



Vincent Street
CESSNOCK

14 June 2019

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 19 JUNE 2019

ENCLOSURES

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ENCLOSURE A: SUMMARY OF SUBMISSIONS RECEIVED AND FEEDBACK FROM EXHIBITION EVENT ON 28 FEBRUARY 2019

Broad issue	Issue detail	Planning response
<p>Council owned car park (and proposed town square)</p>	<p>Council-owned car park – Corner Maitland Street and Cessnock Road The draft PDP proposes to replace 20 car spaces in the location to create a park. This would reduce the number of car spaces in this car park to 40 spaces. There has been significant objection to this initiative. Reasons include:</p> <ul style="list-style-type: none"> • The car park is always full • It will displace miners that park there and travel up the valley in a single vehicle • It is used by older residents when the IGA car park is full • It is close to shops • Original plan was to offset these losses by extending car parking into neighbouring golf club land • Reduced parking will mean that commuters will park on op-shop car parking 	<p>Parking in the town centre is a significant concern of the Branxton community. There is evidence that Branxton has a significant surplus of parking within 400m of the Maitland Street, John Rose Avenue and Clift Street intersection (Better Transport Futures Study). In this study that was submitted to Council to support two recent development applications in the centre, parking beat surveys were undertaken which showed that the average utilisation rates of car parking is around 30%. However, hot spots including the Council-owned car park averaged 70-80% full at peak periods.</p> <p>The Branxton Town Centre Master Plan recommended that land adjoining the car park that is owned by the Branxton Golf Club be acquired to offset the loss of car parking. This was not carried over to the draft Public Domain Plan because it would require Council to acquire the land from the club. However, an alternative approach was to increase to capacity of the car park by enforcing a 3-hour parking limit. This action would prevent the car park being used by miners who car pool from this location. This would provide additional capacity for residents and visitors and displace mining commuter parking to less convenient locations in the town centre. This approach received mixed support from the community. Some argue that the miners spend money in the town at the end of their shifts, others thought it was a good idea to prevent them parking</p>

Broad issue	Issue detail	Planning response
	<p>In this location. The RMS has acknowledged that mining related commuter parking is an issue along the Hunter Expressway and that they are looking at options to address this.</p> <p>In order to respond to these concerns it is recommended that the proposed park in this location is removed from the plan. To offset this loss, a visitor lay-by and entry statement has been included in the revised plan. This area on the eastern entry to the town centre will include picnic seating, additional landscaping and may feature interpretive signage and public art.</p> <p>There has also been support for the initiative to replace 20 car spaces with a park. Supporters of this element of the public domain plan suggest that this will encourage visitors to stop, it is an opportunity to site some public art or play-art installation and it will improve the entrance to the town.</p> <p>The amenities, picnic facilities and playground at the Council car park also attracted a mixed response. Some suggesting it will attract unsociable behaviour from patrons after the pub closes. Others seeing these initiatives as an important parts of the public domain regeneration.</p> <p>A suggestion to trial loss of 20 car spaces in Branxton to see what the impact is.</p>	<p>Any public space is susceptible to attracting antisocial behaviours. However, there are ways to minimise this by designing public spaces in accordance to Crime Prevention through Environmental Design principles.</p> <p>The overwhelming response from the community was to remove the proposed park. However if the park were to proceed a trial would be a good idea.</p>
Branxton Oval	<p>The other major car parking initiative in the town centre is to formalise car parking at Branxton Oval. There are currently 2 designated disabled parks in this location. No other parking is marked, therefore parking occurs haphazardly. The plan proposes to formalise around 40 car spaces at the oval. This will increase the capacity and functioning of the car park and offset some car parking loss from the proposed park. The following concerns have been raised regarding the Branxton Oval:</p>	

Broad issue	Issue detail	Planning response
	<p>Parking at Branxton Oval is much further away from shops than council car park.</p>	<p>This is relative to the target shop. For example, if the destination is the CribBox then the distance:</p> <ul style="list-style-type: none"> • From Branxton Oval is 130m. • From Council car park is 145m. <p>If the destination is the IGA:</p> <ul style="list-style-type: none"> • From Branxton Oval is 210m. • From the Council car park is 50m. <p>However, the IGA has its own car park.</p> <p>A common measure of walking convenience is 400m which equates to a 5 minute walk. All of the town centre is within 400m of each car park.</p>
	<p>The surface at Branxton Oval is uneven</p>	<p>Works proposed in the Branxton Oval car park will improve the traffic-ability of the parking area for pedestrians.</p>
	<p>Branxton Oval is used as a turning circle for buses</p>	<p>Branxton Oval car park will continue to be used for the PM school bus interchange. The works at the oval will provide a bus layby and a one-way system for buses to enter and exit the oval.</p>
	<p>Pavement in front of rotunda is constantly damaged by skateboard riders Vandals graffiti the rotunda Children and workers are using the rotunda as lunch stop No security cameras</p>	<p>The installation of the bus shelter will provide an alternative seating arrangement for school children.</p> <p>Greater activation and use of the oval area will improve casual surveillance.</p>
	<p>Extent of public domain plan should extend over RV parking area.</p>	<p>The Branxton Oval car park, amenities, rotunda, obelisk and flag poles are part of the public domain. The RV parking is not. It will be better managed under a plan of management for the recreation area.</p>
	<p>Places buses, pedestrians, RVs and car traffic in same corridor.</p>	<p>The proposed works to Branxton Oval will improve the potential conflicts between users of the area.</p>

Broad issue	Issue detail	Planning response
	<p>Bus interchange facility should not occur at Oval. It should be elsewhere such as Clift Street and at the Dalwood Road interchange.</p> <p>Having parking at Branxton Oval puts frail and elderly people at risk.</p> <p>There is also support for the works at Branxton Oval and the use of planning regulations to facilitate offsetting car spaces in this location.</p> <p>The care, control and management of Branxton Oval currently devolves to Council under the <i>Local Government Act 1993</i>. This limits Council's activities and dealings in that reserve, including leasing and licensing arrangements. If Council wishes to undertake works other than maintenance activities or enter into leasing and licensing agreements, Council will need to apply to become Crown Land Manager for the reserve.</p> <p>Council intends to grant 48 car spaces in Branxton Oval to the developers of the hardware store for parking leaving only 12 spaces.</p>	<p>The proposed works at Branxton Oval will create a safer environment for bus manoeuvres. A PM option at Dalwood Road is not presently identified.</p> <p>There was an overall concern that offsetting car parking from the Council owned car park to Branxton Oval would require frail, elderly and disabled persons to walk additional distances. Although not specifically identified, accessible parking will be provided in convenient locations in the town centre, including the main street.</p> <p>There are opposing views expressed for most of the initiatives presented in the PDP and DCP. In relation to Branxton Oval, there was also a significant amount of support from the community.</p> <p>Noted. This will be further investigated.</p> <p>The draft Public Domain Plan and draft Development Control Plan does allow development to offset on-site car parking deficiencies elsewhere in the town centre or to fund other mechanisms that improve accessibility into the town centre. This is an important mechanism to promote the development of sites where car parking is difficult or undesirable to provide on-site. Any car parking provided by this mechanism will remain publically accessible.</p>

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Parking and traffic (other)	Greater need for accessible parking in the town centre.	Although not specifically identified, accessible parking will be provided in convenient locations in the town centre, including the main street.
	The DCP controls, should allow for a greater level of discretion and, where appropriate, offer incentives that encourage investment.	Council is committed to supporting the revitalisation of Branxton's Town Centre. The DCP has adequate flexibility to support development in the town centre while ensuring that development also contributes to the town centre.
	Customers do not walk to Branxton – they drive. There is no high density residential or office space to generate foot traffic.	Parking controls have been amended in the draft DCP to be consistent with those of the Huntlee Town Centre which were lower for retail and commercial uses than the generic parking controls.
	No traffic studies have been undertaken on any streets. The plan does not have accurate traffic data.	Noted. The proposed public domain works will improve the town centre for pedestrians and vehicles.
	Problem with RV parking in main street.	Detailed traffic data may be sourced as part of a future Traffic and Transport Strategy for the centre.
	Using private land for parking purposes is unrealistic.	Any vehicle can park where parking is available unless otherwise excluded. If overstay parking is the main concern then timing controls can be applied. However, this should not be directed at a particular type of vehicle. Parking for other vehicles types (including trucks and horse floats) was also raised. The improved streetscape and parking arrangements will provide drivers of larger vehicles more opportunities to park in peripheral areas.
		New development and intensification of development will be required to provide parking

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	<p>Roundabouts should be provided on Maitland Street to stop hooning and provide opportunities to u-turn in town centre.</p>	<p>Roundabouts do not necessarily stop hooning and they require a significant area of land (compared to an untreated intersection). Additionally roundabouts are not compatible with pedestrian movements at intersections.</p> <p>Despite this, roundabouts do facilitate u-turns. There are limited turning options in the town centre for a u-turn without driving through side-streets or performing unsafe manoeuvres. This may be something that council considers in the future with intersection upgrades in other areas of the town centre. This will need to be supported by a traffic impact study.</p>
	<p>Do not open up John Street between Clift and Bowen Streets. Additional traffic would conflict with pre-school group.</p>	<p>The Master Plan advocated re-instating John Street between Cessnock Road and Clift Street. However, this would require Council re-acquiring the former road reserve from the Branxton Gardens Seniors Living development. This option is unviable because it would require the agreement of the body corporate and compensation paid in accordance with the relevant legislation. In terms of impact on the town centre, that quantum of funding would be more appropriately spent in the public domain at the present time. Therefore, this option will not be pursued in the short-term.</p>
	<p>Removing time limits on Maitland Street between Cessnock Road and Clift Street would result in commuters parking there all day.</p>	<p>Parking in this location is currently restricted to 2-hour parking. It would be inappropriate to remove timing controls.</p>

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	<p>Both Council-owned car parks should remain without time limits because miners spend money in Branxton.</p>	<p>There is ample car parking in the Branxton Town Centre. However, the most convenient car parks should be managed through timing controls to make these available for use by visitors to the centre. Less convenient spaces, such as those on the periphery of the town centre could then be available for all-day parking. Miners may still spend money in the town if parked in these locations.</p>
	<p>No need for additional crossings – it will cause congestion.</p>	<p>The additional crossings proposed are considered necessary to improve the movement of pedestrians throughout the town centre. It is unlikely that the crossings will result in significant changes to the flow of traffic.</p>
	<p>Heavy vehicles currently park in road reserves on northern and southern sides of Maitland Street.</p>	<p>Noted. Heavy vehicles will still be able to park along Maitland Street where there is sufficient space to do so.</p>
	<p>A study that accompanied a previous development application suggests that there are 100 spaces available at Branxton Oval. However, no indicative layout was provided.</p>	<p>The proposed plan formalises 40 car spaces, including a layby facility for buses and an interchange facility for school children. The layout that has been designed can only accommodate around 40 spaces.</p>
	<p>The conversion of parallel parking east of Cessnock Road to allow for planting and outdoor dining options appear to reduce the number of spaces from 22 to around 10.</p>	<p>The number of formalised, on street spaces east of Cessnock Road is 28. The works will result in the loss of 2 spaces. However, there are opportunities to provide additional on-street parking on the northern side of the road. The loss of these couple of car parks has to be considered against the significant gains in the public domain. An improved public domain will open up peripheral areas of the town centre for parking.</p>
	<p>The public square proposed at Maitland and Clift Street would result in a loss of 6 spaces.</p>	<p>This has been removed from the plan.</p>

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	<p>Retain the existing amount of off road parking outside 31-35 Maitland Street.</p> <p>The Masterplan (action C05) recommended that Council undertake a Traffic and Transport Strategy for Branxton.</p>	<p>The narrowing of the road pavement in this location will substantially contribute to the entry to the town centre. Parking will be formalised on road to provide parking for vehicles including heavy vehicles.</p> <p>Before the Hunter Expressway was opened Maitland Street accommodated an average daily vehicle count of 18754 vehicle per day. Recent vehicle counts along Maitland Street recorded 2123 vehicles per day. This is a 90% reduction in the volume of traffic moving through the town centre. This is a significant increase in the capacity of the network to accommodate traffic. For this reason, it is premature to undertake a Traffic and Transport Strategy for the centre.</p>
	<p>Car parking rates in Branxton should be consistent with surrounding centres .e.g. Huntlee</p>	<p>Huntlee's car parking rate for retail and commercial development (with exception) is 1 per 50m². The car parking rate for commercial and retail development in Branxton is 1 per 30m². This is 40% higher. The DCP has been amended to adopt the lower car parking rate for commercial and retail development in the town centre.</p>
	<p>The DCP should provide greater opportunities for Council to use discretion in the calculation of off-street parking requirements.</p>	<p>DCPs are discretionary policy documents. With the reduced parking rates above as well as flexibility to offset car parking or as contributions to access and parking improvements in the town centre, it is considered that adequate flexibility has been provided.</p>
	<p>In the DCP and PDP, provide a clearer basis and directions for the provision of parking deficiency 'offsets' in a manner that improves the efficiency and effectiveness of the existing supply.</p>	<p>The intention of these clauses in the DCP is to provide flexibility to offset car parking deficiencies. It supports that Council is willing to consider various mechanisms and invites innovation to improve</p>

Broad issue	Issue detail	Planning response
<p>Parking for businesses behind businesses on southern side of Maitland Street</p>	<p>What happened to proposal to reinstate John Street? Strong support for the reinstatement of John Street by some and resistance from others.</p>	<p>overall accessibility (by various means) into the Branxton Town Centre.</p> <p>One of the recommendations in the Branxton Town Centre Masterplan was to re-instate John Street between Cessnock Road and Clift Street. This initiative was recommended to improve traffic circulation in the town centre and to provide access to the rear of lots fronting Maitland Street. John Street was incorporated into the Branxton Gardens Seniors Living development. This has led to a poor streetscape outcome on Cessnock Street (i.e. dominance of driveways) and prevented access to the rear of the properties. The options for Council to reinstate John Street are to enter into negotiations with the Body Corporate of Branxton Gardens or compulsorily acquire the land. Both of these options are likely to be controversial, complex and expensive. The key outcome from this initiative is that it would provide rear access to adjoining properties and it would allow the four crossovers along Maitland Street to be closed and public domain improvements installed.</p> <p>The DCP and PDP present an alternative solution to provide rear access. The alternative is that any car parking required for future development of these sites be located at the rear of the lots and provided in a manner that allows vehicle movement from one site to the next. This would essentially function as an integrated car park. While this is considered a more probable outcome, it is not without its complexities and risks. In particular, it would require the</p>

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	<p>Access to Maitland Street must be retained until a rear access arrangement is sorted.</p> <p>Alternative arrangement for the rear car parking and rights-of-way between sites is complex and unlikely to occur.</p> <p>There is no budget in the implementation plan for investigations, negotiation and works for the resolution of parking and access arrangements.</p> <p>The indication that the majority of the area at the rear of properties be used for car parking is rejected.</p>	<p>agreement of all property owners and rights-of-way would need to be established over each property.</p> <p>It is recommended that Council act as a coordinating body to assist in achieving this outcome. In addition, Council is currently engaging a consultant to prepare design options to commence discussions with the landowners.</p> <p>No access-ways will be removed until rear access is established.</p> <p>It is recommended that Council act as a coordinating body to assist in achieving this outcome. In addition, Council is currently engaging a consultant to prepare design options to commence discussions with the landowners.</p> <p>Noted. Council should provide a coordinating role to facilitate negotiations between parties.</p> <p>Both the masterplan and public domain plan acknowledge the development potential at the rear of the existing buildings. However car parking will be required in accordance with the Branxton Town Centre Development Control Plan. The intended direction provided by the DCP is that any car parking is to be provided at the rear of the buildings and provided in a way that allows for the movement of vehicles from one site to the next.</p> <p>There may be a future need to dedicate on street car space for service vehicles. However, at present this has not been identified.</p> <p>Any new public domain works will work as much as possible with the work that has been undertaken by</p>
Tidy towns efforts	Concern that the works that have been undertaken by the Branxton Tidy Town group will be removed and wasted.	

Broad issue	Issue detail	Planning response
		<p>Tidy Towns on the southern side of Maitland Street. However, any new work undertaken by the committee including street tree planting and furniture should be in accordance with the public domain plan. Tidy Towns has recently planted three ornamental pear specimens in the street. These are not identified in the landscaping palette. However, the town will benefit from the works that TT has undertaken until the masterplan works are implemented.</p> <p>Street-trees are selected based on a range of attributes including growth habit, impact on streetscape, solar access, maintenance, and demonstrated success in street conditions. The suggested citrus trees do not meet many of these criteria for the main street.</p> <p>The detailed design will include watering infrastructure.</p>
	<p>The creation of an 'edible' main street could be achieved by using fruit trees and a community vegetable garden.</p> <p>Additional plantings including lawn areas will require water and upkeep.</p>	
<p>Street-tree planting</p>	<p>In the adopted Masterplan, street tree plantings along Maitland Street were envisaged to be located within the central median. The opportunity for locating street trees in the median is not currently reflected in the draft PDP.</p> <p>Trees should not be located under power lines.</p>	<p>There are a range of reasons why the landscape architect moved away from central planting. A detailed survey was carried out to locate services which provided more information about what would be required to achieve this. Central planting also very expensive because of engineering requirements to reinforce structural pavements. Logistically it is difficult because of roadworks and maintenance. There were also concerns about safety, its incompatibility with types of vehicles that still use Maitland Street.</p> <p>While undergrounding power lines is not proposed, it is intended to install conduits in streetscape to accommodate the future undergrounding of power</p>

Broad issue	Issue detail	Planning response
	<p>Tree selection seems to be ad hoc. Are they deciduous? What about the tree types put forward for the proposed Branxton – Greta cycle-way?</p>	<p>lines. Any street tree planting will have to respond to the existing constraint.</p> <p>The tree selection is based on a range of criteria including how the species performs in a street situation, the impact on the streetscape and appropriateness of the species in terms of maintenance. Having said that, some adjustments to the street tree palette have been made. Specifically, The Hills Weeping Fig has been replaced with <i>Magnolia grandiflora</i>.</p>
	<p>Review the proposed location of street tree plantings along Maitland Street.</p>	<p>The Master Plan showed significant planting in the central median. On review, and informed with more detailed survey information, this element has been omitted due to expense, potential conflicts with traffic, pedestrian safety and also to extend the width of the pavement on the southern side of Maitland Street.</p>
Undergrounding power lines	<p>Provide a delivery mechanism for undergrounding power lines.</p>	<p>This could be part of future grant applications.</p>
Dalwood Road	<p>A submission has been received about several issues on and around Dalwood Road. The first issues was pedestrian safety, pavements and crossing points. The second issue is around water control issues and guttering.</p>	<p>This area is outside the Branxton Town Centre area. This submission has been directed to the relevant sections of council to respond to.</p>
Alternative location for parks	<p>Suggestion that the park be provided on golf course land.</p>	<p>This has been discussed with the Golf Course as an alternative for a future park and gateway to the town. The public domain plan has been altered to reflect this option.</p>
Gateways should be provided on every entrance to Branxton. RSL access	<p>There were several ideas about additional gateways to the town (for e.g. Huntlee entrance) and additional signage on the Hunter Expressway.</p> <p>Why has the driveway, at the front of the RSL premises been deleted from the updated street plan?</p>	<p>Although this is out of initial scope of the public domain plan, it should be pursued in Council signage initiatives and discussions with RMS.</p> <p>Access to properties will be maintained and will be considered at the detailed design stage.</p>

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Shared space	Council had previously indicated that Church Street would be nominated as a 'shared zone'.	The public domain plan has been amended to show that Church Street, in part, may be considered as a shared zone.
Public space on private land	Removed proposed public space on private land.	The public domain plan is primarily focussed on public land, albeit it with exception. The draft plan did indicate potential sites for open space or public use on private land. However, any use of private land for a public purpose would only occur in negotiation and agreement with the land owner. Many of these sites have been removed from the plan for example; on the corner of Maitland Road and Clift Street (Crib Box Pet Shop site) and sites on the landholding between Clift and Bowen Streets. The creation of the thoroughfare between the future integrated car parking area and Maitland Street has been retained in the plan as this is an important element. An additional site for a gateway / public park and additional car parking on land within the Branxton Golf Course is illustrated on the plan with the consent of the Golf Club. Any use of this land for a public purpose will be in negotiation with the club and undertaken in accordance with the relevant legislation.
Maintain and protect old slab shed at 56 Maitland Street, Branxton.	Page 8 of the plan shows a representation of the existing historic slab hut at the rear of the chemist. The plan states: "Maintain and protect old slab shed". However, it is in very poor condition.	Council's Heritage Advisor has previously provided advice that the shed appears to be failing and subject to detailed assessment may be considered for demolition. The notation has been removed from the plan.
Residential accommodation in the town centre	In the DCP, identify the southern properties at the intersection of Clift Street and Maitland Street as suitable locations for sensitive uses such as residential and visitor accommodation within the Town Centre, subject to the provision of flood-free access.	Land use permissibility is established by the Cessnock Local Environmental Plan 2011. It is not the role of the DCP to indicate where certain land uses should occur, particularly in the absence of a full

Broad issue	Issue detail	Planning response
	<p>Greater flexibility in residential uses in the town centre should be provided.</p>	<p>At present, the permitted residential uses in the town are:</p> <ul style="list-style-type: none"> • Boarding houses (mandated) • Shop top housing (mandated) • Seniors housing. <p>See below.</p>
	<p>Consider expanding the range of permissible uses in the B2 zone to include more forms of higher density residential accommodation. Currently, the only type of residential accommodation permitted is Shop Top Housing.</p>	<p>Shop top housing is an appropriate residential form in town centres. It is defined as one or more dwellings located above ground floor retail premises or business premises. This is appropriate because it preserves the ground floor activation. Alternative forms of housing undermines the integrity of the streetscape. If a developer wanted to pursue a development type that included different types of housing and maintained an active street frontage, then a schedule 1 amendment to the LEP to allow that use could be pursued. This option would ensure that a rigorous assessment process was undertaken.</p>
Building design	<p>The quaint and heritage influenced nature of the current built form of Branxton provides a strong backdrop for future development. The scale of development should be in keeping with the existing built form, however new development should not “mimic” heritage form and instead should complement and highlight the existing heritage buildings.</p>	<p>Councils Heritage Advisor will continue to provide advice on development applications in the Branxton Town Centre.</p>
Flooding	<p>The 1% flood level is above the existing Maitland Street Relative Level (RL) and accordingly, the design of new development may need to be located above the street level. The Plan should recognise that the scope of the plan may not extend to consideration of the flood levels and as such some of the recommendation of the plan may not be achievable.</p> <p>The heritage building at 31-35 Maitland Street is below existing pavement level. During storm events water feeds down the path and</p>	<p>Council has a flood DCP that recognises the flooding constraints in Branxton and offers a pragmatic approach to commercial development in the centre.</p> <p>The detailed design process will assess any changes in the levels and stormwater flow and install</p>

Broad issue	Issue detail	Planning response
	<p>under the building. The proposed grassed verge would seem to be higher than the existing pavement. This will contribute to changes in water run off back to the building.</p>	<p>measures to ensure that it does not worsen any flooding on any property.</p>
Other issues / comments	<p>Branxton is a service town and is accessible to all types of traffic. Leave it as it is. Heritage is not a significant feature of Branxton.</p>	<p>The proposed public domain works will not affect accessibility of traffic. Branxton Town Centre contains many locally significant heritage items. The DCP has not been approved yet.</p>
	<p>There is no approval date on the DCP. This document was started in 2010. Is there any reason it has not been accepted.</p>	<p>Council adopted the Branxton Subregional Land Use Strategy and the Branxton Town Centre Master Plan in 2016.</p>
	<p>Why fix something that is not broken? Our businesses are coping with that we have in our area. Do not need any more alfresco areas at the moment.</p>	<p>In addition, development of Huntlee Town Centre is about to commence which have an impact on the town centre. Leveraging Branxton's unique heritage buildings and improving the streetscape has been identified as a means to improve the viability and sustainability of businesses in the town centre.</p>
	<p>Review and update the Structure Plan map to better illustrate the intended development principles.</p>	<p>The DCP and PDP are intended to achieve different albeit related objectives for the town centre. The DCP is primarily intended to regulate site based development outcomes in the centre. The PDP is intended to inform and coordinate the physical changes to the public domain. The two documents should remain separate.</p>
	<p>Review the Developed Concepts proposed in the draft PDP to avoid unnecessarily reducing the existing supply of publicly accessible spaces.</p>	<p>The PDP will significantly contribute to the parking supply in the town centre. Formalising car parks will increase the capacity and by improving the public domain will extend the attractiveness of parking further away from the centre.</p>
	<p>More seats are required in main street.</p>	<p>Noted. Additional seating is proposed in the public domain plan.</p>

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	People in town use the toilets at the pub and op-shop, they do not use the toilets at the oval, too far away from and not maintained.	The amenities at the oval are identified to be upgraded.
	No RV Park sign.	Noted.
	Not enough thought and vision has been done to see what is really needed in the town.	The plans are the result of substantial investigations and work undertaken by specialists and consultation with the community.
	All pavements should be the same and accessible.	Noted. All works will be completed in accordance with accessibility standards and to a consistent palette.
	Rotunda needs to be fenced off for future generations.	Council is proposing to install shelters at Branxton Oval to dissuade the use of the rotunda by students waiting for the bus. Greater use of the Branxton Oval car park will increase surveillance of the area.
	Should maintain existing Council properties and not create new ones – that Council will not maintain	Noted.
	Don't open John Street – preschool.	The opening up of John Street between Clift and Bowen Streets is not proposed in the plans.
	Narrowing road laneways will affect heavy vehicle traffic and access to industrial areas. Central medians will restrict access to industrial businesses.	Only minor narrowing of the Maitland Street road corridor will occur. Access to properties will be maintained and considered in the detailed design phase of the project.
	A pedestrian crossing across Cessnock road would be useful.	A pedestrian crossing is noted on the plan across Cessnock Road at the intersection with Maitland Street.
	A footpath from Maitland Street along Bowen Street to the public school via the community hall would be beneficial.	Noted. This is outside the scope of the public domain plan. However, connecting key nodes in the town centre including the school and train station is a good idea.
	Cessnock Road is used as a race track.	Some of the initiatives may reduce this behaviour and activity on the streets has been shown to deter speeding.

Broad issue	Issue detail	Planning response
	<p>Where does the cycle lane go at Anvil Bridge?</p>	<p>Unfortunately the width of the Anvil Creek Bridge is not sufficient to accommodate a cycle-lane in each direction. This cannot be achieved without a significant upgrade of the bridge.</p>
	<p>Narrowing road laneways will affect heavy vehicle traffic and access to industrial areas. Central medians will restrict access to industrial businesses.</p>	<p>Only minor narrowing of the Maitland Street road corridor will occur. Access to properties will be maintained and considered in the detailed design phase of the project.</p>
	<p>A pedestrian crossing across Cessnock road would be useful.</p>	<p>A pedestrian crossing is noted on the plan across Cessnock Road at the intersection with Maitland Street.</p>
	<p>A footpath from Maitland Street along Bowen Street to the public school via the community hall would be beneficial.</p>	<p>Noted. This is outside the scope of the public domain plan. However, connecting key nodes to the town centre including the school can be investigated in the Cessnock Pedestrian Access and Mobility Plan (PAMP) which looks at a broader area.</p>

Placeholder for Enclosure 2

Planning and Environment No. PE51/2019

Draft Public Domain Plan (Provided Under Separate
Cover)



CESSNOCK
DEVELOPMENT CONTROL PLAN

PART E: SPECIFIC AREAS



E.19:
BRANXTON TOWN CENTRE

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E19.1.1 Overview

This chapter of the Cessnock Development Control Plan (CDCP) 2010 provides specific controls for development within the Branxton Town Centre.

Branxton is a small township with a distinct heritage character and rural landscape setting. Its main street, Maitland Street, forms part of the old New England Highway. A number of heritage buildings address the street.

There are two significant changes that have occurred or are occurring in the area that have implications for the Branxton Town Centre.

Until recently, the centre had serviced passing trade associated with the New England Highway. Since the opening of the Hunter Expressway, there has been a significant reduction in traffic volumes. However, this has contributed greatly to the amenity of the centre and provides opportunities to reclaim the corridor for more people-friendly activities and functions.

The second major change in the area is the development of the Huntlee Town Centre. Branxton has been the focus of commercial and social activities for the broader sub-region. The Huntlee Town Centre comprises a mixed use area of approximately 200 hectares. Plans indicate that the centre will provide a range of uses including retail, service industries, bulky goods, commercial, entertainment, residential, educational and community. The size and diversity of uses at Huntlee will service the Branxton Sub-regional Area. However, Branxton has a unique streetscape that contains many heritage buildings. With appropriate treatment, Branxton will become a very attractive and unique centre.

E19.1.2 Vision for the Branxton Town Centre

The vision for the Branxton Town Centre is that, by 2041:

Branxton is a vibrant village centre that continues to build upon its strength as an important heritage town in the Hunter Valley. It has developed an attractive and active main street that is encircled and supported by a compact urban form, respecting its unique heritage and rural setting.

It is a local place of commerce, innovation, history and recreation.

E19.1.3 Chapter Objectives

The objectives of this chapter are to:

1. Revitalise the main street of Branxton (Maitland Street);
2. Increase connectivity to and within the Town Centre;
3. Improve approaches and gateways;
4. Strengthen relationships to recreation areas;
5. Rationalise parking;
6. Respond to unique heritage and rural setting; and
7. Enable and encourage future development.

E19.1.4 Application

This chapter forms part of the Cessnock Development Control Plan 2010 and applies to the Branxton Town Centre, identified in Figure 1.

This Chapter was adopted by Council on [insert date].

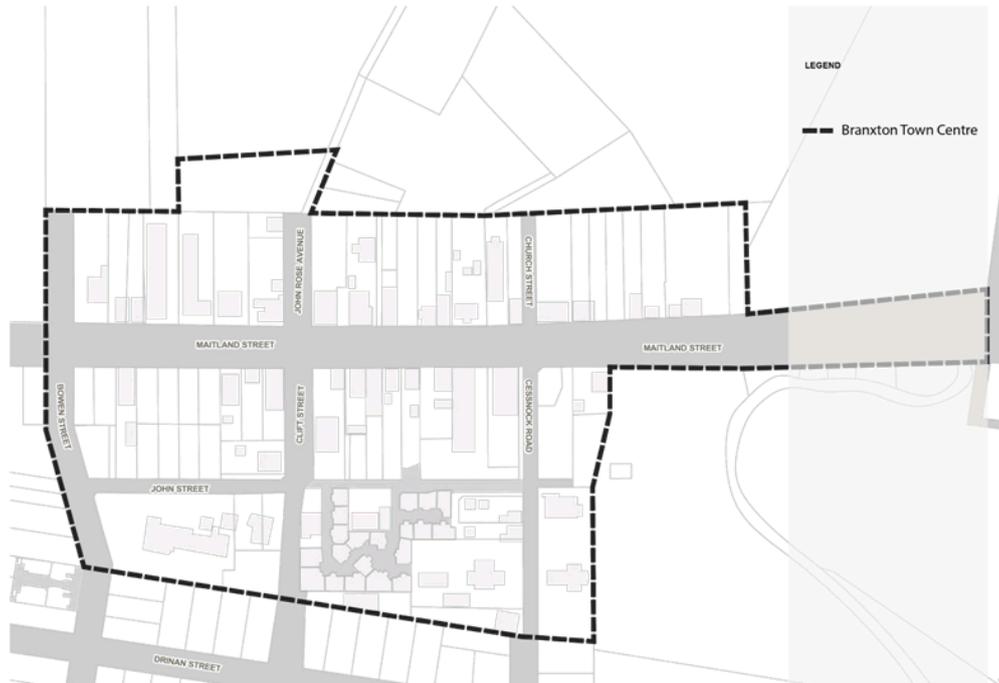


Figure 1: Branxton Town Centre

E19.1.5 Purpose of this Chapter

The purpose of this chapter is to provide specific standards for development within the Branxton Town Centre.

Council will consider the provisions of this chapter in determining development applications. Council, at its discretion may consent to an application that departs from the provisions of this chapter. Where this occurs, applications should be accompanied by comprehensive justification that supports the variation.

E19.1.6 Relationship to other plans and chapters of the Cessnock DCP 2010

This chapter should be read in conjunction with all relevant chapters of the CDCP 2010, including:

- Chapter C.1 Parking and Access
- Chapter C.6 Access and Mobility
- Chapter C.8 Social Impact Assessment and Crime Prevention through Environment Design (CPTED)
- Chapter C9: Development on Flood Prone Land (Note 3.8 of this chapter applied to Branxton Commercial Precinct)
- Chapter D.2 Urban Housing
- Chapter D.3 Industrial Development
- Chapter D.5 Outdoor Signage
- Chapter D.8 Temporary Events

- Chapter D.9 Outdoor Dining
- Chapter D.12 Heritage Conservation and Design Guidelines

Where there is an inconsistency between this chapter and other chapters of CDCP 2010, the provisions of this chapter prevail. If a development application has been made before the commencement of this chapter in relation to land to which this chapter applies and the application has not been finally determined before that commencement, the application must be determined as if this chapter had not commenced.

E19.1.7 Structure Plan

The Structure Plan map at Figure 3 identifies the basic development principles that apply to development in the town centre.

Objective

- (a) Development and associated works contribute to the achievement of the strategic vision for the Branxton Town Centre.

Control

1. Development is generally consistent with the structure plan at Figure 3.



Figure 2: View along west along Maitland Street from Anvil Creek Bridge.



Figure 3: Structure Plan

E19.1.8 Design Quality: Addressing the Street and Public Domain

Objectives

- (b) To provide fine grain, high quality tenancy frontages that address the street and public domain in a positive manner.
- (c) To minimise and ameliorate the effect of blank walls to the street and public domain.
- (d) To reinforce street edge conditions that contributes to local heritage character.

Controls

1. Entries to retail and commercial premises are to be legible and accessible from the public domain.
2. Development with a blank wall is not acceptable. If no other design outcome is possible due to site constraints, walls are to minimise size and impact and be complimentary to the streetscape.
3. Corner buildings fronting a laneway or publicly accessible through-site link are to be designed to include elements that open out to or overlook the laneway (e.g. windows, entrance points, articulation, murals).



Figure 4: Public domain, laneway and through site treatments. Intersection of Maitland and Clift Streets and John Rose Avenue.

E19.1.9 Active Frontages¹ and Awnings

Objectives

- (a) To promote lively, active streets in the Branxton Town Centre.
- (b) To ensure that development contributes to the quality, activity, safety and amenity of streets and the public domain.
- (c) To provide for comfortable pedestrian environment through the provision of awnings.
- (d) To contribute to the vitality of streets by maximising entries and display windows to retail uses and minimising blank walls.

Controls

1. Active frontages are to be provided in the locations nominated on the Active Frontages Map at Figure 5.
2. Active frontages are to be designed in accordance with the following criteria:
 - a. The ground floor level is at the same level as the footpath.
 - b. At the minimum, 70% of the ground floor frontage is to be transparent glazing.
 - c. Foyer spaces are not to occupy more than an 8m-width of a street frontage.
 - d. Enclosed glazed shopfronts are preferred to open shopfronts, except for food and drink premises, which are encouraged to provide open shopfronts.

¹ **Note:** An active frontage is not required for any part of a building that is used for any of the following:

- a. entrances and lobbies (including as part of mixed use development);
- b. access for fire services; and
- c. vehicle access.

- e. Security grilles may only be fitted internally behind the shopfront and are to be fully retractable and at least 50% transparent when closed.
- 3. Verandahs or awnings are to be provided on all required active street frontages, as indicated on the Active Frontages Map at Figure 5.

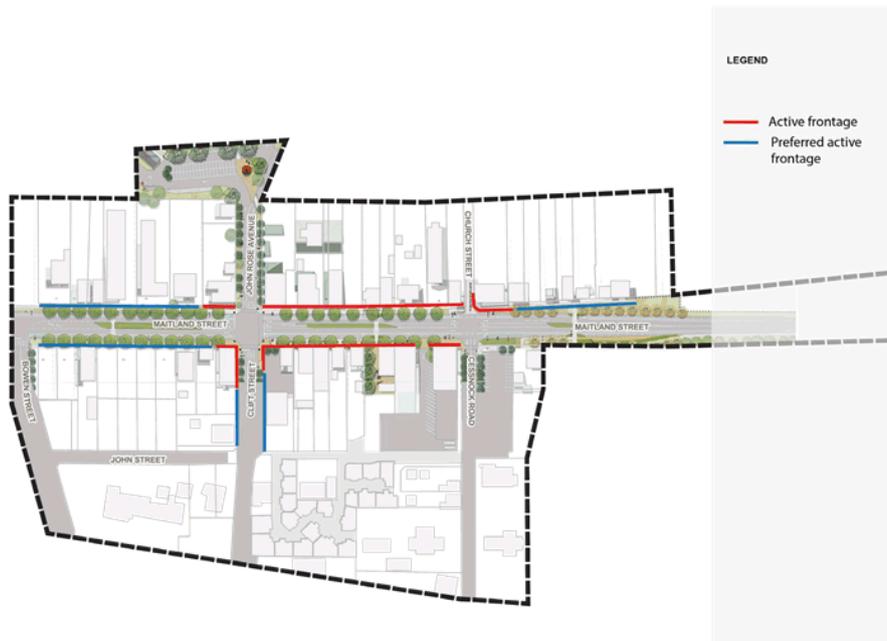


Figure 5: Active Frontages Map



Figure 6: Maitland Street. View east along Maitland Street.

E19.1.10 Building Materials, Finishes and Colours

This Section applies to both heritage and non-heritage buildings within the Branxton Town Centre.

Objectives

- (a) To encourage building materials, finishes and colours that create a finer texture and adds visual interest to streetscape.
- (b) To encourage use of sustainable building materials and methods.

Controls

1. Developments are to use a combination of colour and texture to provide visual interest in building facades (e.g. use colour to articulate vertical proportions of buildings or building entries).
2. Building materials and finishes should be reflective of or complimentary to the built heritage in the centre.

E19.1.11 Signage

Objectives

- (a) To ensure signage is respectful of the heritage setting of the town and the era and architecture of the building.
- (b) Signage not dominate the building or streetscape.

Controls

1. Development within the heritage conservation area shall be accompanied by a signage strategy that is approved by Council's Heritage Architect.

E19.1.12 Built Form and Setbacks

Objectives

- (a) To achieve strong, consistent built form definition of streetscapes and all other areas of public domain.
- (b) To ensure a well-scaled public domain that prioritises pedestrian over vehicular use.
- (c) To ensure that the scale, modulation and façade articulation of development responds to its context.
- (d) To ensure development reinforces the existing and desired character of the Branxton Town Centre.
- (e) To avoid significant overshadowing of parks, public streets and places.
- (f) To ensure roads and access arrangements integrate pedestrian and cyclist access, landscaping, lighting, street furniture, and are suitable for the nature and volume of traffic in the Town Centre.
- (g) To create a legible street environment with a good human scale.

Controls

1. Development shall be within 20% of the average setback of buildings on each side. If there is no building on one side; within 20% of the other building. If there are no buildings, generally consistent with the streetscape.
2. Each building facade is to be well articulated to differentiate between the base, middle and top.
3. Building design shall reflect design elements of the established buildings in the streetscape; including roof pitch, bulk and scale, materials and verandahs.
4. Side setback should maintain the rhythm of the buildings in the street.

E19.1.13 Height in Storeys

Objective

- (a) To ensure the height in storeys of development reinforces the desired character of the Branxton Town Centre.
- (b) To protect view corridors within the Branxton Town Centre to the surrounding rural setting.

Controls

1. Building heights should be within 20% of the average height of the adjoining buildings.
2. If there is an adjoining building on one side or the building is on a corner, the building height is within 20% of the adjoining building.
3. If there is no adjoining building the maximum height of the building is 8.5 metres (2 storeys).
4. Taller buildings may be considered on the corners of Maitland Street where it is demonstrated that the building design contributes positively to the streetscape.

E19.1.14 Parking and Access

Objectives

- (a) To provide adequate car parking to meet the needs of the Branxton Town Centre.
- (b) To ensure that car parking requirements for commercial and retail uses in the Huntlee and Branxton Town Centres are comparable.
- (c) To encourage economic growth within the town centre by providing alternatives to providing car parks in certain circumstances.
- (d) To facilitate development at the rear of lots along Maitland Street (South) between Cessnock Road and Clift Streets.
- (e) To prioritise pedestrians movement along Maitland Street between Cessnock Road and Clift Street.

Controls

1. Retail and commercial development in the town centre is to provide on-site parking generally in accordance with Table 1.

Table 1: Car parking requirements for retail and commercial premises.

Use	Requirement
Retail uses	1 space per 25m ² GFA for supermarkets and discount department stores 1 space per 50m ² for all other retail uses
Commercial	1 space per 50m ²

2. All other development in the town centre is to provide on-site parking generally in accordance with Part C.1 Parking and Access.

3. Where car parking cannot be achieved on the site or it is undesirable because of impact on heritage or streetscape, council will consider entering into a Planning Agreement to contribute to car parking facilities or access improvements (for example; bus, cycle or walking facilities) elsewhere in the town centre.
4. Driveways are not permitted on active frontages (refer to Figure 5) unless there is no alternative, and it is justified that the driveway would have no unacceptable impacts on pedestrian safety.
5. Car parking at the rear of properties along Maitland Street (south) between Cessnock Road and Clift Street should be constructed from boundary to boundary and in a manner that allows vehicular movement between one property and the next. Rights of way should be established on titles that provides legal access across these properties².



Figure 7: Indicative integrated parking solution and development opportunity area at the rear of buildings - Maitland Street (Southern side).

E19.1.15 Pedestrian and Bike Network

Objectives

- (a) To prioritise pedestrian and bicycle access, connectivity and safety in the town centre.

² Note: To achieve the significant public domain plan improvements along the southern side of Maitland Street between Cessnock Road and Clift Streets it is desirable to close vehicular accesses to four properties. Alternative arrangements to provide access to the rear of these lots will need to be in place to before works can commence. Council is committed to work with landowners of these sites to achieve the proposed integrated parking solution.

- (b) To ensure that development is consistent with the Cessnock Bicycle Strategy 2016.
- (c) To promote cycling through the strategic placement of bike storage facilities in the public domain.

Controls

1. Provision of cycleways and public bicycle parking facilities is to be consistent with the Cessnock Bicycle Strategy 2016.
2. Bicycle parking facilities are to be designed in accordance with the Australian Standard AS2890.3 (2015): Parking facilities Bicycle parking.

E19.1.16 Public Open Space and Landscaping

Objectives

- (a) To integrate high quality landscaping into the built environment of the Branxton Town Centre.
- (b) The public landscape should create visual interest and character that is interconnected to public open space.

Controls

1. Development is to be generally consistent with the Branxton Town Centre Public Domain Plan.

E19.1.17 Sustainable Development and Water Sensitive Urban Design

Objectives

- (a) To apply principles and processes in the private and public domain that contribute to Ecologically Sustainable Development (ESD).
- (b) To reduce the environmental impacts of development.
- (c) To reduce the causes and impacts of the urban heat island effect.
- (d) To increase the resilience of development to the effects of climate change.
- (e) To reduce the use of potable water.
- (f) To minimise waste.
- (g) To improve biodiversity.
- (h) To promote Water Sensitive Urban Design (WSUD), including the restoration of urban drainage systems, waterways and canals.

Controls

1. For non-residential development, all new water fittings and fixtures (e.g. showerheads, water tap outlets, urinals and toilets) are to be the highest Water Efficiency Labelling Scheme (WELS) star rating available at the time of development.

2. Non-residential development is to be designed to minimise the need for active heating and cooling by incorporating passive design measures related to glazing, natural ventilation, thermal mass, external shading and vegetation.
3. Lighting for streets, parks and other public domain spaces to be provided as part of a development should be energy-efficient lighting, such as LED lighting.
4. Development is to be designed so that the flow of pollutants from the site due to stormwater is reduced.
5. Developments 1,000sqm or greater in area are to be accompanied by a Water Sensitive Urban Design (WSUD) Report outlining the measures to be incorporated in the proposal. WSUD techniques shall improve the quality of water entering the waterways (e.g. porous pavements, rain gardens and infiltration trenches).

Placeholder for Enclosure 1

Corporate and Community No. CC46/2019

2019-20 Operational Plan - Distributed Under Separate
Cover

List of Bad Debt Greater than \$3,000

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
2734.61	Premise Inspection	\$ 4,056.40	Premise inspections, Annual Administration fees & legal costs incurred	Referred for legal action in 2015. Defendant is unlocatable & Debt Collection agency recommended Council write-off debt	Uneconomical to pursue further
8266.73	Rental Income	\$ 5,081.70	Airport Hangar Fees and Legal Costs	Business currently in liquidation. ASIC are in the process of deregistering the company. The Debt was registered with the liquidator.	Not lawfully recoverable
400.73	Rental Income	\$ 7,865.00	Industrial premises rent at Richmond Vale Railway	Lease agreement was directly with an individual who has now deceased. Consideration of reputational risk if Council was to pursue.	Uneconomical to pursue further
8116.69	Miscellaneous	\$ 10,000.00	Demolition of Weston Footbridge - 2015	Council has no documentation available to do with the demolition of the footbridge.	Not Lawfully recoverable
7926.95	Miscellaneous	\$ 43,022.15	Servicing of Vehicles in 2016 & 2017	Council has no formal supporting documentation relating to vehicle services. Ongoing discussion with RFS have been unsuccessful. Council no longer services vehicles.	Not Lawfully recoverable

List of Bad Debt Less than \$3,000

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
7241.78	Public Swimming Pool Inspections	\$ 8.00	Swimming Pool Inspection 2018 remaining balance	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8729.77	Hire of Cultural and Community Facilities	\$ 9.00	Venue Hire - 2016	Monthly statements sent each month. Numerous payment arrangements entered into, with no payments received.	Uneconomical to pursue further
6229.67	Waste Disposal Fee	\$ 15.00	Invoice 45780 remaining balance of \$15.00 from Waste Fees 2017	Account has been shortpaid. Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
5902.60	Fire Safety Administration Fee	\$ 20.00	Remaining Balance on Fire Safety Inspection Invoice 2019	Account has been shortpaid. Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8766.61	Premise Inspection	\$ 20.00	Pre-Purchase Inspection 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
1484.61	Premise Inspection	\$ 25.00	Business Closed. Was on payment arrangement which payments ceased in 2017	Payment arrangement agreed to prior to closure of business. Unable to locate owners	Uneconomical to pursue further
1617.63	Hunter Valley Information Centre	\$ 51.00	Initial invoice for advertising at HVVIC. Shortpaid invoice by \$51.00. Business committed to making payment. Service was for 2016 advertising	Account has been shortpaid. Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6957.61	Premise Inspection	\$ 64.00	Inspection Charges	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
2124.60	Fire Safety Administration Fee	\$ 70.00	Annual Fire Safety Administration Fee 2016/2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7876.60	Fire Safety Administration Fee	\$ 85.00	Invoice 44724 Fire Safety Inspection	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7843.77	Hire of Cultural and Community Facilities	\$ 88.00	Room Hire - Kurri Library 2015 & 2016	Monthly statements sent each month. Reminder letter sent. Unable to locate signed room hire agreement	Uneconomical to pursue further
9433.60	Fire Safety Administration Fee	\$ 90.00	Fire Safety Inspection 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9716.60	Fire Safety Administration Fee	\$ 90.00	Fire Safety Inspection 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8850.61	Premise Inspection	\$ 90.00	Remaining balance of Annual Admin Charge 2016/2017	Account has been shortpaid. Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7812.61	Premise Inspection	\$ 94.00	Inspection Charges 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8480.60	Fire Safety Administration Fee	\$ 95.00	Fire Safety Inspection 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8502.69	Miscellaneous	\$ 100.00	Swimming Pool Barrier Inspection Fee 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8792.61	Premise Inspection	\$ 118.00	Temporary Food inspection 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
8793.58	Temporary Food	\$ 118.00	Invoice 41884 - Temporary Food Premises Inspection Charge, Hope Estate - Bowie Symphany, 15/10/2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8435.58	Temporary Food	\$ 122.00	Invoice 45907 - Temporary Food Inspection @ 2213 Broke Road POKOLBIN - Invoiced on 31/10/2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9835.58	Temporary Food	\$ 122.00	Invoice 45902 Temporary Food Inspection	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8354.72	OSSM Reinspection Charges	\$ 123.00	OSSM Approval to Operate Fee 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8824.72	OSSM Reinspection Charges	\$ 128.00	OSSM Approval to Operate Fee 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8833.72	OSSM Reinspection Charges	\$ 128.00	OSSM Approval to Operate Fee 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9525.72	OSSM Reinspection Charges	\$ 128.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9546.72	OSSM Reinspection Charges	\$ 128.00	Invoice 44283 for Re-inspection charge of OSSM	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
10112.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8829.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9692.72	OSSM Reinspection Charges	\$ 134.00	Invoice 45167 for Re-inspection charge of OSSM	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9703.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9827.72	OSSM Reinspection Charges	\$ 134.00	Invoice 45856 - Reinspection of OSSM 14 Averys Lane, Heddon Greta	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9833.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9834.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9866.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9885.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9886.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9985.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
10112.72	OSSM Reinspection Charges	\$ 134.00	OSSM Approval to Operate Fee 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8275.60	Fire Safety Administration Fee	\$ 138.00	Fire Safety Inspection 2015, 2016 & 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8519.60	Fire Safety Administration Fee	\$ 138.00	Fire Safety Inspection 2016 & 2017	Monthly Statements sent each month. Business is now de-registered with ASIC.	Lawfully not able to recover

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
9929.72	OSSM Reinspection Charges	\$ 140.00	OSSM Approval to Operate Fee 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7582.69	Miscellaneous	\$ 169.00	Remaining Balance on invoice 30766 for Building Sustainability/Pre-Occupation Inspection 2013	Account has been shortpaid. Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
2960.61	Premise Inspection	\$ 172.00	Inspection charge from 2016.	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6921.60	Fire Safety Administration Fee	\$ 175.00	Fire Safety Inspection 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
4103.87	Premise Inspection	\$ 175.00	Invoice 41061 Inspection Fee Charge	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7172.87	Premise Inspection	\$ 175.00	Invoice 41609 – Inspection Charge	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9436.78	Public Swimming Pool Inspections	\$ 175.00	Swimming Pool Inspection 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9302.61	Premise Inspection	\$ 184.00	c3 Skin Penetration Inspection Charge 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8146.61	Premise Inspection	\$ 192.00	Inspection Charge 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8737.61	Premise Inspection	\$ 192.00	c3 Skin Penetration Inspection Charge 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9312.61	Premise Inspection	\$ 200.00	Remaining balance of Inspection Charge 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8490.61	Premise Inspection	\$ 235.00	Inspection charge from 2015/16 year. Monthly statements being returned to sender	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8423.58/61	Temporary Food	\$ 236.00	Invoice 44071 – Temporary Food Inspection, Concert – 5/5/2017 (\$118.00) Invoice 41881 - Temporary Food Premises - Single & Multiple Events Neil Diamond Concert on 7/11/2015 (\$118.00)	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9620.77	Hire of Cultural and Community Facilities	\$ 240.00	Room Hire - CPAC 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
10181.61	Premise Inspection	\$ 242.00	Invoice 47738 - Inspection Charge 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
3589.61	Premise Inspection	\$ 242.00	Premise Inspection	Monthly Statements sent each month. Business in liquidation. Debt has been registered with the liquidator.	Uneconomical to pursue further
4146.61	Premise Inspection	\$ 242.00	Premise Inspection	Monthly Statements sent each month. Business in liquidation. Debt has been registered with the liquidator.	Uneconomical to pursue further
6444.61	Premise Inspection	\$ 242.00	Inspection charge for 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7783.61	Premise Inspection	\$ 242.00	No Longer Operating, debt from 2018 inspection. Mail being returned	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
8719.61	Premise Inspection	\$ 242.00	Inspection charges for 2017. Unable to locate business owner	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8801.61	Premise Inspection	\$ 242.00	Premise Inspection 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8847.61	Premise Inspection	\$ 242.00	Inspection Charge 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9663.61	Premise Inspection	\$ 242.00	Inspection Charge 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9722.61	Premise Inspection	\$ 242.00	Invoice 45334 Premise Inspection 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
3314.72	OSSM Reinspection Charges	\$ 256.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6836.72	OSSM Reinspection Charges	\$ 256.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8841.72	OSSM Reinspection Charges	\$ 256.00	Invoice 42069 and invoice 42699 for OSSM Re-Inspection Charges.	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8887.72	OSSM Reinspection Charges	\$ 256.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
4987.72	OSSM Reinspection Charges	\$ 268.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9645.72	OSSM Reinspection Charges	\$ 268.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9891.72	OSSM Reinspection Charges	\$ 268.00	OSSM Approval to Operate Fee 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
3303.72	OSSM Reinspection Charges	\$ 274.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9379.61	Premise Inspection	\$ 285.00	Premise Inspections 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6516.61	Premise Inspection	\$ 303.00	Outstanding invoices from 2016.	Monthly statements sent each month. Reminder letter sent. Previous owners mailed being returned by new owners	Uneconomical to pursue further
8883.61	Premise Inspection	\$ 308.00	Inspection Charge 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8786.73	Rental Income	\$ 341.00	Two weeks occupation fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
1759.87	Premise Inspection	\$ 345.00	Invoice 39243 Premise Inspection and Invoice 40703 Premise Inspection.	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
394.61	Premise Inspection	\$ 367.00	Premise Inspections 2018	Monthly Statements sent each month. Business in liquidation. Debt has been registered with the liquidator.	Uneconomical to pursue further
8548.72	OSSM Reinspection Charges	\$ 369.00	OSSM Approval to Operate Fee 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6469.61	Premise Inspection	\$ 376.00	Inspection Charges 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6952.61	Premise Inspection	\$ 390.00	2017/18 annual admin fee. No inspections completed that year.	Monthly statements sent each month. Raised in error as legislation prevents the annual administration fee if there hasn't been an inspection.	Not lawfully recoverable

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
8174.61	Premise Inspection	\$ 390.00	2017/18 annual admin fee. No inspections completed that year.	Raised in error as legislation prevents the annual administration fee if there hasn't been an inspection.	Not lawfully recoverable
8428.61	Premise Inspection	\$ 390.00	Annual Administration Fee 2018/19	Raised in error as legislation prevents the annual administration fee if there hasn't been an inspection.	Not lawfully recoverable
8779.61	Premise Inspection	\$ 390.00	Annual Administration Fee 2017/2018	Raised in error as legislation prevents the annual administration fee if there hasn't been an inspection.	Not lawfully recoverable
9264.61	Premise Inspection	\$ 390.00	Food Van Annual Administration Fee 2017	Raised in error as legislation prevents the annual administration fee if there hasn't been an inspection.	Not lawfully recoverable
8595.61	Premise Inspection	\$ 432.00	Inspection Charges 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
5085.61	Premise Inspection	\$ 484.00	Premise Inspection	Monthly Statements sent each month. Business in liquidation. Debt has been registered with the liquidator.	Uneconomical to pursue further
8318.61	Premise Inspection	\$ 484.00	Inspection Charge 2018	Monthly statements sent each month. Reminder letter sent. Business ceased trading.	Uneconomical to pursue further
9731.61	Premise Inspection	\$ 484.00	Inspection Charges 2018 & 2019	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9746.61	Premise Inspection	\$ 498.00	Bellbird Fine Foods ceased trading 30/06/2018. 2017 & 2018 Premise inspections	Monthly statements sent each month. Reminder letter sent. Business ceased trading.	Uneconomical to pursue further
8746.61	Premise Inspection	\$ 514.00	Annual Fire Safety Administration Fee 2016/2017 & Reinspection Charge 2016	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9738.61	Premise Inspection	\$ 535.00	Prevention Notice under Section 96 issued in 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8327.72	OSSM Reinspection Charges	\$ 536.00	OSSM Approval to Operate Fee 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8359.61	Premise Inspection	\$ 551.00	Inspection Charges 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
8340.61	Premise Inspection	\$ 632.00	Annual Administration Fee 2018/19 & Inspection Charge 2018	Monthly statements sent each month. ABN has now been cancelled.	Not lawfully recoverable
6463.61	Premise Inspection	\$ 669.20	Inspection charge 2017	After legal action to collect arrears, payment arrangement was agreed to. Payments ceased in 2017 with unsuccessful attempts to contact business owner. Business has now ceased trading	Uneconomical to pursue further
9737.61	Premise Inspection	\$ 675.00	Prevention Notice under Section 96 issued in 2017	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7032.61	Premise Inspection	\$ 750.00	Inspection Charges 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
7988.61	Premise Inspection	\$ 867.00	Debt from previous owners in 2016. Business has closed, and restarted in a different LGA.	Monthly statements sent. Reminder letter sent. Unable to locate previous owners	Uneconomical to pursue further
8539.61	Premise Inspection	\$ 867.00	Inspection charges and Annual Administration Fees, for previous owners. Recoveries agent unable to locate previous owners.	Monthly statements sent. Reminder letter sent. Unable to locate previous owners	Uneconomical to pursue further
446.61	Premise Inspection	\$ 874.00	Premise Inspections 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
7412.61	Premise Inspection	\$ 874.00	Premise Inspections 2018	Under administration. Business has now ceased trading. Not likely to receive a dividend.	Not lawfully recoverable
9878.61	Premise Inspection	\$ 874.00	Premise Inspections 2018	Monthly statements sent each month. Reminder letter sent. Previous owners in 2018, mailed being returned by new owners	Uneconomical to pursue further
8702.77	Hire of Cultural and Community Facilities	\$ 1,047.00	Hire of CPAC meeting rooms	Monthly statements sent each month. Numerous payment arrangements entered into, with no payments received.	Uneconomical to pursue further
8796.61	Premise Inspection	\$ 1,084.00	Inspection Charges 2017 & 2018	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9622.61	Premise Inspection	\$ 1,123.00	Inspection Charges 2017 & Legal Fees	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
9805.61	Premise Inspection	\$ 1,127.00	Inspections during 2017 & 2018. Business has closed, and unable to locate owner	Monthly statements sent each month. Reminder letter sent	Uneconomical to pursue further
6671.60	Fire Safety Administration Fee	\$ 1,217.30	Fire Safety Inspections 2009-2018 & Legal Fees	Monthly statements sent each month. Reminder letter sent. Unable to locate owner.	Uneconomical to pursue further
9465.61	Premise Inspection	\$ 1,290.80	Inspection Charges 2017 & 2018	Monthly statements sent each month. Reminder letter sent. Unable to locate owner.	Uneconomical to pursue further
10197.61	Premise Inspection	\$ 1,292.00	Inspection charges & improvement notices in 2018. Debtor is no longer operating this business and we are unable to locate him	Monthly statements had been sent. Business has now ceased trading with no forwarding address	Uneconomical to pursue further
8176.61	Premise Inspection	\$ 1,496.80	Food Inspection, Annual Admin Charges and Legal Fees	Referred for debt collection. Unable to serve documents as unable to locate owner.	Not lawfully recoverable
47.61	Premise Inspection	\$ 1,512.00	Inspection charges dating back to 2016 & 2017	Monthly statements sent each month. Reminder letter sent. Business ceased trading. Business is now deregistered	Not lawfully recoverable

Debtor Account	Debt Category	Amount	Description	Actions	Reason for Write Off
8757.69	Miscellaneous	\$ 1,830.20	Clean-up & prevention notices issued in 2016. Legal action had commenced with judgment being entered. Payment arrangements have not been adhered to	Legal action commenced with no payments received	Uneconomical to pursue further
8685.61	Premise Inspection	\$ 2,800.00	Inspection Charges 2017 & 2018 & Legal Fees	Council have received a Notification of Bankruptcy for the debtor. The Debtors Petition indicates Dividend Likely: NO. Further Reports: NO.	As a result of a decision of a court

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Donnelly, Patricia	Council Facilities Energy Efficiency Project	30/06/2019	7/09/2017	3/06/2019
WI59/2017 234		Benson, Nicole				
	<p>6/09/2017 2:35:00 PM - Patricia Donnelly Meeting to discuss formation of a PCG for recommendation 1 held on 18/9/17. Not all required staff attended. Meeting with Director to discuss process to move forward arranged for 17/10/17.</p> <p>31/10/2017 9:40:00 AM - Patricia Donnelly Meeting held with Maintenance Coordinator and contactors Hartcher Hall to scope out projects and provide estimates for installations. Next planning session to be held in 3 weeks.</p> <p>1/02/2018 1:43:52 PM - Patricia Donnelly Administration Building lighting retrofit undertaken. Investigations for other sites commencing.</p> <p>10/04/2018 2:28:17 PM - Patricia Donnelly February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 yrs currently forecast.</p> <p>4/05/2018 10:05:39 AM - Patricia Donnelly Supplier for Works Depot refit awarded and works to commence from 7 March 2018</p> <p>10/07/2018 3:26:21 PM - Patricia Donnelly Works depot competed and quotes for other 4 buildings being taken</p> <p>12/07/2018 8:59:59 AM - Robyn Keegan Awaiting on information for Hartchers to come back and still have 4 sites to go.</p> <p>23/08/2018 11:55:24 AM - Patricia Donnelly Cessnock Library works to commence 24/8/18 and quotes for Tourist Information Centre being gathered.</p> <p>20/09/2018 9:32:29 AM - Patricia Donnelly Cessnock Library complete and lights ordered for Tourist Information Centre and Airport main terminal</p> <p>25/10/2018 4:06:15 PM - Patricia Donnelly Tourist Information Centre and Wave Terminal at Airport completed. Remaining Airport Buildings and CPAC to be undertaken in Jan/Feb 2019. Costs and savings to be compiled in December.</p> <p>23/01/2019 2:14:06 PM - Patricia Donnelly Revised Target Date changed by: Donnelly, Patricia From: 20 Mar 2019 To: 30 Jun 2019 Reason: Projects should be completed by this time.</p> <p>21/02/2019 11:10:39 AM - Patricia Donnelly Cessnock Airport and CPAC lighting requirements assessed. Lights for Airport ordered with works to be undertaken early March.</p> <p>21/03/2019 9:55:02 AM - Patricia Donnelly Airport Eastern and Western terminal complete. CPAC stage and auditorium completed.</p> <p>2/05/2019 3:08:15 PM - Patricia Donnelly One airport building and remainder of CPAS to be completed by mid-May</p> <p>3/06/2019 3:34:21 PM - Patricia Donnelly All installations complete. Report to Council on actual costs and savings to be supplied with report on options for funding other works when data is available.</p> <p>3/06/2019 3:36:52 PM - Patricia Donnelly Action completed by: Donnelly, Patricia All works complete</p>					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Rush, Iain	Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments	30/06/2019	5/04/2018	12/06/2019
PE20/2018 472		Curtis, Gareth				
<p>10/04/2018 4:18:54 PM - Iain Rush Planning Proposal forwarded to Department of Planning and Environment for Gateway determination on 13 April 2018. Awaiting Gateway determination.</p> <p>6/06/2018 2:43:01 PM - Iain Rush Revised Target Date changed by: Rush, Iain From: 2 Jul 2018 To: 02 Sep 2018 Reason: With the Department of Planning and Environment for Gateway determination.</p> <p>6/07/2018 12:34:28 PM - Iain Rush Awaiting Gateway determination.</p> <p>10/09/2018 11:39:46 AM - Iain Rush Revised Target Date changed by: Rush, Iain From: 2 Sep 2018 To: 28 Dec 2018 Reason: Gateway determination received on 9 July 2018. Matter will need to be reported back to Council to obtain endorsement to apply new clause to set out minimum lot size for battle axe allotments.</p> <p>4/10/2018 4:00:19 PM - Hannah McCauley Revised Target Date changed by: McCauley, Hannah From: 28 Dec 2018 To: 30 Apr 2019 Reason: Gateway determination received on 9 July 2018.</p> <p>4/10/2018 4:00:26 PM - Hannah McCauley Agency consultation complete</p> <p>12/11/2018 10:31:19 AM - Iain Rush Exhibition of the Planning Proposal will occur in the new year on account of the Christmas holiday break.</p> <p>8/02/2019 9:47:39 AM - Iain Rush Exhibition delayed to consider outcomes of councillor briefing regarding clustering of dual occupancies in Gullane Close.</p> <p>1/03/2019 11:36:15 AM - Iain Rush Revised Target Date changed by: Rush, Iain From: 30 Apr 2019 To: 30 Jun 2019 Reason: Planning Proposal amended and forwarded to Department of Planning and Environment for Gateway alteration as per Council resolution on 20 February 2019.</p> <p>9/04/2019 3:37:57 PM - Iain Rush Gateway determination altered on 5 April 2018 to include minimum lot size of 600m2 for dual occupancies in the R2 Low Density Residential Zone. Exhibition expected to commence on 17 April 2019.</p> <p>2/05/2019 10:20:23 AM - Iain Rush Planning Proposal is on exhibition until 6 May 2019.</p> <p>4/06/2019 9:16:56 AM - Iain Rush Planning Proposal scheduled to be reported to meeting of Council on 5 June 2019 for endorsement.</p> <p>12/06/2019 9:03:26 AM - Iain Rush Action completed by: Rush, Iain</p> <ol style="list-style-type: none"> 1. Gateway determination issued by DPE on 9 July 2018. 2. Council authorised as the local plan-making authority subject to the conditions of the Gateway determination. 3. Public exhibition occurred between 17 April 2019 and 6 May 2019. 4. Planning Proposal reported back to Council for endorsement on 5 June 2019. 						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/08/2018	Stevens, Rhiannon	Great North Walk	8/06/2019	17/08/2018	12/06/2019
BN25/2018		Glen, Stephen				
<p>621 4/10/2018 12:28:09 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 12 Sep 2018 To: 12 Dec 2018 Reason: Discussions being held with Crowne Lands NSW, investigations into assets, policies, and survey of other councils in response to questions. 8/02/2019 3:26:09 PM - Rhiannon Stevens Report drafted with responses collated. 8/02/2019 3:26:50 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 12 Dec 2018 To: 20 Feb 2019 Reason: Report drafted with responses collated. 4/03/2019 11:00:27 AM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 20 Feb 2019 To: 20 Mar 2019 Reason: Report drafted. 4/04/2019 4:12:50 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 20 Mar 2019 To: 20 Mar 2019 Reason: Report drafted. 2/05/2019 10:46:27 AM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 20 Mar 2019 To: 08 Jun 2019 Reason: Report drafted. Briefing booked. 12/06/2019 12:54:59 PM - Rhiannon Stevens Action completed by: Stevens, Rhiannon Council has written to Crown Lands with the request detailed in the resolution. Officers will continue to promote the Great North Walk.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 3/10/2018	Stevens, Rhiannon	Minutes of the Town Coordinators Review Committee Meeting held on 12 September 2018	8/06/2019	8/10/2018	21/05/2019
GMU21/2018		Glen, Stephen				
<p>676 8/11/2018 4:26:06 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 31 Oct 2018 To: 12 Dec 2018 Reason: Review of documents to be prepared for next committee meeting, investigation into development of guidelines and application processes for review by the committee. 8/02/2019 3:28:06 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 12 Dec 2018 To: 22 Feb 2019 Reason: Review of documents drafted for a committee meeting, including robust guidelines and application processes for review by the committee. Terms of reference being reviewed. 4/04/2019 4:14:19 PM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 20 Mar 2019 To: 01 May 2019 Reason: Meeting convened for 1 May 2019. Actions ready to table for review by committee to address previous resolutions including guidelines and application processes with instructions for project KPIs. 2/05/2019 10:46:48 AM - Rhiannon Stevens Revised Target Date changed by: Stevens, Rhiannon From: 1 May 2019 To: 08 Jun 2019 Reason: Meeting moved to 8 May 2019. Actions ready to table for review by committee to address previous resolutions including guidelines and application processes with instructions for project KPIs. 21/05/2019 11:18:44 AM - Rhiannon Stevens Action completed by: Stevens, Rhiannon Meeting held 8 May with proposed process moving forward.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/11/2018	Deo, Santosh	Council Owned Car Parks - Priority for Renewal	29/05/2019	9/11/2018	21/05/2019
WI89/2018 668		Benson, Nicole				
<p>12/02/2019 4:30:52 PM - Santosh Deo Item 1 - Allocated funds across P5, P6, P10 and Charlton Street. Item 2 - Undertaking linemarking. Item 3 - Allocate carpark renewal funds for 2019/20. Item 4 - Coordinating scope of works.</p> <p>6/03/2019 2:41:44 PM - Tracey Cocking Item 2 - Preparing instruction for Linemarking. Item 3 - Allocated carpark renewal funds for 2019/20 to existing program and operating budget. item 4 - Coordinating scope of works due April 2019.</p> <p>7/05/2019 10:06:10 AM - Tracey Cocking Item 2 - CRM to Works & Ops Unit. item 4 - Presented at Councils Ordinary Meeting 17 April 2019.</p> <p>21/05/2019 2:36:00 PM - Santosh Deo Action completed by: Cocking, Tracey All actions completed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/02/2019	Dennis, Johanna	Methamphetamine use in Cessnock Local Government Area and treatment options	30/09/2019	8/02/2019	9/05/2019
CC5/2019 738		Maginnity, Robert				
<p>12/02/2019 3:24:08 PM - Johanna Dennis Resolution 3 (That Council lodge a submission to the Special Commission of Inquiry into the Drug 'Ice' when called for by Commissioner Professor Dan Howard SC) is pending the calling of submissions. Resolution 6 (That Council forward a comprehensive copy of all correspondence, submissions and motions including this report, to the State Member of Cessnock Clayton Barr, MP and Taylor Martin MLC) has been actioned, with all comprehensive correspondence to date being sent to parliamentary representatives on 14/2/2019.</p> <p>4/03/2019 10:11:23 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 6 Mar 2019 To: 30 Sep 2019 Reason: Resolution 3 - Special Commission of Inquiry - pending the calling of submissions.</p> <p>4/03/2019 10:11:29 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Sep 2019 To: 30 Sep 2019 Reason: Resolution 3 - Special Commission of Inquiry - pending the calling of submissions.</p> <p>4/03/2019 10:12:11 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Sep 2019 To: 30 Sep 2019 Reason: Resolution 3 - Special Commission of Inquiry - pending the calling of submissions. Resolution 6 - Complete.</p> <p>3/04/2019 12:02:04 PM - Johanna Dennis Resolution 3: The Special Commission of Inquiry into the Drug 'Ice' released their Issues Papers on 26 March and invited written submissions from people and organisations who wish to respond to any of the questions raised in an Issues Paper, or who wish to share information, experiences or views relevant to the Terms of Reference by 7 May 2019. A submission is currently being developed to go to Council. The submission will be included in the Ordinary Meeting 1 May 2019.</p> <p>2/05/2019 4:16:48 PM - Johanna Dennis Council's submission tabled at the Ordinary meeting 1 May, as per Council's resolution the amendment was made and signatures sought.</p> <p>2/05/2019 4:18:59 PM - Johanna Dennis Resolution 4: CYCOS hire fees have been reviewed to increase the usage by service providers and have been included in the draft Fees and Charges 2019/20</p> <p>9/05/2019 8:05:53 AM - Johanna Dennis Resolution 3: Submission lodged to Special Commission of Inquiry into the Drug 'Ice' on Friday 5 May 2019. Resolution 6: Copy of Council report CC28/2019, Cover Letter and Submission forwarded to Clayton Barr MP and Taylor Martin MLC 8 May 2019.</p> <p>9/05/2019 8:09:40 AM - Johanna Dennis</p>						

Action completed by: Dennis, Johanna
Action completed.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/02/2019	Chadwick, Teressa	Draft Code of Meeting Practice	30/04/2019	22/02/2019	3/06/2019
CC10/2019		Maginnity, Robert				
763	4/03/2019 10:04:38 AM - Teressa Chadwick					
	Revised Target Date changed by: Chadwick, Teressa From: 20 Mar 2019 To: 30 Apr 2019					
	Reason: The Code of Meeting Practice is on Public Exhibition until 20 March and following this period if there are no submissions received the Code will be adopted and training of relevant Staff and Councillors will commence. If submissions are received a further report will be brought back to Council to address submissions and ask for Code to be adopted.					
	3/06/2019 3:36:30 PM - Teressa Chadwick					
	Action completed by: Keegan, Robyn					
	Teressa Chadwick advised - Policy adopted following exhibition period followed by a minor changes Council report which was approved. Newly adopted Code published on website. Info session scheduled for Staff and Councillors on 12 June 2019.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/02/2019	Chadwick, Teressa	Draft Code of Conduct and Procedures	1/05/2019	22/02/2019	3/06/2019
CC11/2019		Maginnity, Robert				
764	4/03/2019 10:06:25 AM - Teressa Chadwick					
	Revised Target Date changed by: Chadwick, Teressa From: 20 Mar 2019 To: 01 May 2019					
	Reason: The Code of Conduct and Procedures is on Public Exhibition until 20 March and following this period if there are no submissions received the Code will be adopted and mandatory training of all Staff and Councillors will be conducted prior to its enactment on 1 May 2019. If submissions are received a further report will be brought back to Council to address submissions and ask for the Code and Procedures to be adopted.					
	3/06/2019 3:37:25 PM - Teressa Chadwick					
	Action completed by: Keegan, Robyn					
	Teressa Chadwick advised - Policy and procedures adopted following exhibition period followed by a minor changes Council report which was approved. Newly adopted Code and procedures published on website. Mandatory Training provided to staff Councillors in March and April.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/02/2019	Fitzpatrick-Barr, Justin	Financial Sustainability Initiatives	5/06/2019	22/02/2019	6/06/2019
WI6/2019		Benson, Nicole				
769	29/04/2019 9:53:26 AM - Kristy Meyers					
	Item 1. Noted.					
	Item 2. Ongoing through quarterly delivery plan updates.					
	Item 3. Report being prepared and to be presented to Council prior to June 2019.					
	6/06/2019 12:16:12 PM - Justin Fitzpatrick-Barr					
	Action completed by: Meyers, Kristy					
	Report presented to Council at its meeting of 5 June 2019.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/03/2019	Kerr, Katrina	Hunter Expressway - Review of Road Classifications	30/05/2019	8/03/2019	20/05/2019
WI10/2019 789		Benson, Nicole				
<p>13/03/2019 11:34:43 AM - Tracey Cocking</p> <p>Item 1 - Noted</p> <p>Item 2 - Noted</p> <p>Item 3 - Noted</p> <p>Item 4 - Drafting letter.</p> <p>Item 5 - Drafting letter.</p> <p>Item 6 - Drafting letter.</p> <p>6/05/2019 4:15:35 PM - Tracey Cocking</p> <p>Item 4 - Drafted letter.</p> <p>Item 5 - Drafted letter.</p> <p>Item 6 - Drafted letter.</p> <p>20/05/2019 2:55:56 PM - Tracey Cocking</p> <p>Item 4 - Letter DOC2019/047277 emailed 17/5/2019</p> <p>Item 5 - Letter DOC2019/047277 emailed 17/5/2019</p> <p>Item 6 - Letter DOC2019/047277 emailed 17/5/2019</p> <p>20/05/2019 2:58:56 PM - Katrina Kerr</p> <p>Action completed by: Cocking, Tracey</p> <p>Letter DOC2019/047277 emailed 17/5/2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/03/2019	McCauley, Hannah	Minutes of the Confidential Strategic Property & Community Facilities Committee Meeting held 20 February 2019	1/05/2019	8/03/2019	7/06/2019
PE11/2019 794		Curtis, Gareth				
<p>4/04/2019 3:54:40 PM - Hannah McCauley</p> <p>Project pending funding arrangements to be finalised.</p> <p>4/04/2019 3:55:58 PM - Hannah McCauley</p> <p>Revised Target Date changed by: McCauley, Hannah From: 3 Apr 2019 To: 01 May 2019</p> <p>Reason: Project on hold pending finances.</p> <p>7/06/2019 12:25:41 PM - Hannah McCauley</p> <p>Action completed by: McCauley, Hannah</p> <p>Completed</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/03/2019	Goodbun, Nathan	Minutes of the Local Traffic Committee 18 February 2019	28/06/2019	22/03/2019	29/05/2019
WI15/2019 830		Benson, Nicole				
<p>28/03/2019 11:44:32 AM - Tracey Cocking Action reassigned to Goodbun, Nathan by: Cocking, Tracey for the reason: 28/03/2019 12:02:41 PM - Tracey Cocking Item 1 - Sent approval. Item 2 - Provided CRM to Works Item 3 - Provided referral to Development Services Item 4 - Included in CRM to Works Item 5 - Provided CRM to Works Item 6 - Provided CRM to Works Item 7 - Dependant on funding, and as noted on Report WI15/2019 "It was noted that Centrelink are currently negotiating lease renewal at the site. Works will only be undertaken if the lease for the premises is continued, as there are no other specific trip generators at the location in question". 17/04/2019 10:06:15 AM - Tracey Cocking Item 7 - Dependant on funding, and as noted on Report WI15/2019 "It was noted that Centrelink are currently negotiating lease renewal at the site. Works will only be undertaken if the lease for the premises is continued, as there are no other specific trip generators at the location in question". 1/05/2019 10:15:56 AM - Tracey Cocking Revised Target Date changed by: Cocking, Tracey From: 17 Apr 2019 To: 17 May 2019 Reason: Waiting on outcome of Centrelink relocation/lease extension. 6/05/2019 4:26:04 PM - Tracey Cocking Revised Target Date changed by: Cocking, Tracey From: 17 May 2019 To: 28 Jun 2019 Reason: Awaiting outcome of Centrelink relocation/lease extension. 29/05/2019 1:37:53 PM - Tracey Cocking Item 7 - Added to the Traffic & Transport request for traffic facilities spreadsheet DOC2014/024022 29/05/2019 1:55:25 PM - Nathan Goodbun Action completed by: Cocking, Tracey Items completed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/03/2019	McGowan, Kelly	Policy - Rates Subsidy to Community Organisations	29/05/2019	22/03/2019	4/06/2019
BN5/2019 832		Maginnity, Robert				
<p>3/04/2019 4:56:38 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 17 Apr 2019 To: 17 Apr 2019 Reason: Policy drafted and awaiting Director C&CS approval. Report written for the 17/4/19 Meeting, as advised by Kelly McGowan. 6/05/2019 7:57:42 AM - Kelly McGowan Revised Target Date changed by: McGowan, Kelly From: 17 Apr 2019 To: 29 May 2019 Reason: Draft policy currently on exhibition until 29/5/19 4/06/2019 9:42:59 AM - Kelly McGowan Action completed by: Keegan, Robyn Exhibition period has concluded. No submissions received. Rates Subsidy Policy has been adopted per resolution to Council.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 3/04/2019	Jeffery, Warren	Minutes of the Local Traffic Committee 18 March 2019	22/05/2019	5/04/2019	20/05/2019
WI21/2019 855		Benson, Nicole				
<p>17/04/2019 10:18:24 AM - Tracey Cocking</p> <p>Item 1 - Sent approval letter DOC2019/032893 and added event to spreadsheet.</p> <p>Item 2 - Sent approval letter DOC2019/032881 and added event to spreadsheet.</p> <p>Item 3 - Provided CRM 8415/2019 to Works Department 06/05/2019.</p> <p>Item 4 - Provided CRM 8040/2019 to Works Department 30/04/2019.</p> <p>Item 5 - Provided CRM 8400/2019 to Works Department 06/05/2019.</p> <p>Item 6 - 1. Collating additional information to go with CRM to Works Department, update made to website.</p> <p>Item 6 - 2. Provided CRM 7090/2019 to Works Department 14/04/2019 and update made to website.</p> <p>Item 7 - Noted</p> <p>6/05/2019 4:21:42 PM - Tracey Cocking</p> <p>Revised Target Date changed by: Cocking, Tracey From: 1 May 2019 To: 22 May 2019</p> <p>Reason: Collating additional information.</p> <p>6/05/2019 4:30:30 PM - Tracey Cocking</p> <p>Item 6 - 1. Preparing CRM to Works & Ops Unit.</p> <p>20/05/2019 3:07:05 PM - Tracey Cocking</p> <p>Item 6 - CRM 8539/2019 to Works & Ops Unit 20/5/2019.</p> <p>20/05/2019 3:08:13 PM - Warren Jeffery</p> <p>Action completed by: Cocking, Tracey</p> <p>Last action completed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/04/2019	Rush, Iain	Cessnock Vineyard District Planning Project Update	15/05/2019	23/04/2019	7/06/2019
PE44/2019 869		Curtis, Gareth				
<p>2/05/2019 10:22:24 AM - Iain Rush</p> <p>Correspondence forwarded to successful and unsuccessful nominees on 1 May 2019.</p> <p>4/06/2019 9:17:31 AM - Iain Rush</p> <p>First meeting of the Cessnock Vineyard District Community Working Group took place on 30 May 2019.</p> <p>7/06/2019 12:27:56 PM - Hannah McCauley</p> <p>Precinct Planning Project commenced.</p> <p>7/06/2019 12:28:23 PM - Iain Rush</p> <p>Action completed by: McCauley, Hannah</p> <p>Project commenced.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/04/2019	Chadwick, Teressa	Minor Change to Council's Code of Conduct	15/05/2019	23/04/2019	3/06/2019
CC22/2019 870		Maginnity, Robert				
<p>3/06/2019 3:38:02 PM - Teressa Chadwick Action completed by: Keegan, Robyn Teressa Chadwick advised - Minor Changes made to policy and updated on Council's website.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/04/2019	Bentley, James	Rates Subsidy to Community Organisations Policy	15/05/2019	23/04/2019	4/06/2019
CC23/2019 871		Maginnity, Robert				
<p>23/04/2019 2:50:40 PM - James Bentley Draft Rates Subsidy Policy will replace existing Rates Subsidy to Community Organisations Policy. Draft Policy has been placed on exhibition until 15 May 2019. 4/06/2019 9:11:48 AM - James Bentley Action completed by: Keegan, Robyn Exhibition period has concluded. No submissions received. Rates subsidy Policy has been adopted per resolution to Council.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/04/2019	Holliday, Jennifer	Tender Evaluation Report Corporate Management System - T1819-05	15/05/2019	23/04/2019	4/06/2019
CC26/2019 874		Maginnity, Robert				
<p>4/06/2019 1:52:44 PM - Jennifer Holliday Action completed by: Holliday, Jennifer Reported to Council on 17/04/2019 and carried unanimously.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 17/04/2019	Stevens, Rhiannon	Big W	15/05/2019	23/04/2019	21/05/2019
BN9/2019 884		Glen, Stephen				
<p>24/04/2019 2:01:05 PM - Robyn Larsen Action reassigned to Stevens, Rhiannon by: Larsen, Robyn for the reason: 21/05/2019 11:15:13 AM - Rhiannon Stevens Council drafted a letter to both Target and Big W to express concerns over rumoured closures and outline the impacts that would ensue within our community should this proceed. 21/05/2019 11:17:05 AM - Rhiannon Stevens Action completed by: Stevens, Rhiannon Letters to management of Big W and Target have been sent.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/05/2019	Dennis, Johanna	Submission to Special Commission of Inquiry into the Drug 'Ice'	29/05/2019	6/05/2019	9/05/2019
CC28/2019 891		Maginnity, Robert				
<p>9/05/2019 8:03:17 AM - Johanna Dennis Addition made to submission. Submission lodged to Special Commission of Inquiry Into the Drug 'Ice' Friday 5 May 2019 9/05/2019 8:10:26 AM - Johanna Dennis Action completed by: Dennis, Johanna Action completed</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/05/2019	Brinkworth, Susanne	Proposal to change the Locality Name of Yengo National Park to Yengo	29/05/2019	6/05/2019	4/06/2019
CC29/2019 892		Maginnity, Robert				
<p>4/06/2019 11:43:21 AM - Susanne Brinkworth Action completed by: Brinkworth, Susanne Resolution of council forwarded to GNB.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/05/2019	Fitzpatrick-Barr, Justin	My Community Project	29/05/2019	6/05/2019	6/06/2019
WI27/2019 895		Benson, Nicole				
<p>7/05/2019 10:09:24 AM - Kristy Meyers Item 1 - Noted Item 2 - Applications being assessed. Noting due date for community requests is 15 May 2019. 6/06/2019 12:15:02 PM - Justin Fitzpatrick-Barr Action completed by: Meyers, Kristy All projects assessed and submitted on time.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/05/2019	Stevens, Rhiannon	V8 Supercars	29/05/2019	6/05/2019	9/05/2019
Q37/2019		Glen, Stephen				
<p>9/05/2019 11:08:52 AM - Rhiannon Stevens Action completed by: Larsen, Robyn Answer provided to Council meeting 15 May 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Maginnity, Robert	Emergency Services Levy Increase 2019-20	12/06/2019	17/05/2019	27/05/2019
MM8/2019 901		Maginnity, Robert				
27/05/2019 4:43:36 PM - Robert Maginnity Action completed by: Keegan, Robyn Letters emailed to all parties on 24 May 2019. All letters available in TRIM, folder 13/315-06 - reference MM8/2019.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	McCauley, Hannah	Minutes of the Strategic Property & Community Facilities Committee of the 17 April 2019	12/06/2019	17/05/2019	7/06/2019
PE48/2019 903		Curtis, Gareth				
7/06/2019 12:25:36 PM - Hannah McCauley Action completed by: McCauley, Hannah Completed.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Glauser, Andrew	Quarterly Budget Review Statements - March 2019	15/05/2019	17/05/2019	4/06/2019
CC32/2019 904		Maginnity, Robert				
4/06/2019 10:43:49 AM - Andrew Glauser Action completed by: Keegan, Robyn Advised by Andrew Glauser Statements approved by Council.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Chadwick, Teressa	Mayoral & Councillor Fees 2019-20	12/06/2019	17/05/2019	3/06/2019
CC33/2019 905		Maginnity, Robert				
3/06/2019 3:38:36 PM - Teressa Chadwick Action completed by: Keegan, Robyn Teressa Chadwick advised - Report approved no further action required. Finance to increase Councillor and Mayoral fees accordingly from the new financial year.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Chadwick, Teressa	Code of Meeting Practice - Proposed Minor Changes	12/06/2019	17/05/2019	3/06/2019
CC35/2019 907		Maginnity, Robert				
3/06/2019 3:38:50 PM - Teressa Chadwick Action completed by: Keegan, Robyn Teressa Chadwick advised - Minor Changes made to policy and updated on Council's website.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Eftimova, Esma	Pecuniary Interest Returns	12/06/2019	17/05/2019	17/05/2019
CC36/2019 908		Maginnity, Robert				
<p>17/05/2019 12:07:55 PM - Esma Eftimova Action completed by: Eftimova, Esma The returns were tabled on the night of the Council meeting. No further action required</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Kerr, Katrina	Bridges Renewal Program - Round Four - Offer of Funding	12/06/2019	17/05/2019	7/06/2019
WI28/2019 911		Benson, Nicole				
<p>7/06/2019 9:41:58 AM - Kelly Bates Item 1 - Note Item 2 - Allocated funds in the 2019/20 Operational Plan Budget Item 3 - Emailed signed Offer of Funding 30/05/2019 7/06/2019 9:55:21 AM - Katrina Kerr Action completed by: Bates, Kelly Completed all items</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Goodbun, Nathan	Minutes of the Local Traffic Committee Held 15 April 2019	19/06/2019	17/05/2019	7/06/2019
WI29/2019 912		Benson, Nicole				
<p>21/05/2019 2:42:44 PM - Tracey Cocking Item 1a - Project works as part of the CBD Revitalisation Project Item 1b - Project works as part of the Cycling Strategy Item 1c - CRM to Works & Ops Unit. Item 1d - Advised Development Services. Item 1e - Discussed at Local Development Committee, referred to Local Traffic Committee. Item 2 - DOC2019/047162 issued 3/06/2019 1:03:26 PM - Tracey Cocking Item 1c - Detailing CRM to Works & Ops Unit 7/06/2019 10:16:13 AM - Tracey Cocking Item 1c - Provided CRM 10577 to Works & Ops Unit. 7/06/2019 10:18:50 AM - Nathan Goodbun Action completed by: Cocking, Tracey All actions now complete.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Kerr, Katrina	Operational Plan Update	12/06/2019	17/05/2019	5/06/2019
Q39/2019		Benson, Nicole				
<p>5/06/2019 10:11:39 AM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to Council meeting 5 June 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Kerr, Katrina	Hart Road Update	12/06/2019	17/05/2019	5/06/2019
Q40/2019		Benson, Nicole				
<p>5/06/2019 10:11:45 AM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to Council meeting 5 June 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Kerr, Katrina	Reclassification of Hart Road/Gingers Lane/Orange Street	12/06/2019	17/05/2019	5/06/2019
Q41/2019		Benson, Nicole				
<p>5/06/2019 10:11:49 AM - Katrina Kerr Action completed by: Larsen, Robyn Answer provided to Council meeting 5 June 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Benson, Nicole	Plan Options for Splash Pad Cessnock Pool	12/06/2019	17/05/2019	5/06/2019
Q42/2019		Benson, Nicole				
<p>5/06/2019 10:11:54 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to Council meeting 5 June 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Ryl, Julia	Class 1 Appeal in the NSW Land and Environment Court Against Council's Deemed Refusal of Section 4.55(2) Application Proposing To Modify Development Consent No. 2017/718 Which Granted Approval For A 24 Lot Residential Subdivision 65 Baileys Lan...	12/06/2019	17/05/2019	20/05/2019
PE46/2019 915		Curtis, Gareth				
<p>20/05/2019 3:45:26 PM - Julia Ryl Council's Resolution has been referred to solicitor acting on behalf of Council in to NSW Land and Environment Court Appeal No. 2018/309387. Request for S7.11 Residential Contributions review actioned to Council's Strategic Planning Manager.</p> <p>20/05/2019 3:49:40 PM - Julia Ryl Action completed by: Ryl, Julia Council's Resolution has been referred to solicitor acting on behalf of Council in to NSW Land and Environment Court Appeal No. 2018/309387. Request for S7.11 Residential Contributions review actioned to Council's Strategic Planning Manager. 20/05/2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/05/2019	Giannopoulos, Peter	Class 1 Appeal In The NSW Land and Environment Court Against Council's Deemed Refusal of Section 4.55(2) Application proposing to modify development consent no. 2011/863 which granted approval for a 62 lot subdivision Ruby Street, Bellbird	12/06/2019	17/05/2019	17/05/2019
PE47/2019 916		Curtis, Gareth				
<p>17/05/2019 1:45:46 PM - Peter Giannopoulos Determination of Council referred to Council's solicitor to assist in the s.34 proceedings. Urgent review of s.7.11 plan for Bellbird North referred to Strategic Planning Manager for implementation.</p> <p>17/05/2019 1:49:29 PM - Peter Giannopoulos Action completed by: Giannopoulos, Peter Matters arising from resolution initiated and referred to responsible officer/solicitor</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Stevens, Rhiannon	Minutes of the Town Coordinators Review Committee Meeting held on 8 May 2019	3/07/2019	7/06/2019	12/06/2019
GMU10/2019		Glen, Stephen				
<p>12/06/2019 1:11:50 PM - Rhiannon Stevens Action completed by: Stevens, Rhiannon Funding round announced in accordance with the minutes - distributed to eligible Advance Cessnock Partners. 4 weeks duration.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Ladmore, Donna	March 2019 Quarterly Review of 2017-21 Delivery Program	3/07/2019	7/06/2019	12/06/2019
CC40/2019 924		Maginnity, Robert				
<p>12/06/2019 8:40:39 AM - Donna Ladmore Action completed by: Ladmore, Donna Changes made to Capital Works Program as per Council Resolution. Complete.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Wade, Craig	Tender T1819-08 Maintenance of Air Conditioning Systems	3/07/2019	7/06/2019	11/06/2019
CC41/2019 925		Maginnity, Robert				
<p>11/06/2019 9:49:45 AM - Craig Wade supplier has been notified 11/06/2019 9:51:03 AM - Craig Wade Action completed by: Wade, Craig supplier advised 7 June</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Wade, Craig	Tender T511920HUN Supply and Delivery of Readymix Concrete	3/07/2019	7/06/2019	11/06/2019
CC42/2019 926		Maginnity, Robert				
<p>11/06/2019 9:53:02 AM - Craig Wade Regional Procurement has been advised 11/06/2019 9:53:42 AM - Craig Wade Action completed by: Wade, Craig Regional Procurement has been advised the 7th of June</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Wade, Craig	Tender T501920HUN Supply and Delivery of Road Resurfacing	3/07/2019	7/06/2019	11/06/2019
CC43/2019 927		Maginnity, Robert				
<p>11/06/2019 9:51:15 AM - Craig Wade Regional Procurement has been advised 11/06/2019 9:51:58 AM - Craig Wade Action completed by: Wade, Craig Regional Procurement has been advised on the 7th June 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Wade, Craig	Tender T521920HUN Provision of Hygiene Services	3/07/2019	7/06/2019	11/06/2019
CC44/2019 928 11/06/2019 9:52:10 AM - Craig Wade Regional Procurement has been advised on the 7th of June 11/06/2019 9:52:51 AM - Craig Wade Action completed by: Wade, Craig Regional Procurement has been advised on the 7th of June		Maginnity, Robert				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 5/06/2019	Brown, Keren	Section 7.11 Residential Plan	3/07/2019	7/06/2019	12/06/2019
Q45/2019 12/06/2019 11:23:48 AM - Keren Brown Action completed by: Brown, Keren Answer to questions to be provided at Council meeting on 19 June 2019		Curtis, Gareth				

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q43/2019	Ordinary Council 5/06/2019	Benson, Nicole		Cessnock Road Weston Intersection – First Street/Government Road	3/07/2019	
Councillor Olsen referred to a previous question in relation to the Cessnock Road Weston intersection with First Street and Government Road and asked when will the repair work be carried out and where is money coming from. 12/06/2019 – Robyn Larsen Action completed by: Larsen, Robyn Answer provided to Council meeting 19 June 2019		Benson, Nicole				

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
Q44/2019	Ordinary Council 5/06/2019	Tinlin, Angela		Stonebridge Golf Course Update	3/07/2019	
Councillor Doherty referred to Council Report PE83/2018 in relation to the Stonebridge Golf Course and asked for an update. 12/06/2019 – Robyn Larsen Action completed by: Larsen, Robyn Answer provided to Council meeting 19 June 2019		Curtis, Gareth				

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE89/2015	Ordinary Council 18/11/2015	Brown, Keren	Planning and Environment	Planning Proposal - Hydro Kurri Kurri	1/04/2020	
MOTION 1479	Moved: Councillor Wrightson	Curtis, Gareth Seconded: Councillor Doherty				
RESOLVED						
1.	That Council forward a Planning Proposal to rezone certain land at Loxford for employment, residential, rural and environmental purposes to the Department of Planning and Environment under s.56 (1) of the Environmental Planning and Assessment Act 1979 seeking a 'Gateway' determination.					
2.	That Council request the use of delegations in respect of the Minister for Planning plan making functions under section 59 of the EPA Act 1979 for the Planning Proposal.					
3.	That Council endorse the application of the biodiversity certification process to the area the subject of the Planning Proposal.					
4.	That Council investigate the likely scope of developer contributions required to support the Planning Proposal.					
5.	That Council investigate a structure plan linking all the Urban Release Areas and associated contributions planning requirements within the developing Maitland - Kurri Kurri growth corridor.					
6.	That a Development Control Plan be prepared to address, amongst other matters, design, conservation and management measures.					
7.	That a separate report be presented to Council detailing the final content of the Planning Proposal including all supporting draft Plans and/or Agreements prior to public exhibition.					
8.	That Council consult and exhibit the Planning Proposal structure plan, development control plan and related contribution plan, in accordance with the Gateway determination.					
9.	That Council exhibit the biodiversity certification application and documentation in accordance with the biodiversity certification process and wherever possible seek to align the process with the planning proposal timeframe.					
10.	That Council investigate the feasibility of including additional allotments into the Planning Proposal and supporting studies.					
<p>3/02/2016 2:14:00 PM - Bo Moshage Resolution 1, 2 & 3 completed. Resolution 4 to 10 under investigation</p> <p>3/02/2016 2:15:00 PM - Bo Moshage Gateway Determination requested 27/11/15</p> <p>9/04/2016 9:03:00 AM - Bo Moshage Gateway received by Council 23/3/16 and currently being reviewed with meeting with MCC and DoP&E to follow to give effect to Resolutions 4 to 10</p> <p>7/05/2016 4:19:00 PM - Bo Moshage Following the Gateway Determination Council has met with the DoPE and MCC to discuss the Gateway Conditions. Both CCC and MCC have met with the RMS to discuss traffic implications. Meetings with the OEH to discuss flooding and biodiversity considerations are anticipated to occur within the next week</p> <p>6/07/2016 2:45:00 PM - Bo Moshage On Going meets with the DoPE, MCC and Proponent to discuss the Gateway Conditions.</p> <p>1/08/2016 11:47:00 AM - Bo Moshage In consultation with MCC and the Proponent, Council has finalised a draft project plan outlining the critical steps and pathways in undertaking the Planning Proposal in relation to Resolution 4 to 10.</p> <p>2/11/2016 11:50:00 AM - Estimated Completion Date changed by: Wonona Fuzzard From: 31 Dec 2016 To: 31 May 2017</p> <p>27/11/2016 9:23:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10</p> <p>21/01/2017 9:29:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10</p> <p>22/03/2017 4:14:00 PM - Bo Moshage</p>						

Resolution 1, 2 & 3 completed.
 Resolution 4 to 10 under investigation
 2/05/2017 8:40:00 AM -
 Estimated Completion Date changed by: Bo Moshage From: 31 May 2017 To: 31 May 2018
 6/02/2018 9:29:51 AM - Sandra Richardson
 Action reassigned to Johnson, Martin by: Richardson, Sandra for the reason: Reallocation to manager.
 9/03/2018 6:22:20 AM - Sandra Richardson
 Action reassigned to Brown, Keren by: Richardson, Sandra for the reason:
 9/03/2018 9:38:38 AM - Keren Brown
 Discussions with Maitland City Council are continuing in relation to Actions 4-10.
 6/06/2018 11:38:27 AM - Keren Brown
 Revised Target Date changed by: Brown, Keren From: 31 May 2018 To: 01 Apr 2019
 Reason: Discussions are continuing with Maitland City Council. Gateway conditions need to be satisfied and the proposal publicly exhibited.
 8/02/2019 8:43:03 AM - Keren Brown
 Discussions with Maitland City Council are continuing in relation to Actions 4-10. Waiting for additional studies to be lodged.
 2/05/2019 11:42:57 AM - Keren Brown
 Revised Target Date changed by: Brown, Keren From: 1 Apr 2019 To: 01 Apr 2020
 Reason: Gateway extensions requested.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI35/2017	Ordinary Council 21/06/2017	Hughes, Bruce	Works and Infrastructure	Hydro Aluminium Kurri Kurri Pty Ltd Proposed Road Closures	4/09/2019	
278 MOTION	Moved:	Benson, Nicole Councillor Burke	Seconded:	Councillor Sander		
278 RESOLVED						
1.	That Council resolve to make an application to NSW Department of Industry - Lands to close those parts of Bishops Bridge Road, McGarva Avenue, Horton Road and Dickson Road (hereafter referred to as Proposed Closed Roads) as indicated in the Property Location Plan in accordance with the provisions of the Roads Act 1993.					
2.	That Council comply with the provisions of Section 35 of the Roads Act 1993 and the Memorandum of Understanding entered into with the Department of Lands, now the NSW Department of Industry - Lands, with respect to notifications and advertising in the local newspaper.					
3.	That provided no unresolved submissions are received following notifications and advertising, Council proceed under the provisions of Section 37 of the Roads Act 1993 to advise NSW Department of Industry - Lands to place a notice in the Government Gazette to close the Proposed Closed Roads.					
4.	That Council authorise the Common Seal of Cessnock City Council to be affixed to the Plan of Road Closure if required.					
5.	That Council authorise the Mayor and the General Manager to execute the Plan of Road Closure for the Proposed Closed Roads if required.					
6.	That following successful Gazettal of the closed roads and the land vesting in Council, Council grant to the General Manager delegated authority to negotiate the sale (based on an independent valuation) by private treaty with the adjoining landowner.					

8/08/2017 2:43:00 PM - Bruce Hughes

Council has completed the first step in advertising the proposal and waiting 28 days for any submissions. The searches necessary to make application to Crown Lands have also been completed. Next step is to make application to Crown Lands for the proposed closure.

10/10/2017 9:42:00 AM - Bruce Hughes

Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads.

Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. The Department requested Council notify two additional agencies.

item 3 - Council is presently waiting the required minimum 28 days for any submissions from these agencies before proceeding.

Item 4 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

Item 5 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

Item 6 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.

6/11/2017 2:17:00 PM - Rachael O'Hara

Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads.

Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies.

item 3 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 4 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 5 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

Item 6 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.

12/02/2018 11:28:08 AM - Bruce Hughes

Previous notes still current

4/04/2018 2:17:43 PM - Bruce Hughes

Previous notes still current

12/07/2018 1:40:05 PM - Katrina Kerr

Item 1 - Completed.

Item 2 - Completed.

Item 3 - Awaiting NSW Dept of Industry.

Item 4 - Awaiting NSW Dept of Industry.

Item 5 - Awaiting NSW Dept of Industry.

Item 6 - Awaiting NSW Dept of Industry.

8/08/2018 3:01:49 PM - Bruce Hughes

Item 3 - Waiting on further information from the Applicant due to a change in legislation.

Item 4 - Awaiting the resolution of submissions to be completed prior to this action.

Item 5 - Awaiting the resolution of submissions to be completed prior to this action.

25/10/2018 2:11:06 PM - Bruce Hughes

Item 3 - Followed up with applicant and still waiting for further information

Item 4 - Awaiting the resolution of submissions to be completed prior to this action

Item 5 - Awaiting the resolution of submissions to be completed prior to this action

Item 6 - Awaiting the resolution of submissions to be completed prior to this action

4/02/2019 11:20:54 AM - Bruce Hughes

Item 3 - Followed up with applicant and still waiting for further information

Item 4 - Awaiting the resolution of submissions to be completed prior to this action

Item 5 - Awaiting the resolution of submissions to be completed prior to this action

Item 6 - Awaiting the resolution of submissions to be completed prior to this action

6/03/2019 11:41:30 AM - Bruce Hughes

Item 3 - Awaiting advice from applicant before proceeding

Item 4 - Item 3 needs to be completed before proceeding

Item 5 - Item 3 needs to be completed before proceeding

Item 6 - Item 3 needs to be completed before proceeding

3/05/2019 8:47:34 AM - Bruce Hughes

Item 3 - Followed up with applicant and awaiting advice before proceeding
 Item 4 - Item 3 needs to be completed before proceeding
 Item 5 - Item 3 needs to be completed before proceeding
 Item 6 - Item 3 needs to be completed before proceeding
 7/06/2019 8:44:16 AM - Bruce Hughes
 Revised Target Date changed by: Hughes, Bruce From: 19 Jun 2019 To: 04 Sep 2019

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI52/2017	Ordinary Council 19/07/2017	O'Connor, Joe	Works and Infrastructure	Weston Bears Park	28/06/2019	
315 MOTION 315 RESOLVED	Moved:	Curtis, Gareth Councillor Sander	Seconded:	Councillor Dagg		
1.	That Council note the information contained within the report.					
2.	That Council allocates \$35,000 in the 17/18 Operational Budget to undertake a Feasibility Study by a suitably qualified consultant to better understand the potential risks and returns of disposing and/or redeveloping Varty Park.					
3.	That the Strategic Property and Community Facilities Committee receives a further report considering the outcomes of the Varty Park Feasibility Study.					
<p>8/08/2017 2:38:00 PM - Paul Burton RFQ to be issued to engage consultant to prepare feasibility study. 24/11/2017 11:32:35 AM - Kristy Meyers Referred to Strategic Property to undertake the Feasibility Study. 15/02/2018 12:47:16 PM - Martin Johnson Detailed feasibility investigations commenced following appointment of Strategic Property staff 9/03/2018 1:37:46 PM - Sandra Richardson Advised by Project Manager - Strategic Property Review that: Part 1 complete Part 2 Council's finance section has been advised of the required budget, and funding is being allocated accordingly. Part 3 Initial investigations into the property title history have been completed and an update report is being prepared for the April 2018 Committee meeting. 12/06/2018 12:26:15 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 31 May 2018 To: 30 Jun 2018 Reason: Waiting outcome of SP&CFC meeting to be held 13 June 2018 5/07/2018 12:09:16 PM - Martin Johnson feasibility report in preparation 5/07/2018 12:10:34 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 30 Sep 2018 To: 30 Sep 2018 Reason: Feasibility being undertaken 8/11/2018 4:34:17 PM - Martin Johnson Target date revised to after the first meeting of the Strategic Property and Community Facilities Committee in 2019 8/11/2018 4:35:48 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 30 Sep 2018 To: 01 Mar 2019 Reason: Feasibility being undertaken 7/02/2019 2:45:31 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 1 Mar 2019 To: 31 May 2019 Reason: Feasibility being undertaken 7/02/2019 2:45:44 PM - Martin Johnson Report being prepared for 2nd 2019 meeting of the Strategic Property and Community Facilities Committee - date yet to be determined</p>						

3/06/2019 1:42:40 PM - Sandra Richardson
 Action reassigned to O'Connor, Joe by: Richardson, Sandra for the reason:
 7/06/2019 12:29:12 PM - Hannah McCauley
 Revised Target Date changed by: McCauley, Hannah From: 31 May 2019 To: 28 Jun 2019
 Reason: Feasibility being undertaken

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC69/2017	Ordinary Council 4/10/2017	Meaker, Tim	Corporate and Community	Easement for Drainage of Water within 10 and 12 Cooper Street, Heddon Greta	21/08/2019	
277 MOTION	Moved:	Benson, Nicole Councillor Dagg	Seconded:	Councillor Stapleford		
277 RESOLVED						
1.	That Council acquires an easement for the drainage of water being 7m wide and variable on the south eastern boundary of Lot 15 Section 20 DP 3816 and the northern boundary of Lot 16 Section 20 DP 3816 being 10 and 12 Cooper Street, Heddon Greta.					
2.	That Council authorise the General Manager to negotiate the terms of the easement and prepare the necessary documents for registration at Land and Property Information (LPI) NSW.					
3.	That Council authorise the Common Seal of Cessnock City Council to be affixed to the documents relating to the granting of the easement over Lots 15 and 16 Section 20 DP 3816.					
4.	That Council authorise the Mayor and/or General Manager to execute the documents relating to the granting of the easement over Lots 15 and 16 Section 20 DP 3816.					
4/11/2017 11:32:00 AM - Robyn Keegan Updated by Sue Brinkworth - Surveyor engaged to prepare plan of easement. 5/09/2018 11:55:54 AM - Joanne Walpole Action reassigned to Kerr, Katrina by: Walpole, Joanne for the reason: Easement for Cooper Street within Master's property. Matter referred back to Infrastructure Manager for review. 13/09/2018 10:47:13 AM - Katrina Kerr Reviewing scale of easement due to outcome of negotiation re value with owner. 7/11/2018 11:36:57 AM - Rachael O'Hara Item 1 - Reviewing scale of easement to reduce cost to Council due to the position of negotiations with owner. 13/02/2019 8:55:04 AM - Rachael O'Hara Item 1 - Reviewing scale of easement to reduce cost to Council due to the position of negotiations with owner. Item 2 - Noted. Item 3 - Awaiting finalisation of negotiations. Item 4 - Noted. 8/04/2019 3:25:33 PM - Rachael O'Hara Item 1 - Reviewing scale of easement to reduce cost to Council due to the position of negotiations with owner. Item 3 - Awaiting finalisation of negotiations. 7/05/2019 9:44:45 AM - Rachael O'Hara Item 1 - Undertaking upstream catchment analysis and drainage review. Item 3 - Awaiting finalisation of design.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC6/2018	Ordinary Council 7/03/2018	Drage, Natalie	Deferred Business	Richmond Main Colliery - Remediation Plan	30/06/2019	
433 MOTION	Moved:	Maginnity, Robert Councillor Fitzgibbon	Seconded:	Councillor Gray		
433 RESOLVED						
1.	That Council allocate funding of \$50,500 from the Miscellaneous and Property Reserve, for the preparation of a Remediation Action Plan, development application and continuation of temporary fencing at Richmond Main Colliery.					
2.	That a further report be prepared for Council detailing the estimated costs of implementing the Remediation Action Plan once they are known.					
3.	That any future Richmond Main Colliery reports include the cumulative total of expenditure since the September 2017 fire.					
4.	That the General Manager prepare a report in consultation with the site users, including an inventory of equipment, and removal of non essential items from the historic site, with the view to improving visual site amenity, safety and security.					
<p>13/03/2018 10:40:03 AM - Katrina Patch Request for Quote Documentation being prepared in order to engage consultancy to prepare the RAP.</p> <p>13/03/2018 10:43:07 AM - Katrina Patch Revised Target Date changed by: Patch, Katrina From: 4 Apr 2018 To: 04 Aug 2018 Reason: Engagement of vendor and preparation of RAP estimated to take 5 months.</p> <p>4/04/2018 12:09:09 PM - Katrina Patch The Request For Quote for the preparation of the Remediation Action Plan closes on Tuesday 10 April.</p> <p>7/05/2018 2:48:02 PM - Robyn Keegan GHD was the successful quote and has been engaged. Inception meeting occurred 2 May 2018, and the project has commenced.</p> <p>23/05/2018 5:25:06 PM - Natalie Drage A request for quote has been distributed for the appointment of an external site auditor and is a requirement in accordance with the Contaminated Land Management Guidelines (NSW EPA) and closes 28 May 2018.</p> <p>5/07/2018 12:17:46 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 4 Aug 2018 To: 31 Oct 2018 Reason: Engagement of vendor and preparation of RAP estimated to take 5 months.</p> <p>5/07/2018 12:17:51 PM - Robyn Keegan External site Auditor has been appointed with a site visit to occur with the Auditor during mid July.</p> <p>24/07/2018 3:10:15 PM - Natalie Drage The report to Council tabled 4 July 2018, included the cumulative total of expenditure since the September 2017 fire. Resolution 4 - the report to Council on the 4 July 2018 provided an update on the outcome of discussions to date with the Society regarding preparation of an inventory. The Society have been encouraged to commence the removal of non-museum items from the second floor of the museum building. This item will be incorporated into the Site Management Action Plan.</p> <p>6/08/2018 9:38:09 AM - Natalie Drage Site visit to Richmond Main occurred with the external auditor and consultant preparing the RAP on 1 August 2018. Consultation to occur with the Preservation Society to assist with understanding current and potential future land uses within Precinct C. This consultation process will be an agenda item for the next meeting with Council staff and the Society Board.</p> <p>29/08/2018 2:43:17 PM - Natalie Drage Consultant preparing the Remediation Action Plan met with Council staff and the Board of the Richmond Main Preservation Society on 22 August 2018. The consultation session considered Precinct C, its future uses and identification of priority locations.</p> <p>5/10/2018 12:50:59 PM - Natalie Drage Meeting held with GHD and Council staff to discuss the Remediation Action Plan and confirming the high priority areas at the site.</p> <p>26/10/2018 11:44:29 AM - Natalie Drage The Richmond Main Preservation Society at the meeting held with Council officers on 23 October 2018 tabled a report advising of site clean up activities undertaken to date within Precinct B.</p> <p>12/11/2018 10:18:35 AM - Robyn Keegan</p>						

Revised Target Date changed by: Keegan, Robyn From: 31 Oct 2018 To: 30 Jun 2019
 Reason: Ongoing
 21/01/2019 12:28:08 PM - Natalie Drage
 The report to Council on 21 November 2018 included an update for clean up activities undertaken by the Richmond Main Preservation Society in improving the visual amenity of the site.
 7/02/2019 3:59:02 PM - Natalie Drage
 Costing options for soil sampling has occurred to inform the development of the Remediation Action Plan in consultation with GHD (consultant).
 4/03/2019 10:52:23 AM - Natalie Drage
 Soil sampling for Precinct C (Stage 1) to occur and will inform the actions of the RAP.
 3/04/2019 11:48:24 AM - Natalie Drage
 Awaiting outcome of soil sampling from consultant preparing the RAP.
 2/05/2019 12:10:39 PM - Natalie Drage
 Meeting held at Richmond Main Colliery with consultant preparing the RAP to confirm locations for soil sampling. Stage 1 Area Assessment Sampling, Analysis and Quality Plan (developed by Consultant) provided to external auditor for review and upon the completion of the review soil sampling will commence.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI18/2018	Ordinary Council 7/03/2018	Harris, Kate	Works and Infrastructure	Options for Cessnock Pool	1/08/2019	
441 MOTION 441 RESOLVED	Moved:	Benson, Nicole Councillor Gray	Seconded:	Councillor Sander		
1.	That Council notes the Report and endorses Option C (relocate to Turner Park) as the long term strategic direction for Cessnock Pool.					
2.	That Council undertakes further work to determine the scope, design and cost of Option C (relocate to Turner Park), incorporating indoor and outdoor water and play features, with an estimated capital cost of up to \$20M to be partly funded through development contributions.					
3.	That Council endorses Option B (upgrade at current location) as an interim strategic direction for Cessnock Pool.					
4.	That Council undertakes further work to develop the scope, design and cost of upgrades identified in Option B (upgrade at current location).					
5.	That Council receives a further report on how Options B (upgrade at current location) and C (relocate to Turner Park) will be staged and funded with consideration to the outcomes and recommendations of the Review of Plant at the existing Cessnock Pool.					
19/03/2018 3:19:35 PM - Rebecca Bailey Work on upgrade to current location has commenced. Work on scope design, and cost for relocation to Turner Park is presently unfunded. Report to Council on these matters scheduled for late 2018. 14/06/2018 9:52:30 AM - Kristy Meyers Ongoing. 31/10/2018 10:48:22 AM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 1 Nov 2018 To: 06 Mar 2019 Reason: Design Brief currently being developed with a view to finalise in November 2019 5/03/2019 11:44:45 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 6 Mar 2019 To: 29 Mar 2019 Reason: Design brief advertised and closes on 22 March 2019. Once a consultant has been engaged the timeframes will be added. 17/04/2019 12:43:45 PM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 29 Mar 2019 To: 19 Apr 2019 Reason: Design brief closed. Consultant to be engaged. 7/06/2019 8:40:12 AM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 19 Jun 2019 To: 19 Jun 2019 Reason: Facility Design Group has been engaged. Community engagement has commenced. 7/06/2019 8:48:06 AM - Natalie McCloy						

Revised Target Date changed by: McCloy, Natalie From: 19 Jun 2019 To: 01 Aug 2019
 Reason: Specialist aquatic consultants Facility Design Group have been engaged to prepare a Masterplan for Cessnock Pool and detailed designs for the splashpad. Community Engagement has commenced with preliminary sketch plans currently being drafted. Further community engagement will be undertaken in July 2019 to present the preliminary sketch plan prior to drafting a formal Masterplan.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN9/2018	Ordinary Council 2/05/2018	Drage, Natalie	Business With Notice	Strategic Planning for Cessnock Library	30/06/2019	
466 MOTION 466 RESOLVED	Moved:	Maginnity, Robert Councillor Gray	Seconded:	Councillor Lyons		
<p>That Council prepare a business case for an expanded Cessnock Library Branch, including investigating its location within a cultural hub and be in accordance with Council's adopted 2031 Community Infrastructure Strategic Plan and Cessnock City Library Strategic Plan 2014-2024.</p> <p><i>23/05/2018 5:23:24 PM - Natalie Drage</i> Resolution of Council Noted. A methodology for the Business Case is in the process of being developed.</p> <p><i>24/07/2018 3:01:24 PM - Natalie Drage</i> A meeting has been scheduled for August 2018 with Council staff to assist in preparing the methodology and project scope.</p> <p><i>29/08/2018 2:39:04 PM - Natalie Drage</i> Consultation has commenced with Council staff to discuss possible library sites as indicated in Council planning documents. Site opportunities and constraints have been identified for a number of sites and are being further investigated.</p> <p><i>5/10/2018 12:46:09 PM - Natalie Drage</i> Consultation with staff in progress including identification of opportunities and limitations for possible future library sites.</p> <p><i>21/01/2019 12:31:02 PM - Natalie Drage</i> Opportunities and land constraints continue to be scoped for identified potential sites.</p> <p><i>7/02/2019 3:55:30 PM - Natalie Drage</i> Advice has been sought with Council's Heritage Consultant, noting two options have heritage listings. Further investigations are being undertaken to understand any heritage implications and opportunities.</p> <p><i>18/03/2019 2:08:28 PM - Natalie Drage</i> Opportunities for funding an expanded library asset are being investigated.</p> <p><i>3/04/2019 11:46:53 AM - Natalie Drage</i> Indicative costings for expanded library being prepared.</p> <p><i>2/05/2019 12:17:06 PM - Natalie Drage</i> At the Cultural Facilities Committee Meeting (17 April 2019) tabled and noted by the Committee was 'Cessnock City Council Library Facilities 2017-2037, A Needs Analysis (Second Edition) prepared by the State Library New South Wales and indicates the floor size required for an expanded Cessnock Library Branch. Preliminary indicative costings for an expanded Cessnock Library Branch have been prepared and will inform the Business Case.</p> <p><i>27/05/2019 5:01:53 PM - Natalie Drage</i> Opportunities for how an expanded library could be funded are being investigated and will inform the Business Case.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE29/2018	Ordinary Council 16/05/2018	Fitzpatrick-Barr, Justin	Planning and Environment	Development Application No. 8/2017/282/1 proposing construction of a roundabout to facilitate access to St Philip's Christian College Wine Country Drive, Nulkaba	17/07/2019	
MOTION 475 RESOLVED	Moved:	Benson, Nicole Councillor Suvaal	Seconded:	Councillor Burke		
1.	That Council determine Development Application No. 8/2017/282/1 proposing the construction of a roundabout to facilitate access to St Philip's Christian College at Wine Country Drive (Lot 1 DP 744377) Nulkaba, pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, by refusing to grant consent for the reasons detailed in this report.					
2.	That Council supports the concept of a roundabout entrance to St Philips Christian College off Wine Country Drive, Nulkaba for school and community access to the site, subject to an approved design by, and satisfactory arrangements with, the Roads and Maritime Services.					
3.	That the General Manager request the Parliamentary Secretary for the Hunter and Central Coast to coordinate an urgent meeting between Cessnock City Council, the Roads and Maritime Services, State Member for Cessnock and St Philips Christian College to address the traffic and safety concerns at Wine Country Drive and Lomas Lane, Nulkaba.					
4.	That the General Manager continue to work with the Roads and Maritime Services and St Philips Christian College with a view to encourage the submission of a Development Application, as a matter of urgency, by St Philips Christian College, to ensure the necessary upgrade works can be carried out to address serious traffic and safety concerns at Wine Country Drive and Lomas Lane, Nulkaba. The development application must be supported by the necessary documentation and arrangements with the Roads and Maritime Services and be designed in accordance with the requirements of Cessnock City Council and the Roads and Maritime Services.					
5.	That the General Manager investigate any immediate measures that could improve pedestrian and vehicular safety adjacent to the College in Wine Country Drive and Lomas Lane, Nulkaba.					
<p>5/06/2018 3:45:09 PM - Robyn Larsen Item 1 - Determination Issued 5/06/2018 3:46:12 PM - Robyn Larsen Item 2 - Noted 6/07/2018 11:13:52 AM - Robyn Larsen Item 3 - Acting General Manager spoken to Mr Stephen Wills at the Department of Premier and Cabinet who advised that he would liaise with St Philips and the RMS to seek a meeting to try and resolve the matter. 6/07/2018 11:53:39 AM - Joanne Walpole Item 4 - This issue is being dealt with. The Department of Premier and Cabinet are attempting to bring all parties together. 6/07/2018 2:45:00 PM - Joanne Walpole Item 5 - Prepared Concept Option for signalised roundabout. Prepared Concept Option for use of internal road network Attended meeting between RMS and CCC 23/05/18. Arranged drone to film intersection performance 03/08/18. 7/09/2018 4:03:16 PM - Kristy Meyers Item 3 - Mr Stephen Wills chaired a meeting on 6 August 2018. Attendees included GM, DW&I, Infrastructure Manager, Development Services Manager and RMS. A teleconference was held with RMS and St Philips School on 4 September 2018. 8/02/2019 11:44:47 AM - Kristy Meyers Item 3 - Mr Stephen Wills chaired a meeting on 11 January 2019. 8/03/2019 10:26:53 AM - Tracey Cocking Item 5 - Design complete see document DOC2019/022793.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN14/2018	Ordinary Council 6/06/2018	Johnson, Martin	Business With Notice	Installation of Footpaths and Pram Ramps in Association with Development	30/06/2020	
516 MOTION 516 RESOLVED	Moved:	Curtis, Gareth Councillor Fitzgibbon	Seconded:	Councillor Burke		
<p>That Council undertakes a review of the Cessnock (2010) Development Control Plan (DCP) and associated <i>Engineering Guidelines for Development</i>, and consider including in the revised DCP a requirement to install footpath and pram ramps in all situations where kerb and guttering is required as part of a development.</p> <p>10/07/2018 11:52:55 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 4 Jul 2018 To: 01 Aug 2018 Reason: Matter progressing</p> <p>6/08/2018 11:20:39 AM - Gareth Curtis Action reassigned to Johnson, Martin by: Curtis, Gareth for the reason: Martin -for your action please. Not sure why this was not allocated earlier. thanks Gareth</p> <p>11/09/2018 11:40:51 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 1 Aug 2018 To: 01 Aug 2019 Reason: Review of DCP has been added to the Strategic Planning Work Program and Engineering Guidelines are being reviewed by Works & Infrastructure.</p> <p>8/11/2018 4:37:31 PM - Martin Johnson This action is not scheduled to commence until the Cessnock City Planning Strategy has been prepared. An assessment of Strategic Planning Project priorities will be undertaken in early 2019</p> <p>8/11/2018 4:40:04 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 1 Aug 2019 To: 10 Feb 2020 Reason: Review of DCP has been added to the Strategic Planning Work Program and Engineering Guidelines are being reviewed by Works & Infrastructure.</p> <p>7/02/2019 2:50:18 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 10 Feb 2020 To: 30 Jun 2020 Reason: Review of DCP has been added to the Strategic Planning Work Program and Engineering Guidelines are being reviewed by Works & Infrastructure.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI43/2018	Ordinary Council 20/06/2018	Leayr, Renae	Works and Infrastructure	Nature Strip Parking	20/06/2019	
537 MOTION 537 RESOLVED	Moved:	Benson, Nicole Councillor Fitzgibbon	Seconded:	Councillor Burke		
<ol style="list-style-type: none"> 1. That Council note the outcome of the investigation into retrofitting nature strips to facilitate partial off-road parking. 2. That Council note the estimated costs for residents to install concrete rolled kerb. 3. That Council consider alternatives to retrofitting nature strips to facilitate partial off-road parking, including carriageways of 9m and over, in its new Engineering Requirements for Development. <p>12/07/2018 11:21:32 AM - Katrina Kerr Item 1 – Noted. Item 2 – Noted. Item 3 – Preparing revised Engineering Requirements for Development.</p> <p>7/11/2018 11:44:33 AM - Rachael O'Hara Item 3 - Preparing revised Engineering Requirements for Development.</p> <p>11/02/2019 11:37:15 AM - Rachael O'Hara</p>						

Item 3 - Preparing revised Engineering Requirements for Development.
 6/03/2019 11:31:58 AM - Kelly Bates
 Item 3 - Preparing revised Engineering Requirements for Development.
 3/06/2019 3:00:03 PM - Renae Leayr
 Item 3 - Procured additional resource to finalise revised Engineering Requirements for Development including nature strip parking and road widths.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI60/2018	Ordinary Council 1/08/2018	Harris, Kate	Works and Infrastructure	BMX & Skate Facilities Within the Cessnock Local Government Area	31/07/2019	
598 MOTION	Moved:	Benson, Nicole Councillor Burke	Seconded:	Councillor Lyons		
598 RESOLVED						
1.	That Council note the progress of the implementation of the Cessnock Skate and BMX Facilities Needs Assessment 2020.					
2.	That Council complete a detailed review of the Cessnock Skate and BMX Facilities Needs Assessment 2020.					
3.	That following the review, a further report be prepared for Council's consideration outlining key findings and recommendations.					
4.	That following the completion of the Skate and BMX Facilities Needs Assessment, a review is undertaken of the Carmichael Park Masterplan, incorporating findings from the revised assessment as well as Council's adopted Recreation and Open Space Strategic Plan and other relevant documents and reported to Council.					
<p>8/08/2018 2:02:37 PM - Kate Harris Item 1: Noted Item 2: Review has commenced Item 3: Further report scheduled for early 2019 due to revision of demographic data Item 4: To commence at the completion of item 2. 8/08/2018 2:11:23 PM - Kate Harris Revised Target Date changed by: Harris, Kate From: 29 Aug 2018 To: 21 Nov 2018 Reason: The review of the BMX and Skate Facilities Needs Assessment needs to occur prior to reporting back to Council 13/11/2018 4:30:08 PM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 21 Nov 2018 To: 28 Feb 2019 Reason: The review of the BMX and Skate Facilities Needs Assessment needs to occur prior to reporting back to Council 5/03/2019 11:45:12 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 28 Feb 2019 To: 31 May 2019 Reason: A detailed audit/condition assessment is required to be undertaken for Council's 3 existing skateparks. Outcomes from this audit will inform the Needs Assessment and enable the strategy to be completed. 7/06/2019 8:51:35 AM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 31 May 2019 To: 31 Jul 2019 Reason: The audit of Council's three skate parks has been completed. Development of the draft BMX and Skate Facilities Needs Assessment has commenced.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE46/2018	Ordinary Council 5/09/2018	O'Connor, Joe	Planning and Environment	Disposal of Surplus Council land	30/06/2019	
MOTION 632 RESOLVED	Moved:	Curtis, Gareth Councillor Doherty	Seconded:	Councillor Burke		
1.	That Council authorise the General Manager to obtain open market valuations and then negotiate the sale to the open market the following surplus Council properties, for no less than 90% of the valuation obtained, being;					
a.	Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)					
b.	Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)					
c.	Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)					
d.	Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)					
2.	That Council authorise the General Manager to engage a suitable real estate agent or agents to undertake to dispose of the surplus Council properties, being;					
a.	Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)					
b.	Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)					
c.	Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)					
d.	Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)					
3.	That Council authorise the common seal of Cessnock City Council be affixed to the Transfer of Land between Cessnock City Council and the purchaser of the following surplus Council properties, being;					
a.	Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)					
b.	Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)					
c.	Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)					
d.	Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)					
4.	That Council authorise the Mayor and the General Manager to execute the Transfer between Cessnock City Council and the purchaser of the following surplus Council properties, being;					
a.	Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)					
b.	Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)					
c.	Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong)					
d.	Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)					
5.	That Council allocate the proceeds of sale in accordance with the adopted Property Investment Fund Policy					
<p>11/09/2018 11:12:05 AM - Dan Luscombe Matter commenced, seeking valuations in preparation for properties to be sold, awaiting Property Officer to assist with process and obtain quotes. 8/10/2018 3:26:05 PM - Dan Luscombe Revised Target Date changed by: Luscombe, Dan From: 3 Oct 2018 To: 30 Nov 2018 8/10/2018 3:32:12 PM - Dan Luscombe Property Officer and I to arrange meeting later this week (WE 12/10) to seek quotes for agents etc. 9/11/2018 3:21:15 PM - Dan Luscombe Awaiting response from Senior Property Officer to tender for preferred agents to handle sales. Follow up 15/11. 7/02/2019 1:38:30 PM - Dan Luscombe Agency tender review to be determined at tender meeting 12/2/19. Valuations & legal agreements ready subject to agency finalisation. 7/02/2019 1:44:37 PM - Dan Luscombe Revised Target Date changed by: Luscombe, Dan From: 30 Nov 2018 To: 30 Apr 2019 7/02/2019 1:44:53 PM - Dan Luscombe Delay to sale acknowledged due to Christmas break and Senior Property Officer holidays.</p>						

2/05/2019 9:31:31 AM - Sandra Richardson
 Action reassigned to O'Connor, Joe by: Richardson, Sandra for the reason: Dan Luscombe no longer working at Council.
 3/05/2019 2:15:04 PM - Joe O'Connor
 The following properties are currently on the market for sale, with negotiations on-going:

- a. Lot 7, Section F DP1846 ID11454 (27 Middle Street, East Branxton)
- b. Lot 7, Section C DP193027 ID16557 (5 Frederick Street, North Rothbury)
- c. Lot 2, Section 44 DP32655 ID9684 (163 Cessnock Road, Weston)

Lot 4, Section 3 DP758382 ID16094 (29 Helena Street, Ellalong) has not been included in the sale due to new information on site's use for drainage reserve, precluding the site's development and hence sale to the public.
 3/05/2019 2:19:40 PM - Joe O'Connor
 Revised Target Date changed by: O'Connor, Joe From: 30 Apr 2019 To: 30 Jun 2019

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI74/2018	Ordinary Council 19/09/2018	Benson, Nicole	Works and Infrastructure	Stronger Country Communities Fund Round 2 - Successful Projects	17/07/2019	
667 MOTION 667 RESOLVED	Moved:	Benson, Nicole Councillor Suvaal	Seconded:	Councillor Dagg		
1.	That Council notes the acceptance of the Stronger Country Communities Fund Round 2 grants offered as follows:					
	<ul style="list-style-type: none"> a) Community Hall Toilet Upgrade Program - \$126,700 b) Maitland Street, Branxton (Northside) – Pavement and Street Tree Planting - \$120,643 c) Bridges Hill Park Regional Themed Playground - \$936,315 d) Branxton Public Square - \$279,973 e) Part funding for Cessnock Pool Splash Pad - \$242,355 					
2.	That a further report be brought back to Council detailing the final design of the Cessnock Pool Splash Pads, along with information on additional funding needs and funding sources to undertake the project.					
<p>4/10/2018 10:41:59 AM - Nicole Benson Design brief under development. Suitably qualified consultant to be engaged to determine final design and cost estimate, then report back to Council. 4/10/2018 10:43:46 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 17 Oct 2018 To: 12 Dec 2018 15/01/2019 10:02:30 AM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 12 Dec 2018 To: 29 Mar 2019. 22/03/2019 2:33:06 PM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 29 Mar 2019 To: 31 May 2019 Reason: Request for quotation for the design of the splash pad closes on 5 April. Further information relating to timeframes and costs will be provided once the program has been determined. 6/06/2019 12:15:39 PM - Kristy Meyers Revised Target Date changed by: Meyers, Kristy From: 31 May 2019 To: 17 Jul 2019</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI79/2018	Ordinary Council 3/10/2018	Benson, Nicole	Works and Infrastructure	The Precinct Mountain Bike Park Project	19/06/2019	
686 MOTION 686 RESOLVED	Moved:	Benson, Nicole Councillor Gray	Seconded:	Councillor Dagg		
1.	That Council supports "The Precinct"- Mountain Bike Park project and endorses the lodgment of an application under the NSW Government's Regional Communities Development Fund;					
2.	That Council immediately promotes the benefits of the proposed project through various media platforms to increase community awareness and support for the project;					
3.	That if the funding application is successful a further report come back to Council detailing the final scope of development and preferred delivery and on-going management model for the project prior to the signing of any Funding Agreement.					
<p>12/11/2018 4:55:07 PM - Kristy Meyers Item 1 - Complete Item 2 - Complete Item 3 - Awaiting outcome of application 15/01/2019 10:04:14 AM - Natalie McCloy Revised Target Date changed by: McCloy, Natalie From: 12 Dec 2018 To: 28 Feb 2019 Reason: Awaiting outcome of application 5/03/2019 11:43:54 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 28 Feb 2019 To: 22 Mar 2019 Reason: Awaiting application outcome 22/03/2019 2:31:44 PM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 22 Mar 2019 To: 30 Apr 2019 Reason: Awaiting application outcome 7/05/2019 10:18:14 AM - Kristy Meyers Awaiting application outcome.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI87/2018	Ordinary Council 7/11/2018	Jeffery, Warren	Works and Infrastructure	Traffic and Transport Strategy - Implementation Priorities	20/06/2019	
666 MOTION 666 RESOLVED	Moved:	Benson, Nicole Councillor Dagg	Seconded:	Councillor Fitzgibbon		
1.	That Council endorse the breakdown of priorities for implementation of the Cessnock LGA Traffic and Transport Strategy.					
2.	That Council make provision for the prioritised implementation of the Cessnock LGA Traffic and Transport Strategy in consideration of available development contributions and grant funding.					
3.	That Council writes to the NSW Minister Roads, Maritime and Freight, the NSW Parliamentary Secretary for Planning, the Central Coast and the Hunter, the State Member for Cessnock and Taylor Martin MLC seeking support for funding to implement the high priority projects.					
4.	That traffic lights at the intersection of Wine Country Drive and Ferguson Street be included in Table 2 – Road Capital Works Priorities.					
5.	That the priorities listed in Table 4 – Active Transport Capital Works Priorities be:-					

1. Wollombi Road Cessnock.
2. Branxton Greta Cycleway (grant funding dependent).
3. Cessnock Road Abermain as listed.
4. Off road cycleway along Wine Country Drive Kerlew Street to Lomas Lane.

11/02/2019 11:07:54 AM - Rachael O'Hara

Item 1 - Noted

Item 2 - Undertaking planning & preparing Capital Works Program.

Item 3 - Drafting letters.

Item 4 - Included traffic lights.

Item 5 - Amended priorities.

13/03/2019 9:59:02 AM - Tracey Cocking

Item 2 - Undertaking planning & preparing Capital Works Program.

Item 3 - Drafting letters.

17/04/2019 10:10:57 AM - Tracey Cocking

Item 2 - Undertaking planning & preparing Capital Works Program.

Item 3 - Drafting letters.

Item 4 - Undertaking planning & preparation for inclusion of traffic lights as part of Road Capital Works Priorities.

Item 5 - Undertaking planning & preparation for inclusion in Active Transport Capital Works priorities.

17/04/2019 3:32:12 PM - Tracey Cocking

Revised Target Date changed by: Cocking, Tracey From: 3 Apr 2019 To: 01 May 2019

Reason: Additional time required due to comprehensive nature of request.

1/05/2019 10:17:11 AM - Tracey Cocking

Revised Target Date changed by: Cocking, Tracey From: 1 May 2019 To: 17 May 2019

Reason: Additional time required due to comprehensive nature of request.

6/05/2019 4:13:10 PM - Tracey Cocking

Revised Target Date changed by: Cocking, Tracey From: 17 May 2019 To: 06 Jun 2019

Reason: Additional time required due to comprehensive nature of request.

6/05/2019 4:14:08 PM - Tracey Cocking

Item 1 - Noted

Item 2 - Undertaking planning & preparing Capital Works Program.

Item 3 - Drafting letters.

Item 4 - Included traffic lights.

Item 5 - Amended priorities.

29/05/2019 2:11:38 PM - Tracey Cocking

Item 2 - Undertaking Planning & preparing Capital Works Program

Item 3 - Draft letter in progress.

29/05/2019 2:21:27 PM - Tracey Cocking

Revised Target Date changed by: Cocking, Tracey From: 6 Jun 2019 To: 20 Jun 2019

Reason: Additional time required due to comprehensive nature of request.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE83/2018	Ordinary Council 12/12/2018	Tinlin, Angela	Planning and Environment	Cessnock Local Environmental Plan 2011 - Planning Proposal to rezone land at Stonebridge Drive, Cessnock from RE2 Private Recreation to R2 Low Density Residential and include Multi-dwelling housing as an Additional Permitted Use	11/12/2019	
<u>708</u> MOTION 708 RESOLVED	Moved:	Curtis, Gareth Councillor Suvaal	Seconded:	Councillor Burke		
1.	That Council forward the Planning Proposal to the Department of Planning and Environment seeking a 'Gateway determination.'					
2.	That the Planning Proposal is amended prior to its referral to the Department of Planning and Environment to remove the existing Additional Permitted Use of 'hotel or motel accommodation' from the site the subject of the Planning Proposal.					
3.	That Council undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.					
4.	That Council receive a report back on the Planning Proposal if written objections are received during the consultation with the community; otherwise forward the Planning Proposal to the Department of Planning and Environment requesting the plan be made.					
<p>19/12/2018 8:36:04 AM - Angela Tinlin</p> <p>2. Planning Proposal amended to remove existing Additional Permitted Use of 'hotel or motel accommodation' from subject site of Planning Proposal.</p> <p>1. Planning Proposal forwarded to Department of Planning and Environment 18 December 2018-confirmation of receipt received. (DOC2018/109641 and DOC2018/109758)</p> <p>3. Pending Gateway</p> <p>4. Pending Gateway</p> <p>8/02/2019 8:31:47 AM - Angela Tinlin</p> <p>Gateway determination still pending.</p> <p>8/02/2019 8:32:22 AM - Angela Tinlin</p> <p>Revised Target Date changed by: Tinlin, Angela From: 9 Jan 2019 To: 11 Dec 2019</p> <p>5/03/2019 2:05:02 PM - Angela Tinlin</p> <p>Gateway determination still pending.</p> <p>4/04/2019 9:14:48 AM - Angela Tinlin</p> <p>Gateway determination still pending.</p> <p>2/05/2019 10:53:23 AM - Angela Tinlin</p> <p>Gateway determination still pending. Additional information requested from proponent.</p> <p>3/06/2019 1:28:58 PM - Angela Tinlin</p> <p>Gateway determination still pending. Additional information received. Internal review underway.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE85/2018	Ordinary Council 12/12/2018	Corken, Robert	Planning and Environment	Branxton Town Centre Draft Public Domain Plan and Draft Development Control Plan	30/06/2019	
710 MOTION 710 RESOLVED	Moved:	Curtis, Gareth Councillor Dagg	Seconded:	Councillor Suvaal		
1.	That Council place the draft Branxton Town Centre Public Domain Plan and draft Branxton Town Centre Development Control Plan on public exhibition for a minimum of 50 days.					
2.	That Council receive a briefing and a further report following public exhibition of the draft Branxton Town Centre Public Domain Plan and draft Branxton Town Centre Development Control Plan, detailing the outcomes of the public exhibition.					
<p>17/12/2018 11:11:02 AM - Robert Corken Noted. Exhibition will be commenced in the new year.</p> <p>8/02/2019 8:30:04 AM - Robert Corken Pre-exhibition consultation undertaken in October 2018 and reported back to Council in December 2018. Formal public exhibition has commenced and will end on 20 March 2019. A report will be brought back to Council after exhibition is completed.</p> <p>8/02/2019 8:34:38 AM - Robert Corken Revised Target Date changed by: Corken, Robert From: 9 Jan 2019 To: 30 Jun 2019 Reason: Formal exhibition of PDP and DCP will not be completed until 20 March 2019</p> <p>3/04/2019 1:33:21 PM - Robert Corken Exhibited completed. Drafting Council Report. Council briefing scheduled 8/5.</p> <p>8/05/2019 2:11:23 PM - Robert Corken Council briefing 8/5. Plan has been amended after public exhibition. Report to Council scheduled for 5/6</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE88/2018	Ordinary Council 12/12/2018	O'Connor, Joe	Planning and Environment	Draft Cessnock Airport Strategic Plan	30/06/2019	
713 MOTION 713 RESOLVED	Moved:	Curtis, Gareth Councillor Suvaal	Seconded:	Councillor Burke		
1.	That Council place the draft Cessnock Airport Strategic Plan 2018 and associated 5 year Business Plan on public exhibition early in 2019 for a period of 28 days.					
2.	That Council consider the implications of the Draft Strategic Plan in the assessment of Development Application for activities at the Airport.					
3.	That Council be provided with a report following public exhibition of the draft Cessnock Airport Strategic Plan 2018 detailing the outcomes of the public exhibition.					
<p>7/02/2019 1:40:08 PM - Dan Luscombe Revised Target Date changed by: Luscombe, Dan From: 9 Jan 2019 To: 01 Mar 2019</p> <p>7/02/2019 1:40:24 PM - Dan Luscombe On public exhibition until 28/2.</p> <p>7/02/2019 1:41:30 PM - Dan Luscombe Revised Target Date changed by: Luscombe, Dan From: 1 Mar 2019 To: 01 Apr 2019</p> <p>4/04/2019 3:47:36 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 1 Apr 2019 To: 30 Jun 2019 Reason: Draft Strategic Plan under review following public exhibition and receipt of submissions</p>						

2/05/2019 9:31:48 AM - Sandra Richardson
 Action reassigned to O'Connor, Joe by: Richardson, Sandra for the reason: Dan Luscombe no longer working at Council.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC4/2019	Ordinary Council 6/02/2019	Maginnity, Robert	Corporate and Community	2020 Local Government Election - Engagement of NSW Electoral Commissioner	30/11/2019	
737 MOTION 737 RESOLVED	Moved:	Maginnity, Robert Councillor Doherty	Seconded:	Councillor Burke		
<p>That Council engage the NSW Electoral Commission to administer the 2020 local government election, and:</p> <ol style="list-style-type: none"> Pursuant to section 296 (2) and (3) of the <i>Local Government Act 1993 (NSW)</i> that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of Council. Pursuant to section 296 (2) and (3) of the <i>Local Government Act 1993 (NSW)</i>, as applied and modified by section 18, that a Council poll arrangement be entered into by contract for the Electoral Commissioner to administer all Council polls. Pursuant to section 296 (2) and (3) of the <i>Local Government Act 1993 (NSW)</i>, as applied and modified by section 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of Council. <p>8/02/2019 10:21:24 AM - Robert Maginnity Emailed Steve Robbs NSWEC advising of Council decision and requested service contract to enter into engagement for elections administration</p> <p>4/03/2019 10:09:24 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 6 Mar 2019 To: 31 Mar 2019 Reason: Awaiting service contract from NSWEC.</p> <p>25/03/2019 9:01:01 AM - Robert Maginnity Revised Target Date changed by: Maginnity, Robert From: 31 Mar 2019 To: 26 Apr 2019 Reason: Awaiting service contract from NSWEC.</p> <p>23/04/2019 9:29:03 AM - Robert Maginnity Revised Target Date changed by: Maginnity, Robert From: 26 Apr 2019 To: 31 May 2019 Reason: Awaiting service contract from NSWEC.</p> <p>15/05/2019 11:15:19 AM - Robert Maginnity Revised Target Date changed by: Maginnity, Robert From: 30 Nov 2019 To: 30 Nov 2019 IPART review of election costs has delayed the release of contracts from NSWEC, as IPART will need to report to Minister. Revised date to enter into contract is now Jan 2020. Confirmed with NSW EC regarding dates</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI4/2019	Ordinary Council 6/02/2019	Leayr, Renae	Works and Infrastructure	Tender Evaluation Report T1718-13 Roadworks associated with Fosters Bridge Replacement	16/08/2019	
742 MOTION 742 RESOLVED	Moved:	Benson, Nicole Councillor Lyons	Seconded:	Councillor Gray		
1.	That Council decline to accept any tenders;					
2.	That Council decline to invite fresh tenders due to the fact that the tendered amount exceeds Council's allocated funding for the project;					
3.	That the General Manager investigate potential for Council to carry out the requirements of the proposed contract itself, subject to approval from the funding body, or alternatively enter into negotiations with a suitable road contractor with a view to entering into a contract within the project budget for a reduced scope of roadworks associated with Fosters Bridge replacement.					
<p>11/02/2019 11:49:03 AM - Rachael O'Hara Item 1 - Noted. Item 2 - Noted Item 3 - Preparing Negotiation Plan 13/03/2019 10:18:47 AM - Kelly Bates Item 3 - Prepared revised scope and seeking approval from funding body 7/05/2019 9:49:10 AM - Renae Leayr Item 3 - Commenced procurement of Road Safety Audit to inform scope and design. 7/05/2019 9:59:51 AM - Renae Leayr Revised Target Date changed by: Leayr, Renae From: 3 Apr 2019 To: 16 Aug 2019 Reason: Additional time required to conduct detailed road safety audit to inform scope and design. 3/06/2019 3:02:47 PM - Renae Leayr Item 3 - Engaged consultant to undertake road safety audit.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN1/2019	Ordinary Council 6/02/2019	Kerr, Katrina	Business With Notice	Proposed changes to Engineering Requirements for Development, Section 4.0 Road Design, 4.5.9 Urban Roads Carriageway Widths	19/06/2019	
744 MOTION 744 RESOLVED	Moved:	Benson, Nicole Councillor Stapleford	Seconded:	Councillor Suvaal		
1.	That the General Manager provide a report back to Council within 3 months on the potential impacts of changing the Engineering Requirements for Development, Section 4.0 Road Design, 4.5.9 Urban Roads-Carriageway Widths, Page 55 for all future developments, with the width of the Carriageway between Nominal Face Kerbs as follows:					
	<ul style="list-style-type: none"> • Local Access Streets with a current width of 5m to be amended to 8m, • Local Access Streets with a current width of 6.5m to be amended to 9m, • Collector Roads with a current width of 7m to be amended to 11m, and • Collector Roads with Bus Routes or Cycle ways with a current width of 13m to be a minimum of 15 metres. 					
2.	That any amendments proposed to Council's Engineering Guidelines for Development in relation to Road Design and Urban Carriageway width, be included in the current review of the Guidelines and placed on public exhibition to ensure all stakeholders are able to make submissions for Council to consider in that review process.					
<p>8/02/2019 9:15:27 AM - Linda Lewis Action reassigned to Kerr, Katrina by: Lewis, Linda for the reason: For your action</p>						

11/06/2019 10:09:45 AM - Rachael O'Hara
 Item 1 - Drafted report for presentation to Council 3 July 2019.
 Item 2 - Procured additional resource to finalise revised Engineering Requirements for Development including nature strip parking (as per WI43/2018) and road widths.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC6/2019	Ordinary Council 20/02/2019	Drage, Natalie	Corporate and Community	Richmond Main Colliery Progress Report	28/06/2019	

[753](#)
MOTION **Moved:** Maginness, Robert
 753 Councillor Gray **Seconded:** Councillor Burke
RESOLVED

1. That Council note the progress of actions for Richmond Main Colliery.
2. That Council note the Richmond Main Preservation Co-operative Society Limited tenure over buildings in Precinct B ends 28 February 2019 and includes the Locomotive Shed and Store and Power House Store buildings.
3. That the General Manager write to Richmond Main Preservation Co-operative Society Limited confirming the end of their tenure for occupation and operations within Precinct B buildings advising end date of 28 February 2019.
4. That Council proceed with implementing the advice provided by its insurer with installing hazard signage on buildings located within Precinct B of Richmond Main Colliery advising restricted access.
5. That in the preparation of a licence agreement between Council and the Richmond Main Preservation Co-operative Society Limited for use of areas at Richmond Main Colliery, Council continue to progress the resolutions determined at its meeting held 21 November 2018:
 - a) That Council, in not currently being able to fund the remediation works required for the Locomotive Shed and Store and/or Power House Store buildings, commence discussions with the Richmond Main Preservation Co-operative Society Limited Board to establish the feasibility of members of the Society and its community partners undertaking the building repair works in accordance with the Structural Assessment Building Report, and once works are completed to a standard agreed by Council, the Society be allowed to re-occupy the buildings for operational purposes as part of a licence agreement.
 - b) That Council note grounds maintenance within Precinct B and C has historically been undertaken by the Richmond Main Preservation Co-operative Society Limited and permitting ongoing access to these Precincts for this purpose will be discussed with the Society as part of a new licence agreement.
6. That the General Manager convene a meeting between the senior management team and the Board of the Society with the aim of defining a clear path towards restoring access to those areas of Precincts B and C which are essential to the safe and viable operation of the site.

27/02/2019 12:32:25 PM - Natalie Drage
 Item 1, 2 & 5 noted. Item 3 - Correspondence was issued (emailed and by post) to the Richmond Main Preservation Society on 26 February 2019 confirming the end of their tenure for occupation and operations within Precinct B buildings advising end date 28 February 2019. Item 6 - In the same correspondence issued (Item 3) was the request for a meeting with Council's Senior Management and the Society Board. In relation to Item 4, a meeting was held with Council staff on 27/02/2019 to progress signage including any requirements for wording in accordance with relevant signage standards.
 18/03/2019 1:51:03 PM - Natalie Drage
 Item 6 - A meeting has been scheduled with the General Manager, Senior Management Team and Richmond Main Preservation Society for 21 March 2019.
 25/03/2019 1:06:08 PM - Natalie Drage
 Item 6 - Meeting held with representatives from the Society, General Manager and Senior Management Team on 21 March 2019.
 3/04/2019 11:43:51 AM - Natalie Drage
 Item 4 - Wording for signage advising site hazards confirmed and ordered.
 3/04/2019 11:46:20 AM - Natalie Drage
 Revised Target Date changed by: Drage, Natalie From: 20 Mar 2019 To: 30 Apr 2019
 2/05/2019 10:05:16 AM - Natalie Drage
 Revised Target Date changed by: Drage, Natalie From: 30 Apr 2019 To: 31 May 2019
 2/05/2019 10:05:28 AM - Natalie Drage

Item 4 - Signage has been ordered and once received will be installed at the site.
 31/05/2019 9:43:08 AM - Natalie Drage
 Revised Target Date changed by: Drage, Natalie From: 31 May 2019 To: 28 Jun 2019

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE5/2019	Ordinary Council 20/02/2019	Brown, Keren	Planning and Environment	Amendment to Clifftleigh Urban Precinct Planning Agreement	20/09/2019	
759 MOTION 759 RESOLVED	Moved:	Curtis, Gareth Councillor Lyons	Seconded:	Councillor Fitzgibbon		
<ol style="list-style-type: none"> 1. That Council prepare a draft Deed of Variation for the Clifftleigh Urban Precinct Planning Agreement in accordance with the offer from Winten Property Group. 2. That Council publicly notify the draft Deed of Variation for a minimum period of 28 days in accordance with the provisions of the Environmental Planning and Assessment Act 1979. 3. That Council delegate authority to the General Manager to execute the Planning Agreement unless unresolved written objections are received during the exhibition period. 4. That Council develop a Master Plan that fits the 2031: A Vision for the Future Community Infrastructure Community Plan, within 6 months, for a staged development of a multi purpose community centre, to enable Council to apply for grant funding, identify funding sources and a funding model. <p>4/03/2019 3:17:28 PM - Keren Brown Revised Target Date changed by: Brown, Keren From: 20 Mar 2019 To: 20 Sep 2019 4/03/2019 3:17:38 PM - Keren Brown 1. Deed of variation currently being prepared. 2. Awaiting deed of variation 3. Awaiting deed of variation 4. Masterplan to be prepared by Open Space and Community Facilities and Community Planning 2/05/2019 11:34:38 AM - Keren Brown Deed of variation currently being prepared and reviewed</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN2/2019	Ordinary Council 20/02/2019	Jeffery, Warren	Business With Notice	Bus Shelters	17/07/2019	
772 MOTION	Moved:	Benson, Nicole Councillor Sander	Seconded:	Councillor Burke		
772 RESOLVED						
1.	That Council provides adequate footpaths in and around any newly installed bus shelters within the LGA to provide unhindered access to and from these shelters for all residents.					
2.	That Council develops a suitable capital works program to retrospectively address similar concerns at existing bus shelter sites which are currently not fully accessible.					
3.	That a report come back to Council regarding the impact of the resolution within the Capital Works Program.					
<p>17/04/2019 11:17:27 AM - Tracey Cocking Item 1 - Preparing program of footpaths to newly installed bus shelters. Item 2 - Preparing program of footpaths to existing bus shelters. Item 3 - Preparing Report to Council. 6/05/2019 4:05:41 PM - Tracey Cocking Item 1 - Noted Item 2 - Pending Report to Council Item 3 - Preparing Report to Council due 2020. 29/05/2019 2:26:19 PM - Tracey Cocking Revised Target Date changed by: Cocking, Tracey From: 6 Jun 2019 To: 03 Jul 2019 Reason: Report to Council due by 30 June 2020 29/05/2019 2:26:35 PM - Tracey Cocking Item 2 - Pending Report to Council. Item 3 - Report to Council due by June 2020.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE9/2019	Ordinary Council 6/03/2019	O'Connor, Joe	Planning and Environment	Vineyard Grove Stage 8 Development	30/06/2019	
784 MOTION	Moved:	Curtis, Gareth Councillor Burke	Seconded:	Councillor Sander		
784 RESOLVED						
1.	That Council sell proposed lots 801 to 841 being part of Lot 1210 DP1102977 of the Vineyard Grove Stage 8 development and authorise the General Manager to negotiate the sale(s) for no less than 90% of the independent valuation obtained.					
2.	That Council authorise the General Manager to sign all documents associated with the e-conveyancing transactions including a Client Authorisation form to Council's legal representative to effect the sale of proposed lots 801 to 841 being part of Lot1210 DP1102977 of the Vineyard Grove Stage 8 Development.					
3.	That Council authorise the Common Seal of Cessnock City Council to be affixed to all documents relating to the plan of subdivision and sale of the proposed lots 801 to 841 being part of Lot1210 DP1102977 of the Vineyard Grove Stage 8 Development, and authorise the Mayor and General Manager to execute those documents.					
<p>8/03/2019 10:57:03 AM - Joe O'Connor The actions have been commenced as per the resolutions. Updates will be provided to the Strategic Property and Community Facilities Committee upon completion of project milestones. 8/03/2019 10:59:34 AM - Joe O'Connor</p>						

Revised Target Date changed by: O'Connor, Joe From: 3 Apr 2019 To: 30 Jun 2019
 3/05/2019 2:20:02 PM - Joe O'Connor
 Currently awaiting the determination of the section 4.55, which is anticipated to be reported to Council in the near future.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC17/2019	Ordinary Council 6/03/2019	Drage, Natalie	Corporate and Community	Minutes of the Aboriginal and Torres Strait Islander Committee meeting held 8 February 2019	30/09/2019	
<u>787</u> MOTION 787 RESOLVED	Moved:	Maginnity, Robert Councillor Doherty	Seconded:	Councillor Sander		
1.	That the Minutes of the Aboriginal and Torres Strait Islander Committee held on 8 February 2019 be adopted as a resolution of the Ordinary Council.					
2.	That on the Information Bay signage in areas where no concerns have been raised, an Acknowledgement of Country be incorporated onto the signs and the wording be 'Cessnock City Council acknowledges Wonnarua people as the traditional custodians of the land on which we stand. We pay our respects to Elders past, present and future and extend our respects to neighbouring Aboriginal nations'.					
3.	That the names of the Council Administration Building Meeting rooms be:					
	<input type="checkbox"/> Wonnarua Room (facing the Administration Building Foyer) <input type="checkbox"/> Darkinjung Room <input type="checkbox"/> Awabakal Room <input type="checkbox"/> Kawal Room <input type="checkbox"/> Yengo Room (facing the Administration Building Foyer)					
4.	That Council host an Elders Morning Tea for National Reconciliation Week 2019.					
5.	That the General Manager investigate the possibility of hosting an alternative event for National Reconciliation Week 2020 including a film screening at Cessnock Performing Arts Centre and the Committee be provided with a list of films for review.					
6.	That the Committee be provided with a Progress Report for items in the Innovate Reconciliation Action Plan relating to Cultural Awareness training and the report be tabled at the next Committee meeting.					
7.	That the General Manager consider inviting a representative from Ungooroo Aboriginal Corporation to present to the Committee a summary of the Cultural Awareness training delivered to Council staff.					
8.	That a Progress Report for the Innovate Reconciliation Action Plan be provided to Council at the conclusion of its first 12 months.					
9.	That the Committee be provided with a Progress Report for items in the Innovate Reconciliation Action Plan relating to Employment, the Elsa Dixon Traineeship Program and any related plans or applications.					
<p>18/03/2019 1:54:57 PM - Natalie Drage Item 1, 2 (Information Bay Signage) and 3 (naming of Council meeting rooms) noted and staff involved in these projects have been made aware of Council's resolution and are being progressed. Items relating to Reconciliation Week (Item 4 and 5) noted and will inform event planning. Items 6 (Cultural Awareness Training) and 9 (Workforce) will be included as Agenda Items at the next Committee Meeting proposed to be held 17 May 2019.</p> <p>18/03/2019 2:04:07 PM - Natalie Drage Item 8 - Progress report for Innovate RAP at the conclusion of its first 12 months will be tabled to Council after June 2019, noting it was adopted by Council May 2018.</p> <p>18/03/2019 2:06:13 PM - Natalie Drage Item 7 - Correspondence is being drafted for the General Manager to consider inviting a representative from Ungooroo Aboriginal Corporation to present to the Committee a summary of cultural awareness training.</p> <p>3/04/2019 3:18:13 PM - Natalie Drage Item 7 - Correspondence from CCC General Manager received by Ungooroo and their representative will provide a summary of Cultural Awareness Training at next Aboriginal and Torres Strait Islander Committee.</p> <p>3/04/2019 3:23:06 PM - Natalie Drage</p>						

Item 3 - Signs installed on Council meeting rooms within the Admin Building with Aboriginal names.
 2/05/2019 9:56:35 AM - Natalie Drage
 Agenda is being prepared for next Committee Meeting and will be held 17 May 2019. It will include Item 6, 7 and 9. A report to Council will be tabled during the reporting quarter July to September 2019 informing the progress of the Innovate Reconciliation Action Plan - first year actions (Item 8).
 2/05/2019 10:02:24 AM - Natalie Drage
 Revised Target Date changed by: Drage, Natalie From: 3 Apr 2019 To: 30 Sep 2019
 Reason: For Item 8, a report to Council to be tabled after the completion of the first year deliverables of the Innovate RAP and will occur prior to September 2019.

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W112/2019	Ordinary Council 6/03/2019	Eveleigh, Nathan	Works and Infrastructure	Naming of Park, Quarry Street, Cessnock	30/09/2019	
MOTION 790 RESOLVED	Moved:	Benson, Nicole Councillor Burke	Seconded:	Councillor Lyons		
1.	That Council formally names the park locally known as Quarry Street Park as “Freemasons Park” subject to gazettal by the Geographical Names Board of NSW.					
2.	That if approval is received from the Geographical Names Board of NSW, Council install appropriate signage.					
3.	That the Lodge Cessnock, as the applicant for the naming be notified of the outcome of the application.					
15/03/2019 11:17:44 AM - Nathan Eveleigh Place Name Application & supporting documents sent to GNB on 15/3/2019 (DOC2019/025514). 21/03/2019 10:42:47 AM - Nathan Eveleigh Advised by the GNB that the naming proposal will be considered at it's 14 May 2019 meeting. The Lodge Cessnock have been updated accordingly.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN4/2019	Ordinary Council 6/03/2019	Johnson, Martin	Business With Notice	Richmond Main RV Park	28/06/2019	
792 MOTION 792 RESOLVED	Moved:	Curtis, Gareth Councillor Gray	Seconded:	Councillor Burke		
<p>That Council include the following as a specific action in the 2019-20 Operational Plan:</p> <p style="padding-left: 40px;">Investigate opportunities for the Richmond Main site to become an eco-tourism/outdoor adventure hub that would co-exist with the current cultural and heritage use of the site.</p> <p>24/04/2019 9:29:31 AM - Sandra Richardson Action reassigned to Johnson, Martin by: Richardson, Sandra for the reason: As per Operational Plan 2019-20 Draft 2.3.1.c 7/06/2019 12:22:43 PM - Hannah McCauley Revised Target Date changed by: McCauley, Hannah From: 3 Apr 2019 To: 28 Jun 2019 7/06/2019 12:22:54 PM - Hannah McCauley Action to be allocated to Community and Cultural Engagement Manager in line with current directive about project completion.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI14/2019	Ordinary Council 20/03/2019	Kerr, Katrina	Works and Infrastructure	Minutes of the Unsealed Roads Committee Held on 7 December 2018	19/06/2019	
829 MOTION 829 RESOLVED	Moved:	Benson, Nicole Councillor Doherty	Seconded:	Councillor Stapleford		
<p>That the recommendations of the Unsealed Roads Committee held 7 December 2018 be adopted as a resolution of the Ordinary Council being:</p> <ol style="list-style-type: none"> 1. URCOR3/2018 - That Council note the Committee's endorsement of the updated Terms of Reference for the Unsealed Roads Committee. 2. URCOR2/2018 - That Council note the status of Council's existing policies relating to unsealed roads and; <ul style="list-style-type: none"> <input type="checkbox"/> That the General Manager prepare a report on prioritising the sealing of urban unsealed roads, setting out criteria including length of road, cost, benefit, usage, and traffic volume. <input type="checkbox"/> That the General Manager examine ways of funding the prioritised sealing of urban unsealed roads. <input type="checkbox"/> That the General Manager investigate why some roads in Millview Estate are only partly sealed. <input type="checkbox"/> That the General Manager prepare suitable engagement material regarding the resealing of sealed roads. <input type="checkbox"/> That the General Manager investigate road conditions at the school bus stop on Wollombi Road adjacent to Brown Street, Bellbird. <p>6/05/2019 4:23:40 PM - Tracey Cocking Item 1 - Noted. Item 2 - Noted</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE39/2019	Ordinary Council 3/04/2019	Maher, Janine	Planning and Environment	Appointment of Alternate Members to the Hunter and Central Coast Regional Planning Panel in Respect of Development Application No. 8/2018/539/1 and Future Matters	31/07/2019	
849 MOTION 849 RESOLVED	Moved:	Curtis, Gareth Councillor Suvaal	Seconded:	Councillor Burke		
1.	That the General Manager make arrangements for an Expressions of Interest process to occur calling for suitable external applicants to act as Council's alternate Hunter and Central Coast Regional Planning Panel representatives to participate in any briefings and meetings scheduled for the Regional Planning Panel in respect of any Development Application, S4.55 Application, and Planning Proposal where a member has declared a conflict of interest, for a period of three (3) years.					
2.	That a further report on the Expressions of Interest outcomes, including financial implications, be provided to Council for consideration and the endorsement of alternate representatives to the Hunter and Central Coast Regional Planning Panel.					
3.	That Council write to the Minister for Planning, Secretary of NSW Planning and Environment, the Director Regions – Hunter, NSW Planning and Environment and Local Government NSW, requesting a review of the current code of conduct for the Regional Planning Panels with a view to seeking:					
(a)	consistency with the revised model code of conduct for councils in NSW which already effectively manages conflict of interest provisions for elected councillors and staff in all their official capacities;					
(b)	Removing and/or amending provisions Section 3.19(b) which effectively prevent local councillor members of the Regional Planning Panel from voting on development applications on land in their local government areas if those Councillors also voted on the rezoning of the same land, amongst other matters.					
<p>10/04/2019 2:07:04 PM - Janine Maher Staff have commenced preparation of the preferred method of EOI process. Director Planning and Environment to be provided with an update once preferred method established. 7/05/2019 3:16:35 PM - Janine Maher Director provided with an update on 6 May 2019. Matter progressing. 29/05/2019 10:19:52 AM - Janine Maher Advertisement, scope of work (brief) and returnable schedules drafted. Consultation occurring with relevant departments within Council. Point 3 actioned, letters sent on 24 May 2019. 29/05/2019 10:32:03 AM - Janine Maher Revised Target Date changed by: Maher, Janine From: 1 May 2019 To: 31 Jul 2019 Reason: Documents being drafted. Exhibition will occur for 28 days, then all submissions must be evaluated and a Council report prepared in respect of outcomes and nominations.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
W118/2019	Ordinary Council 17/04/2019	Vandermeer, Warren	Deferred Business	Proposed Road Closure between Halls Road and De Beyers Road Pokolbin	3/07/2019	
862 MOTION 862 RESOLVED	Moved:	Benson, Nicole Councillor Suvaal	Seconded:	Councillor Lyons		
1.	That Council resolve to not close the Council public road between Halls Road and De Beyers Road Pokolbin as indicated in the Property Location Plan.					
2.	That the General Manager write to those who made submissions, informing them of Council's decision.					
3.	That the General Manager notify Google Maps and any other relevant mapping agencies that this is not a public road and should not show on their software.					
4.	That Council upgrade the existing road barriers to prevent car traffic but still allow for pedestrian and bicycle traffic flow in consultation with adjoining land owners.					
5.	That Council work to amend traffic management plans for major events in the surrounding areas to include measures to reduce traffic flow into Halls Road.					
6.	That a report come back to Council in 12 months to update Council on whether the traffic management items outlined above have reduced problem traffic incidents in the area.					
7.	That in the report to come back in 12 months time Council identify whether this road reserve will be included in the future vineyard cycleway plan.					
<p>3/05/2019 8:58:45 AM - Bruce Hughes</p> <p>Item 1 - Noted</p> <p>Item 2 - Sent letters</p> <p>Item 3 - Checked Google maps and road not showing as a being trafficable by motor vehicles</p> <p>Item 4 - Preparing signage and barrier plans</p> <p>Item 5 - Noted</p> <p>Item 6 - Drafted report template for Council's ordinary meeting 6 May 2020</p> <p>Item 7 - Noted</p> <p>4/06/2019 8:51:05 AM - Tracey Cocking</p> <p>Item 4 - CRM 7440/2019 generated for additional signage</p> <p>Item 5 - Held meeting with stakeholders to amend TMP to include Halls Road</p> <p>Item 6 - Report to Council by April 2020</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE42/2019	Ordinary Council 17/04/2019	McCauley, Hannah	Planning and Environment	Update on the implementation of the East Cessnock Flying-Fox Camp Management Plan	28/06/2019	
868 MOTION 868 RESOLVED	Moved:	Curtis, Gareth Councillor Gray	Seconded:	Councillor Sander		
1.	That Council note the actions being undertaken to implement the East Cessnock Flying-Fox Camp Management Plan.					
2.	That Council invite an Officer from Environment and Heritage to a briefing on what the State Government plans are in regard to Flying Foxes.					
<p>23/04/2019 12:22:04 PM - Hannah McCauley Process of organising an OEH speaker commenced. Updates to be provided as they become available.</p> <p>23/04/2019 12:22:43 PM - Hannah McCauley Revised Target Date changed by: McCauley, Hannah From: 15 May 2019 To: 30 May 2019</p> <p>7/06/2019 12:27:36 PM - Hannah McCauley Revised Target Date changed by: McCauley, Hannah From: 30 May 2019 To: 28 Jun 2019</p> <p>Reason: Request for OEH to come and address Council has been made. Update will be provided when more information is known.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI22/2019	Ordinary Council 17/04/2019	Johnson, Martin	Works and Infrastructure	Upgrade Carpark P8, 232A Wollombi Road, rear of Cessnock Hotel	29/06/2019	
MOTION 877 RESOLVED	Moved:	Curtis, Gareth Councillor Fitzgibbon	Seconded:	Councillor Sander		
<p>That the report be deferred until the adjoining property issues are resolved through the Strategic Property Committee.</p> <p>6/05/2019 10:36:16 AM - Rachael O'Hara Action reassigned to Jeffery, Warren by: O'Hara, Rachael for the reason:</p> <p>6/05/2019 4:18:28 PM - Tracey Cocking Revised Target Date changed by: Cocking, Tracey From: 15 May 2019 To: 29 Jun 2019</p> <p>Reason: Council resolved to defer report until adjoining property issues are resolved through Strategic Property Committee.</p> <p>6/05/2019 4:34:24 PM - Tracey Cocking Noted.</p> <p>6/05/2019 4:44:26 PM - Tracey Cocking Action reassigned to Johnson, Martin by: Cocking, Tracey for the reason: For advice when adjoining property issues are resolved.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI25/2019	Ordinary Council 17/04/2019	Benson, Nicole	Works and Infrastructure	Kurri Kurri Netball Courts Resurfacing	31/08/2019	
880 MOTION 880 RESOLVED	Moved:	Benson, Nicole Councillor Gray	Seconded:	Councillor Doherty		
<ol style="list-style-type: none"> That Council notes the information contained within the report. That Council allocates \$19,000 from a future quarterly budget review to cover the cleaning works that were undertaken. That Council completes the asphaltting of Courts 1 – 4 in the 2019/2020 financial year using funds from the Recreation Facilities Renewal Program within the 2019 - 2020 Operational Plan. <p>2/05/2019 10:23:36 AM - Nicole Benson \$19,000 to be factored into the June 2019 budget review. Resealing scheduled for 2019/20.</p> <p>2/05/2019 10:24:33 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 15 May 2019 To: 31 Aug 2019 Reason:</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN6/2019	Ordinary Council 17/04/2019	Glen, Stephen	Business With Notice	Gaol Access	15/05/2019	
882 MOTION 882 RESOLVED	Moved:	Glen, Stephen Councillor Suvaal	Seconded:	Councillor Gray		
<ol style="list-style-type: none"> That Council reaffirms its position that Lindsay Street is not an option for the ongoing entrance/exit to the Cessnock Correctional Centre. That the General Manager and Mayor request a meeting with the State Member for Cessnock and the new Minister for Corrective Services as soon as possible to discuss the State Governments plan for the new access to the Cessnock Correctional Centre and how and when the State Government intends to resolve this issue by implementing the wishes of the Cessnock community. That a further report come back to Council outlining the outcomes of the meeting. <p>12/06/2019 11:40:29 AM - Melanie Parker Meeting held with Minister on 20 May 2019 , letters completed and forwarded and a report is being prepared.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN7/2019	Ordinary Council 17/04/2019	Jeffery, Warren	Business With Notice	Tomalpin Street	17/07/2019	
883 MOTION 883 RESOLVED	Moved:	Benson, Nicole Councillor Olsen	Seconded:	Councillor Suvaal		
1.	That the General Manager work with the School Community to investigate and develop cost effective options for a safe drop off/pick up area adjacent to Kearsley Public, including options for the Tomalpin Street entrance.					
2.	That the General Manager work with the School Principal in relation to potential changes to internal pedestrian amenity, which may assist in providing a cost effective option for a safe drop off/pick up area.					
3.	That Council be presented with a briefing within 6 months, detailing the findings of the investigation and design/costings and that following the briefing a report be brought back to Council for further consideration of the matter					
<p>6/05/2019 4:07:26 PM - Tracey Cocking Item 1 - Planning communication with School Community. Item 2 - Arranging consultation with School Principal. Item 3 - Preparing briefing.</p> <p>6/05/2019 4:12:17 PM - Tracey Cocking Revised Target Date changed by: Cocking, Tracey From: 15 May 2019 To: 20 Jun 2019 Reason: To allow for consultation.</p> <p>29/05/2019 2:03:55 PM - Tracey Cocking Item 1 - School Principal is communicating with the School Community via newsletters on behalf of Council. Item 2 - Ongoing consultation with School Principal. item 3 - Briefing due October 2019</p> <p>3/06/2019 1:06:31 PM - Tracey Cocking Item 1 - Communication with School Community ongoing. Item 2 - Consultation with School Principal ongoing. Item 3 - Briefing due October 2019.</p>						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC30/2019	Ordinary Council 1/05/2019	Brinkworth, Susanne	Corporate and Community	Acquisition of land for road widening - Sandy Creek Road, Mt Vincent	28/06/2019	
893 MOTION 893 RESOLVED	Moved:	Maginnity, Robert Councillor Suvaal	Seconded:	Councillor Fitzgibbon		
1.	That Council acquire the land part Lot 120 and part Lot 122 of DP 755244 being land currently comprised in Conveyance Book 3144 No 987 and Conveyance Book 3333 No 5 for road purposes and dedicate the land to the public as public road;					
2.	That Council authorise the General Manager to negotiate compensation with the property owners by private agreement for acquisition of the Land subject to an independent valuation report and in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> ;					
3.	That in the event that negotiations with the property owners cannot be satisfactorily finalised, that Council make application to the Office of Local Government for approval of the Minister and the Governor to proceed with compulsory acquisition of the Land being part Lot 120 and Part Lot 122 DP 755244;					

4. That Council authorise the Common Seal of Cessnock City Council to be affixed to the plan of subdivision dedicating the land to be acquired as public road and Deed of Agreement for the acquisition of the Land between Cessnock City Council and the Estate of Amy Augusta Lewis and Thomas William Lewis and if necessary to the application to the Minister and the Governor for the compulsory acquisition of the Land part Lot 120 and part Lot 122 DP 755244;
5. That Council authorise the General Manager and Mayor/Councillor to execute the Plan of subdivision dedicating the land to be acquired as public road and Deed of Agreement for the acquisition of the Land between Cessnock City Council and the Estate of Amy Augusta Lewis and Thomas William Lewis and if necessary to the application to the Minister and the Governor for the compulsory acquisition of the Land part Lot 120 and part Lot 122 DP 755244.

4/06/2019 11:44:14 AM - Susanne Brinkworth

Revised Target Date changed by: Brinkworth, Susanne From: 29 May 2019 To: 28 Jun 2019

Reason: Awaiting advice from landowner

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC34/2019	Ordinary Council 15/05/2019	Drage, Natalie	Corporate and Community	Minutes of the Cultural Facilities Committee Meeting of Cessnock City Council held 17 April 2019	31/07/2019	
906 MOTION 906 RESOLVED	Moved:	Maginnity, Robert Councillor Dagg	Seconded:	Councillor Sander		
1.	That the minutes of the meeting of the Cultural Facilities Committee held on 17 April 2019 be adopted as a resolution of the Ordinary Council.					
2.	That an expression of interest process be facilitated in consultation with the Marthaville Arts and Cultural Centre Management Committee seeking proposals from community and cultural groups for use of the studio area and the selection criteria align to Council's adopted strategic community plans.					
3.	That Council notify Samaritans of Council's intention not to issue a new lease for use of areas at Cessnock Performing Arts Centre following the completion of the next 12 month lease extension.					
4.	That Council investigate further the creation of a cultural hub at Cessnock Performing Arts Centre.					
5.	That the Cultural Facilities Committee be updated quarterly on the progress of the Cultural Hub at Cessnock Performing Arts Centre including discussions with the Cessnock Regional Art Gallery Committee.					
27/05/2019 4:56:35 PM - Natalie Drage Resolution of Council noted. Correspondence being prepared to issue to Samaritans advising Council's intention not to issue a further lease. Option to renew the current lease 1 July 2018 to 30 June 2019 for a further 12 months is being executed and document is being prepared to confirm this.						
27/05/2019 4:59:33 PM - Natalie Drage Revised Target Date changed by: Drage, Natalie From: 12 Jun 2019 To: 31 Jul 2019 Reason: EOI for use of Marthaville Arts and Cultural Centre being developed.						
31/05/2019 9:44:48 AM - Natalie Drage Email and postal correspondence issued to Samaritans Foundation advising of Council's resolution (Item 3) and included documentation for signature finalising the 12 month extension option.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN10/2019	Ordinary Council 15/05/2019	Jeffery, Warren	Business With Notice	Millfield Local Area Traffic Management Plan	17/07/2019	
913 MOTION 913 RESOLVED	Moved:	Benson, Nicole Councillor Stapleford	Seconded:	Councillor Lyons		
1.	That a Local Area Traffic Management scheme be investigated for the area bounded by Sixth Avenue, Tenth Avenue, Eleventh Avenue and Wollombi Rd Millfield and including Walmsley Street Millfield, including the closure of Eleventh Avenue Millfield on the northern side of Eighth Avenue Millfield, that will calm and restrict the movement of vehicles at the Eleventh Avenue and the Millfield Road intersection.					
2.	That prior to a report being considered by council in December 2019 on this matter, a briefing to council is provided on the Local Area Traffic Management Scheme, including the cost associated with the implementation of the Local Area Traffic Management scheme.					
3.	That the funding for the investigation and preparation of the Local Area Traffic Management scheme that is the subject of the report to be considered by the council, be considered for inclusion in the draft 2019/2020 Operational Plan.					
3/06/2019 1:12:44 PM - Tracey Cocking Item 1 - Investigation In house and Public exhibition required Item 2 - Briefing and Report due December 2019 Item 3 - Added to the draft 2019/2020 Operational Plan						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
GMU11/2019	Ordinary Council 5/06/2019	Stevens, Rhiannon	General Manager's Unit	Bid to host Golf NSW Open Regional Qualifiers 2019-21	3/07/2019	
921 MOTION 921 RESOLVED	Moved:	Glen, Stephen Councillor Fitzgibbon	Seconded:	Councillor Dagg		
1.	That Council execute the partnership agreement to co-host NSW Open Golf Championship Regional Qualifier events in 2019, 2020 and 2021.					
2.	That Council provide a partnership fee of \$5,000 (GST exclusive) per annum for the 2019 to 2021 events to Golf NSW, with funding from the Tourism Related Project funding allocation.					
3.	That Council allocate \$6,000 (GST exclusive) in the 2019/20 Operational Plan from the Tourism Related Project funding towards course signage to co-brand Council and towards marketing and promotional materials targeting the golfing segment of visitors.					
4.	That an Economic Impact Analysis be conducted each year based on actual numbers with an event report provided to Council within 3 months of the conclusion of the event.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE49/2019	Ordinary Council 5/06/2019	Rush, Iain	Planning and Environment	Exhibition Outcomes - Kurri Kurri District Strategy Consequential Amendments Planning Proposal	3/07/2019	
922 MOTION 922 RESOLVED	Moved:	Curtis, Gareth Councillor Dagg	Seconded:	Councillor Burke		
1.	That Council endorse the Kurri Kurri District Strategy Consequential Amendments Planning Proposal as an amendment to the <i>Cessnock Local Environmental Plan 2011</i> .					
2.	That Council notify submission makers of its decision.					
12/06/2019 9:03:50 AM - Iain Rush Request for final LEP maps made on 6 June 2019. Parliamentary Counsel Opinion requested on 11 June 2019.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
PE50/2019	Ordinary Council 5/06/2019	Ashton, Roslyn	Planning and Environment	Development Application Performance Monitoring Report - March 2019 Quarter	3/07/2019	
923 MOTION 923 RESOLVED	Moved:	Curtis, Gareth Councillor Dagg	Seconded:	Councillor Suvaal		
1.	That Council receives the report and notes the information.					
2.	That the General Manager provide, in future reports, a percentage of undetermined Development Applications that have hit the key milestones of 3 months, 6 months, 9 months, 12 months, 18 months and 24 months.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
CC45/2019	Ordinary Council 5/06/2019	Drage, Natalie	Corporate and Community	Meeting notes of the inquorate Aboriginal and Torres Strait Islander Committee Meeting of Cessnock City Council held 17 May 2019	3/07/2019	
929 MOTION 929 RESOLVED	Moved:	Maginnity, Robert Councillor Dagg	Seconded:	Councillor Gray		
1.	That the notes from the inquorate meeting of the Aboriginal and Torres Strait Islander Committee held 17 May 2019 be noted.					
2.	That Council support the Aboriginal Flag to be permanently flown on the Sydney Harbour Bridge with the Mayor writing to the NSW Premier, Minister for Roads, Maritime and Freight, Minister for Transport and Infrastructure, and Minister for Aboriginal Affairs and that Council publicise the change.org petition on social media and in news print media.					
3.	That Council note an application for RH Dougherty Awards, Local Government New South Wales for the NAIDOC Week 2018 program acknowledging community partnerships has been lodged.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI31/2019	Ordinary Council 5/06/2019	Jeffery, Warren	Works and Infrastructure	Helena Street Ellalong - Petition re Bus Stop and Shelter	17/07/2019	
MOTION 931 RESOLVED	Moved:	Benson, Nicole Councillor Dagg	Seconded:	Councillor Burke		
1.	That Council, in consultation with Rover Motors and the community assess the needs of a future bus shelter in Ellalong.					
2.	That a report on Ellalong come back to Council within 3 months with a broader consultation on the LGA within 12 months.					
7/06/2019 10:39:40 AM - Tracey Cocking Item 1 - Consultation commenced with Rover Motors. Item 2 - Report on Ellalong due by 4 Sept 2019, Report on LGA by June 2020.						

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI32/2019	Ordinary Council 5/06/2019	Kerr, Katrina	Works and Infrastructure	Henderson Avenue and Marlton Street, Cessnock and Cruickshank Street, Bellbird	3/07/2019	
MOTION 932 RESOLVED	Moved:	Benson, Nicole Councillor Suvaal	Seconded:	Councillor Gray		
1.	That Council note the inclusion of investigation and design of upgrade to storm water drainage in Cruickshank Street, Bellbird in the draft Operational Plan 2019-20					
2.	That Council note the outcome of the investigation into the potential inclusion of renewal of Henderson Avenue and Marlton Street, Cessnock in the draft Operational Plan 2019-20.					
3.	That Council includes the rehabilitation of Henderson Avenue and Marlton Street, Cessnock in the draft Operational Plan 2019-20 as a design and investigation project with a further report to come back to Council once rehabilitation costs are known.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
WI33/2019	Ordinary Council 5/06/2019	Eveleigh, Nathan	Deferred Business	Tender T1819-13 - Management of the Kurri Kurri Aquatic & Fitness Centre	3/07/2019	
933 MOTION 933 RESOLVED	Moved:	Benson, Nicole Councillor Suvaal	Seconded:	Councillor Sander		
1.	That the report be deferred for consideration until the 19 June Council meeting.					
2.	That a briefing be held on 12 June 2019 outlining costs associated with Cessnock City Council operating the Kurri Kurri Aquatic Centre.					

Type	Meeting	Officer/Director	Section	Subject	Est. Compl.	Completed
BN11/2019	Ordinary Council 5/06/2019	Gray, Darrin	Business With Notice	Heddon Greta	3/07/2019	
934 MOTION 934 RESOLVED	Moved:	Glen, Stephen Councillor Gray	Seconded:	Councillor Burke		
1.	That the General Manager prepare a report to Council within 2 months to investigate the preparation of a strategic land use plan for the growing Heddon Greta – Cliftleigh Precinct.					
2.	That the report to Council regarding the proposed Heddon Greta – Cliftleigh Precinct strategic land use plan address the following matters:					
A.	Better integration of the existing residential community with the new urban release areas and future residential growth areas, such as the Hydro site, in terms of community facilities, roads, traffic management and related infrastructure;					
B.	Consideration of existing land use strategies including, but not limited to, the Hunter Regional Plan 2036, Greater Newcastle Metropolitan Plan 2036, Hunter Expressway Land Use Strategy and the strategic planning being carried out by state agencies, in particular the NSW Roads and Maritime Services;					
C.	Consider what arrangements can be made to invite Maitland City Council in the planning process with a view to joint contributions and structure planning wherever feasible across the precinct; and					
D.	Resourcing, funding and timeframe considerations in order to prepare the plan.					



Greater Blue Mountains Area
inscribed on the World
Heritage List in 2000



Local government application

Greater Blue Mountains Area World Heritage Property Advisory Committee

Greater Blue Mountains

The Greater Blue Mountains Area (GBMA) encompasses 1.03 million hectares of eucalypt-dominated landscape across eight adjacent conservation reserves. The GBMA was inscribed on the World Heritage List in 2000 for its outstanding universal natural value. In addition to those listed values of the GBMA, there are numerous other important, complementary values including geodiversity, aesthetics and cultural associations.

About the Committee

The GBMA Advisory Committee will provide advice to the managing agencies, the GBMA Management Committee, the Australian and NSW government Ministers responsible for World Heritage matters and the Australian World Heritage Advisory Committee on matters relating to the identification, protection, conservation, presentation, management and transmission to future generations of the Outstanding Universal Value of the Greater Blue Mountains Area.

The Advisory Committee shall:

- consider and advise on the views of community interests;
- consider and advise on technical and scientific matters including scientific research priorities, relevant new information or developments in science, the scientific basis of management principles and practices, the appropriateness of current and proposed research, and the maintenance of the values and integrity of the GBMA; and
- provide advice to the Management Committee or the relevant Ministers on issues referred to it for consideration.

Committee positions

Thirteen members of the Advisory Committee, comprising:

- An independent chairperson
- Two Aboriginal/traditional owners
- Two local government (with terms rotating amongst jurisdictions)
- One tourism representative
- One non-government organisation from the conservation sector
- One representative of outdoor self-reliant nature-based recreation
- Three scientific representatives from either water quality/aquatic ecology, botany or zoology
- One archaeological/cultural heritage representative
- One representative from the NSW National Parks and Wildlife Service Regional Advisory Committee, Blue Mountains Branch.

Members of the Committee will be appointed by the NSW Minister responsible for World Heritage. The Chair is jointly appointed by both the NSW and Australian government Ministers responsible for World Heritage.

Members will be appointed for a three-year term and shall be appointed in their own right and not as representatives of any particular organisations, institutions, disciplines or interest sectors.



Australian Government
Department of the Environment and Energy



Office of
Environment & Heritage
NSW National Parks & Wildlife Service



Chairperson

The Chair is responsible for leading the activities of the Advisory Committee including:

- ensuring that the Advisory Committee performs its functions, acting within relevant statutory powers, legal obligations and complying with relevant policies (including whole of government policies)
- facilitating the conduct of meetings to allow frank and open discussion
- ensuring individual members make an effective contribution
- facilitate the development of research priorities that will contribute, in particular, to the protection and conservation of the Outstanding Universal Value of the GBMA
- work collectively with NPWS to induct and mentor new members
- facilitating the flow of information to members and stakeholders
- liaising with the relevant Ministers, Secretaries and Chief Executives
- as requested by the Minister or Chief Executive, represent the Advisory Committee at meetings.

Selection Criteria for Committee Members and Chair

- experience and expertise in at least one of the qualifications outlined in the application form below
- familiarity with, and demonstrated interest in, the Greater Blue Mountains
- Aboriginal nominees are requested to provide a written letter of endorsement of Aboriginality

additional criteria for the Chair position:

- familiarity with Australia's World Heritage Convention obligations
- demonstrated expertise and experience in the operation of scientific and community advisory bodies

For the committee Terms of Reference, please refer to the Greater Blue Mountains Area World Heritage Advisory Committee Handbook which will be supplied by Kirsty McIntyre, details below.

How to apply

Please complete the application form overleaf with a brief expression of interest (maximum of one page) addressing the selection criteria and a current CV (maximum of one page)

Applications close 5pm 19 June 2019

Please email your completed form and attachments to Kirsty.McIntyre@lnsw.org.au

Further enquiries contact:

Kirsty McIntyre
Senior Policy Officer - Environment
Local Government NSW
GPO Box 7003, Sydney NSW 2001

Phone: 02 9242 4055

Information submitted on this form, including any personal details will be a matter of public record and will be stored in the Office of Environment and Heritage (OEH) records system. You can find out more about how OEH handles the personal information it collects online by reading our privacy policy. By submitting this form, you consent to the collection and use of your personal information in accordance with this policy.



Australian Government
Department of the Environment and Energy



Office of
Environment & Heritage
NSW National Parks & Wildlife Service



Application form Greater Blue Mountains Area World Heritage Property Advisory Committee



Title:	Given name(s):
Family name:	Date of birth:
Residential address:	
State:	Postcode:
Postal address (if different):	
State:	Postcode:
Daytime telephone:	Mobile:
Email address:	

Qualifications for GBMWA Advisory Committee

- Expertise and experience in local government
- Expertise and experience in community involvement in conservation
- Expertise in Aboriginal cultural heritage
- Scientific qualifications in the area of conservation (please select one)
 - botanical/ecological archaeological/cultural
 - zoological/ecological water quality/aquatic
- Expertise and experience in tourism or ecologically sustainable visitor use, enjoyment and appreciation of reserves
- Indigenous/traditional owner. Language group: _____
- Expertise in outdoor self-reliant nature based recreation
- Expertise in non-Aboriginal cultural heritage conservation

Please provide a current CV, detailing relevant skills, experience and academic training.

Occupation: _____

Professional/ trade qualifications: _____

Are you a public servant? Yes No

If yes, which agency? _____

Nominated by:

- Local Government NSW



Application form page 2

Have you previously served on a NSW National Parks and Wildlife Service Advisory Committee or World Heritage Advisory Committee? (please provide details):

Membership of/affiliation with relevant organisation or other Government bodies, or held political office/appointment: (please list):

Details of any relevant activities or interests:

Equal Employment Opportunity statistics (please tick the applicable categories)

Female Male English is my first language English is not mine or my parents' first language

Ancestry (three generations if known):

Aboriginal or Torres Strait Islander descent Person with a disability

Age range: 18 – 25 26 – 40 41 – 64 65 and over

Signed
(electronic signature ok)

Date

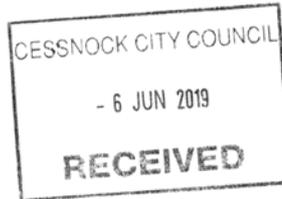


Clayton Barr, MP
STATE MEMBER FOR THE ELECTORATE OF CESSNOCK

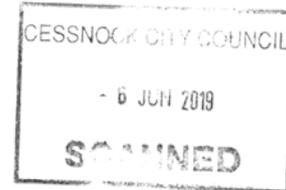


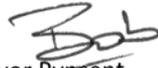
Our Ref: CB1-2019-05-27-Cessnock City Council - Premier

Mr Bob Pynsent
Mayor
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325



27 May 2019




Dear Mayor Pynsent

Thank you for your letter, in relation to the Emergency Services Levy increase for NSW Councils which commences 1 July 2019 and the lack of notice given which will adversely affect the budgets of all Councils in the financial year 2019-20.

Accordingly, I have raised your concerns with the Premier, the Hon Gladys Berejiklian; the Minister for Customer Service, the Hon Victor Dominello MP; the Minister for Emergency Services, the Hon David Elliott MP; and the Minister for Local Government, the Hon Shelley Hancock MP. .

I shall contact you again once I have received a response to my representations.

Yours sincerely

CLAYTON BARR, MP
State Member for the
Electorate of Cessnock
Shadow Minister for Finance,
Services and Property

118 Vincent Street (PO Box 242), Cessnock NSW 2325
P (02) 4991 1466 | 1300 550 114 F (02) 4991 1103 E cessnock@parliament.nsw.gov.au

Country Labor - thinking outside of the City