement program is at 99.84% completion	Infra
1.3.5.g	Fulfill legislative obligations as per the National Rail Safety Regulator in relation to road/rail interface within the Cessnock LGA.	➤	No new obligations have arisen over the quarter and all existing obligations, directly related to maintenance, have been delivered.	Infra
1.3.5.h	Review Transport for NSW detailed crash/fatality reports and attend crash sites to access potential associated road condition factors.	➤	Nil fatal/serious injury detailed crash reports received this month.	Infra

1.3.5.i	Investigate and process invoices in relation to Public Lighting maintenance and electricity usage for public lighting within the road reserve.	➤	All public lighting invoices are paid and up-to-date	Infra
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1.4: Fostering an articulate and creative community

1.4.1: Develop and deliver the Performance, Arts, Culture, Cessnock season program

ID	Action	Progress	Comments	Service Unit
1.4.1.a	Deliver an engaging Performance, Arts, Culture, Cessnock (PACO) season with programming strategy that considers Councils community plans, diversity and inclusion	➤	The 2023 Season Two program attracted strong interest, and we experienced sell out shows for a number of performances. The 2024 Season program was made available October and already there are 24 performances scheduled and again we have experienced sell out performances.	C&CD

1.4.2: Continue implementation of the priority projects from the Cessnock City Library Review, Report and Strategy (2014-2024)

ID	Action	Progress	Comments	Service Unit
1.4.2.a	Develop and promote Cessnock City Library digital services including 24/7 ebranch	➤	Promotions of the 24/7 eBranch regularly occurs on the Library Facebook and in the library e-newsletter. Awareness raising of the eBranch also occurs when engaging with community groups. Consistently we have seen growth in library borrowers accessing resources from the eBranch.	C&CD

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1.4.2.b Develop and deliver diverse and inclusive lifelong learning programs, arts and local history exhibitions at Cessnock Library and Kurri Kurri Library Branches

C&CD

Lifelong learning programs, arts and local history exhibitions have been well received by the community. The Cessnock Library Branch curated an exhibition in the foyer commemorating 100 years since the 1923 Bellbird Mining Disaster. The Talking History Events 2024 - Local Studies program has been launched and the interest has been strong. Events held in 2024 include Celebrating Cessnock's hidden herstories - an International Women's Day event, Bellbird Hotel: a history chat, and Khartoum Hotel: a history chat.

1.4.2.c Commence the development of the next Cessnock City Library Strategic Plan

C&CD

An evaluation of the 2014-2024 Cessnock City Library Strategic Plan has occurred and will assist to inform the development of the next plan. External grant funding has been secured via the Local Priority Grants Program 2024/2025 to develop the next Library Strategic Plan.

Capital Works



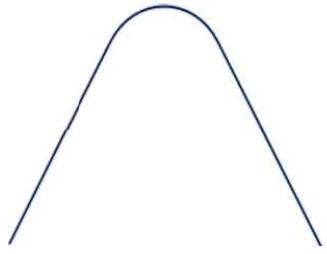
Community Buildings Construction Program (CBC)

CBC-2022-004 New Rural Fire Station - Millfield The construction of a new RFS Facility at Millfield is complete (noting the RFS have recently retitled this project Paxton RFS Facility).

WDC-2023-001 extend administration building - council works depot Project complete

Cemeteries Facilities Construction Program (CFC)

CFC-2024-001 Cessnock Cemetery Fence Boundary fencing at Cessnock Cemetery is complete.



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Library Books

CL-2023-001	library books - Cessnock Library	▶	Library book purchases are made throughout the year in accordance with the Library Management System and customer feedback.
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Cultural & Community Buildings Renewal Program (RBC)

RBC-2022-005	refurbishment - Performance Art Culture Cessnock	✓	Refurbishment works at Performance Arts Culture Cessnock complete, and the launch of the new spaces occurred 13 October 2023.
RBC-2022-007	Rural Fire Service facility upgrades and extensions - various building	▶▶	Alignment of RFS grant funded projects.
RBC-2022-008	LED lighting - Performance Art Culture Cessnock	✓	The LED lights have been installed.
RBC-2023-002	flooring - Bellbird Community Hall	✓	The floor has been replaced at Bellbird Community Hall and the project is complete.
RBC-2023-005	painting - various community buildings	✓	External painting of Abermain Plaza Hall is complete.
RBC-2023-006	new air conditioning - Branxton Hall	✓	New ducted air conditioning has been installed at the hall.
RBC-2023-018	deck replacement - Richmond main administration building	▶▶	Deferred, awaiting confirmation of Management of State significant site.
RBC-2023-019	renewal program - various community and cultural buildings	✓	An upgrade to Kearsley Community Hall male bathroom is complete.

RBC-2024-001	air conditioning renewal and replace - Performance Art Culture Cessnock	✓	Air conditioning renewal and replacement at Performance Art Culture Cessnock occurred September 2023 and all works are complete.
RBC-2024-003	Kitchen upgrade - Pokolbin Community Hall	✓	The kitchen upgrade at Pokolbin Hall is complete.
RBC-2024-004	roof replacement - Richmond Main	▶▶▶	Deferred, awaiting confirmation of Management of State significant site.
RBC-2024-10	VRA improvements and demolition - Kurri Kurri	▶	Improvements to the VRA site are continuing with the roller door opening being widened and a new roller door installed. External concreting is due to commence in April 2024.

Recreation Buildings Renewal Program (RBR)

RBR-2022-001	grandstand seat replacement - Baddeley Park Cessnock Sports Ground	✓	Grandstand replacement seating is complete.
RBR-2023-001	Wollombi Tennis Insurance Works	✓	The project aimed to renew the tennis clubhouse following flooding in July 2022. The flooding resulted in damage to appliances, electrical wiring, flooring, kitchen and plasterboard. The project is now complete.
RBR-2024-001	tennis clubhouse improvements - Mulbring Park	✓	Improvements to the clubhouse are complete and include a new kitchenette, painting and air conditioning.
RBR-2024-005	roof replacement/painting fascia gutter, eaves, posts, doors - Turner Park Aberdare	✓	The roof replacement at Turner Park is complete.

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RBR-2024-008	roof ventilation remediation and automated rollers - Cessnock Civic Indoor Sports Centre	Roof ventilation works are complete. New blinds for the windows are due to be installed in April 2024.
RBR-2024-009	toilet block renewal - Booth Park, Kurri Kurri	A scope of works has been developed to upgrade the existing toilets at Booth Park. Works are due to commence in April 2024.

Pools Facilities Renewal Program (RFP)

RFP-2022-001	aquatic facilities renewal program - various swimming centres	A new dosing system as well as sand filters and laterals have been installed at Kurri Kurri Aquatic and Fitness Centre. Lifeguard stations have been received and will be installed prior to the 2024/2025 swim season.
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Asset Management Prioritisation

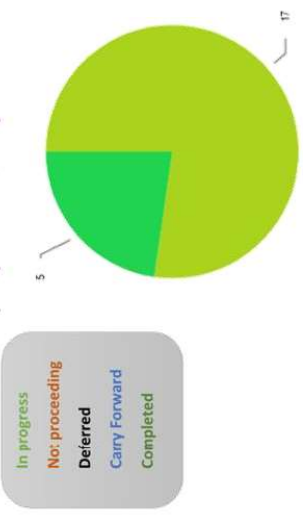
The Asset Management Prioritisation programs have been developed to bridge the gap between current/historic funding levels and the Community desired level of service. It targets assets or asset components that are falling under this service level, and bringing them back in-line with our communities' expectation.



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2: A sustainable and prosperous economy



2.1: Diversifying and growing our economy

2.1.1: identify opportunities and advocate for economic development and Infra funding

<p>2.1.1.b</p> <p>Complete the construction of the Hunter Valley Visitor Information Centre (VIC) Park and Landscaping Plan using Resources for Regions grant funding.</p>	<p>✓</p> <p>The Awning construction has been completed in accordance with DA 8/2022/627/1 and Construction Certificate Application Number 10/2022/627/1. The Amphitheatre and Park works are complete with the opening event held on 9 Dec 2023.</p>	<p>ED&T</p>
<p>2.1.1.c</p> <p>Develop a business case for the repurpose of the former Richmond Main Colliery site to determine if the site has the potential to generate revenue.</p>	<p>➤</p> <p>A report outlining the Richmond Main Site Options was presented on 11 March 2024 to the Executive Leadership Team. The recommendations from this report are being presented to the Strategic Property and Community Facilities Committee in May 2024.</p>	<p>ED&T</p>
<p>2.1.1.d</p> <p>Submit a minimum of three grant applications that align with the Cessnock City Council Economic Growth Agenda and social priorities for the community.</p>	<p>➤</p> <p>Council has been successful in receiving a NSW Government Resources for Regions Program grant for the Visitor Information Centre Park (\$602,421), received \$135,000 to host the Kurri Curry Festival and been successful in receiving a \$4.2m grant for</p>	<p>ED&T</p>

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flood improvements to Thomas Street, North Rothbury and progressed to stage 2 of the Growing Regions grant for Wollombi Rd upgrade project. Two applications under the Regional Precincts Partnership Program have been submitted for Apex Park (\$14 million) and the Shiraz to Shore Cycleway (\$17.5 million).

2.1.2: Continue to implement the Business Investment Attraction Program

ID	Action	Progress	Comments	Service Unit
2.1.2.a	Collaborate with Advance Greater Cessnock partners and the NSW Investment Concierge Service to facilitate and accommodate investment leads.	➤	Council completed an Investment Attraction Workshop with the Department of Regional NSW to identify opportunities to attract niche and valuable businesses to the Cessnock LGA that align with the Greater Cessnock Jobs Strategy. The Economic Development and Planning Teams have assisted multiple organisations with investment attraction inquiries. Advance Greater Cessnock (AGC) Partners have agreed to work on the following four focus areas of: 1. business advocacy 2. investment attraction 3. promote	ED&T

education/training and 4. business growth AGC Partners projects have been funded by Council to the value of \$125,000 under the Economic Development Grants and Sponsorship Program.

ED&T



2.1.2.b Use the Investment Attraction Suite and Advance Greater Cessnock Website to promote greater Cessnock as a viable and profitable location to establish a new business or to grow an existing business.

The Greater Cessnock Investment Attraction Suite and Economic Advocacy Agenda have been updated and placed on Council's website. Council is undertaking an Advance Greater Cessnock website refresh to improve the user experience and improve investment attraction. Council completed an Investment Attraction Workshop with the Department of Regional NSW to identify opportunities to attract niche and valuable businesses to the Cessnock LGA that align with the Greater Cessnock Jobs Strategy. The Economic Development and Planning Teams have assisted multiple organisations with investment attraction inquiries.

ED&T



2.1.2.c Provide an investment attraction concierge

Council provides business support

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service as detailed in the Greater Cessnock Investment Prospectus to facilitate and accommodate investment leads and to assist businesses in establishing a new business.

information and investment attraction documents on the Advance Greater Cessnock website, provides free economic and social demographic data to the community via the idcommunity website and REMPLAN website and works with the Department of Regional NSW to progress investment leads. A personalised investment attraction services has been provided to business owners and the Department of Regional NSW who are seeking investment within the Cessnock local government area. Areas of interest for investors have been at Cessnock Airport, in tourism infra, tourism accommodation, retail and manufacturing.

sponsorship for projects which improve the business environment, build capacity and capabilities amongst businesses, stimulate investment, enterprise and job creation as well as enhance the city's image.

sponsorship, Town Coordinator funding, Kurri Kurri Visitor information Centre financial support, business support training and business awards sponsorship.

2.1.1.b Support and nurture existing economic activity in the Cessnock local government area by running 10 Support Local campaigns to boost local spending and increase engagement with local businesses.

ED&T Council have run 9 'Support Local' competitions, ads campaigns and business stories, with \$500 in monthly prizes awarded in prizes to winners. Support Local & Product Champion promotions were made on the www.advancecessnock.com.au website and @advancecessnock social media channels. A Business Toolkit to promote Supporting Local Businesses has been produced and is now available online at www.advancecessnock.com.au. 20 support local videos have been funded to assist local businesses promote their business and the region.

2.1.3: Provide support for activation of commercial centres, business engagement, promotion and support of business growth

ID	Action	Progress	Comments	Service Unit
2.1.3.a	Support Advance Cessnock City partnership through providing economic development grants and	✓	Ten Advance Greater Cessnock Partners projects have been funded by Council to the value of \$125,000 under the Economic Development Grants and Sponsorship Program. These projects include event	ED&T

2.1.3.c	Using bushfire recovery funding construct a new aircraft apron at Cessnock Airport that will allow activation of commercial land	✓	The RFS Aviation Fire Base taxiway and hardstand detailed designs have been completed. The tender value to complete the works were in excess of the funding available and for this reason the project has been cancelled due to a lack of funding.	ED&T
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at the Western Airport Terminal.

2.2: Achieving more sustainable employment opportunities

2.2.1: Develop and communicate employment related information to businesses

ID	Action	Progress	Comments	Service Unit
2.2.1.a	Provide monthly Advance Greater Cessnock business news updates, provide critical and relevant information to businesses via the Advance Greater Cessnock website	➤	The Advance Greater Cessnock eNews is sent out to 4500 business related recipients fortnightly. Critical business alerts and updates have been sent out to our business database when appropriate. Some examples of business alerts include but not limited to bushfire recovery correspondence, flood recovery grants, multiple tourism campaigns. Other information provided in the eNews included promotion of the Hunter Valley business events, grants and funding opportunities, Cessnock City Council Support Local Program competition, local business profiles, training opportunities and business development opportunities.	ED&T

2.2.2: Create a skilled and employment ready workforce

ID	Action	Progress	Comments	Service Unit
2.2.2.a	Use the Greater Cessnock Jobs Strategy 2036, employment data and collaboration to support local Job Active Service Providers to improve employment and training outcomes.	➤	The following actions are being progressed from the Greater Cessnock Jobs Strategy 2036: - Council provides the Advance Cessnock City Website to promote local employment opportunities - A monthly Support Local campaign is being delivered with \$500 in prizes being given away to support business - Two rounds of the Visitor Economy Grants and Sponsorship Program have awarded \$50,000 in funding - A proposed amendment to the Cessnock LEP has been drafted to make event approvals more efficient - An investment attraction workshop was held with the Department of Regional NSW to identify niche business opportunities within the Cessnock LGA - Advocacy for additional bus services between Cessnock and Branxton are being progressed	ED&T

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	<p>- An over 55's Employment Session & Morning Tea was delivered in conjunction with Seniors Week and Cessnock Business Chamber</p>	<p>ED&T</p> <p>The proposed Job Shuttle project was unable to proceed and the funding has been redirected to the Brantxton Town Centre upgrade project. An advocacy document has been developed to seek additional transport routes between Cessnock and Brantxton/Greta via Wine Country. This advocacy document was endorsement by Council at the 20 March 2024 Council Meeting.</p>
<p>2.2.2.b</p>	<p>Deliver the Employment Shuttle Service - Cessnock to Wine Country utilising Resources for Regions Grant Funding</p>	<p>ED&T</p> <p>The Advance Greater Cessnock eNews is sent out to 4500 business related recipients fortnightly. Critical business alerts and updates have been sent out to our business database when appropriate. Some examples of business alerts include but not limited to bushfire recovery correspondence, flood recovery grants,</p>
<p>2.2.2.c</p>	<p>Communicate training and skill development opportunities to the community via the Advance Greater Cessnock website, Advance Greater Cessnock Business eNews Letter and other available media channels.</p>	

<p>multiple tourism campaigns. Other information provided in the eNews included promotion of the Hunter Valley business events, grants and funding opportunities, Cessnock City Council Support Local Program competition, local business profiles, training opportunities and business development opportunities.</p>				<p>Service Unit</p> <p>P&C</p>
<p>2.2.3: Provide and promote graduate, apprenticeship and traineeship programs with Council</p>				
<p>2.2.3.a</p>	<p>Continue to implement the graduate, trainee and apprenticeship framework</p>	<p>Progress</p> <p>✓</p>	<p>Action</p> <p>Action was completed and update provided in Quarter 2 reporting.</p> <p>All positions for 2024 have been filled and all Apprentices and Trainees have started their studies.</p> <p>1x fourth year Construction Apprentice has completed study and achieved full time position with Council.</p> <p>Consultation with Managers for 2025</p>	<p>Comments</p>

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positions will begin in May 2024.

2.3: Increasing tourism opportunities and visitation in the area
2.3.1: Collaboratively identify markets and promote the local government area's tourism industry

ID	Action	Progress	Comments	Service Unit
2.3.1.a	Deliver the Cessnock City Council related actions generated from the Hunter Valley Wine Tourism Alliance.	➤	<p>Alliance meetings have been held on 14 Aug 2023, 20 Nov 2023 and 12 Feb 2024. Projects progressed by the Alliance include:</p> <ul style="list-style-type: none"> - Advocating for improved mobile and internet connectivity - Hunter Valley Monopoly has been completed and delivered for sale - Successful grant funding application by Cessnock City Council relating to tourism - Include \$602,421 for the Visitor Centre Park and \$341,249 for an All-Abilities Hot Air Balloon. - Shiraz to Shore Cycle Trail concept planning is being completed. A \$17.5 million grant application for the Hunter Valley Gardens to Werakata National Park section has been submitted under the Regional Precincts and Partnerships Program. 	ED&T

2.3.1.b

Provide a joint tourism service with Hunter Valley Wine and Tourism Association that provides destination marketing and in destination tourism services for the benefit of regional tourism.

➤

The Hunter Valley Visitor Information Centre and Hunter Valley Wine and Tourist Association provide tourism services to 300 members. These services include destination marketing, winecountry.com website updates, product and experience bookings, event attraction, conference attraction, in destination visitor services, product sales, industry update eNewsletters, training opportunities and the production of the annual Hunter Valley Magazine and Map.

2.3.1.c

Deliver the priority actions from the Hunter Valley Destination Management Plan using budgeted resources.

➤

The \$341,249 Accessible Hot Air Balloon project was successfully completed and launched on 27 September 2023. The \$602,421 Visitor Information Centre Park and Outdoor Cinema Project was completed on 9 December 2023. The \$50,000 Visitor Economy Grants an Sponsorship Program has awarded \$49,000 in funding this financial year. The \$387,500 Shiraz to Shore Cycle Trail concept and

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<p>business case project is being completed and the Events 10 website has been launched to attract additional events to the Hunter. A \$17.5 million grant application for the Hunter Valley Gardens to Werakata National Park section has been submitted under the Regional Precincts and Partnerships Program.</p>	<p>2.3.1.d Maintain and grow Council's tourism and business image library to allow for effective promotion of tourism products and business offerings.</p>	<p>ED&T</p>
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Council have funded the creation of 40 business videos using grant funding and created All Abilities Hot Air Balloon video and still images to promote the all-abilities tourism product.

2.3.2: Promote and grow the Hunter Valley Visitor Information Centre

ID	Action	Progress	Comments	Service Unit
<p>2.3.2.a</p>	<p>Provide quality visitor services to Level 1 Accreditation standards for 364 days a year.</p>	<p>✓</p>	<p>The Hunter Valley Visitor Information Centre holds current accreditation as a NSW Visitor Information Centres. Council is providing visitor services in accordance with accreditation standards for 364 days a year. The annual accreditation audit was completed successfully on 20 March 2024.</p>	<p>ED&T</p>

2.3.2.b Promote and sell Hunter Valley products through the Hunter Valley Visitor Information Centre Gift Shop.



ED&T

Hunter Valley Visitor Information Centre Shop sales are currently above the budgeted value.

2.3.2.c Promote and sell Hunter Valley experiences through the Hunter Valley Visitor Information Centre booking system.

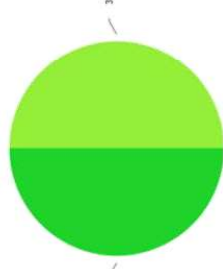


ED&T

Hunter Valley Visitor Information Centre is utilising the experience and accommodation booking system to satisfy customer needs. Sales are progressing as planned.

Capital Works

- In progress
- Not proceeding
- Deferred
- Carry Forward
- Completed



Branxton Town Centre Program (CTB)

Code	Project	Status	Comments
<p>CTB-2021-001</p>	<p>upgrade - Branxton Town Centre: stage 2</p>	<p>✓</p>	<p>Construction completed; project closure process commenced.</p>
<p>CTB-2023-001</p>	<p>Church Street to Anvil Creek Bridge North Side - Branxton Town Centre</p>	<p>➤</p>	<p>Planning and concept design works commenced.</p>

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Kurri Kurri Town Centre Program (CTK)

Code	Project	Status	Comments
CTK-2020-001	upgrade commercial centre: associated roadworks - phase 2 detailed design - phase 3 construction Kurri Kurri Commercial Centre	➤	Completed Concept Design, progressed Final Design.
CTK-2021-001	associated road works: - stage 1 Lang Street Kurri Kurri	➡➡	Funds added for Kurri Kurri CBD Asphalt upgrade
CTK-2023-001	park beautification - Col Brown Rotary Park Kurri	✓	Col Brown Rotary Park upgrade works are complete.



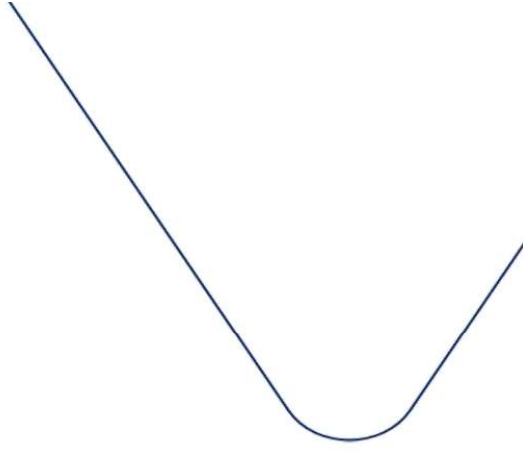
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Cessnock Civic Precinct Revitalization Program (RCC)

Code	Project	Status	Comments
RCC-2022-001	Civic Precinct Upgrade: stage 2 (library shared zone) - Cessnock CBD	➤	Laneway component complete. Drainage investigation and design continuing.

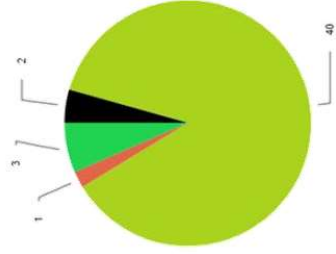
Visitors Information Centre

Code	Project	Status	Comments
VIC-2024-001	Park project - retaining wall and concrete path: Hunter Valley Visitors Information Centre	✓	The Awning construction has been completed in accordance with DA 8/2022/627/1 and Construction Certificate Application Number 10/2022/627/1. The Amphitheatre and Park works are complete with the opening event held on 9 Dec 2023.



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3: A sustainable and healthy environment



3.1.1.c	Continue review of the Cessnock DCP 2010 chapters.	➤	Amendments to the Subdivision and Parking and Access Chapter being reported to Council for exhibition on 17 April. Work progressing on the Waste Chapter.	SP
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finalised for internal consultation. Project plan drafted for miscellaneous theme.

3.1.2: Undertake a strategic land use review of the urban villages in the local government area

ID	Action	Progress	Comments	Service Unit
3.1.2.a	Great North Road Conservation Management Plan			SP

3.1.3: Progress the review of land use planning controls within the vineyard district

ID	Action	Progress	Comments	Service Unit
3.1.3.a	Progress the Vineyards Planning Proposal (including DCP) and Place Strategy.	➤	Waiting PSEARS from DPPI and direction on whether a formal place strategy will still be required. This will be determined by the Central Coast and Lower Hunter Urban Development Program Committee in coming months. Council progressing the draft place strategy as far as possible pending receipt of the PSEARS from DPPI.	Infra

3.1: Protecting and enhancing the natural environment and the rural character of the area

3.1.1: Finalise Cessnock City Planning Strategy and commence implementation

ID	Action	Progress	Comments	Service Unit
3.1.1.a	Continue the planning for the Nulkaba Urban Investigation Area	➤	Social Impact Assessment and Traffic Study referred to the working group. 2 weeks for comments concludes on 19 April. TIA Variation being approved by Works and Infra.	SP
3.1.1.b	Continue review of Cessnock LEP 2011.	➤	Residential theme Options Paper being	SP

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3.1.4: Continue implementation of the Biodiversity Strategy and manage Council's environmental assets

ID	Action	Progress	Comments	Service Unit
3.1.4.a	Implement biodiversity education programs	➤	Rehabilitation works progressing based on Stage 2 of the Biodiversity Offset Area Management Plan including demolition of dilapidated structures and revegetation of disturbed areas.	E&WS
3.1.4.b	Implement the Cessnock City Council Tree Strategy.	➤	The implementation of the strategy is ongoing and continually implemented with a focus this quarter being developers requesting advice on species selection (outlined within the strategy) when submitting DA applications.	OS&CF

3.1.4.c	Update standard conditions of development consent and roadside drainage elements in Engineering Requirements for Development.	➤	Engineering guidelines have been updated and are now being implemented including the updating of consent conditions in relation to referrals from Development Applications and the associated conditions of consent.	Infra
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3.1.5: Continue the implementation of the Climate Change Resilience Plan

ID	Action	Progress	Comments	Service Unit
3.1.5.a	Continue to work on energy efficiency of Council facilities under the Revolving Energy Fund	➤	New contract has been signed and commences in 1 July 2024 which will result in electricity savings for Council's	E&WS

ID	Action	Progress	Comments	Service Unit
3.1.5.b	Continue the implementation of the Climate Change Resilience Plan	➤	Council maintains involvement with the HIO in relation to the Landfill Emissions Working Group. Initiatives being explored in line with actions outlined within Council's Climate Change Resilience Plan including the purchase of an electric mower under the Revolving Energy Fund and increased push for council staff to transition to an electric vehicle fleet.	E&WS

3.1.6: Manage the risk and improve resilience to extreme weather events, flooding, bushfires, mine subsidence and land contamination

ID	Action	Progress	Comments	Service Unit
3.1.6.a	Facilitate Council's Floodplain Management Committee.	➤	No committee meeting held in quarter 3. Council Officer's preparing agenda items for next meeting.	Infra
3.1.6.b(i)	Continue former waste sites contaminated land program to determine Council's remediation strategy with key stakeholders including risk and financial impacts	▶▶	No action being undertaken on the former landfill sites not in the ownership or control of the Council.	E&WS
3.1.6.b	Implement high priority projects from the Greta/Anvil Creek Flood Study including	▶▶▶	Flood risk modification strategies/projects are still being determined as part of the Greta Floodplain Risk	AP

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<p>investigation of flood mitigation works.</p>	<p>Management Study & Plan (FRMSP) Project. The Greta FRMSP is due to be completed by June 2024. Once this study is completed, high priority projects will be identified and them implemented</p>	<p>Walls are being monitored as per regulations. Annual Dam Safety Standards Reports (ADSSR) for both of the dams are submitted and are available online on our website.</p>
<p>3.1.6.c Continue the review of the Infra Plan to suit planned expansion of new Infra for future development in collaboration with Strategic Planning.</p>	<p>This is an ongoing collaboration with Strategic Planning</p>	<p>This is an ongoing task. Stormwater team closely work with DS team to assess the flood impacts of development.</p>
<p>3.1.6.d Seek funding for delivery of Floodplain Management Program</p>	<p>Funding via grants will become more accessible once a Floodplain risk management plan has been developed and endorsed by DPIE. This can be done after the LIDAR data collection and the follow-up modelling. Consider this an ongoing task to seek funding opportunities.</p>	<p>This is an ongoing task. All our modelled flood extents are available online for the community. Flood studies reports are also available online. We also do community engagement and consultation on projects where required for community awareness.</p>
<p>3.1.6.e Investigate and design high priority works identified in the Stormwater, Waterway and Floodplain Strategy.</p>	<p>Collected data is being reviewed, recorded and compared to determine a prioritization of flood issues within the LGA that is then integrated to all flood plain risk management projects for detailed investigation. LIDAR data collection project currently underway. This will expedite all related/potential high priority works.</p>	<p>Council has completed 92% of the scheduled on-site sewerage system inspections year to date.</p>
<p>3.1.6.f Manage declared dams in accordance with NSW Dams Safety legislation.</p>	<p>This is an ongoing task. Both Dams (Mount View Detention Basin & South Cessnock Bund</p>	<p>Council has completed 73% of the annual scheduled food, pool and skin penetration inspections (YTD)</p>

3.1.7: Protect and enhance the natural environment and environmental health

ID	Action	Progress	Comments	Service Unit
3.1.7.a	Inspect commercial and residential on-site sewerage management systems in accordance with risk-based priority routine inspection program.	▲	Council has completed 92% of the scheduled on-site sewerage system inspections year to date.	CS
3.1.7.b	Conduct routine inspection of all food and regulated premises, including public pools and skin penetration premises in accordance with the NSW Food Authority Partnership and relevant legislative requirements.	▲	Council has completed 73% of the annual scheduled food, pool and skin penetration inspections (YTD)	CS

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ID	Action	Progress	Comments	Service Unit
3.1.7.c	Implementation of Council's invasive weed species management program including the Regional Weeds Action Plan	On hold due to staffing limitation. Recruitment of vacant position to occur once a review of the position and program completed.	E&WS	
3.1.7.d	Continue community engagement and education relating to environmental initiatives	21 schools are involved in the School's Environmental Education program. Recommendations have been made to council to approve grant funding to enable a variety of environmental initiatives to be implemented by the schools.	E&WS	
3.1.7.e	Support environment and sustainability community groups within the LGA to implement awareness and on-ground projects	Dollar for Dollar and school environment grants have been endorsed by the Community Engagement, Awards and Grants Committee awaiting resolution at Council's April meeting. Ongoing support being provided to all Sustainable Communities-Tidy Towns groups.	E&WS	

3.2: Better utilisation of existing open space

3.2.1: Continue to implement the Recreation and Open Space Strategy 2019

ID	Action	Progress	Comments	Service Unit
3.2.1.a	Continue implementation of the recommendations from the Recreation & Open Space Strategic Plan 2019.	The draft Tennis Strategy is complete following engagement with internal and external stakeholders. The draft strategy will be placed on public exhibition in April 2024.	OS&CF	
3.2.1.b	Implement Off Leash Dog Exercise Area Strategy.	A new fenced Off Leash Dog Exercise Area (OLDEA) has been created at Greta Central Oval. The project was funded through the NSW Government's Stronger Country	OS&CF	

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Communities (Round 5) and has been well received by the local community. The OLDEA includes fencing with entry gates, landscaping, picnic shelters, seating, water fountain, bin and dog agility equipment.

3.2.1.c	Progress Civic Park project to consolidate Council land and create a large development for adaptive reuse.	Demolition, remediation of site has been completed. Turf has been laid.	CFO
3.2.1.d	Implement Skate and BMX Strategy	Neville Tomlinson Regional BMX Facility has been completed and an opening event will be held on Monday 22 April. Bridges Hill Skatepark is progressing well and is expected to be completed in May. Construction works for Cessnock Regional Skatepark located at Mount View Park are due to commence in April.	OS&CF

3.2.1.e	Develop Generic Plan of Management for Parks	The Generic Plan of Management for Parks is currently in draft with internal engagement being conducted before a Native Title Assessment is undertaken.	OS&CF
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3.2.2: Develop and update Plans of Management

ID	Action	Progress	Comments	Service Unit
3.2.2.a	Develop and update Plans of Management.	Crown Lands have endorsed the Draft Plan of Management - General Community Use to be placed on Public Exhibition. It is anticipated the draft will be placed on exhibition late April 2024.	OS&CF	

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3.2.3: Continue to implement the adopted masterplans for Council's recreation and community facilities and spaces

ID	Action	Progress	Comments	Service Unit
3.2.3.a	Continue to implement the adopted masterplans for Council's recreation and community facilities spaces.	➤	The new regional BMX facility is now complete (stages 1 and 2) in line with the adopted Carmichael Park Masterplan. Upgrade works are commencing at Kurri Kurri Sportsground following a successful grant application. Initial works include a new storage facility.	OS&CF

3.2.3.b To benefit local sporting associations and community service groups, develop and establish a procedural framework for granting long-term tenure of land and facilities designated for community use.

✓

The Executive Leadership Team has approved the framework to determine equitable licence arrangements for licencing arrangements.

3.2.4: Provide and maintain recreation facilities, streetscapes and public open space

ID	Action	Progress	Comments	Service Unit
3.2.4.a	Undertake routine maintenance in accordance with available resources and schedules.	➤	It has been a busy season with extreme hot weather and not much rain affecting the playing fields and parks with irrigation use high. The irrigation system has been working overtime to keep the fields and parks looking their best. The teams have been keeping up with irrigation maintenance and	OS&CF

3.2.4.b	Asset Management Plans for Buildings and Open Space are updated	➤	on track for completion Jun 2024	AP
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programming to keep on top of the drying ground. We have seen a slight increase in vandalism and our maintenance crew has been very busy in keeping on top of this with repairs. The mowing crews have been keeping up with new mowers that have made a huge difference with productivity.

3.3: Better resource recovery and waste management

3.3.1: Continue to develop and maintain Council's Waste Management Centre

ID	Action	Progress	Comments	Service Unit
3.3.1.a	Design a permanent Administration and Education Centre, including staff amenities, for the waste transfer station and landfill operation	➤	A concept plan has been prepared and submitted with a Federal Growing Regions Grant. The outcome of the grant will have an impact on the progress of the building.	E&WS

3.3.2: Continue landfill extension project

ID	Action	Progress	Comments	Service Unit
3.3.2.a	Continue management of Biodiversity Offset area for the landfill extension project	➤	Awaiting commencement of demolition and rehabilitation works to commence relating to the dilapidated structures within the BOA. Council's contractors continue to undertake pest management within the area	E&WS

3.3.2.b Continue preparation of landfill extension area to

➤ Works continue in preparation for the landfill extension

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access operational cover material for landfill including winning of materials suitable for day cover and landfill needs.

3.3.3: Continue implementation of projects from the Waste and Resource Recovery Strategy 2020-25

ID	Action	Progress	Comments	Service Unit
3.3.3.a	Continue to appropriately manage problem wastes to reduce potential pollution to the environment	➤	Council continues to operate the CRC in accordance with the EPA Deed of Operations providing facilities to dispose and recycle problem wastes.	E&WS
3.3.3.b	Develop policies and procedures to increase the efficiency of waste services	➤	A number of strategies identified within the Waste and Resource Strategy are being implemented focused on increased diversion of resources from landfill and resource recovery.	E&WS
3.3.3.c	Continue to appropriately manage problem wastes to reduce potential pollution to the environment. Task: Review soil acceptance and classification requirements for landfill disposal on our site. (100%)	➤	Problem wastes continue to be diverted from landfill due to the operations of the CRC. Monitoring and sampling regime continues to ensure operations are in accordance with EPL and for early intervention if required to avoid pollution incidents.	E&WS

3.3.4: Continue to provide an efficient and effective Waste Management Service

ID	Action	Progress	Comments	Service Unit
3.3.4.a	Continue to implement a waste avoidance and reuse	➤	Education and awareness initiatives ongoing. During	E&WS

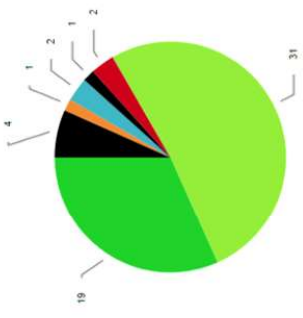
community engagement program targeting attitudes to consumption	➤	March a community clothes swap was held for the general public to meet and swap clothing items in lieu of becoming disposed of to landfill. Council submitted an application for funding to resource a dedicated circular economy specialist to identify opportunities within the LGA for waste avoidance and reuse.	E&WS
3.3.4.b Manage the organics contract and work with Solo and regional partners to deliver kerbside organics collection	➤	Kerbside organics collection service ongoing. Preparations for the commencement of Food Organics/ Garden Organics (FOGO) continuing including discussions with processing contractor to be ready for services by the June 2025 commencement date.	E&WS
3.3.4.c Work with HRR to deliver the kerbside recycling collection	➤	Council resolved at its meeting in March to extend the existing HRR recycling contract for an additional 18 months with a further 18-month extension while further investigations are undertaken into the viability of the recycling industry.	E&WS
3.3.4.d Operate the Cessnock Waste Management Centre in accordance with the Environment Protection Licence and relevant legislation and to encourage resource recovery	➤	Operational reviews and monitoring activities regularly undertaken to ensure compliance with EPL. A variation to the current EPL has been approved by the EPA from April 2024 incorporating a number of additional environmental monitoring initiatives.	E&WS

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3.3.5: Continue to implement programs that reduce littering and illegal dumping

ID	Action	Progress	Comments	Service Unit
3.3.5.a	Implement Regional Illegal Dumping operation in conjunction with Hunter Joint Organisation of Councils.	▲	Cessnock City Council has a full time Regional Illegal Dumping Investigator attached to the Council. The RID Officer liaises with investigators from other Councils utilising her knowledge and investigative skills to provide advice. The RID officer liaises with the Program Coordinator at the Hunter Joint Organisation to keep abreast of program requirements.	CS
3.3.5.b	Undertake litter programs such as Adopt-a-Road and Clean Up Australia Day. Participate in the EPA's Litter Prevention Initiative, subject to grant funding.	▲	During March's National Clean Up Australia Day events in the LGA, 26 sites were cleaned up. Adopt a road initiative ongoing.	E&WS
3.3.5.c	Undertake illegal dumping cleanups and prevention programs, subject to grant funding.	▲		CS

In progress
Not proceeding
Deferred
Carry Forward
Completed



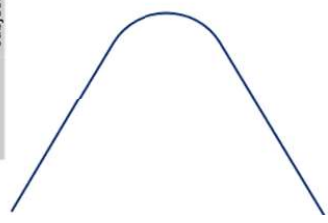
Capital Works

Recreation Buildings Construction Program (CBR)

Code	Project	Status	Comments
CRB-2024-001	Public amenities construction - Cliftleigh	▲	A new public amenity building has been constructed at Cliftleigh Meadows District Park

Drainage Construction Program (CDR)

Code	Project	Status	Comments
CDR-2020-006	upgrade drainage - Thomas Street North Rothbury	▲	Phase 3 Construction completed. Project completion report to be completed.
CDR-2020-007	Cruickshank St, Bellbird - Drainage upgrade - construction	▲	Completed investigations and prepared revised Concept Design.
CDR-2021-003	upgrade drainage: design - Booth Street Kurri Kurri	▲	Preliminary investigation completed. Detailed Design commenced.
CDR-2021-008	upgrade drainage - Cessnock Road Branxton	▲	Phase 1 - Concept design completed. Work brief for Phase-2 detail design is underway.



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CDR-2022-001	upgrade drainage: construction - Trenchard Street Heddon Greta	▶	Detailed Design Underway. Working with D&PM as part of Avery Lane Upgrade Works to address these stormwater issues.	reconstruct drainage - Government Road Cessnock	▶▶	Project deferred to future financial year; budget used to supplement other drainage projects to facilitate higher priority outcomes.
CDR-2022-002	upgrade drainage: investigation, design, construction - Northcote Street Kurri Kurri	▶▶▶	Design complete, not due to start until FY 2025-2026	upgrade drainage: investigate, design, construct - Main Road Heddon Greta	▶▶	Design is underway. Project deferred to future financial year; budget used to supplement other drainage projects to facilitate higher priority outcomes.
CDR-2022-003	upgrade drainage: design - Mansfield & Bell Streets Greta	▶	Phase 1 Design Works Progressing. Underground services and geotechnical investigations complete.	upgrade drainage: design Coronation Street Kurri Kurri	▶▶	It is recommended to defer this project to FY24-25. The project is currently ON HOLD due to the following risks and preference to investigate alternate flood mitigation options: - Excavation in Chalmers Park- Crown Lands Reserve - Richmond Vale trail traverses close to site
CDR-2022-004	upgrade drainage: investigation and design - Keelendi Road Bellbird Heights	✓	Detailed design completed (Phase-1 and also Phase-2 design completed). Ready to be handed over to the D&PM team. There is no projected construction budget in the delivery program 2022-2026.	Recreation Facilities Construction Program (CFR)		
CDR-2022-006	upgrade drainage: design and construction - Whitburn Street Greta	▶	Detailed design complete, construction due to commence FY 2025-2026	East End Oval spectator seating & improved access	▶	The retaining walls have been completed and the access stairs installed, with a disabled access pathway to be completed. The project has been delayed but is due to recommence in April 2024.
CDR-2023-001	drainage: minor investigation and works - various locations	▶	Minor investigation and Works are ongoing tasks as required.	Environmental Works - Greta Central Oval	✓	The environmental works are complete
CDR-2023-010	upgrade drainage - Hospital Road Weston	▶	Detailed Design in progress	New skatepark - Cessnock Regional Skatepark	▶	Contract documentation is currently being finalised with construction works on the new regional skatepark due to commence in April 2024.
CDR-2023-011	drainage renewal - various locations	▶	Ongoing task. Budget allocated on an as needs basis to other existing projects where required to address previously unknown drainage issues.			
CDR-2023-012	roadside drainage program - various locations	▶	Ongoing task. Budget allocated on an as needs basis to other existing projects where required to address previously unknown drainage issues.			

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CFR-2023-011	BMX Facility - Carmichael Park, Bellbird	✓	The construction of a new regional BMX facility is complete.
CFR-2023-003	carpark and access road upgrade - Carmichael Park Cessnock: staged	➤	Access road improvements are due to commence in April 2024.
CFR-2023-005	playground shade program - various locations	➡➡	
CFR-2023-006	netball facility - Booth Park Kurri Kurri: business case	✓	A business case has been completed for a new netball facility at Booth Park, Kurri Kurri.
CFR-2024-004	sportground upgrades - Kurri Kurri	➤	New goal posts have been ordered for the main rugby league field. A concept plan has been developed for a new storage facility (servicing Lions and Rotary Clubs) and scoping works are underway for improvements to the changeroom, first aid, and referee room.
CFR-2024-005	Netball Facilities - Kurri Kurri	➡➡	Funds removed; project deferred to 24-25
CFR-2024-006	skate park upgrade - Bridges Hill Park	➤	The new skatepark construction is well underway with the formation and concreting of the ramps and sitting areas. The project is due to be completed in late April/early May (weather permitting).
CFR-2024-007	Fenced Off Leash Dog Exercise Area: Greta Central Oval	✓	A new fenced Off Leash Dog Exercise Area (OLDEA) has been created at Greta Central Oval. The project was funded through the NSW Government's Stronger Country Communities (Round 5) and has been well received by the local community. The OLDEA includes fencing with entry gates,

CFR-2024-009	tennis court upgrade - George Jeffrey Park	✓	New multipurpose courts have been installed and the project is complete.	landscaping, picnic shelters, seating, water fountain, bin and dog agility equipment.
CFR-2024-010	floodlighting - Greta Central Oval	✓	Four new galvanized steel light poles have been installed with LED floodlighting.	
CFR-2024-011	multipurpose courts - Miller Park, Greta	✓	The project is complete with two new multipurpose courts being installed.	
CFR-2024-012	local play space - Averys Lane	➤	Site works have commenced for a new local play space. Play equipment installation is scheduled for mid-April 2024.	
CFR-2024-013	Johns Park Field Improvements (is this supposed to be "Margaret John Park")	✓	Sub surface drainage works are complete.	

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Waste Facilities Construction Program

Code	Project	Status	Comments
CFW-2021-003	new landfill development - Cessnock Waste facility	▲	Tender for new landfill construction contractor to be released April 2024. Additional budgetary funding received to support the project.
CFW-2021-004	biodiversity offset - Cessnock Waste Management Centre: signage and Stage 2 fencing	▲	Demolition of dilapidated structures propose for early 2024
CFW-2021-005	stage 1 remediation - former sanitary depot Kurri Kurri	▶▶	No action or funding available for former landfill sites not under the care or control of Council. Consideration will be given to council owned former landfill sites in the future based on risk and funding availability.
CFW-2021-006	capping design - Cessnock Waste facility	▲	Councils PM continues to review capping plan in consultation with SMEC. Final design due for EPA concurrence early 2024 in accordance with EPL
CFW-2022-001	environmental planning - revolving energy improvement program: RID program	▶▶	No funding dedicated to this initiative.
CFW-2023-001	recycling pad pavement rehabilitation - Cessnock Waste facility	✓	Slab has been poured by Connex Group contractors. Pad to be ready for use early Feb 2024.
CFW-2024-001	remediation of former landfill sites - various locations	▶▶	Former landfill sites not under the control of council will not be remediated based on legal advice. No further action.

Floodplain Management Program (PMF)

Code	Project	Status	Comments
PMF-2018-002	investigation bund wall - Cessnock FRMSP	✓	Please note this is investigation and design only: Project is completed and project closure process has also been completed.
PMF-2021-003	detention basin improvement - Mount View	▶▶	Public Works (Dam Engineering) to prepare an investigation & Design proposal in regard to spillway design criteria. Currently due to high workload of PWA, some delays are expected. It will go to next FY 2024/2025
PMF-2022-002	Flood mitigation - Heddon Greta	▲	Detailed Design Underway. Working with D&PM as part of Avery Lane Upgrade Works to address these stormwater issues.
PMF-2022-003	restoration plan - Black Creek	✓	Design is completed and the report is peer reviewed. This project is handed over to the project management team to engage a contractor to deliver the task when funds available.
PMF-2022-004	floodplain risk management - Greta	▲	Technical and community surveys complete. LIDAR contractor engaged to collect new data. Modelling will commence in second half of 2024. DPE then need to review the modelling then the floodplain risk management plan will be expedited.
PMF-2022-005	flood risk management - Black Creek: Stage 2	▲	Ground, Hydraulic Structure and Floor Level Survey is completed. Community consultation is completed. Hydraulic modelling is underway.
PMF-2022-006	flood mitigation construction - South Cessnock	▲	Phase 1 diversion channel construction and foot bridge works will complete by end of April. PWA is in the process of awarding the tender to the preferred tenderer for the Bund wall construction.
PMF-2022-007	flash flood warning system - Abermain and Weston	✓	Project completed; project closure process commenced.

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Code	Project	Status	Comments
PMF-2022-008	flash flood warning system - Cessnock	✓	Project completed; project closure process commenced.
Recreation Facilities Renewal Program (RFR)			
RFR-2023-001	Multi-purpose courts and associated hit-up walls - Carmichael Park	✓	The multipurpose court and hit up wall are complete.
RFR-2023-005	playground edging and surface program - various playgrounds	✓	The resurfacing of Maybury Peace Park play space is complete.
RFR-2023-006	parks and reserves asset renewal - various locations	➤	A new picnic setting and shelter has been ordered to compliment the upgrade at Macquarie Avenue play space. A concrete pad for seating has been installed at Ayrfield Miners Memorial Park in North Rothbury.
RFR-2023-007	sporting facilities: light pole and/or LED replacement program - various sporting facilities	➤	Scoping works are near completion for replacement of a light pole within Turner Park.
RFR-2023-008	fence replacement program	➤	Harlie Street Park will be fenced as part of the play space upgrade. Works are due to commence in April.
RFR-2023-009	irrigation replacement - various locations	✓	The Hydrowise irrigation systems upgrade has been completed with 22 controllers replaced and 7 smart meters installed. The meters have been reporting high and low water usage and can detect when a leak occurs. The valves will give a report on litres of water used and through what valve in real time. This will, over time save a lot of water and power and will also result in reduced maintenance.
RFR-2024-001	Hockey surface replacement - Cessnock Hockey	➤	The old synthetic grass on the hockey field and the shock pad have been removed and the asphalt sub surface repaired in

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RFR-2024-002	multi-purpose court relocation - Orange Street	➤	preparation for the new all-weather playing surface. The base of the multipurpose court and sandstone retaining walls are complete. Court surfacing and the installation of fencing is due to commence in April 2024.
RFR-2024-003	playground upgrade - Macquarie Avenue Cessnock	➤	Designs for a new local play space have been completed and demolition of the old play space is also complete. Contractors have been engaged with construction works due to commence in April.
RFR-2024-004	renew practice cricket wicket - Margaret John Park	➤	Following the development of a draft Masterplan for Margaret Johns Park, a key action identified is the relocation of the cricket nets to allow for a full-size international field at the site. On this basis, renewal funds for cricket nets have been reallocated to Baddeley Park and a scope of works for repairs is currently being developed.

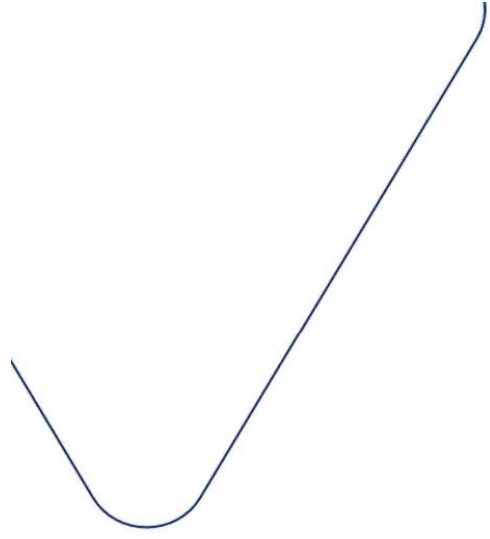
Recreation Pre-Construction Design

Code	Project	Status	Comments
RPC-2023-001	pre-construction design of recreation facilities - various locations	➤	A landscape architect has been engaged to develop a concept plan for Civic Park Cessnock. A consultant has also been engaged to complete a site survey following the demolition of onsite structures. The final concept plan will be used for further site investigations including a Flood Impact Assessment and Site Investigation Report/Remediation Action Plan. The final design package for Clifleigh Meadows Skatepark is expected in April 2024.

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Waste Major Plant

Code	Project	Status	Comments
WMP-2023-001	heavy plant - waste services collection	⊗	The delivery of two new waste collection vehicles have been delayed due to resourcing delays with the supplier. May not be received this financial year.
WPM-2023-002	heavy plant - Waste Services Disposal	⊗	Replacement of the support ute/truck delayed due to supply issues. Likely will not receive the vehicle this financial year.



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4: Accessible Infrastructure, services and facilities



4.1: Better transport links

4.1.1: Advocate for increased funding for road and community transport and associated infrastructure

ID	Action	Progress	Comments	Service Unit
4.1.1.a	Prepare applications for available grant funding to improve commuter, freight and tourism transport links.	➤	Participated in a Safer Roads and School Infrastructure Program workshops.	Infra
4.1.1.b	Continue upgrade of Public Transport stops to ensure DDA compliance and apply for available funding in accordance with grant funding guidelines and timeframes	➤	Working with internal stakeholders on CPTIGS funded bus stop upgrades. Confirmation of latest funding under the CPTIGS program.	Infra

4.1.2: Continue implementation of the Traffic and Transport Strategy

ID	Action	Progress	Comments	Service Unit
4.1.2.a	Continue to investigate and design the upgrade of Wollombi Road, Bellbird to Cessnock as per the Cessnock LGA Traffic and Transport Strategy and City-Wide Contributions Plan	➤	Preliminary design and Review of Environmental Factors of preferred option placed on public display	Infra
4.1.2.b	Seek funding opportunities for the high priority upgrade of Wollombi Road, Cessnock as per the Cessnock LGA Traffic & Transport Strategy.	➤	Council Officer's are continuing to Infra assess each grant funding opportunity to seek further funding for this nominated project.	Infra

4.1.3: Continue implementation of the Pedestrian Access and Mobility Plan

ID	Action	Progress	Comments	Service Unit
4.1.3.a	Implement the pathway project from the Pedestrian Access and Mobility Plan	➤	Council Officer's are reviewing all active transport and accessibility grants that allow for grant funding applications to be made for projects nominated within the PAMP.	Infra

4.1.4: Continue implementation of the Trails Strategy

ID	Action	Progress	Comments	Service Unit
4.1.4.a	Implement the Trails Strategy	➤	A Trails Reference Group meeting was held in March 2024. The development of a nature trails brochure was presented to the committee with the reference group providing feedback on the trails identified.	OS&CF

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4.1.1.5: Contribute to investigations and planning for the Richmond Vale Rail Trail

ID	Action	Progress	Comments	Service Unit
4.1.1.5.a	Progress the trail development to detailed design for the Richmond Vale Trail where resources permit.	➤	No funding has been secured to this point, further opportunities will continue to be sought if the grant funding criteria is suitable.	Infra

4.1.1.7: Continue implementation of the Section 7.11 City Wide Infra Contributions Plans

ID	Action	Progress	Comments	Service Unit
4.1.1.7.a	Complete a review of Council's Section 7.11 and Section 7.12 Contribution Plan	➤	Contributions options paper finalised. Review of existing S7.11 and S7.12 Infra Schedules finalised. Consultation with ELT scheduled for 15 April with Councillor briefing scheduled for May.	SP

4.2: Improving the road network

4.2.1: Develop prioritised capital works programs in line with adopted asset management plans

ID	Action	Progress	Comments	Service Unit
4.2.1.a	Develop and deliver prioritised Capital Works Programs in line with adopted Asset Management Plans.	➤	Asset condition assessed on an on going basis to frame decision making in relation to updated priorities for projects currently included within the Operational Plan.	Infra
4.2.1.b	Progress procurement and contract management to deliver the Cessnock LGA	➤	Draft CTTS 2023 Strategy public exhibition/submissions reviewed and collated and briefing delivered to Council. Drafted report to the April Ordinary Meeting of Council recommending adoption of the CTTS.	Infra

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Traffic & Transport Strategy.

4.2.1.c	Development and Transfer of Crown Roads (Road Standards).	➤	Council Officer's are continuing consultation with service providers to resolve the road opening guidelines, it is expected that the guidelines will be developed and implemented in late 2024.	Infra
4.2.1.d	Develop guidelines for the opening of roads	➤	Council Officer's are progressing with the development of the guidelines and plan to benchmark this guideline with neighboring Council's.	Infra

4.2.2: Deliver prioritised on ground capital works and maintenance programs

ID	Action	Progress	Comments	Service Unit
4.2.2.a	Contribute to delivery of the annual Capital Works Program.	➤	The W&I directorate continues to work collaboratively to maximise delivery of the road capital and maintenance programs as efficiently and effectively as possible. This includes redirecting works crews and funding where project constraints impact the ability to implement works. The program is on track for 80 - 90% expenditure.	Infra
4.2.2.b	Continue implementation of the Plant and Fleet Management review to ensure efficient and effective use of resources.	➤	Full review of current 10 year rolling program being undertaken. Monthly reviews undertaken of internal and external plant utilisations to identify plant replacements and additional acquisitions. Working group has been developed to improve and develop service plans for all fleet.	Works & Operations

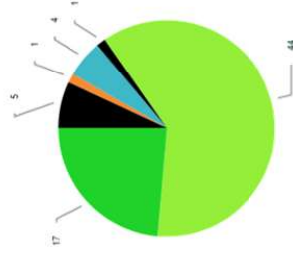
4.2.3: Continue to improve support services and facilities to assist works delivery and service provision

ID	Action	Progress	Comments	Service Unit
4.2.3.a	Complete the priority projects from the heavy plant and equipment service improvement project.	➤	Heavy Plant and Equipment Purchased this ordered this year. 2 x Excavator - Delivered 2 x Jetpatchers 6 x Tractors - 4 Delivered 1 x Truck and trailer	Works & Operations

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<ul style="list-style-type: none"> 4 x Zero turn mower - Delivered 2 x Garbage Compactors 1 x Street Sweeper 3 x 12t trucks 2 x 8t Trucks 1 x Signs Truck 1 x Tree Truck 1 x Wood Chipper Delivered <p>Tenders currently awaiting market response</p> <p>Parks Lawn Cemetery Mower</p> <p>Footpath Sweeper</p> <p>Tree services small truck</p> <p>Tree Services EWP</p> <p>Review of 10 year rolling replacement program underway</p>
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Capital Works



Bridge Construction Program (CBS)

Code	Project	Status	Comments
CBS-2017-004	bridge replacement - Yango Creek Road Wollombi	✔	Construction completed, project completion report to be completed.
CBS-2018-005	bridge replacement - Kline Street Weston	✔	Construction completed, project completion report to be completed.
CBS-2018-006	Bridge replacement: Watagan Creek #3 Laguna	▲	Design completed, construction to commence June 2024, estimated completion early 2025.
CBS-2022-002	bridge replacement - Watagan Creek #1 Laguna Bridge	▲	Design completed, construction commencing May 2024, anticipated construction completion early 2025.
CBS-2022-003	bridge replacement - Westcott Street Cessnock	▲	Construction underway, anticipation to complete by July 2024.
CBS-2025-001	bridge replacement - Deasys Road Pokolbin	▶▶	Project deferred to future financial year.

Traffic Facilities Program (CFT)

Code	Project	Status	Comments
CFT-2019-003	high pedestrian activity area - intersection Wollombi Road and Great North Road Wollombi Village	▲	Project scope delivery options being assessed, works estimated commence late 2024.
CFT-2021-006	upgrade bus stops for Disability Discrimination Act Compliance - various bus stops	▲	60 locations completed from a design perspective and with Construction crews for delivery, additional sites now being worked on from a design point of view.
CFT-2022-001	pedestrian refuge - Mount View and McGrane Street Cessnock	▲	Construction complete end of May 2024.
CFT-2022-002	intersection works - Kerlew Street and	▶▶	Funds removed as project deferred

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Occident Street Nulkaba			
CFT-2023-006	bus stop upgrades to DDA compliance - various locations	➤	60 locations complete from a design perspective and now with construction crews for delivery.
CFT-2024-007	extension to Wollombi Road - Wollombi Road Cessnock: grant funding dependent	➤	Review of Environmental Factors is on public exhibition until May 2024, moving into detailed design phase of the project and principal contractor procurement.
CSB-2022-001	upgrades to bus stops and shelters - various bus stop locations	➤➤	
Pathway Construction Program (CPW)			
Code	Project	Status	Comments
CPW-2018-005	shared pathway - Branxton to Greta	➤	Works commenced for Greta end and Branxton ends of path. Middle section will be completed in late 2024.
CPW-2020-001	shared pathway - stage 2: Bridge Street Cessnock	✓	Construction completed, project completion report in progress.
CPW-2021-015	connecting pathway - Weston: First Street from Station Street to Government Road	✓	Project completed.
CPW-2021-017	shared pathway - Cessnock: Cessnock CBD to Bridges Hill Park via Aberdare	✓	Construction completed; project closure report being prepared.
CPW-2022-001	shared pathway - Millfield: Rose Hill Estate to Crawford Park Millfield	✓	Construction completed; project closure process commenced.
CPW-2022-002	shared pathway - Greta: High Street to Greta Railway Station via Nelson Street	✓	Construction completed; project closure process commenced.

CPW-2022-003	shared pathway - Pelaw Main: Stanford Street from Log of Knowledge Park to Neath Street	➤	Detailed design currently underway.
CPW-2022-004	shared pathway - Nulkaba: Bridges Hill Park to Lomas Lane via Manning Park, Drain Oval and Wine Country Drive	➤	Next stage to be delivered is adjacent the cemetery on Wine Country Drive.
CPW-2022-005	shared pathway - Cessnock: CBD to West Cessnock Public School	✓	Project completed and close out process finalised.
CPW-2023-002	pathway and bus shelters - Cessnock: Government Road Anzac Avenue to URA	➤➤	
CPW-2023-003	shared pathway - Cessnock to Abermain	➤	Detailed design currently underway.
CPW-2024-004	pathway construction - Quarrilyong Street, Cessnock	✓	Project completed.
CPW-2024-004	shared pathway - Cessnock to Abermain	➤	Detailed design currently underway.

Local Road Construction Program (CRL)

Code	Project	Status	Comments
CRL-2018-002	power relocation - Frame Drive Weston	✓	Completed resurfacing.
CRL-2020-001	Embankment Stabilisation - Murrays Run Road Murrays Run	➤➤	\$91,000 added

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Safer Roads Program (CRR)

Code	Project	Status	Comments
CRR-2020-002	road upgrade - George Downes Drive Bucketty	➤	Works expected to be completed by end of 2024.
CRR-2023-001 [CLS-2023-001]??	road upgrade - Sandy Creek Road Mount Vincent	➤	Estimated construction completion July 2024
CRR-2023-002 [CLS-2023-002]??	road upgrade - Abernethy Street Kitchener	➤➤	Project deferred to future financial year.

Pre-Construction Design Program

Code	Project	Status	Comments
DCP-2023-001	pre-construction design: design and contracts - various locations	➤	Progressing smaller design and investigation projects as the FY progresses.

Natural Disaster Rehabilitation

Code	Project	Status	Comments
NDR-2022-002	flood gates and warning system	➤➤	Carry forward to next FY
NDR-2024-001	natural disaster rehabilitation: Yango Creek Road causeway	➤	Construction in progress, estimate completion mid-2024.
NDR-2024-002	natural disaster rehabilitation: Rhino Corner - Glenloona Road, Laguna	➤	Works to be completed by July 2024.

Plant and Fleet Acquisition

Code	Project	Status	Comments
PFA-2024-001	fleet vehicles	➤➤	Ongoing plant replacement underway \$4,240,000 spent YTD on Heavy Plant \$1,230,000 spent YTD on light vehicles

Code	Project	Status	Comments
PFA-2024-002	major plant - council works depot	➤	Currently on order - 8 and 12t Trucks - Sweeper - Signs Truck - Tree Services truck

Awaiting market response
- Tree Services Small Truck
- Tree Services EWP
- Cemetery Mower
- Footpath Sweeper

Gravel Rehab & Resheeting Program

Code	Project	Status	Comments
RRG-2023-001	gravel rehabilitation and resheeting program - various locations	➤➤	Works planned for Q4

Local Road Renewal Program (RRL)

Code	Project	Status	Comments
RRL-2018-010	road rehabilitation - Mount View Road Cessnock	➤	Works anticipated to be completed by June 2024, has had scope items added and resolved additional pavement issue on eastern end of project area.
RRL-2020-005	road rehabilitation - Aberdare Street Kitchener	➤	Design completed, awaiting funding to allow project to be constructed.
RRL-2020-011	road rehabilitation - Kitchener: Quorrobolong Road from Stanford Street north to CH2830	➤➤	
RRL-2021-004	road rehabilitation - Crossing Road, Paynes Crossing	➤➤	Completed Stage 1 carpark resurfacing of Charlton Street Cessnock.

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RRL-2021-008	road rehabilitation - Mansfield Street Greta	Project on hold subject to grant funding, will be carried forward to next financial year.	➤	RRL-2024-012	Road Rehabilitation - Middle Road Paxton	Additional budgets allocated from Middle Road Project RRL-2024-019 for combined design.
RRL-2021-012	Road Upgrade - Old Maitland Road Sawyers Gully	Funds added to match completed works and grant funds.	➤➤	RRL-2024-015	road rehabilitation - Deakin Street Kurri Kurri	additional funds to complete investigations/design.
RRL-2022-002	renew car parks - various locations	Budget allocated to car park of basketball stadium on Mt View Road.	➤	RRL-2024-016	Road rehabilitation: investigation and design - Abernethy Street Abernethy	Detailed design currently underway.
RRL-2023-001	reseal local roads - various locations	85% of annual reseal program completed.	➤	RRL-2024-017	Road rehabilitation: investigation and design - Adams Street Heddon Greta	Drainage study includes the Heddon Street project, scope to be confirmed and communicated late 2024.
RRL-2023-001	reseal local roads - various locations	85% of reseal program completed.	➤	RRL-2024-018	Road rehabilitation: investigation and design - Marrowbone Road Pokolbin	Design and investigation works underway.
RRL-2023-002	road rehabilitation - Murrays Run Road Murrays Run	Funds transferred to Murrays Run Embankment Stabilisation project CRL-2020-001	➤➤	RRL-2024-019	Road rehabilitation: investigation and design - Middle Road Paxton	Budget combined with Middle Road project RRL-2024-012 to undertake design.
RRL-2023-003	Sanctuary Road Paxton: Investigation and design	Project brief complete, in final stages of design.	➤	RRL-2024-020	Road rehabilitation: investigation and design - Bathurst Street Abermain	Updated condition assessment has been completed and determination of suitable pavement treatment commenced.
RRL-2023-004	road rehabilitation - Richmond Vale Road Richmond Vale	No funding allocated for construction, grant funding being sought, project currently on hold.	g	RRL-2024-021	Road rehabilitation: investigation and design - Bellamy Street Millfield	Funds added in line with previous Council Resolution and 23-24 timeframe
RRL-2023-005	road rehabilitation - Sawyers Gully Road	Design completed, works to commence in July 2024.	➤	RRL-2024-022	road reconstruction - various local roads	Budget being allocated to local road projects where required.
RRL-2024-004	road rehabilitation - Sandy Creek Road Quorrobolong	Estimated construction completion July 2024.	➤	RRL-2024-023	Road rehabilitation: investigation and	Updated condition assessment completed and suitable pavement solution being determined.
RRL-2024-009	road rehabilitation - Dalwood Road East Branxton	Detailed design currently underway.	➤			
RRL-2024-010	road rehabilitation - Heddon Street Heddon Greta	Updated drainage modelling to be completed by June 2024 and delivery scope to be confirmed and communicated in late 2024.	➤			

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	design - Goulburn Street Abermain	
RRL-2024-024	Road rehabilitation: investigation and design - Hetton Street Bellbird	Investigation and design works continuing.
RRL-2024-025	Road rehabilitation: investigation and design - Murrays Run Road Murrays Run	Project combined with other Murray's Run project.
RRL-2024-026	Road rehabilitation: investigation and design - Quorrobolong Road Kitchener	Investigation and design works commenced.
RRL-2024-027	Road rehabilitation: investigation and design - Swanson Street Weston	Updated condition assessment completed.
RRL-2024-028	Road rehabilitation: investigation and design - Wilderness Road Rothbury	Project investigation and brief being completed.
RRL-2024-029	Road renewal - Campbell St, Elialong	Works expected to commence in 24/25 Financial year.

Regional Road Renewal Program (RRR)

Code	Project	Status	Comments
RRR-2022-002	slope stabilisation - Great North Road	✓	Project completed.
RRR-2023-002	road rehabilitation - Millfield: Wollombi Road to Hayes Road towards Cedar Creek	✓	Project completed; project closure process commenced.
RRR-2024-002	road rehabilitation - Millfield: Wollombi	✓	Project completed; project closure process commenced.

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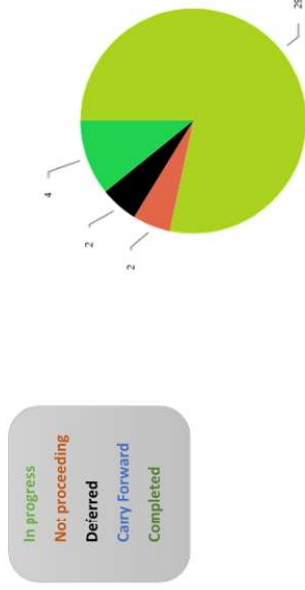
	Road - Hayes Road towards Cedar Creek Road	
RRR-2024-003	road rehabilitation - One Mile Creek Great Main: Wollombi Road towards Bellbird	Project completed; project closure process commenced.
RRR-2024-004	road upgrade - Cessnock / Bellbird: Wollombi Road - Allandale Road to Abbotsford Street	Reviewing engineering designs, expect works will be deferred to 24/25 - reduce Grant funding in 23/24
RRR-2024-005	road rehabilitation: construction - Orange Street Abermain	Works expected to be completed in late 2024.
RRR-2024-006	Road Upgrade: stage 2 - Wollombi Road West Avenue Bellbird to Vincent Street Cessnock	Reviewing engineering designs, expect works will be deferred to 24/25 - reduce Grant funding in 23/24

Works Depot Construction Program

Code	Project	Status	Comments
WDC-2023-002	remediation of fuel cell - Council Works Depot	➤	Project with Infrastructure PM Team

OPERATIONAL PLAN 2022-23 | QUARTER 3

5: Civic leadership and effective governance



5.1: Fostering and supporting community leadership

5.1.3: Our Council is committed to implementing our community's vision

ID	Action	Progress	Comments	Service Unit
5.1.3.a	Meet with groups on a regular basis and provide assistance where required.	➤	Council staff have been in regular liaison with sporting groups ahead of the season change-over period (March/April). Correspondence and meetings have been focused on goal posts installation, linemarking, vacating kiosks, cleaning for handover etc. A number of applications have also been processed for use of parks for upcoming ANZAC Day services.	OS&CF

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5.2: Encouraging more community participation in decision making

5.2.1: Continue implementation of the projects from the Communications and Engagement Strategy

ID	Action	Progress	Comments	Service Unit
5.2.1.a	Increase opportunities for our Council to collaborate with community members.	➤	Visibility of our digital community engagement activities increased year on year in q3, with page visits up around 20 per cent year on year. Team efforts are increasing opportunities for community participation, alongside higher focus on face-to-face sessions. Schedule of proactive community engagement pop ups for CY24 is developed and underway.	C&E
5.2.1.b	Undertake engagement with stakeholders, residents, community members/groups and businesses regarding Council projects, programs, strategies and services.	➤	Digital engagement activities increased year on year in q3, with page visits up around 25 per cent year on year. Team efforts are increasing opportunities for community participation, alongside higher focus on face-to-face sessions. Schedule of proactive community engagement pop ups for CY24 is developed and underway.	C&E
5.2.1.c	Finalise actions from the Engagement Strategy.	✔	Actions complete	C&E
5.2.1.d	Undertake a review of the Engagement Strategy.	➤		C&E

OPERATIONAL PLAN 2022-23 | QUARTER 3

5.2.2: Actively participate in and collaborate with the Hunter Joint Organisation to promote the interests of the local government area

ID	Action	Progress	Comments	Service Unit
5.2.2.a	Actively participate in and collaborate with Hunter Joint Organisation to promote the interests of the LGA.	➤	The Mayor and GMU have actively participated in Strategic Planning workshops and Board meetings during this period. The Mayor has been deputy chair of the HJO board and the GM has attended the ARROW Strategic Services Australia (SSA) board meetings. The Mayor has advocated on behalf of Council regarding regional development road map and trust fund submissions, Regional motions at the Australian Local Government Associations National General Assembly in line with the Hunter Joint Organisation Advocacy Framework and Priorities.	GMU

5.2.3: Continue to monitor and respond to the State Government's local government reform programs to improve the financial sustainability of councils

ID	Action	Progress	Comments	Service Unit
5.2.3.a	Monitor and respond to the State Government's local government reform program.	➤	Council has made submissions on the IPART Rate Peg methodology and continues to review and comment on other reform programs as they are raised. Council will make submissions on recent State and Commonwealth	CFO

inquiries on council funding.

5.3: Ensuring Council is accountable and responsive to the community

5.3.1: Continue implementation of the Customer Service Strategy

ID	Action	Progress	Comments	Service Unit
5.3.1.a	Build an organisation which has a focus on the customer by having well trained staff who are committed to providing a quality service.	➤	Customer relations team has completed the following online training, Interpersonal Communication, Work Effectively in a Business Environment, Writing Letters and Documents, Bullying & Harassment.	BS&CR
5.3.1.b	Review Council's Customer Service Strategy, Action Plan and Charter	➤	Draft Customer Experience Strategy external document has been reviewed with design work completed. Action Plan - Customer and staff feedback for driveways and CRM process and customer experience is now completed.	BS&CR

5.3.2: Conduct regular development consultation forums

ID	Action	Progress	Comments	Service Unit
5.3.2.a	Conduct regular development consultation forums.	➤	Council is conducting regular consultation with applicants within the Cessnock LGA. Council is represented by the Director and DSS at the quarterly UDIA meetings.	DS

5.3.3: Efficiently and effectively process development applications and respond to planning enquiries

ID	Action	Progress	Comments	Service Unit
5.3.3.a	Efficiently and effectively process development applications and respond	➤	DA's (and related Applications) are processed efficiently and effectively as indicated by	DS

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OPERATIONAL PLAN 2022-23 | QUARTER 3

<p>to planning-related enquiries.</p>	<p>determination timeframes which are well under the NSW state average. Statistics in respect of average turnaround times have been impacted by staff vacancies. Planning related inquiries are responded to promptly and accurately through Council's Duty Planning Services, Development Assessment Officers and Pre-DA Meetings with prospective applicants.</p>	<p>BS&CR</p>
<p>5.3.3.b Continue the expansion of the application programming interface (API) between the NSW Planning Portal (ePlanning) and Council's systems.</p>	<p>There has been no further expansion of the application programming interface (API) undertaken during the March quarter, due to testing of Authority 7.1 database and updates of our Train environment.</p>	<p>BS&CR</p>
<p>5.3.3.c Assess mitigation of the impact of traffic generating development.</p>	<p>Applications received were assessed</p>	<p>Infra</p>
<p>5.3.3.d Review and propose updated standards for road widths, kerb and gutter, pathways and bus shelters contained in Council's Engineering Requirements for Development.</p>	<p>Draft Specifications and Drawings Issued to Council. Draft Specifications and Drawings have been reviewed by technical staff. Final Specifications and Drawings have been prepared.</p>	<p>Infra</p>
<p>5.3.3.e Continue to review and enhance our internal processes and workflows in line with the Department of Planning and Environment's Development Assessment Best Practice Guide.</p>	<p>A number of internal enhancements have been implemented, these include, Submissions lodged with Council; contaminated land register determination; DAU template updates; commencement review of refund process; Section 68 Stormwater procedure; E22 certificate enhancements; System</p>	<p>BS&CR</p>

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<p>5.3.5: Continue to embed a culture of Enterprise Risk Management throughout the Council</p>	<p>training provided to Strategic Planning Team.</p>
<p>ID</p>	<p>Service Unit</p>
<p>5.3.5.a</p>	<p>P&C</p>
<p>Action</p>	<p>Continue to ensure and improve the safety and wellbeing of Council's workforce</p>
<p>Progress</p>	<p>➤</p>
<p>Comments</p>	<p>All actions progressing. Events have been completed in accordance with the 2024 Health and Wellbeing Calendar. "Red Feb" was held in February 2024, this event promoted healthy eating and provided staff with information in relation to cholesterol and the importance of a healthy diet and exercise. Return to work actions in progress. Actions completed in this quarter included a review of the injured worker pack, incident refresher training and completion of suitable duties register.</p>
<p>5.3.5.b</p>	<p>P&C</p>
<p>Action</p>	<p>Ensure Council's Enterprise Risk Management (ERM) framework is continued to be embedded in all operations of Council and develop Key Performance Indicators (KPI) to assess and report to the Executive Leadership Team on the ERM framework</p>
<p>Progress</p>	<p>➤</p>
<p>Comments</p>	<p>Work is continuing following workshop held with key stakeholders in February 2024. Draft risk registers have been completed, Council's new risk matrix has been approved, and project risk register template has been completed.</p>

OPERATIONAL PLAN 2022-23 | QUARTER 3

5.3.6: Undertake Service Delivery reviews and implement recommendations to improve productivity throughout the council

ID	Action	Progress	Comments	Service Unit
5.3.6.a	Implement plan to complete Service Delivery reviews	➤	Next step framework and timing to be presented to ELT in May 2024	CFO
5.3.6.b	Review recruitment and human resource processes with a focus on reducing approval steps and improving efficiency	✔	Review of the Talent Acquisition process has been finalised. Process has been streamlined and created efficiencies within the organisation.	P&C
5.3.6.c	Review asset management processes and systems to provide evidence-based outcomes that inform the allocation of priorities identified in Councils Asset Management Plans for inclusion in Councils Long Term Financial Plan.	➤	Approval to migrate asset data to a cloud based system, utilising preliminary road data to update complete plans and build long term Asset Management Capability.	Infra

practice including in relation to delegations, legislative interpretation, compliance, complaints, UCCs, GIPA, PPIP, Copyright, PID, Fraud and Corruption Prevention, Policy, etc. (Governance).

5.3.7.c	Review and update Council's Fraud Control and Corruption Prevention Framework to align with best practice	➤	Governance staff are continuing to work on the review and update of Council's Fraud Control and Corruption Prevention Framework to align with best practice.	CFO
5.3.7.d	Undertake the annual review (and update) of the Investment Policy.	➤	Policy currently under review with Council's Investment Advisors. The policy will be brought to the May ARC meeting and June Council meeting for approval.	CFO
5.3.7.e	Develop the Operational Plan	➤	Draft Operational Plan to be presented to April council prior to public exhibition.	CFO
5.3.7.f	Prepare the Cessnock City Annual Report.	✔	Annual report was endorsed at the November Council meeting and published on Council website with hard copies in Council libraries.	CFO
5.3.7.g	Undertake a review of the Public Art Policy	✔	A review of the Public Art Policy was tabled to the Ordinary Meeting of Council held 20 September 2023 and was placed on public exhibition. The Policy was adopted on 2 November 2023.	C&CD

5.3.7: Continue to manage Council governance functions and statutory requirements

ID	Action	Progress	Comments	Service Unit
5.3.7.a	Provide staff with awareness, tools, and knowledge to assist them in meeting their governance and statutory compliance obligations.	➤	Governance continue to provide governance training to all new staff through the induction process. PID training implemented in last quarter.	CFO
5.3.7.b	Carry out governance functions, provide advice and conduct education programs to comply with legislation and best	➤	Governance continues to provide assistance throughout the Council across all governance areas.	CFO

OPERATIONAL PLAN 2022-23 | QUARTER 3

5.3.8: Continue to identify and implement Financial Sustainability Initiatives

ID	Action	Progress	Comments	Service Unit
5.3.8.a	Develop a Financial Strategy integrated with the Long-Term Financial Plan, Asset Management Plans, Workforce Plan to determine future funding requirements for council	➤	In development via the budget process and looking towards the next CSP and Delivery Program.	CFO

5.3.9: Ensure Council develops and improves Information Technology and Communication systems to meet organisation requirements

ID	Action	Progress	Comments	Service Unit
5.3.9.a	Collaborate on integration opportunities between project managements tools/systems with Authority and PULSE	➤	Continuing project to improve integration. Pulse administrator is working with Pulse and has attended the recent conference to utilise the system in a more efficient manner. Pulse in attendance in April to discuss opportunities for improvements.	CFO

5.3.9.b

Share information regarding the Progress of current Capital Works particularly with respect to traffic disruptions and construction works.	➤	All communication mediums being updated at regular intervals to keep updates relevant including the TNSW live traffic system.	Infra
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5.3.10: Implement the Workforce Management Strategy

ID	Action	Progress	Comments	Service Unit
5.3.10.a	Develop and implement strategies to assist in reducing Council's unplanned leave usage	■	Following review, this has been removed as an operational plan action. This is an internal action which will be achieved with a focus on metrics and reporting.	P&C

5.3.10.b

Commence undertaking relevant actions within	➤	Leadership Development days occurred in March 2024 for frontline and emerging leaders.	P&C
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Council's Leadership Framework for 2023-24	
5.3.10.c	Review and if required update the Council's 2020-2024 EEO Management Plan

Research and benchmarking with external organisations is currently being undertaken to identify best practice models. Consultation has also commenced with internal key stakeholders.

Continue to implement the succession planning and talent management framework



The Graduate, Trainee and Apprentice Framework is under review. People and Culture are working with the Media and Communications team to rebrand and create a marketing strategy to increase promotion and advertising of the program for 2025 positions.

The Leadership Framework is under review. The leadership program is ongoing with second round of development days occurring in March 2024.

The above two frameworks make up a portion of the succession planning and talent management framework. This action will be carried forward and be a focus in 2024/2025.

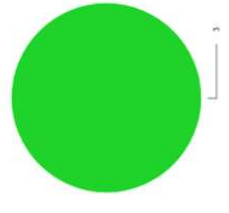
5.3.10.e	Develop and deliver a Diversity Plan to strengthen the representation at all levels of the organisation of identifiable groups within the community including those with disability, youth, women, Aboriginal and Torres Strait Islander and people from non-	■	This action will be combined with Action 5.3.10.c - Review and if required update the Council's 2020-2024 EEO Management Plan	P&C
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OPERATIONAL PLAN 2022-23 | QUARTER 3

English speaking background					
5.3.10.f	Continue to implement the Child Safe Standards	➤	Child Safe Policy, Statement of Commitment and Behavioral Standards has been drafted and final review is in progress before presentation to the Executive Leadership Team in May 2024.	P&C	

Capital Works

In progress
Not proceeding
Deferred
Carry Forward
Completed



5.3.11: Review the need to apply for a Special Rate Variation to manage the burden of increasing cost of Council to maintain assets and meet community requirements

ID	Action	Progress	Comments	Service Unit
5.3.11.a	Undertake a project to assess the need for a possible Special Rate Variation application	➤	Initial financial modelling is in progress, in conjunction with long term AP costs to ascertain future funding requirements to determine any need for a special rate variation. A consultant has been engaged to undertake the economic analysis for ongoing financial sustainability position.	CFO
5.3.11.b	Enhance Council Long Term Financial Plan (LTFP) to ensure that the LTFP becomes part of the IP&R documents to facilitate scenario analysis for Special Rate Variation.	➤	Being worked on in conjunction with the budget works. Engagement of consultant for Financial Sustainability Modelling to drive future improvements.	CFO

Code	Project	Status	Comments
OFA-2023-003	Hot Air Balloon	✓	The accessibility hot air balloon, vehicle, trailer and associated equipment has been purchased and a launch event completed on 27 Sep 2023.
OFA-2023-005	Cultural Services - Grant Programs - Local Priority Program 2022 Tech & Furniture	✓	Both Cessnock and Kurri Kurri Libraries have had their furniture renewed.
OFA-2023-006	Public Library Infrastructure Grant 2023 - Conferencing Equipment	✓	Both Cessnock and Kurri Kurri Libraries new conference technology has been installed.



Artwork designed by Michelle Napanangka Earl with participants in a community art project and visitors to Performance Arts Culture Cessnock

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Action Sheets Report

Division: Ordinary Council
 Committee:
 Officer:
 Date From:
 Date To:
 Printed: Monday, 29 April 2024 9:50:54 AM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
BN4/2024 748	Ordinary Council 17/04/2024	Plumridge, Matthew Magninny, Robert	Bin Information for Elderly	15/05/2024	22/04/2024	

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
WI2/2021 1571	Ordinary Council 17/02/2021	Waghorn, Peter Magninny, Robert	Sale of Land to Bellbird Bowling Club	30/05/2024	19/02/2021	
	04 Mar 2021 11:58am	Benson, Nicole - Reallocation	Action reassigned to Rathborne, Michael by Benson, Nicole - Michael please commence the actions as per the resolution. Liaise with my team if required. Thanks			
	24 Mar 2021 4:49pm	Keegan, Robyn - Target Date Revision	Target date changed by Keegan, Robyn from 17 March 2021 to 30 June 2021 - Information sent to surveyor for the club to prepare and lodge forms,			
	29 Mar 2021 4:04pm	Rathborne, Michael - Target Date Revision	Target date changed by Rathborne, Michael from 30 June 2021 to 30 August 2021 - Surveyor preparing documents for registration.			
	28 Apr 2021 10:33am	Rathborne, Michael - Target Date Revision	Target date changed by Rathborne, Michael from 30 June 2021 to 30 September 2021 - Pending survey and documentation being prepared by surveyor.			
	25 Jun 2021 12:30pm	Keegan, Robyn - Target Date Revision	Target date changed by Keegan, Robyn from 30 September 2021 to 31 December 2021 - Bellbird Park Bowling Club has taken responsibility for survey registration. Further work by Council Property Services to effect the transfer of land is deferred pending Strategic Property obtaining Council approval for a site-specific planning proposal to reclassify the land.			
	02 Sep 2021 3:11pm	Keegan, Robyn - Target Date Revision	Target date changed by Keegan, Robyn from 31 December 2021 to 31 December 2021 - Peter Waghorn advised that there is no further update.			
	26 Oct 2021 2:19pm	Keegan, Robyn - Target Date Revision	Target date changed by Keegan, Robyn from 31 December 2021 to 21 January 2022 - Advised by Chief Financial & Administration Officer no update was available but will investigate.			
	25 Jan 2022 10:12am	Waghorn, Peter	In accordance with the resolution, Bellbird Park Bowling Club management are responsible for organising and registering the survey of land to be acquired but are yet to do so. A registered plan and reclassification of the land are required before the land transfer can be transacted.			
	29 Mar 2022 7:55am	Boughton-Ingham, Petra	Bellbird Park Bowling Club officials have confirmed that Marshall Scott Surveyors have engaged with the club to prepare a plan and the draft was sent to the club last year. MSS is following up directly with club management.			
	28 Mar 2022	Peter Waghorn, [Confidential]	BPBC's Secretary Manager was contacted with an offer of assistance and advised that the club had not sought quotes for land survey work to date due to their financial situation. As the cost of a partial survey is not anticipated to be high, Council Officers contacted a local surveyor on the club's behalf and was told that the previous Board had engaged Marshall Scott Surveyors to prepare a plan and the draft was sent to the club last year.			
	12 Apr 2022 10:21am	Keegan, Robyn - Target Date Revision	Target date changed by Keegan, Robyn from 21 January 2022 to 15 June 2022 - The Bellbird Park Bowling Club Secretary Manager was contacted with an offer of assistance and advised that the club had not sought quotes for land survey work due to a recent change of voluntary board membership. Council Officers contacted a local surveyor on the club's behalf and were advised that the previous Board had engaged Marshall Scott Surveyors to prepare a plan and the draft was sent to the club last year. Principal of Marshall Scott Surveyors is following up with the new club management directly.			
	28 Apr 2022 3:32pm	Waghorn, Peter	Mark Scott of Marshall Scott Surveyors is still following up with the new club Secretary Manager regarding a survey plan previously prepared and sent to the Club in draft for their review.			
	26 May 2022 9:22am	Waghorn, Peter	Bellbird Park Bowling Club officials have confirmed that Marshall Scott Surveyors were engaged by the previous Board to prepare a plan of acquisition. Once the draft plan is provided to Council for review and verification, the process to reclassify the identified portion of Bellbird Park can be commenced. Transfer of the land to the Club can only be effected on gazettal of the reclassification.			
	26 May 2022 9:50am	Waghorn, Peter - Target Date Revision	Target date changed by Waghorn, Peter from 15 June 2022 to 30 December 2022 - The planning proposal to amend the LEP and reclassify a portion of Bellbird Park is a lengthy process and yet to be commenced. Transferring ownership to the Club is deferred pending gazettal of the land reclassification for Community to Operational land.			
	30 Jun 2022 3:12pm	Waghorn, Peter				

<p>Action Sheets Report</p>	<p>Division: Ordinary Council Committee: Officer:</p>	<p>Date From: Date To: Printed: Monday, 29 April 2024 9:50:54 AM</p>
<p>An LEP amendment request to reclassify the portion of Bellbird Park the Club requires has been scheduled with Strategic Planning.</p> <p>28 Jul 2022 2:49pm Waghorn, Peter A survey plan prepared by Marshall Scott Surveyors on behalf of Bellbird Park Bowling Club has been provided to Strategic Planning. A planning proposal requesting amendment of the Cessnock LEP land classification of the nominated portion of Bellbird Park is in progress.</p> <p>31 Aug 2022 4:46pm Keegan, Robyn Further updates are subject to progression of a planning proposal to amend the Cessnock LEP and change the community land classification of the nominated portion of Bellbird Park.</p> <p>25 Nov 2022 3:47pm Waghorn, Peter Internal Property staff followed up with Marshall Scott Surveyors 24/11/2022 and were advised that the survey plan detailing the area to be acquired by the club and prepared by their firm on behalf of Bellbird Park Bowling Club is yet to be lodged with Land Registry Services for assessment. Council staff actions are deferred pending plan registration and gazettal of the proposed land reclassification.</p> <p>16 Jan 2023 12:12pm Waghorn, Peter Property staff visited BPBC on 4/1/2023 to enquire with management as to the status of survey plan approval and were advised that they will follow up with Marshall Scott Surveyors. As at 16/1/2023, Mark Scott of MSS has not been contacted by BPBC.</p> <p>16 Jan 2023 12:21pm Waghorn, Peter - Target Date Revision Target date changed by Waghorn, Peter from 30 December 2022 to 31 March 2023 - Delayed pending Bellbird Park Bowling Club approval of draft survey plan of acquisition and the outcome of a Council request to reclassify the relevant portion of Carmichael Park to be acquired</p> <p>03 Apr 2023 10:44am Waghorn, Peter The Strategic Planning unit has scheduled a report seeking approval to submit the LEP amendment required to reclassify the portion of Bellbird Park the Club requires. Reclassification to operational land is required to facilitate any transfer of council community land. The report will be considered at the April 2023 Ordinary Council Meeting. .</p> <p>03 Apr 2023 11:11am Waghorn, Peter - Target Date Revision Target date changed by Waghorn, Peter from 31 March 2023 to 30 June 2023 - The report seeking approval to submit an LEP amendment to reclassify the required portion of Bellbird Park is scheduled for the April 2023 OCM. Reclassifications necessarily involve state planning departments and completion of that process cannot be accurately determined at this time.</p> <p>26 May 2023 3:16pm Waghorn, Peter - Target Date Revision Target date changed by Waghorn, Peter from 30 June 2023 to 31 March 2024 - A planning proposal to amend the Cessnock LEP community land classification of a portion of Carmichael Oval adjoining Bellbird Park Bowling Club was approved for submission to Dept. of Planning & Environment (DPE) on 19 April 2023. Subject to obtaining a DPE Gateway determination to reclassify the land from community to operational use, consultation will be undertaken with public authorities and the community. Unresolved objections must be submitted to Council for consideration before DPE is requested to make the Plan and publish LEP changes in the Government Gazette. This process is anticipated to take six to nine months. On completion, Property staff will prepare contract documentation to transfer the required land.</p> <p>25 Sep 2023 3:37pm Waghorn, Peter - Email On 15 September, Officers arranged for surveyors to attend and mark the site, allowing a partially installed fence to be completed along the new boundary with a lockable pedestrian access. Illegal private vehicular use of CCC community land is understood to have been occurring and neighbouring residents will be notified prior to erection of the final stage of fencing. Formal transfer of the land portion to BPBC is subject to land reclassification and the revised target date is still projected as March 2024.</p> <p>24 Nov 2023 9:41am Waghorn, Peter No further updates from Property Services pending completion of land reclassification process and subsequent land transfer</p> <p>28 Mar 2024 11:17am Waghorn, Peter - Target Date Revision Target date changed by Waghorn, Peter from 31 March 2024 to 30 May 2024 - Council's Strategic Planning unit advise the planning proposal seeking to amend the LEP land classification is currently being reviewed by the relevant state government planning department</p>		

Action Sheets Report		Division: Committee: Officer:	Ordinary Council	Date From: Date To: Printed: Monday, 29 April 2024 9:50:54 AM		
Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/04/2022	Rush, Iain Chrystal, Peter	Draft Local Planning Framework for the Cessnock LGA Vineyards District	30/06/2024	26/04/2022	
	PE24/2022					
	75					
	27 Apr 2022 12:10pm Rush, Iain - Target Date Revision					
	Target date changed by Rush, Iain from 18 May 2022 to 30 December 2022 - Preparing documentation for submission to DPE for Gateway determination.					
	21 Jun 2022 3:52pm Rush, Iain					
	Planning Proposal submitted for Gateway determination on 10 May 2022. Currently reviewing quotations for 'Tourism Centre' Economic Feasibility Assessment.					
	01 Sep 2022 4:24pm Rush, Iain					
	Planning Proposal submitted for Gateway determination on 10 May 2022. Hill PDA engaged to prepare 'Tourism Centre' Economic Feasibility Assessment. Work on the Economic Assessment is progressing steadily.					
	31 Oct 2022 10:23am Rush, Iain					
	Planning Proposal submitted for Gateway determination on 10 May 2022. Hill PDA have provided Draft 'Tourism Centre' Economic Feasibility Assessment to Council for review.					
	22 Nov 2022 2:17pm Blake, Yvonne - Target Date Revision					
	Target date changed by Blake, Yvonne from 31 January 2023 to 28 February 2023 - Target date revised to allow sufficient time for exhibition and consideration of public submissions. Preparation of materials for public exhibition commenced.					
	20 Feb 2023 9:08am Cocking, Tracey					
	HRP 2041 requires preparation of Place Strategy. Existing PP and Place Strategy requirements being discussed with DP&E.					
	20 Feb 2023 9:09am Cocking, Tracey - Target Date Revision					
	Target date changed by Cocking, Tracey from 28 February 2023 to 31 December 2023 - HRP 2041 requires preparation of Place Strategy. Existing PP and Place Strategy requirements being discussed with DP&E					
	24 May 2023 3:52pm Blake, Yvonne - Reallocation					
	Action reassigned to Mewing, Jenny by Blake, Yvonne - Transferred to Jenny Mewing to continue with and finalise the matter.					
	24 May 2023 4:08pm Mewing, Jenny					
	Vineyards Place Strategy endorsed by the Urban Development Program Committee (1 May 2023) for the establishment of a Place Delivery Group. Further details from DPE to be obtained to commence this process. Amendments being made to Planning Proposal to reflect requirements of 'resubmit' Gateway Determination received in December 2022.					
	21 Jun 2023 10:03am Mewing, Jenny					
	Meeting held with DPE to discuss relationship between Planning Proposals and Place Strategy. Agreed outcomes and actions pending confirmation with DPE					
	21 Jul 2023 7:27am Mewing, Jenny					
	Amendments to Planning Proposal being prepared for resubmission to the DPE prior to 31 July 2023. Draft Principles for the Place Strategy are being prepared concurrently for consideration/endorsement by the DPE.					
	31 Aug 2023 1:16pm Mewing, Jenny					
	Revised Planning Proposal resubmitted to DPE for Gateway Determination (26/7/23). Place Strategy meeting with DPE requested.					
	31 Aug 2023 2:15pm Blake, Yvonne - Reallocation					
	Action reassigned to Rush, Iain by Blake, Yvonne - Transferred to officer as original officer has resigned.					
	30 Oct 2023 2:47pm Rush, Iain					
	HRP 2041 requires the preparation of Place Strategy for the Cessnock Vineyards District. The structure and content of the Place Strategy is to be determined with input from a Department of Planning and Environment Place Delivery Group (PDG). Draft land use principles prepared for discussion with PDG, which should occur in early November.					
	16 Jan 2024 9:19am Rush, Iain - Target Date Revision					
	Target date changed by Rush, Iain from 31 December 2023 to 30 June 2024 - Meeting with Planning Delivery Unit (PDU) occurred with relevant state agencies in December 2023. Awaiting further information/requirements from DPE to progress Place Strategy, including release of Planning State Environmental Assessment Requirements (PSEARS).					

Action Sheets Report

Division: Ordinary Council
 Committee: Ordinary Council
 Officer: **Date From:** Monday, 29 April 2024 9:50:54 AM
Date To: 23/02/2024
Printed: Monday, 29 April 2024 9:50:54 AM

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE1/2024 695	Ordinary Council 21/02/2024	Forsyth, Karen Chrystal, Peter	174 - 178 Lang Street, Kurni Kurni - Draft Planning Agreement	31/05/2024	23/02/2024	

28 Mar 2024 9:59am Blake, Yvonne - Target Date Revision
 Target date changed by Blake, Yvonne from 20 March 2024 to 31 May 2024 - As per Council resolution, Draft Planning Agreement and road closure to be publicly notified for a minimum of 28 days.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE6/2024 733	Ordinary Council 17/04/2024	Shoesmith, Dylan Chrystal, Peter	Development Control Plan Review - Parking and Access and Subdivision Chapters Public Exhibition	30/08/2024	22/04/2024	

23 Apr 2024 9:34am Shoesmith, Dylan - Target Date Revision
 Target date changed by Shoesmith, Dylan from 15 May 2024 to 15 June 2024 - DCP to be placed on public exhibition, beginning late April 2024 for 28 days.

23 Apr 2024 9:34am Shoesmith, Dylan
 DCP to be placed on public exhibition beginning late April 2024, for a period of 28 days.

23 Apr 2024 12:36pm Blake, Yvonne - Target Date Revision
 Target date changed by Blake, Yvonne from 15 June 2024 to 30 August 2024 - As per Council resolution, DCP Review to be publicly notified for a minimum of 28 days.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE26/2023 528	Ordinary Council 19/07/2023	Worthing, Alex Chrystal, Peter	Comprehensive DCP Review - Tourist Accommodation on Rural and Environmental Lands - Draft for Exhibition	20/06/2024	24/07/2023	

26 Jul 2023 12:33pm Corken, Robert - Target Date Revision
 Target date changed by Corken, Robert from 16 August 2023 to 16 November 2023 - Exhibition will be undertaken in August.

18 Aug 2023 1:48pm Blake, Yvonne - Reallocation
 Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.

31 Aug 2023 2:15pm Blake, Yvonne - Reallocation
 Action reassigned to Worthing, Alex by Blake, Yvonne - Transferred to officer as original officer has resigned.

08 Sep 2023 3:32pm Worthing, Alex - Target Date Revision
 Target date changed by Worthing, Alex from 16 November 2023 to 04 October 2023 - Preparing post exhibition report for Council

26 Oct 2023 11:16am Blake, Yvonne - Target Date Revision
 Target date changed by Blake, Yvonne from 04 October 2023 to 22 December 2023 - Report to be tabled at December Council meeting.

18 Dec 2023 3:18pm Worthing, Alex - Target Date Revision
 Target date changed by Worthing, Alex from 22 December 2023 to 20 June 2024 - On hold pending Vineyards project with DPE

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/05/2023	Chadwick, Tony Chrystal, Peter	Proposal for Kurri Curry Festival	28/06/2024	23/05/2023	
	BN8/2023 496					
	23 May 2023 1:36pm Blake, Yvonne - Reallocation					
	Action reassigned to Chadwick, Tony by Blake, Yvonne - Forwarded to Economic Development & Tourism Manager for action and completion.					
	24 May 2023 8:56am Chadwick, Tony					
	Progress against the resolution actions are as follows: That Council seeks grant funding for business activation in the Cessnock Local Government area by: 1. Creating and delivering a new event called the Kurri Curry Festival - A grant application for \$135,000 to hold the Kurri Curry Festival and Art Workshop was submitted on 19 Feb 2024 under the NSW Governments Open Streets Program. Council has been successful with this application and are now planning to hold the Kurri Curry Festival on 17 Aug 2024. 2. Designing and installing 3D public street art that compliments the Kurri Mural - Staff have obtained street art cost estimates ready for grant submissions. Public art has been included within the NSW Governments Open Streets Program grant application to deliver the Kurri Curry Festival and Art Workshop. The successful grant application will allow Council to hold a public interactive art workshop on 18 Aug 2024. 3. That the General Manager investigate other business activation opportunities - Suitable opportunities will be added to grant applications if allowed by the grant fund.					
	24 May 2023 9:03am Chadwick, Tony - Target Date Revision					
	Target date changed by Chadwick, Tony from 14 June 2023 to 29 February 2024 - Waiting for a suitable grant fund to open to progress this action.					
	19 Feb 2024 3:36pm Chadwick, Tony - Target Date Revision					
	Target date changed by Chadwick, Tony from 29 February 2024 to 28 June 2024 - Waiting the results of a grant application under the NSW Government Open Streets Program.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2023	Mewing, Jenny	Comprehensive Local Environmental Plan and Development Control Plan Review - Temporary Uses (including Temporary Events)	30/06/2025	27/02/2023	
	PE5/2023 399	Chrystal, Peter				
	27 Mar 2023 4:34pm Blake, Yvonne - Target Date Revision					
	Target date changed by Blake, Yvonne from 15 March 2023 to 30 November 2023 - As per Council resolution at the Ordinary Council meeting held 15 February 2023, gateway determination to be requested from DPE; request authorisation to act as local plan making authority; PP to be placed on exhibition as well as draft DCP; report back to Council on amendment.					
	18 Aug 2023 1:49pm Blake, Yvonne - Reallocation					
	Action reassigned to Mewing, Jenny by Blake, Yvonne - Officer resigned from Council. Transferred to Acting Principal Strategic Planner for re-allocation to another Strategic Planning Officer.					
	31 Aug 2023 1:20pm Mewing, Jenny					
	Request for Gateway Determination from DPE made February 2023. Planning Proposal updated and resubmitted for Gateway Determination in May 2023					
	21 Sep 2023 8:03am Mewing, Jenny					
	Gateway Determination still pending					
	21 Sep 2023 8:04am Mewing, Jenny - Target Date Revision					
	Target date changed by Mewing, Jenny from 30 November 2023 to 30 November 2024 - Gateway Determination not yet issued.					
	23 Oct 2023 8:02am Mewing, Jenny					
	Gateway Determination not yet issued					
	21 Nov 2023 7:14am Mewing, Jenny					
	Gateway determination not yet issued					
	01 Dec 2023 3:03pm Mewing, Jenny					
	Gateway Determination not yet issued					
	09 Jan 2024 12:43pm Mewing, Jenny					
	Gateway Determination not yet issued					
	21 Feb 2024 7:46am Mewing, Jenny					
	Gateway Determination not yet issued					

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21 Feb 2024 7:46am Mewing, Jenny - Target Date Revision
 Target date changed by Mewing, Jenny from 30 November 2024 to 30 June 2025 - Gateway Determination not yet issued
21 Mar 2024 7:47am Mewing, Jenny
 Gateway Determination not yet issued.
22 Apr 2024 7:46am Mewing, Jenny
 DPHI request to withdraw Planning Proposal. Planning Proposal to be retained in Planning Portal and amendments made in consult with DPHI to progress intent

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
W16/2024 741	Ordinary Council 17/04/2024	Jeffery, Warren McLachlan, Paul	Cessnock LGA Traffic and Transport Strategy	12/06/2024	22/04/2024	
22 Apr 2024 3:49pm Pankhurst, Felicity	commenced review/edit of grammar and syntax					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
W112/2024 747	Ordinary Council 17/04/2024	Clark, Cameron McLachlan, Paul	Main Bund Wall - South Cessnock Bund Wall Evaluation Report - O2024-164	15/05/2024	22/04/2024	

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
MME/2023 504	Ordinary Council 20/09/2023	Harris, Kate McLachlan, Paul	Pool Family Free Days and Entry Vouchers	28/06/2024	25/09/2023	
25 Oct 2023 11:30am Meyers, Kristy - Reallocation	Action reassigned to Harris, Kate by Meyers, Kristy - For action.					
22 Nov 2023 8:23am Harris, Kate	1. Programs are still underway at Kurri Kurri Aquatic Fitness Centre. All vouchers will be distributed to participants by the end of term 4. 2. A free entry day was held at Council's aquatic facilities on Saturday 18 November. Community celebrations are planned to take place on Australia Day., 3. Noted, 4. Funding has been identified in the draft 2024/2025 Operational Plan and will also be included within the 2025/2026 Operational Plan for council's consideration.					
22 Nov 2023 6:29am Harris, Kate - Target Date Revision	Target date changed by Harris, Kate from 18 October 2023 to 29 January 2024 - This action item will be updated further following community celebrations held on Australia Day.					
28 Feb 2024 10:20am Harris, Kate	1. Complete, 2. Complete, 3. Noted, 4. Funding has been identified in the draft 2024/2025 Operational Plan and will also be included within the 2025/2026 Operational Plan for council's consideration.					
28 Feb 2024 10:22am Harris, Kate - Target Date Revision	Target date changed by Harris, Kate from 29 January 2024 to 28 June 2024 - The remaining item on this action is in regards to Council's adoption of the 2024/2025 Operational Plan. Following Council's adoption of the Operational Plan the action item will be updated.					

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 14/12/2022 393	Harris, Kate McLachlan, Paul	Cessnock LGA Hall Booking/Management	28/06/2024	20/12/2022	
	16 Jan 2023 4:28pm	Eveleigh, Nathan	- Target Date Revision			
	Target date changed by Eveleigh, Nathan from 11 January 2023 to 30 June 2023 - Test webpage and platform completed for Bellbird Hall. Officers liaising with BookEasy on some minor amendments required for regular bookings. Additional halls will come online after testing is completed with Bellbird Community Hall as per the Council report.					
	02 Mar 2023 9:41am	Eveleigh, Nathan	BookEasy set-up in final testing phase for Bellbird Community Hall before going live.			
	27 Mar 2023 11:56am	Eveleigh, Nathan	Bellbird Community Hall BookEasy portal went live on 20/3/2023. Will roll out 3 additional facilities following initial trials and feedback.			
	28 Jun 2023 11:36am	Eveleigh, Nathan	Hunter Valley VIC staff have commenced work on Ellalong & Millfield Community Halls following successful roll-out of the BookEasy online bookings at Bellbird Community Hall for 3 months.			
	28 Jun 2023 11:40am	Eveleigh, Nathan	- Target Date Revision			
	Target date changed by Eveleigh, Nathan from 30 June 2023 to 30 September 2023 - 2 additional halls being set-up. A 4th hall will be added once these two halls are online in the coming months.					
	25 Aug 2023 8:36am	Eveleigh, Nathan	- Target Date Revision			
	Target date changed by Eveleigh, Nathan from 30 September 2023 to 20 December 2023 - VIC staff working on 2nd & 3rd hall in consultation with open Space staff and s355 committee's.					
	01 Mar 2024 11:29am	Harris, Kate	1. Noted, 2. The BookEasy system is in place for Bellbird Hall. Ellalong and Millfield Hall are ready to go live following training and engagement with the s355 committees. 3. To be completed after item 2.			
	01 Mar 2024 11:31am	Harris, Kate	- Target Date Revision			
	Target date changed by Harris, Kate from 30 April 2024 to 28 June 2024 - Training must be undertaken with S355 Committee members prior to online bookings progressing.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2023	Harris, Kate McLachlan, Paul	2022/23 Kurri Kurri Aquatic and Fitness Centre Performance Review	30/04/2024	25/09/2023	
	WI31/2023 592					
	25 Sep 2023 10:26am	Larsen, Robyn	- Reallocation			
	Action reassigned to McCamley, Chad by Larsen, Robyn - Chad is responsible for the pools					
	08 Feb 2024 10:04am	Meyers, Kristy	- Reallocation			
	Action reassigned to Harris, Kate by Meyers, Kristy - For action.					
	08 Feb 2024 10:05am	Meyers, Kristy	- Target Date Revision			
	Target date changed by Meyers, Kristy from 18 October 2023 to 30 April 2024 - For action.					

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2023 585	Harris, Kate McLachlan, Paul	Investigate Sensor Lighting Options for Local Government Area	28/06/2024	25/09/2023	
	26 Sep 2023 10:44am Harris, Kate					
	1. Lighting options are being investigated at Bridges Hill Park and will be incorporated within the draft 2024/2025 Operational Plan for Council's consideration., 2. Grant programs and funding opportunities are being investigated.					
	26 Sep 2023 10:46am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 18 October 2023 to 22 December 2023 - Investigations for lighting works are ongoing.					
	22 Nov 2023 8:51am Harris, Kate					
	1. Lighting options are being investigated at Bridges Hill Park and will be incorporated within the draft 2024/2025 Operational Plan for Council's consideration., 2. Grant programs and funding opportunities are being investigated.					
	22 Nov 2023 8:52am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 22 December 2023 to 23 February 2024 - Funding options are continuing to be investigated.					
	28 Feb 2024 10:23am Harris, Kate					
	1. Lighting options are being investigated at Bridges Hill Park and will be incorporated within the draft 2024/2025 Operational Plan for Council's consideration., 2. Grant programs and funding opportunities are being investigated.					
	28 Feb 2024 10:24am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 23 February 2024 to 28 June 2024 - Funding opportunities continue to be investigated and funding has been identified within the draft 2024/2025 Operational Plan. This action item will be updated following Council's adoption of the plan.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2023 534	Harris, Kate McLachlan, Paul	Kurri Kurri Netball Facility	24/05/2024	24/07/2023	
	27 Jul 2023 10:02am Harris, Kate					
	1. Complete, 2. Funding opportunities are currently being investigated					
	27 Jul 2023 10:02am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 16 August 2023 to 27 October 2023 - Funding opportunities are being investigated.					
	26 Sep 2023 10:47am Harris, Kate					
	1. Complete, 2. Cost reductions and funding opportunities are currently being investigated					
	26 Sep 2023 10:48am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 27 October 2023 to 15 December 2023 - Funding opportunities are currently being investigated					
	22 Nov 2023 8:30am Harris, Kate					
	1. Complete, 2. A further design review has been completed and a revised Quantity Surveyor estimate has been sought. Council staff are also currently preparing a grant application via the NSW Government's level the playing field grant program for the additional funding required for the netball facility.					
	22 Nov 2023 8:34am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 15 December 2023 to 29 February 2024 - Revised costings are still being sought and a grant application is being submitted. A report will be provided to Council following the above tasks being completed.					
	28 Feb 2024 10:17am Harris, Kate					
	1. Complete, 2. Funding has been identified for Stages 1 and 2 with a report to be prepared for Council's consideration.					
	28 Feb 2024 10:18am Harris, Kate - Target Date Revision					
	Target date changed by Harris, Kate from 29 February 2024 to 24 May 2024 - Report to be prepared for Council's consideration					

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Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
CC23/2024 739	Ordinary Council 17/04/2024	Drage, Natalie Maginnity, Robert	Minutes of the Aboriginal and Torres Strait Islander Committee Meeting held on 15 March 2024	15/05/2024	22/04/2024	22/04/2024
22 Apr 2024 2:32pm Drage, Natalie - Completion	Completed by Drage, Natalie (action officer) on 22 April 2024 at 2:32:46 PM - Resolution of Council noted.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
CC20/2024 736	Ordinary Council 17/04/2024	Nevelidsen, Keri Maginnity, Robert	Complaints Handling Policy	15/05/2024	22/04/2024	24/04/2024
24 Apr 2024 7:47am Nevelidsen, Keri	Public exhibition opens Monday 29 April and closes Monday 27 May 2024					
24 Apr 2024 7:47am Nevelidsen, Keri - Completion	Completed by Nevelidsen, Keri (action officer) on 24 April 2024 at 7:47:54 AM - Public exhibition opens Monday 29 April and closes Monday 27 May 2024					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
CC21/2024 737	Ordinary Council 17/04/2024	Plumridge, Matthew Maginnity, Robert	Placement of Integrated Planning and Reporting Documents on Public Exhibition 2024-25	15/05/2024	22/04/2024	23/04/2024
23 Apr 2024 8:25am Plumridge, Matthew - Completion	Completed by Plumridge, Matthew (action officer) on 23 April 2024 at 8:25:35 AM - IPR Docs on exhibition from Monday 22 April					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
MOU3/2024	Ordinary Council 17/04/2024	Cremor, Sam Maginnity, Robert	Motions of Urgency	15/05/2024	22/04/2024	22/04/2024
22 Apr 2024 1:52pm Cremor, Sam - Completion	Completed by Cremor, Sam (action officer) on 22 April 2024 at 1:52:28 PM - Not action required.					


Action Sheets Report		Division: Committee: Officer:	Ordinary Council	Date From: Date To: Printed: Monday, 29 April 2024 9:53:01 AM
Type	Meeting	Officer/Director	Subject	Est. Compl. Emailed Completed
	Ordinary Council 20/03/2024	Porter, Kerry	DA 8/2021/22318/1 - Alterations and Additions to Existing Cafe comprising an Amenities Building, Pop-up Coffee Stand, Juice Bar, Additional Carparking, Outdoor Lighting and Extended Cafe Trading Hours 701 Lovedale Road, Lovedale	15/05/2024 27/03/2024 23/04/2024
PE2/2024		Chrystal, Peter		
<p>28 Mar 2024 10:36am Blake, Yvonne - Target Date Revision Target date changed by Blake, Yvonne from 17 April 2024 to 15 May 2024 - Recission motion has been received for this matter. Date extended pending decision at Council meeting being held 17 April 2024.</p> <p>23 Apr 2024 2:17pm Blake, Yvonne - Completion Completed by Blake, Yvonne on behalf of Porter, Kerry (action officer) on 23 April 2024 at 2:17:07 PM - DA approval finalised and forwarded to applicant as per Council resolution at the meeting held 17 April 2024.</p>				
Type	Meeting	Officer/Director	Subject	Est. Compl. Emailed Completed
	Ordinary Council 17/04/2024	Hamilton, Grant McLachlan, Paul	New Landfill Extension Project - Changes to Biodiversity Offset Area	15/05/2024 22/04/2024 24/04/2024
W19/2024 744				
<p>24 Apr 2024 11:22am Donnelly, Patricia Documents completed by lawyer and signed by GM.</p> <p>24 Apr 2024 11:23am Donnelly, Patricia - Completion Completed by Donnelly, Patricia on behalf of Hamilton, Grant (action officer) on 24 April 2024 at 11:23:54 AM - Documents signed by GM</p>				
Type	Meeting	Officer/Director	Subject	Est. Compl. Emailed Completed
	Ordinary Council 17/04/2024	Jeffery, Warren McLachlan, Paul	Minutes of the Local Traffic Committee Meeting held 18 March 2024	15/05/2024 22/04/2024 22/04/2024
W110/2024 745				
<p>22 Apr 2024 3:47pm Pankhurst, Felicity Notification of consent letter sent to applicant on 19 April 2024</p> <p>22 Apr 2024 3:48pm Pankhurst, Felicity - Completion Completed by Pankhurst, Felicity on behalf of Jeffery, Warren (action officer) on 22 April 2024 at 3:48:16 PM - completed</p>				
Type	Meeting	Officer/Director	Subject	Est. Compl. Emailed Completed
	Ordinary Council 17/04/2024	McLachlan, Paul McLachlan, Paul	Wollombi Road Public Meetings	15/05/2024 22/04/2024 22/04/2024
BN5/2024				
<p>22 Apr 2024 4:15pm McLachlan, Paul Noted</p> <p>22 Apr 2024 4:15pm McLachlan, Paul - Completion Completed by McLachlan, Paul (action officer) on 22 April 2024 at 4:15:31 PM - Noted</p>				

Action Sheets Report		Division: Committee: Officer:	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/03/2023	Ordinary Council	Harris, Kate McLachlan, Paul	Permanent Security CCTV Cameras - Peace Park Weston - Miller Park	26/04/2024	17/03/2023	12/04/2024
	BN8/2023						
	20 Mar 2023 2:11pm Lorenzen, Cherie - Reallocation						
	Action reassigned to Harris, Kate by Lorenzen, Cherie - Referred to Open Space & Community Facilities Manager for action on behalf of GM per the amended resolution.						
	27 Mar 2023 11:23am Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided., 3. This to be considered.						
	30 May 2023 11:52am Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided. This will be followed up again., 3. This to be considered.						
	30 May 2023 11:53am Harris, Kate - Target Date Revision						
	Target date changed by Harris, Kate from 30 June 2023 to 28 July 2023 - Awaiting resources and advice from NSW Police, local area command.						
	26 Jul 2023 3:39pm Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Initial engagement has been held with NSW Police (Cessnock Local Area Command), currently awaiting further resources/information to be provided. Further meeting to be organised., 3. This to be considered.						
	26 Jul 2023 3:40pm Harris, Kate - Target Date Revision						
	Target date changed by Harris, Kate from 28 July 2023 to 29 September 2023 - Awaiting feedback from Cessnock Local Area Command						
	26 Sep 2023 1:12pm Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Further engagement has been held with NSW Police (Cessnock Local Area Command). Monthly meetings have been set up with Council Officers and Cessnock Local Area Command to continue sharing information and identify hotspots and solutions to problem areas., 3. This to be considered.						
	26 Sep 2023 1:17pm Harris, Kate - Target Date Revision						
	Target date changed by Harris, Kate from 29 September 2023 to 15 December 2023 - Liaison with local police is ongoing and funds are continuing to be investigated.						
	22 Nov 2023 8:52am Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Further engagement has been held with NSW Police (Cessnock Local Area Command). Monthly meetings have been set up with Council Officers and Cessnock Local Area Command to continue sharing information and identify hotspots and solutions to problem areas., 3. This to be considered.						
	22 Nov 2023 8:53am Harris, Kate - Target Date Revision						
	Target date changed by Harris, Kate from 15 December 2023 to 23 February 2024 - Liaison with local police is ongoing and funds are continuing to be investigated.						
	28 Feb 2024 10:12am Harris, Kate						
	1. Funding opportunities continue to be investigated, 2. Monthly meetings continue to be held with NSW Police (Cessnock Local Area Command) to continue sharing information and identify hotspots and solutions to problem areas., 3. This to be considered.						
	28 Feb 2024 10:14am Harris, Kate - Target Date Revision						
	Target date changed by Harris, Kate from 23 February 2024 to 26 April 2024 - Meetings are ongoing with NSW Police. A funding source has not been identified for the provision of camera's.						
	12 Apr 2024 10:26am Meyers, Kristy - Completion						
	Completed by Meyers, Kristy on behalf of Harris, Kate (action officer) on 12 April 2024 at 10:26:08 AM - 1. Funding opportunities continue to be investigated, 2. Monthly meetings continue to be held with NSW Police (Cessnock Local Area Command) to continue sharing information and identify hotspots and solutions to problem areas., 3. This to be considered.						

Action Sheets Report		Division: Committee: Officer:	Ordinary Council	Date From: Date To: Printed: Monday, 29 April 2024 9:53:01 AM		
Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/03/2023	Clark, Cameron McLachlan, Paul	Engineering Guidelines for Design & Construction - Approval for Public Exhibition	30/04/2024	17/03/2023	12/04/2024
	W16/2023 441					
	28 Mar 2023 3:32pm Newman, Alex		Waiting on Comments from Public exhibition regarding Guidelines of exhibition. In addition an Internal Panel Review of Engineering Guidelines is to be performed.			
	26 Apr 2023 8:27am Newman, Alex		Engineering Guidelines still on Public Exhibition. Subsequent Internal CCC review by relevant departments to follow.			
	29 May 2023 11:13am Newman, Alex		Thorough internal review being performed by council. Relevant council team leaders are reviewing the standards.			
	29 May 2023 1:53pm Newman, Alex - Target Date Revision		Target date changed by Newman, Alex from 25 June 2023 to 27 October 2023 - Thorough internal review being performed by council. Extended process to allow for input by all relevant council team leaders to be collated and reflected in technical standards.			
	28 Jun 2023 1:31pm Newman, Alex		Thorough internal review being performed by council. Input by all relevant council team leaders to be collated and reflected in technical standards.			
	24 Jul 2023 1:07pm Newman, Alex		Thorough internal review being performed by council. Input by all relevant council team leaders to be collated and reflected in technical standards.			
	30 Aug 2023 10:30am Newman, Alex - Target Date Revision		Target date changed by Newman, Alex from 27 October 2023 to 15 November 2023 - Currently awaiting all teams to provide initial comments on engineering guidelines.			
	25 Oct 2023 11:34am Meyers, Kristy		Investigations continuing.			
	25 Oct 2023 11:34am Meyers, Kristy - Target Date Revision		Target date changed by Meyers, Kristy from 15 November 2023 to 31 January 2024 - Investigations continuing.			
	22 Nov 2023 3:20pm Newman, Alex		Investigations continuing.			
	09 Feb 2024 1:54pm Meyers, Kristy		1 - Details to be included in C&CS Policy Report to March 2024 Council meeting., 2 - Councillor Briefing being scheduled for March 2024.			
	09 Feb 2024 1:56pm Meyers, Kristy - Reallocation		Action reassigned to Clark, Cameron by Meyers, Kristy - For briefing.			
	27 Mar 2024 12:43pm Meyers, Kristy		Councillor Briefing held 13 March 2024.			
	28 Mar 2024 11:51am Beattie, Emma		Communications are uploading the new Engineering Guidelines 28/03/2024 to the Website.			
	12 Apr 2024 10:23am Meyers, Kristy - Completion		Completed by Meyers, Kristy on behalf of Clark, Cameron (action officer) on 12 April 2024 at 10:23:32 AM - Communications are uploading the new Engineering Guidelines 28/03/2024 to the Website.			

Action Sheets Report		Division: Ordinary Council	Date From: Monday, 29 April 2024 9:53:01 AM
		Committee: Officer:	Date To:
Type	Meeting	Officer/Director	Subject
	Ordinary Council 16/11/2022	Harris, Kate McLachlan, Paul	Permanent Security CCTV Cameras - Huntlee District Park
	BN33/2022		
	351		
	22 Nov 2022 1:20pm Meyers, Kristy - Reallocation		
	Action reassigned to Harris, Kate by Meyers, Kristy		
	25 Nov 2022 9:44am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 14 December 2022 to 31 March 2023 - Meeting to be held with LWP.		
	25 Nov 2022 9:45am Harris, Kate		
	1. Meeting to be organised with LWP before the end of the year. 2. Upon completion of item 1		
	27 Mar 2023 11:22am Harris, Kate		
	1. Meeting to be organised with LWP. 2. Upon completion of item 1		
	27 Mar 2023 11:22am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 31 March 2023 to 30 June 2023 - Competing priorities and limited resources		
	28 Jun 2023 11:25am Harris, Kate		
	1. Advice has been provided from LWP that temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		
	28 Jun 2023 11:30am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 30 June 2023 to 25 August 2023 - Temporary security camera's are in place. Officers to continue to investigate funding opportunities for a permanent system.		
	31 Aug 2023 8:09am Harris, Kate		
	1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		
	31 Aug 2023 8:10am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 25 August 2023 to 27 October 2023 - Grant funding is being investigated		
	26 Sep 2023 1:18pm Harris, Kate		
	1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		
	26 Sep 2023 1:18pm Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 27 October 2023 to 22 December 2023 - Funding opportunities continue to be investigated.		
	22 Nov 2023 8:35am Harris, Kate		
	1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		
	22 Nov 2023 8:36am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 22 December 2023 to 23 February 2024 - Options are still being investigated for a permanent CCTV solution.		
	28 Feb 2024 10:11am Harris, Kate		
	1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		
	28 Feb 2024 10:12am Harris, Kate - Target Date Revision		
	Target date changed by Harris, Kate from 23 February 2024 to 26 April 2024 - Grant funding is yet to be identified for permanent camera's.		
	12 Apr 2024 10:25am Meyers, Kristy - Completion		
	Completed by Meyers, Kristy on behalf of Harris, Kate (action officer) on 12 April 2024 at 10:25:27 AM - 1. Temporary security camera's are in place., 2. Council officers will continue to investigate grant funding opportunities for a permanent system.		

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Type	Meeting	Officer/Director	Subject
	Ordinary Council 15/11/2023	Jeffery, Warren McLachlan, Paul	Cessnock LGA Traffic and Transport Strategy 2023 - Public Exhibition Approval
	WI38/2023 637		
	29 Feb 2024 1:37pm Meyers, Kristy		
	1 - placed on exhibition and closed 16 February 2024., 2 - Briefing scheduled 13 March 2024. Report back to Council seeking adoption, April 2024.		
	22 Apr 2024 3:48pm Pankhurst, Felicity		
	public submissions collated and reported to Council at meeting of 20 March 2024		
	22 Apr 2024 3:49pm Pankhurst, Felicity - Completion		
	Completed by Pankhurst, Felicity on behalf of Jeffery, Warren (action officer) on 22 April 2024 at 3:49:47 PM - completed		
		Est. Compl.	Completed
		30/04/2024	22/04/2024
			Emailed
			20/11/2023

 CESSNOCK
CITY COUNCIL

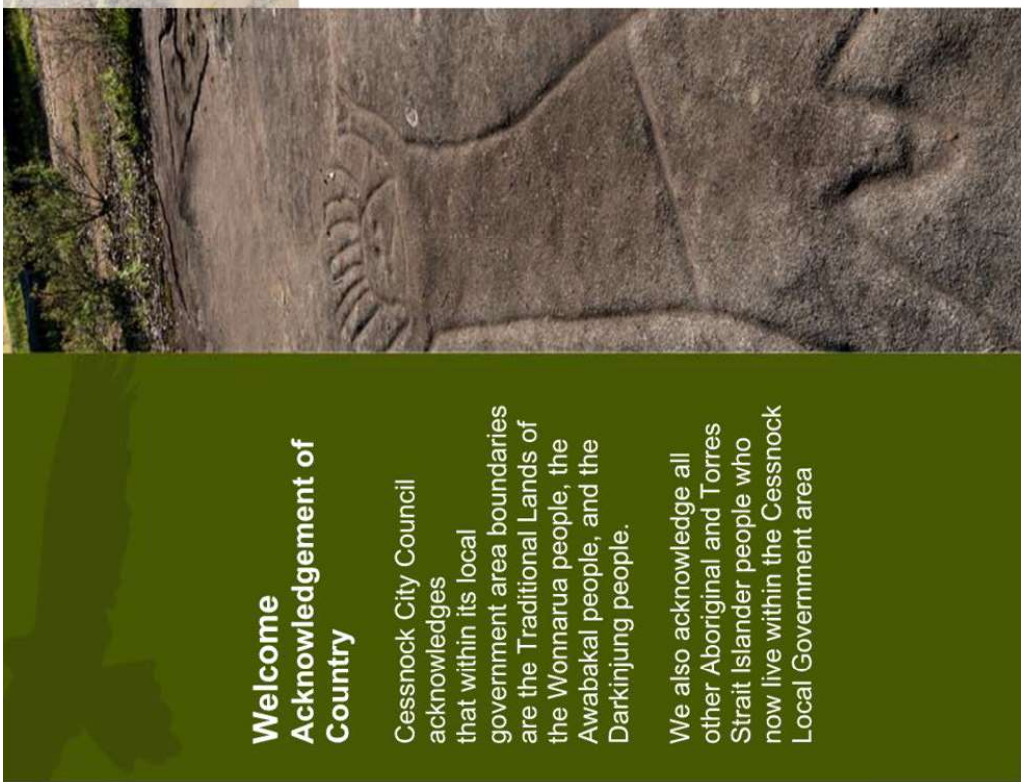
2023
2024

Planning for our
people, our place, our
future

CESSNOCK

QUARTERLY BUDGET REVIEW STATEMENT
Quarter 3 March 2024

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Welcome Acknowledgement of Country

Cessnock City Council acknowledges that within its local government area boundaries are the Traditional Lands of the Wonnarua people, the Awabakal people, and the Darkinjung people.

We also acknowledge all other Aboriginal and Torres Strait Islander people who now live within the Cessnock Local Government area

CESSNOCK CITY COUNCIL



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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2021:

It is my opinion that the Quarterly Budget Review Statement for Cessnock City Council for the quarter ended 31 March 2024 indicates that Council's projected financial position at 30 June 2024 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure. As noted previously the ongoing increase in capital works will continue to place a pressure on the bottom line particularly through loss on disposal of assets. This can be sustained in the short to medium period but will require adjustments to budgets in the future through additional income or a reduction in expenditure or services.



Signed:

Matthew Plumridge – Responsible Accounting Officer

Date:

2/5/2024



Income and Expenses Budget Review Statement

Operating Statement	Original budget 2023/24	Approved Changes			Revised budget 2023/24	Changes in budget classification Mar Qtr	Variations for this Mar Qtr	Notes	Projected year end result	Budget YTD figures	Actual YTD figures
		Carry forwards	Sep QBRs	Dec QBRs							
Income											
Rates and annual charges	63,854,126		1,926,500		65,780,626		330,000	1	66,110,626	65,965,551	65,997,486
User charges and fees	9,768,342		143,000	(91,386)	9,819,956	381,289	154,382	2	10,355,627	7,366,651	7,759,353
Other revenues	2,334,718		45,000	-	2,379,718	(119,349)	61,460	3	2,321,829	1,486,406	1,690,522
Grants and contributions - operating	11,703,348	26,000	216,293	2,793,494	14,739,135	(261,940)	3,965,620	4	18,442,815	12,205,715	8,691,700
Grants and contributions - capital	36,697,570		3,586,611	3,709,016	43,993,197		(1,021,228)	5	42,971,969	25,620,687	23,835,277
Interest and investment revenue	1,507,500		370,000	-	1,877,500		1,499,878	6	3,377,378	1,519,962	2,888,918
Total income from continuing operations	125,865,604	26,000	6,287,404	6,411,124	138,590,132	-	4,990,112		143,580,244	114,164,972	110,863,256
Expenses											
Employee benefits and on-costs	39,793,772	6,315	1,617,554	650,236	42,067,877	(2,024,739)	828,000	7	40,871,138	30,290,392	32,074,575
Materials and services	21,041,442	180,041	1,672,998	(614,000)	22,280,481	6,308,875	560,009	8	29,149,365	21,623,099	23,906,169
Legal costs	642,000	-	-	-	642,000		120,000	9	762,000	476,256	652,572
Consultants	731,678	47,000	-	-	778,678	602,450	181,000	10	1,562,128	924,962	537,443
Borrowing costs	418,702				418,702				418,702	338,310	228,686
Depreciation and amortisation	18,572,438				18,572,438				18,572,438	12,778,251	13,594,565
Other expenses	11,469,685		226,045		11,695,730	(4,886,586)			6,809,144	5,097,961	4,937,964
Net Loss from disposal of assets	2,500,000		2,500,000		5,000,000		10,000,000	11	15,000,000	2,500,000	(1,340,042)
Total expenses from continuing operations	95,169,717	233,356	6,016,597	36,236	101,455,906	-	11,689,009		113,144,915	74,029,231	74,591,932
Net operating result from continuing operations	30,695,887	(207,356)	270,807	6,374,888	37,134,226	-	(6,698,897)		30,435,329	40,135,741	36,271,324
Net Operating Result before Capital Items	(6,001,683)	(207,356)	(3,315,804)	2,665,872	(6,858,971)		(5,677,669)		(12,536,640)	14,515,054	12,438,047



Operating Performance

The year to date operating result before capital income is a surplus of \$12.4m

- Actual operating income has an unfavourable variance of \$1.5m (-1.7%)
- Actual operating expenses has an unfavourable variance of \$0.6m (-0.8%)

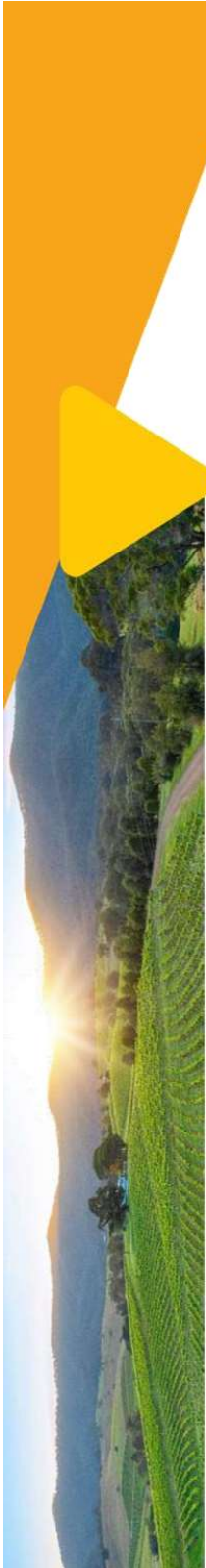
The unfavourable variance in operating income is due to the Financial Assistance Grant which has been budgeted but not yet received. This has been offset by greater than expected revenue from investment returns, residential rates, swimming pool fees and other operating grants received but not budgeted.

The unfavourable variance in operating expenses is due to additional spend on over-time, fuel and the repair of vandalism as well as a phasing variance between budget and actual in the depreciation of assets.

The revised estimated net operating result before capital income for the year to 30 June 2024 is a deficit of \$12.5m (Original budget was a deficit of \$6m). This has been mostly driven by an estimated increase in loss on disposal of assets of \$10m where assets are being upgraded or replaced prior to the end of their useful lives. Many of these are grant funded projects including the Cessnock Performing Arts Centre refurbishment, Kline St Bridge, Mt View Road and Sandy Creek Road.

Capital Income

Delayed spend on capital grant projects due to rephasing of projects (\$5.5m to be rephased to 2024-25) offset by higher than expected receipts of developer contributions (\$4.5m).



Income and Expense Budget Changes

Variations to income and expenses for this March review (Notes 1 to 11)

Council has conducted a review of its operating income and expenses for this March quarterly budget review for major items and proposes a net increase to the projected year end deficit of \$5.7m to \$12.5m. Forecasts for estimated full year budgets have been based on trends and currently available information. The following notes provide commentary on proposed material changes to operational results.

Following a general ledger restructure some of the expense and income mapping classifications have changed with a net nil impact on the operating result.

- Within operating income sales, community hire and some minor fees were moved to different categories.
- Within operating expenses training and travel were moved from employee costs to materials & contracts. Most categories in other expenses were moved to materials and contracts in line with financial reporting requirements.

Note	Income & Expenses Budget review statement Recommended changes to revised budget - include the following material items
1	Increased revenue for residential rates due to the addition of new development
2	Increased revenue for fees & charges - swimming pools & airport offset by increased operating expenses
3	Increased revenue for swimming pool kiosk sales offset by increased operating expenses
4	\$3.5 million in emergency works funding to be received to cover expenses incurred in prior years
5	\$4.5 million increase in Developer Contributions
6	\$5.5 million reduction in Capital grant income due to project rephasing to future years Increase to Investment Income due to higher than budgeted interest rates

Note	Income & Expenses Budget review statement Recommended changes to revised budget - include the following material items
7	On-cost allocations correction to classification - offsets Materials budget adjustment
8	Decrease for budget for Offset on-cost allocation transfer between materials and employee costs \$828k Increase to budgets for fuel \$530k Increase to budgets for vandalism repairs \$230k Increase to budget for costs for operating grant projects \$420k - offset by increase to operating grant income Increase to budget for cost of goods sold costs for swimming pools offset by increased sales income
9	Increase to legal expenses in the Planning & Environment area
10	Budget for Airport Strategic review offset by increase to Fees & Charges income
11	Increase to loss on disposal of assets due to asset replacement or upgrade prior to the end of their useful lives

Capital Expenditure Budget Review Statement

Capital Expenditure	Original Budget 2023-24	Carry Forwards	Variations Sept QBRs	Variations Dec QBRs	Current Budget	Variations Mar QBRs	Projected Year End Result	Actual YTD Figures
	\$	\$	\$	\$	\$	\$	\$	\$
Airport Construction Program (PCA)	1,481,260	0	-1,481,260	0	0	0	-	0
Airport Renewal Program (PRA)	400,000	0	0	-400,000	0	0	-	0
Branxton Town Centre Program (CTB)	526,377	0	-400,000	0	126,377	-30,000	96,377	31,205
Bridge Construction Program (CBS)	4,936,043	436,952	1,741,201	-295,000	6,819,196	-52,000	6,767,196	3,694,413
Cemetery Facilities Construction Program (CFC)	43,335	27,739	0	0	71,074	209,000	280,074	49,175
Cessnock Civic Precinct Revitalisation Program (RCC)	1,110,000	0	0	0	1,110,000	-600,000	510,000	653,388
Community Buildings Construction Program (CBC)	800,000	100,670	75,000	171,226	1,146,896	22,797	1,169,693	1,197,346
Community Buildings Renewal Program (RBC)	416,064	763,848	68,113	-75,993	1,172,032	0	1,172,032	1,119,455
Design & Contracts Pre-Construction Design (DCP)	331,601	0	-68,795	0	262,806	-240,000	22,806	0
Drainage Construction Program (CDR)	1,127,919	0	318,795	-136,000	1,310,714	-456,994	853,720	431,228
Floodplain Management Program (PMF)	3,206,556	75,888	0	0	3,282,424	-73,308	3,209,116	1,596,749
Gravel Rehab & Resheeting Program (RRG)	330,000	0	0	0	330,000	0	330,000	3,746
Kurri Town Centre Program (CTK)	2,700,000	0	800,000	1,534,209	5,034,209	0	5,034,209	3,478,027
Library Books	267,059	0	0	0	267,059	-78,000	189,059	124,932
Local Road Construction Program (CRL)	640,000	0	36,000	2,115,546	2,791,546	-1,614,546	1,177,000	1,067,861
Local Road Renewal Program (RRL)	11,596,698	180,000	2,967,967	-86,000	14,658,665	-614,275	14,044,390	8,786,288
Natural Disaster Remediation	890,000	174,753	0	5,926,628	6,991,581	857,650	7,849,231	2,212,889
Other Fixed Assets (OFA)	0	194,432	76,727	0	271,159	282,999	554,158	281,298
Pathways Construction Program (CPW)	6,884,957	296,363	554,000	-2,615,006	5,120,314	-1,482,000	3,638,314	2,467,622
Plant and Fleet Acquisitions (PFA)	5,520,000	0	0	0	5,520,000	0	5,520,000	3,585,331
Pool Facilities Renewal Program (RFP)	267,059	145,610	0	0	412,669	0	412,669	385,363
Recreation Buildings Renewal Program (RBR)	768,308	0	75,000	-260,000	583,308	0	583,308	358,854
Recreation Facilities Construction Program (CFR)	9,705,992	1,357,199	1,159,875	-6,300,000	5,923,066	593,010	6,516,076	3,208,991
Recreation Facilities Renewal Program (RFR)	2,083,326	0	-222,105	0	1,861,221	0	1,861,221	708,991
Recreation Pre-Construction Design (RPC)	151,525	0	0	0	151,525	0	151,525	169,477
Recreation Buildings Construction Program (CRB)	330,000	0	0	0	330,000	0	330,000	243,266
Regional Road Renewal Program (RRR)	15,009,946	0	-6,581,586	-1,653,000	6,775,360	180,400	6,955,760	5,355,073
Saler Roads / Blackspot Program (CRR / CLS)	2,070,000	0	-105,000	-1,845,000	120,000	0	120,000	76,774
Signage Program (GRV)	0	0	0	0	0	0	-	0
Traffic Facilities Program (CFT)	2,050,000	0	-360,000	-1,005,000	685,000	140,000	825,000	398,268
Visitor Information Centre (VIC)	602,421	0	-352,600	0	249,821	0	249,821	247,241
Waste Facility Construction Program (CFW)	150,000	248,790	0	485,000	883,790	36,000	919,790	682,955
Waste Facility Remediation Program (CFW)	575,928	560,367	0	0	1,136,295	-1,136,295	0	0
Waste Major Plant	680,000	0	0	-500,000	180,000	0	180,000	0
Works Depot Construction Program	750,000	0	0	0	750,000	-700,000	50,000	3,792
Total Capital Expenditure	78,402,374	4,562,591	-1,698,668	-4,938,190	76,328,107	-4,755,562	71,572,545	42,620,001

Capital Expenditure Budget Changes

Actual Capital Expenditure for the year to 31 March 2024 was \$42.6m which equates to 59% spent from adjusted Budget of \$71.6m.

Variations to capital expenditure for this March review

All projects within the capital works program were reviewed as part of the Q3 Quarterly Budget Review Statement process and a net decrease to the overall capital works program of \$4.8m is proposed. Key movements are the re-phasing of some projects to 2025 and new grants received.

Unit	Program	Amount \$	Movements include the following material items
Waste	Waste Facility Remediation Program (CFW)	1,136,265.00	Reduce remediation program - no works planned in 23/24
Waste	Waste Facility Construction Program (CFW)	36,000.00	Minor upgrades to the waste facility
Information Technology	Other Fixed Assets (OFA)	282,999.00	Upgrade microwave links, new workstations and computers
Community & Cultural Engagement	Library books	78,000.00	Transfer book funding to operating for digital books
Works and Operations	Cultural and Community Bldgs Construction Program	22,796.57	Minor capital works to depot buildings
Works and Operations	Local Road Renewal Program (RLR)	614,275.00	Deferred works at Sawyers Gully Rd and Paynes Crossing Rd
Works and Operations	Natural Disaster - Capital	857,650.00	New Landslip grant-funded works
Works and Operations	Works Depot Construction Program	700,000.00	Defer works on fuel remediation works
Open Space and Community Facilities	Recreation Facilities Construction Program (CFR)	593,010.00	Cessnock Regional Skate park - grant funded works
Open Space and Community Facilities	Cemetery Facilities Construction Program (CFC)	209,000.00	Cemetery Masterplan implementation
Infrastructure	Branxton Town Centre Program (CTB)	30,000.00	Minor reduction to Branxton town centre works
Infrastructure	Bridge Construction Program (CBS)	52,000.00	Reduction to Yango Ck bridge grant funded works
Infrastructure	Cessnock Civic Precinct Revitalisation Prog. (RCC)	600,000.00	Defer Cessnock CBD Civic Sig 2 Shared Zone
Infrastructure	Design & Contracts Pre-Construction Design (DCP)	240,000.00	Transfer design budgets to road programs
Infrastructure	Drainage Construction Program (CDR)	456,994.00	Reduction to Government Rd Cessnock drainage
Infrastructure	Floodplain Management Program (PMF) Capital	73,308.00	Reduction to Mt View Detention basin improvements
Infrastructure	Local Road Construction Program (CRL)	1,614,546.00	Transfer Works on Orange St to Regional roads program
Infrastructure	Pathways Construction Program (CPW)	1,482,000.00	Defer Pathway works at Pelaw main and Bridges Hill to Wine Country Dr
Infrastructure	Regional Road Renewal Program (RRR)	180,400.00	Inclusion of Oranges st works and part deferral of Wollombi Rd major project
Infrastructure	Traffic Facilities Program (CFT)	140,000.00	Inclusion of grant funded bus crash memorial



Cash and Investments

Council's cash and investment balance as at 31 March 2024 was \$76,719,933. All investments are held in accordance with Council's Investment Policy and the Ministerial Investment Order and further details are available in Council's monthly Investment Reports.

The cash at bank amount has been reconciled to the bank statements as at 31 March 2024 as per below:

Cash at bank (as per bank statement)	\$1,522,533
Less : Unpresented bank file transactions	(8,487)
Add : Unpresented Authority cashbook transactions	40,791
Reconciled General Fund Cash as per General Ledger	<u>\$1,554,837</u>

Cash Reserves

The below table shows closing cash restrictions as at 30 June 2023 included in Council's audited financial statements as well as the original budget adopted as part of the Operational Plan 2023-24, and the year to date actual balances as at 31 March 2024, as per Council's Investment Report.

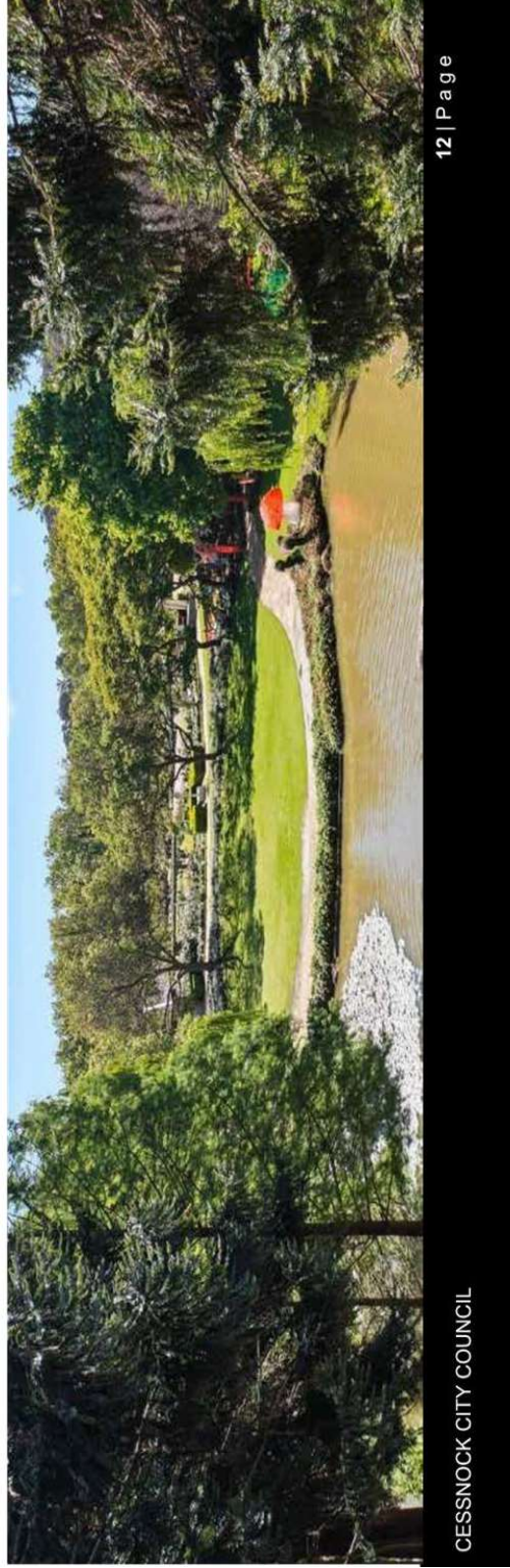
CASH RESERVES	Actual 2022-23 \$000's	Original Budget 2023-24 \$000's	Actual March 2024 \$000's
External Restrictions			
Developer Contributions	31,800	30,458	39,066
Transport NSW Hunter Expressway	182	182	-
Specific purpose Unexpended Grants	5,647	8,264	16,813
Domestic Waste Management	430	430	430
Stormwater management	926	71	-
Total externally restricted	38,985	39,404	56,309
Internally restricted			
Plant and vehicle replacement	2,794	118	1,017
Employees leave entitlement	2,519	3,286	2,430
Carry over works (General Fund)	385		287
Bridge replacement	346		-
Insurance provisions	761	691	50
Miscellaneous projects	829	605	629
Grant fund leverage	82		82
Financial Assistance Grant in advance		404	472
Operations and programs reserve	473		472
Property investment fund	3,112	2,698	2,550
Civil works	95		-
Waste depot and rehabilitation	12,448	9,672	8,198
Unexpended loan funds	2,129		836
Committed projects (SRV)	214		-
Security deposits / bonds	4,144	4,077	3,492
Total internally restricted	30,331	21,552	20,043
Emergency Flood Works Approved Claim to be received from TNSW**			(1,273)
Total Restrictions	69,316	21,591	75,079
Unrestricted (ie. available after the above Restrictions)	3,810	6,585	1,637
Total Cash & investments	73,126	67,541	76,716

** Note Council is currently completing emergency flood works on behalf of Transport of NSW. Works are completed and paid by Council in advance, with Transport paying after each month. This artificially lowers the unrestricted cash balance of Council. Until the works are complete, the investment report will provide amounts owing from Transport to show a true unrestricted cash balance

Key Performance Indicators

Based on the proposed changes to budgets contained in this quarterly budget review, all core Local Government key performance indicators are estimated to meet or exceed benchmarks.

Performance Measure	Benchmark	Original Budget 2023-24	Projection 2023-24
Operating Performance Ratio	>0.00%	X	X
Own Source Operating Revenue Ratio	>60.00%	✓	X
Unrestricted Current Ratio	>1.50x	✓	✓
Debt Service Cover Ratio	>2.00x	✓	✓
Rates and Annual Charges Outstanding Percentage	<10.00%	✓	✓
Cash Expense Cover Ratio	>3.00 mths	✓	✓





Contracts

Major contracts equal to or greater than \$50,000 entered into during reporting period 1 January 2024 to 31 March 2024 are summarised below:

Cessnock City Council						
Quarterly Budget Review Statement						
for the period 01/01/24 to 31/03/24						
Contracts budget review statement						
Budget review for the quarter ended 31 March 2024						
Part A - Contracts listing - contracts entered into during the quarter						
Contractor	Contract detail & purpose	Contract value	Start date	Duration of contract	Budgeted (Y/N)	Notes
Anewx	T2024-03 Landslide Remediation Works, Package 3, Great North Road	\$5,517,343	14/02/2024	1 Year	Y	
Remondis	T2024-06 - Transport of Organics from Cessnock Waste	\$336,280	1/03/2024	2.6 Years	Y	
Colas NSW	Q2024-139 Supply & Lap Asphaltic Concrete – Scott St to Lismore	\$73,181	1/03/2024	3 Months	Y	
Colas NSW	Q2024-138 Bitumen Spray Seal - Scone St to Lismore St Intersection	\$73,200	1/03/2024	3 Months	Y	
Stabilcorp Pty Ltd	Q2024-112 Sandy Creek Road Pavement Stabilisation	\$110,220	29/01/2024	5 Months	Y	
De Witt Consulting	Q2024-108 Flood Depth Markers and Warning Signages for Various	\$98,850	29/01/2024	2 Months	Y	
Modulplay Group Pty Ltd	Q2024-97 Macquarie Ave Playground Upgrade	\$176,000	11/01/2024	6 Months	Y	
Modulplay Group Pty Ltd	Q2024-92 Averys Village Local Play Space Upgrade	\$205,755	22/01/2024	3 Months	Y	
Bridge Knowledge Pty Ltd	Q2024-76 Level 3 inspection and Load Assessment of 10 selected	\$104,115	10/01/2024	5 Months	Y	
Roeljen Services	Q2024-57 Kurri Kurri Aquatic Centre Sand Filters & Lateral	\$125,256	1/02/2024	1 Month	Y	
Fitzmaun Pty Ltd	Q2024-115 Review the existing Quality Management System	\$50,000+	19/01/2024	6 Months	Y	



Other Expenses

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high-level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

	Actual YTD	Budgeted Y / N
Consultancies	\$537,443	Y
Legal Fees	\$652,572	Y*

* Due to the nature of emergent and unforeseen matters, legal fee budgets are reviewed at least quarterly and adjustments are proposed if required.

Employee Numbers

The following table shows approved employee numbers as at 31 March 2024 based on Full Time Equivalent (FTE) measurement which is where 1.0 FTE equals a position where the hours are contracted for the full week (either a 35 or 38 hour week). The below figure includes all positions both occupied and vacant however excludes casuals.

Employee Type	Approved FTE 2023-24*	Actual FTE 31 March 2024
Permanent	424.49	370.53
Apprentice/Trainee	23.2	17.6
Temporary	9.77	15.55
Total Approved Full Time Equivalents	457.46	403.68

* Approved FTE for 2023-24 as per Council's Strategic Plan 2022-2026



CESSNOCK
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