



Vincent Street
CESSNOCK

10 August 2018

ORDINARY ENCLOSURE OF COUNCIL

WEDNESDAY, 15 AUGUST 2018

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Foreword



The NSW Government has a sustained focus on regional NSW.

We have recently rolled out a series of Regional Plans across the State making it the first time the entire State is covered by strategic land use plans. These plans provide the framework, vision and direction for strategic planning and land use across the State, planning for the region's future need for housing, jobs, infrastructure and a healthy environment.

The *Hunter Regional Plan 2036* was released in October 2016 and at the same time, a commitment was made to release annual Monitoring Reports.

This is the first annual Monitoring Report, which details the progress made in implementing the Regional Plan since its release.

The Hunter is a fast-growing region with a diverse economy that is well serviced to support the rapidly changing needs of businesses and consumers across Australia and South East Asia.

Key highlights from the first 12 months of this plan in action include: release of the *Draft Greater Newcastle Metropolitan Plan 2036*, the establishment of Employment Land Development Monitor and continued support of local planning which delivers on the Regional Plan.

Implementing our Regional Plans is an important focus for the NSW Government and I am looking forward to reporting our continued achievements in the delivery of Regional Plans across the State in future annual monitoring reports. Engaging our regional partners to implement the Regional Plan initiatives presents exciting opportunities for collaboration and innovation.

Looking forward, it is a great time for regional NSW as we focus on growing regional economies and communities, and investing in catalyst projects to deliver our shared vision from each Regional Plan.

I am very pleased to release the first annual Monitoring Report for the *Hunter Regional Plan 2036*.

Anthony Roberts MP

Minister for Planning
Minister for Housing
Special Minister of State

Key Achievements

Draft Greater Newcastle Metropolitan Plan 2036



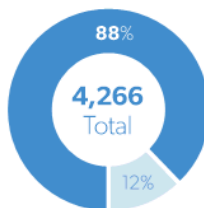
A new plan for Greater Newcastle – Australia's 7th largest City, which supported delivery of 7 of 9 Priority Actions in the *Hunter Regional Plan 2036*

Hunter Employment Land and Development Monitor



First ever employment development monitor provides data and evidence to inform planning decisions

Residential building approvals



3,768
Greater Newcastle
2016

498
Hunter Region

New Civic Precinct at Forster



+145
new dwellings and
community facilities

Newcastle Airport



Upgraded and ready for
International flights in 2017

Newcastle City Centre Urban Renewal Project

\$650m

investment program,
Including the new
Transport Interchange



Hunter Region Special Infrastructure Contribution



Consulted with
community and
industry on
proposed approach

Urban Development Program



Stage 1 for Greater
Newcastle complete –
to monitor and manage
the supply of housing
land in the Hunter



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Introduction

The NSW Government is renewing its focus on growing regional economies and communities and will deliver catalyst projects to achieve these outcomes.

The NSW Government released the *Hunter Regional Plan 2036* in October 2016. All regions of NSW are now covered by a strategic plan for the first time.

The Regional Plans provide vision and direction for land use planning and decisions across the State, addressing future need for housing, jobs, infrastructure and a healthy environment.

To achieve this vision, the Regional Plan is structured around four goals:

- **Goal 1:** The leading regional economy in Australia
- **Goal 2:** A biodiversity-rich natural environment
- **Goal 3:** Thriving communities
- **Goal 4:** Greater housing choice and jobs

Actions are either identified as immediate actions (0-2 years), short term (3-5 years), medium term (5-10 years) or long term (10+ years) and implemented as strategies or as initiatives. The NSW Government has identified a lead agency and relevant partner stakeholders and priority for each action. The lead agency is responsible for project managing the various tasks required to ensure success.

This report outlines work undertaken by State and local government and other stakeholders to deliver on the *Hunter Regional Plan 2036*, along with the work that will be done over the next 12 months to continue delivering on goals for the region.

Governance

The Hunter Development Corporation (HDC) has the responsibility of bringing together all levels of government, industry and the community to ensure the vision and goals of the *Hunter Regional Plan 2036* are achieved.

This new role recognises the unprecedented growth in jobs and new homes across the Hunter, and the need for the HDC to help solve problems quickly and create new opportunities across the region. HDC will use the *Hunter Regional Plan 2036: Implementation Plan* as a key tool to ensure agencies and councils are clear on their roles, responsibilities and timeframes for delivery. HDC will continue to oversee the implementation of the Regional Plan to ensure the goals are met.

Priority Actions

2016-2018

The Regional Plans identify a number of priority actions to be delivered over the first two years of implementation. These are focused on housing delivery, employment opportunities, improving the vibrancy of communities and conserving the environment.

Nine priority actions have been identified for implementation in 2016-2018. These actions respond to strong representations made in feedback to the draft Regional Plan or are areas where initial investigations or planning is required to establish baseline data for planning and monitoring. These priorities are being overseen by the Hunter Development Corporation and require a collaborative effort involving multiple agencies, councils and stakeholders. Substantial progress has been made on these immediate actions. The focus over the next 12 months will be on completing these actions and continuing to deliver on immediate and short-term actions.

1

Prepare a metropolitan plan for Greater Newcastle

Status: Draft plan released late 2017. Following extensive consultation with stakeholders and investigations, the draft plan was exhibited from late 2017 to early 2018. Submissions made on the draft plan will inform preparation of the final plan and supporting implementation and delivery framework.

Next steps: Final plan to be delivered in 2018.

2

Develop and review strategies and masterplans for the Global Gateways and surrounding lands to support their growth and diversification.

Status: Strategies are identified in the *Draft Greater Newcastle Metropolitan Plan 2036* and incorporated into draft masterplans for the port and airport.

Next steps: Engage with the port and airport to ensure their respective masterplans align with the final *Greater Newcastle Metropolitan Plan 2036*.

3

Prepare a strategy for land along the Hunter Expressway that considers its region-shaping potential.

Status: Project commenced as part of the *Draft Greater Newcastle Metropolitan Plan 2036*.

Next steps: More detailed strategy to be completed in 2018.

4

Investigate new housing opportunities in urban areas to maximise the use of existing infrastructure.

Status: Investigation undertaken to support preparation of Draft Greater Newcastle Metropolitan Plan 2036.

Next steps: The database established through the housing opportunities work will be refined through the Urban Development Program and supported by housing delivery strategies identified in the final Greater Newcastle Metropolitan Plan 2036.

7

Establish and implement an Urban Development Program to develop data on existing zoned land supply and servicing status of land available, to monitor dwelling production, take up rates and coordinate the staged release and rezoning of land.

Status: Consultation undertaken on Urban Development Program process and baseline data.

Next steps: Urban Development Program to be established in 2018.

5

Review and finalise the Hunter Special Contributions Plan

Status: Consultation on proposed approach undertaken in 2017.

Next steps: Determination to be complete in 2018.

8

Establish and implement an Employment Lands Development Program to develop data on existing and future planned stocks of employment lands.

Status: Employment Land Development Monitor (ELDM) was published late 2017.

Next steps: Methodology to update and refine ELDM to be used in 2018 and beyond.

6

Take steps to secure the long-term protection of regionally significant biodiversity corridors (led by Office of Environment and Heritage)

Status: Commencing 2018, as part of implementation of the new biodiversity legislation.

Next steps: The project will be progressed in 2018 through the identification of conservation measures to support biocertification under the new Biodiversity Conservation Act.

9

Develop a local planning toolkit to assist council in implementing the Regional Plan

Status: Commenced, to be progressed in 2018.

Next steps: The Local Planning Toolkit will be delivered through the provision of additional information to support local planning across NSW, the Hunter Regional Plan 2036 and final Greater Newcastle Metropolitan Plan.

Highlights

of the leading regional economy in Australia



The Hunter has entered an exciting new phase of growth. The economy is increasingly diversified and positioned to respond to and capitalise on the macro trends affecting the Australian economy, including the ageing population and growing exposure to the global economy.

The focus of the first 12 months has been to enable growth and change in areas that benefit the entire Hunter. These include Greater Newcastle, the port and airport and education, agriculture, mining and tourism industries. Projects supporting the monitoring and delivery of infrastructure and land for housing and employment have also been delivered.

Greater Newcastle

Significant development has occurred over the past 12 months. This has been stimulated in part, by the ongoing Newcastle Mines Grouting Fund (\$17m) as well as the \$650 million Revitalising Newcastle program. Both programs are activating economic activity and investor confidence and enhancing the public domain and services.

The Newcastle Transport interchange is open and work on the light rail has commenced. Once complete, the light rail will deliver frequent and reliable connections to key activity precincts in the city centre.

The University of Newcastle's NeW Space campus (\$95m) is now open to students and the public, delivering a world-class student experience. NeW Space will continue to attract international students to Greater Newcastle and activate the city centre.

Newcastle Port continues to contribute to the regional economy through the international export of goods and commodities (including grains and coal) from the Hunter and regional NSW. The construction of the new cruise ship terminal is expected to be completed by the end of 2018 and will support the Port's ongoing growth and diversification.

Newcastle Airport is also strengthening regional tourism and is expected to cater for up to five million annual passengers by 2036. Work is complete on a customs and immigration office fit out to support future international flights.

The new cruise ship terminal and airport upgrades will support the growth of domestic and international visitors to the Hunter Region's iconic tourist destinations.

Total Building Approvals for the Hunter

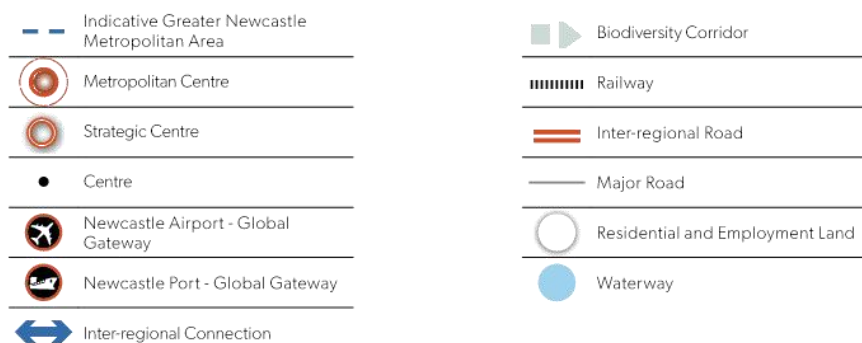
18,620

2011-16



- The Department of Planning and Environment has released the *Draft Greater Newcastle Metropolitan Plan 2036* which involved:
 - delivery of workshops and meetings with business and industry stakeholders;
 - delivery of community outreach events across Greater Newcastle and consultation on the draft plan;
 - development of profiles identifying the people, environment and economy of Greater Newcastle;
 - hosting a public lecture by Professor Greg Clark and releasing an international case studies report for Greater Newcastle;
 - release of the *Greater Newcastle Metropolitan Strategy – Economic Prospects to 2036*, prepared by MacroPlan Dimasi; and
 - release of the *Greater Newcastle Metropolitan Plan Consultation and Engagement Outcomes Report*, prepared by City Plan Services.
- Strategies and masterplans for the Global Gateways (Newcastle Port and Newcastle Airport) and surrounding lands have been advanced through the:
 - completion of the Williamstown Defence and Aerospace Related Employment Zone Feasibility Assessment to support the establishment of a defence and aerospace hub;
 - masterplanning underway for Newcastle Port and Newcastle Airport to align with the *Hunter Regional Plan 2036* and *Draft Greater Newcastle Metropolitan Plan 2036* and support growth of an internationally competitive economy; and
 - Principles for land use planning along the Hunter Expressway have been incorporated into the *Draft Greater Newcastle Metropolitan Plan 2036*, which will protect its role in the national freight network.
- The Department of Planning and Environment has investigated housing opportunities within the Greater Newcastle Metropolitan Area to identify issues impacting on the delivery of housing and strategies to address these impacts. This work has informed housing strategies in the *Draft Greater Newcastle Metropolitan Plan 2036* and the establishment of the Urban Development Program.
- Preparation of a Hunter Region Special Infrastructure Contribution Plan to provide funding towards delivery of State and regional infrastructure required to support greenfield residential and industrial development has involved:
 - exhibition of a *Discussion Paper: Hunter Special Infrastructure Contribution Plan*;
 - consultation with councils, agencies and the development industry;
 - analysis of development blockages, staging, servicing and economic viability; and
 - preparation and exhibition of the proposed approach for the Special Infrastructure Contribution (SIC).
- The Department of Primary Industries has prepared a guideline on identifying important agricultural land. The guideline will be used to identify and map important agricultural land, which will inform planning decisions, local environmental plans and infrastructure investment.

Figure 1: Hunter Regional Plan Strategy Map



- The Department of Planning and Environment has established the Employment Land Development Monitor which consists of baseline data and mapping layers which will provide an important tool for ongoing monitoring of employment land and planning decisions that enable job creation.
- The Department of Premier and Cabinet has implemented the Upper Hunter Economic Diversification Action Plan to support the ongoing transformation in the Upper Hunter's economy.
- The following projects have been progressed within the Upper Hunter, Muswellbrook, Singleton, Cessnock and Dungog Local Government Areas:
 - Muswellbrook Local Environmental Plan 2009 review discussion paper, which was released mid 2017;
 - Muswellbrook Town Centre Strategy was released early 2017;
 - Endorsement by the Department of Planning and Environment of the Upper Hunter Land Use Strategy 2017; and
 - Endorsement by the Department of Planning and Environment of the Branxton Sub-Regional Land Use Plan.
- Newcastle Airport was upgraded to facilitate international flights, including the \$1.9m customs and immigration office fit out.
- Projects have been progressed in the MidCoast Council Local Government Area:
 - The ongoing Rural Opportunity Land Use Strategy project, which will inform a new Local Environmental Plan for the MidCoast LGA.
 - Planning proposal for the Northern Gateway employment node at Cundletown has been issued with a Gateway determination;
 - The Forster Civic Precinct planning proposal was finalised, allowing the development proposal to proceed;
 - The Taree City Centre and Manning Hospital Health Precinct projects were initiated;
 - The MidCoast Housing Diversity and Affordability Strategy was initiated; and
 - Multiple planning proposals for tourism associated development in MidCoast areas such as Diamond Beach and Pacific Palms were progressed.
- Venues NSW prepared and exhibited the draft *Hunter Sports and Entertainment Precinct Masterplan* for Broadmeadow.

Highlights

of a biodiversity-rich natural environment



The Hunter has a unique natural environment with diverse ecological systems. It comprises World Heritage listed areas and internationally recognised wetlands. Protecting and connecting areas of high environmental value through established green corridors is vital to establishing and sustaining habitat connectivity, water quality and resilience to natural hazards. It is also important to recognise and protect these assets to maintain the region's identity and the health of its communities.

The focus of the first 12 months has been to establish the basis for strategic biodiversity planning, while continuing to plan for increased resilience.

- The Department of Planning and Environment has worked with Lake Macquarie and Maitland councils to progress planning proposals that address flooding issues.
- The Office of Environment and Heritage progressed the Upper Hunter Strategic Assessment to improve the planning of new or expanded coal mines which have the potential to impact on biodiversity by identifying and addressing important biodiversity issues, before mine applications are lodged.
- The Office of Environment and Heritage is developing tools and providing guidance to support implementation of the *Biodiversity Conservation Act 2016* to support ongoing local planning work by councils.
- The Office of Environment and Heritage is identifying options for the identification and protection of regionally significant biodiversity corridors within Greater Newcastle and broader Hunter.

- 'High environmental value' land criteria have been established. This is an important step to ensure all councils apply consistent mapping criteria for lands of high environmental value. Ultimately, areas of high environmental value will be identified through rezoning processes and new development proposals will avoid, minimise and mitigate the impact of development on significant environmental assets.

Coastal Management Framework

The Office of Environment and Heritage is finalising the Coastal Management Manual and a toolkit of technical resources and advice for coastal managers.

The Coastal Management State Environmental Planning Policy (SEPP) will integrate and improve current coastal-related SEPPs and ensure that future coastal development is appropriate and sensitive to our coastal environment, and that we maintain public access to beaches and foreshore areas.

Once published, the Coastal Management SEPP will be the single land use planning policy for coastal development and will bring together and modernise provisions from SEPP 14 (Coastal Wetlands), SEPP 26 (Littoral Rainforests) and SEPP 71 (Coastal Protection).



Highlights

of thriving communities

The Hunter is characterised by natural features, open space and unique cultural heritage. These assets contribute to the quality of life of the region's communities and lifestyles. The focus has been to deliver local planning outcomes that provide great places to live for the Hunter residents.

The *Draft Greater Newcastle Metropolitan Plan 2036* recognises the role of transport infrastructure, including active transport, in shaping Greater Newcastle and the broader Hunter. The Department of Planning and Environment is working with councils, the community and other agencies to support initiatives that extend the active transport network, including cycling and walking networks.

The *Draft Greater Newcastle Metropolitan Plan 2036* seeks to integrate the planning of open space in urban environments to improve neighbourhood amenity, community health and increase active green space.

- The Department of Planning and Environment has issued a gateway for the Cessnock Civic Precinct planning proposal to amend the Cessnock LEP to rezone land in the Cessnock Commercial Precinct for medium density mixed use and to introduce a town square or plaza.
- Newcastle City Council is progressing investigations regarding the Richmond Vale Rail Trail and is continuing to establish evidence to support the necessary approvals for the Shortland to Tarro section.
- Cessnock City Council has finalised the Cessnock Main Street Planning Reform Fund project to encourage more mixed use development and revitalise Cessnock Town Centre.

- The Department of Planning and Environment has commenced preparation of an Urban Design Guide for Regional NSW in collaboration with the Office of the Government Architects NSW.
- The Department of Planning and Environment has worked with Lake Macquarie, Port Stephens, Mid Coast and Newcastle councils to progress planning proposals to reclassify land and enable councils to implement their respective approaches to the management of public land.
- The Department of Planning and Environment worked with Cessnock, Dungog, Lake Macquarie, Maitland and Singleton councils to progress planning proposals that identify and protect heritage values and sites.

Urban Design Guide for Regional NSW

The Department of Planning and Environment in collaboration with the Government Architect NSW has embarked on the preparation of an Urban Design Guide for Regional NSW (the Guide).

The preparation of the Guide is in response to actions in the Regional Plans to prepare guidelines for urban design and healthy built environments. The Department of Planning and Environment is engaging with councils across Regional NSW to better understand the built form and urban design issues in different communities across NSW, and potential responses to these issues through a new Guide. This has included gathering feedback on a range of urban design issues and challenges occurring in different councils through a survey. It is anticipated that the draft Guide will be made available for feedback in 2018.





Highlights

of greater housing choice and jobs

Promotion of new housing opportunities in the region through collaboration with councils on local planning work and assisting councils to develop local planning strategies will enable greater housing choice.

Recent amendments to the planning legislation to require councils to prepare Local Strategic Planning Statements provide the means to ensure a line of sight can be drawn between broader housing needs, social character and the creation of greener places. The Department of Planning and Environment will continue to work with councils to translate the Regional Plan's goals and directions into local strategic plans. Creating the capacity for jobs and housing will continue to be a focus building on the 4,266 residential approvals.

- Development is progressing in a number of locations within the region including the recent release of land at the Farley Urban Release Area, which will ultimately extend across 175 hectares of land.
- The Department of Planning and Environment progressed planning proposals relating to the delivery of more than 500 additional dwellings in Cessnock, Lake Macquarie, Maitland, Mid Coast, Newcastle Port Stephens and Singleton councils.
- MidCoast Council is investigating its housing supply across the three previous local government areas (Taree, Great Lakes and Gloucester), to inform local planning for the new local government area.
- The Department of Planning and Environment has worked with both Cessnock and Maitland councils on local planning strategies which will deliver more housing supply and choice.
- The Department of Planning and Environment has established an Employment Lands Development Monitor to provide data on the existing and future planned stocks of employment land, as well as identifying development servicing status.
- The Department of Planning and Environment completed exhibition of the *Hunter Special Infrastructure Contribution Plan Discussion Paper* and consulted on the proposed approach for the Special Infrastructure Contribution.
- The Department of Planning and Environment delivered a 'planning for non-planners course' to several Local Aboriginal Land Councils in the Hunter to improve awareness of the NSW planning system and its implications for the development of land owned by the land councils.



Port Stephens

Our agenda for the Hunter Region



Activities that will be progressed over the next 12 months.

The leading regional economy in Australia

- Finalise the *Greater Newcastle Metropolitan Plan 2036* and commence implementation on priority actions. (DPE)
- Develop strategies and masterplans for the Global Gateways (Port of Newcastle and Newcastle Airport) and surrounding lands. (DPE)
- Finalise a review of the *State Environmental Planning Policy (Three Ports) 2013* to improve its application to the Port of Newcastle. (DPE)
- Apply principles for land use planning along the Hunter Expressway with relevant stakeholders. (DPE)
- Align the final *Greater Newcastle Metropolitan Plan 2036* and the final *Greater Newcastle Future Transport* supporting plan. (TfNSW, DPE)
- Continue to revitalise the Newcastle City Centre, including continuing construction of the new light rail and leveraging the Newcastle Interchange at Wickham through an expression of interest for adjoining sites. (Council, DPE)
- Identify important agricultural land and guide its application through local planning. Dungog, Muswellbrook and MidCoast Council will use this information to identify rural economic opportunities and local planning responses. (DOI, Council)
- Implement the *Upper Hunter Economic Diversification Action Plan (DPC)*:
 - Publish and refine the Employment Land Development Monitor to inform investment decision support tools. (DPE)
 - Review the *Upper Hunter Strategic Regional Land Use Plan* to identify outstanding actions. (DPE)
 - Complete the review of the *Synoptic Plan: Integrated Landscapes for Coal Mine Rehabilitation in the Hunter Valley (1999)*, in conjunction with the Upper Hunter Strategic Biodiversity Assessment to ensure best practice rehabilitation and visual impact management for closed mines. (DPC)
- Assist Upper Hunter, Muswellbrook and Singleton councils to establish the Upper Hunter Economic Development Corporation. (HDC, Council)
- Begin implementation of the review into the Muswellbrook Local Environmental Plan 2009. (Muswellbrook Council)
- Facilitate the Taree City Centre and Manning Hospital Health Precinct project. (Midcoast Council)
- Continue planning for the New England Highway transport corridor. (TfNSW)
- Deliver a scenic analysis of the Hunter Valley vineyards which will inform the ongoing protection of the vineyard's landscape amenity. (DPE, Council)
- Develop a new planning strategy for Nelson Bay to support its ongoing role as a tourist destination. (Port Stephens Council)

- Finalise the *Hunter Sports and Entertainment Precinct Masterplan* at Broadmeadow and prepare an implementation plan and strategic business case. (Venues NSW)
- Commence a review of the *Lower Hunter Water Plan*. (DOI Water, Hunter Water Councils)
- Coordinate a region wide list of economic and housing enabling infrastructure. (HDC)

A biodiversity-rich natural environment

- Identify and protect regionally significant biodiversity corridors within the Greater Newcastle Metropolitan Area, and investigate options for biocertification of new housing areas. (OEH, Council, DPE)
- Progress the Upper Hunter Strategic Assessment to provide certainty to the biodiversity outcomes associated with mining activity in the Upper Hunter. (DPC, OEH)
- Continue consultation with Hunter Water Corporation for planning proposals within the drinking water catchment, particularly in relation to Medowie and Grahamstown Dam. (DPE, Council)
- Progress the Hydro, Kurri Kurri planning proposal which will improve access between Clifftleigh/Kurri Kurri and Gillieston Heights during flooding. (DPE, Cessnock Council)

Thriving communities

- Prepare an Urban Design Guide for Regional NSW, including best-practice guidance for creating healthy built environments. (DPE)
- Deliver the Cessnock Civic Precinct planning proposal which seeks to revitalise the Cessnock CBD. (Cessnock Council)
- Prepare the Fern Bay/North Stockton land use strategy which seeks to foster new development, improve connectivity and community facilities and examine options for the creation of a commercial centre. (Port Stephens and Newcastle councils)
- Progress the Newcastle Rail Corridor planning proposal to enable the renewal and reuse of the former heavy rail corridor land. (DPE, UrbanGrowth)
- Develop a Greater Newcastle Sport and Recreation Facilities Plan. (NSW Office of Sport)

Greater housing choice and jobs

- Exhibit the draft *Hunter Region Special Infrastructure Contribution* (SIC) to define an appropriate financial contribution that new development should make towards the cost of infrastructure. (DPE)
- Finalise the outcomes of the investigation into housing opportunities within the Greater Newcastle Metropolitan Area and finalise the Hunter Urban Development Program. (DPE)
- Prepare a Local Planning Toolkit by finalising local housing strategy guidelines and a standard template, continuing to improve online guidance for local strategic and statutory planning. (DPE)
- Release the Employment Land Development Monitor to improve understanding of the servicing status and constraints impacting on delivery of zoned and underdeveloped employment land. (DPE)
- Finalise the Anambah Investigation Area planning proposal which will provide a range of dwelling types and lot sizes, producing up to 3,000 dwellings and a new neighbourhood centre. (DPE, Maitland Council)
- Finalise the Mosbri Crescent and Kitchener Parade (The Hill) planning proposal which will produce up to 190 infill dwellings on the former television studio site. (DPE, Newcastle Council)
- Progress the Hydro, Kurri Kurri planning proposal which will provide up to 190 hectares of employment land for a mix of general and heavy industry. (DPE, Cessnock Council)



For more information about the Hunter Region, see our current reports at:

<http://www.planning.nsw.gov.au/Plans-for-your-area/Regional-Plans>

Hunter Regional Plan 2036



Reviewed every 5 years

Hunter Implementation Plan 2016-2018



Updated and released every 2 years

Hunter Monitoring Report 2018



Released every year







For more information about the
Hunter Annual Monitoring Report 2018
visit planning.nsw.gov.au

Road Transport (General) Amendment (Parking Fines Reduction) Regulation 2018 [NSW]

Road Transport (General) Amendment (Parking Fines Reduction) Regulation 2018

under the

Road Transport Act 2013

1 Name of Regulation

This Regulation is the *Road Transport (General) Amendment (Parking Fines Reduction) Regulation 2018*.

2 Commencement

This Regulation commences on 1 July 2018 and is required to be published on the NSW legislation website.

3 Amendment of Road Transport (General) Regulation 2013

Clause 122 Penalty notice offences

Insert after the note:

- (6) Despite subclause (1) (c), the penalty for an offence that is created by any of the following provisions is \$80 unless the penalty notice is issued by a Class 12 officer or a person who is employed by a university as an enforcement officer (or who is subject to the control and direction of a university as an enforcement officer):
 - (a) section 650 (1) (in relation to a notice or sign referred to in section 650 (2) (b)) and (4) (a) of the *Local Government Act 1993*,
 - (b) rules 168–1, 179–1 (1) and (5), 205, 207–1 (6) and (11) and 207–3 (1) and (4) of the *Road Rules 2014*.



New South Wales

Road Transport (General) Amendment (Parking Fines Reduction) Regulation 2018

under the

Road Transport Act 2013

His Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Road Transport Act 2013*.

MELINDA PAVEY, MP
Minister for Roads, Maritime and Freight

Explanatory note

The object of this Regulation is to reduce to \$80 the penalty for certain parking offences under the *Local Government Act 1993* and the *Road Rules 2014* that are dealt with by penalty notice (other than a penalty notice issued by an enforcement officer of a university or a local council).

This Regulation is made under the *Road Transport Act 2013*, including sections 23 (the general statutory rule-making power) and 195 (3).

Published LW 22 June 2018 (2018 No 280)



Cessnock City Council Councillor Training and Development Policy

Date Adopted XX/XX/18 Revision: 1

1. Policy Objectives

The objectives of this policy are to:

- Ensure Councillors have equal access to training and educational opportunities that give them the opportunity to maintain and develop their knowledge and skill base relevant to contemporary standards and community expectations.
- Demonstrate Council's commitment in assisting Councillors to develop and maintain the skills and knowledge required to effectively perform their civic role and responsibilities under the *Local Government Act 1993* (NSW) (Act).

2. Policy Scope

This policy applies to all elected representatives of Council.

3. Policy Statement

Council is committed to developing an induction and ongoing professional development program for the Mayor and Councillors to ensure they can fulfil their statutory roles and responsibilities. As part of this program, the General Manager will work with the Mayor and each Councillor to develop a professional development plan that identifies and addresses the specific gaps in skills and knowledge that the Mayor, Councillors and/ or Council has recognised as needing attention.

3.1. INDUCTION PROGRAM

Council will develop an induction program for new and returning Councillors as well as a supplementary program for the Mayor to ensure they are provided all the information they need to effectively fulfil their roles in the first few months of Council's term and feel confident in their ability to do so.

The induction program will cover:

- roles, responsibilities and formal obligations
- what the council does and how the council operates, including an overview of integrated planning and reporting and landuse planning
- their financial management responsibilities
- the key issues and tasks for the new council
- the legislation, rules, principles and political context under which councils operate
- Council's organisational structure and the roles and responsibilities of staff
- key Council policies and procedures they must comply with
- the role of Council meetings and how to participate effectively in them
- the support available to the Mayor and Councillors and where they can go to get more information or assistance
- how to speak to the media appropriately and effectively
- compliance with Council's Code of Conduct.

In the case of the Mayor, the program will also cover:

- the role and responsibilities of the Mayor as leader of the council, including ceremonial functions
- how to chair Council meetings



- the roles and functions of regional and other external bodies Council is a member of
- how to oversee the General Manager, including understanding recruitment processes and leading performance reviews
- how to lead Council's integrated planning and reporting
- how to manage code of conduct complaints about the General Manager.

The Mayor and Councillors should have a working knowledge and understanding of these areas by the end of the induction program.

The induction program will also include activities to help the governing body establish itself as a cohesive and collaborative team focused on a common purpose with shared values and goals.

Activities will aim to ensure Mayors and Councillors, as a governing body, understand the need to:

- build relationships with each other based on trust and mutual respect
- contribute to a positive and ethical culture within the governing body
- encourage and facilitate collaboration with each other
- work towards consensus as members of the governing body for the benefit of the community
- win concessions without damaging relationships within the governing body
- champion and communicate the Council's vision and strategic plans as a cohesive team
- respect the diversity of skills and experiences on the governing body
- communicate and uphold the decisions of Council in a respectful way, even if their own position was not adopted.

Activities should also help the Mayor, as the leader of the governing body, to:

- act as a stabilising influence and show leadership
- promote a culture of integrity and accountability within Council and when representing Council in the community and elsewhere.

The Mayor and Councillors must attend all induction sessions to ensure the effective and cohesive operation of the governing body.

Council will evaluate the Induction Program at the end of each Council term to determine whether it has achieved these outcomes, and to identify and address areas for improvement.

3.2. ASSESSMENT OF SKILLS AND KNOWLEDGE

The minimum skills and knowledge required of Councillors to perform their roles and responsibilities effectively are listed at the end of this policy. Council will conduct a needs analysis prior to each new term to determine whether this list is appropriate and whether it reflects Council's needs.

An assessment will be made of the skills and knowledge each Councillor brings to their role against these minimum requirements to identify any gaps that their Professional Development Plan should address. The assessment will be conducted within the first 6 months of each new term of Council.

To identify any gaps, Council will obtain this information through activities such as self-assessments, questionnaires, Councillor feedback, observations during Council meetings and workshops and interviews.

3.3. ONGOING PROFESSIONAL DEVELOPMENT PROGRAM

A professional development plan will be developed for the Mayor and each Councillor to address any gaps identified. The plans will include:

- the outcome of Council's needs analysis



- the knowledge and skills the Councillor or Mayor brings to their roles
- any development needs of each Councillor or Mayor and the priority given to each development need
- how the knowledge or skill will be developed (i.e. on-the-job training, mentoring, internal training, external training, briefing session etc.)
- operational information such as timeframes for development, who is responsible for organising training/development, approval processes and estimated costs.

Training activities will be designed appropriate to the identified need and may include:

- in-house workshops and briefing sessions conducted by the council with appropriate staff, trainers and guest speakers
- attendance at external training courses and events, for example, seminars, conferences and workshops
- practical on-the-job training
- printed materials such as training booklets, mentoring and/or online training resources.

The Professional Development Plans are to be developed in consultation with the Mayor, each individual Councillor and the governing body as a whole, and the General Manager. Training activities will be provided within budgetary constraints and in accordance with Council's Councillor Expenses and Facilities Policy.

Council will evaluate the Professional Development Program at the end of each council term to assess whether it was effective in assisting the Mayor and Councillors to develop the skills and knowledge listed in Council's needs analysis.

3.4. RESPONSIBILITIES

The Mayor and each councillor are responsible for making themselves available to attend any development activities identified in the professional development plan. The Mayor and all councillors must make all reasonable endeavours to attend and participate in the induction sessions and professional development activities arranged for them during the term of the council.

The Public Officer is responsible for planning, scheduling and facilitating induction and professional development sessions for the Mayor and Councillors in consultation with the General Manager.

The General Manager has overall responsibility for Council's Induction and Professional Development Program.

3.5. NOTIFICATION OF INDUCTION AND PROFESSIONAL DEVELOPMENT ACTIVITIES TO THE MAYOR AND COUNCILLORS

The Mayor and Councillors will be provided with as much notice as possible for upcoming induction and professional development activities.

3.6. BUDGET

An annual budget allocation will be provided to support the training and professional development activities undertaken by the Mayor and Councillors. Expenditure will be monitored and reported quarterly.

3.7. APPROVAL OF TRAINING AND/OR EXPENSES

The Mayor and Councillors are encouraged to identify professional development opportunities and may seek approval from the General Manager to attend any such activities.

Approval of training and payment and reimbursement for expenses relating to a Councillor's registration and attendance at training, will be determined in accordance with Council's Councillor Expenses and Facilities Policy.



3.8. REPORTING

The Public Officer will maintain data pertaining to Councillor induction and professional development activities and attendance.

The General Manager will:

- report to the first Council meeting held after the induction program is completed the activities offered to the Mayor and each Councillor as part of the induction program, and whether or not they participated in them
- report to the first Council meeting held after 30 June each year identifying:
 - professional development activities offered to the Mayor and each Councillor in the year to 30 June
 - attendance
 - evaluation and an action plan for improvement
- publish these reports on Council's website.

3.9. RECORDKEEPING

Council must create and keep true and accurate records for all matters relating to Councillor Training and Development in accordance with the *NSW State Records Act 1998* and Council's *Records Management Policy*.

4. Policy Definitions

Professional Development	The advancement of skills or expertise to succeed in the role of a Councillor through continued education.
Public Officer	Is Council's delegated Public Officer under s 343 of the Act appointed by the General Manager, currently Director Corporate and Community Services.

5. Policy Administration

Business Group:	Corporate and Community Services
Responsible Officer:	Governance Coordinator
Policy Review Date:	Three years from date of adoption unless legislated otherwise
Document Number:	DOC2018/026347
Policy Number:	
Relevant Legislation:	<ul style="list-style-type: none"> • NSW Local Government Act 1993 • NSW State Records Act 1998
Related Policies / Protocols / Procedures	<ul style="list-style-type: none"> • Councillor Expenses and Facilities Policy • Code of Conduct • Procurement Policy • Councillor Induction and Professional Development Guidelines (Office of Local Government) • Records Management Policy

6. Policy History

Revision	Date Approved / Authority	Description Of Changes
1	TBA	New policy adopted
2		Periodic review

Draft Councillor Professional Development and Training Plan - 2018/2019**Self-Paced Learning:**

The following Learning Activities are self-paced activities that can be done by Councillors via the PD in a Box Portal at no cost. These activities provide Councillors with knowledge and skills specific to Elected Members.

Capability	Learning Activity
Technology and Information	Champion the introduction of new technologies to support the work of the governing body
Plan and prioritise	Initiate strategic planning conversations with fellow councillors and executive staff
Manage self	Register to receive the LGNSW weekly newsletter for upcoming councillor training
Manage self	Take an online survey to identify your leadership strengths
Manage self	Regularly update your development plan with feedback from peers and others
Make Quality Decisions	Review the role of the governing body in the NSW LG Act
Inspire Direction and Purpose	Review the NSW legislation on guiding principles for councils
Displays Resilience and Adaptability	Take this emotional intelligence questionnaire
Community and Customer Focus	Familiarise yourself with the community profile of your LGA
Community and Customer Focus	Visit the ABS quick stats on LGA community
Communicate and Engage	Learn about the City of Canada Bay's Citizens' Panel
Assets and Tools	Visit the IPWEA NSW online publication library
Act with Integrity	Read the OLG Inquiry reports into breaches of conduct and governance

Structured Learning:

The following structured learning activities were identified as learning activities of interest and benefit with a cost. These structured learning activities will be provided in accordance with Council's Councillor Expenses and Facilities Policy. Councillors can nominate other learning activities specific to their own learning needs and these can be assessed according to priority, need and budget.

Capability	Learning Activity	Activity Type	Cost Members
Manage Self	Attend the LGNSW Annual Conference	Structured Learning	\$800.00
Finance	Financial Issues in Local Government	Structured Learning	\$660.00
Communicate and Engage	Enrol in the LGNSW Social Media training	Structured Learning	\$660.00
Represents Communities	Elected Life	Structured Learning	TBA
Represents Communities	Executive Certificate for Elected Members	Structured Learning	\$3,500.00



Cessnock City Council Copyright Policy

Date Adopted XX/XX/2018 Revision: 1

1. Policy Objectives

The objectives of this policy are to:

- Ensure Council complies with the requirements of the *Copyright Act 1968* (NSW), the Act;
- Protect the copyrights of others with respect to copyright-protected material held by Council;
- Protect Council's copyright in accordance with the Act;
- Establish a framework in relation to copyright compliance when using copyright protected materials both internal and external to Council.

2. Policy Scope

This policy applies to all Council Officials which include Councillors, employees, consultants, volunteers and contractors of Council.

3. Policy Statement

Council is subject to the provisions of the Act. All usage of copyright material by Council must be in accordance with the provisions of the Act and any relevant copyright 'Terms of Use' agreement(s) or licences currently in force. Council in no way condones any act that could be in breach of the Act.

Council respects the copyrights of others and has made it a priority to ensure all Council Officials comply with copyright law and adhere to Council's Copyright Policy and Protocol. Copyright infringement through inappropriate copying or distribution of copyright protected content may be a personal as well as a corporate liability.

3.1. WHAT IS COPYRIGHT?

Copyright is the exclusive right and assignable legal right given to copyright holders for a fixed number of years to print, publish, perform, film, or record literary, artistic, or musical material. The purpose of copyright law is to provide authors and other creators (and those who obtain rights through such persons) with an incentive to create and share creative works by granting them exclusive rights to control how their works may be used.

Works are automatically protected by copyright under Australian law. Among the exclusive rights granted to those authors / creators are the rights to reproduce, distribute, publicly perform and publicly display a work. These rights provide copyright holders' control over the use of their creations, and an ability to benefit, monetarily and otherwise, from the exploitation of their works.

Copyright also protects the right to 'make a derivative work', such as a movie from a book; the right to include a piece in a collective work, such as publishing an article in a book or journal; and the rights of attribution and integrity for 'authors' of certain works of visual art.

If you are not the copyright holder, you must ordinarily obtain permission prior to re-using or reproducing someone else's work or purchase a licence to use the said work. Acknowledging the source of a work is not a substitute for obtaining permission. However, permission generally is not necessary for actions that do not implicate the exclusive rights of the copyright holder, such as reviewing, reading or borrowing a book or a photograph.



3.2. WHAT IS PROTECTED BY COPYRIGHT?

The rights granted under the Act are intended to benefit 'authors' of 'original works of authorship', including literary, dramatic, musical, architectural, cartographic, choreographic, pantomimic, pictorial, graphic, sculptural and audio-visual creations.

This means that virtually any creative work that you may come across in readable or viewable format, including books, magazines, journals, newsletters, maps, charts, photographs, graphic materials; unpublished materials, such as analysts' reports and consultants advice; and non-print materials, including websites, computer programs and other software, databases, sound recordings, motion pictures, video files, sculptures and other artistic works are almost certainly protected by copyright.

3.3. WHAT IS NOT PROTECTED BY COPYRIGHT?

Not everything is protected by copyright. Works that are not fixed i.e.: titles, names, slogans; ideas, facts and data; listings of ingredients or contents; natural or self-evident facts; and public domain works do not have copyright protection.

Some of these works may, however, be protected under other areas of law, such as patent or trademark law, or by contract. It is important to be sure that no other form of protection restricts the use of such materials before using them.

3.4. OBTAINING COPYRIGHT PROTECTION

Copyright protection is automatic under Australian law from the moment a piece of work is placed in a material form. This includes writing down, recording or filming. A piece of work does not have to be published to be protected by copyright. Copyright also protects unpublished works.

3.5. PERFORMER'S RIGHTS

The Act provides certain rights to performers. These rights are in addition to the rights of the copyright owners and creators of the material performed. Under the Act, people generally are required to obtain consent from a performer to record or broadcast a live performance. The performer's consent may also be required to use an unauthorised recording of a performance, or to use an authorised sound recording of a performance on a film soundtrack. Performers on audio recordings have additional rights, including moral rights.

3.6. EXPIRY OF COPYRIGHT

Copyright in a piece of work lasts for 70 years after the death of its author, or 70 years after its first publication, whichever is the later.

For photographs and sound recordings produced after 1969, copyright expires 70 years after their first publication. For photographs and sound recordings produced before 1969 copyright expires 70 years after their first publication.

3.7. COPYRIGHT EXEMPTION

The Act includes provisions for the fair use of copyright protected works for the purpose of research or study, criticism or review, reporting news, parody or satire, judicial proceedings or professional advice.

Exceptions to copyright protection include *newspapers* using copyrighted materials without permission for reporting, *libraries* reproducing copyright materials for users and *teachers* who make multiple copies of copyrighted materials for classroom distribution.

3.8. RESPONSIBILITIES OF COUNCIL OFFICIALS

Council expects Council Officials to be responsible consumers of copyright protected materials. Council Officials must not reproduce any work protected by copyright without the express authority from the copyright owner regardless of it being in print, video or digital form.



As there is no registration of copyright in Australia and no formal procedures to go through, Council Officials must assume that the work of others are protected by copyright until proven otherwise.

Use of Council equipment, facilities and/or premises for a purpose which infringes copyright is expressly forbidden. Any Council Official who commits such an infringement could be personally liable under the Act and Council's Code of Conduct.

Council Officials are encouraged to educate their peers on copyright compliance. If any Council Official witnesses a potential copyright infringement they must bring the matter to the attention of the individual, and Council's Governance and Council Support Team.

Council Officials must seek out and receive through a licence or the express written permission of the copyright holder, the right to reuse copyright protected work in order to avoid an infringement of copyright.

When work is not covered by copyright, Council Officials are to confirm that the material is not protected by any other area of law, such as trademark or trade secret law.

For further advice in relation to Copyright contact the Governance and Council Support Team.

3.9. USE OF COUNCIL CREATED MATERIALS

Copyright in works created by Council Officials in the course of their employment or engagement is owned by Council. As such, Council Officials may use the works for Council related business only.

When Council owned copyright protected materials are used, a copyright notice is to be included on the works when being distributed or published outside of Council, otherwise such distribution or publication is deemed as unauthorised. If there is any doubt as to whether the work is covered by copyright it is best to be cautious and contact the Governance and Council Support Team seeking advice.

If Council Officials become aware of any unauthorised use or distribution of Council created materials they should promptly notify the Governance and Council Support Team.

3.10. COPYRIGHT OWNERSHIP FOR THIRD PARTY PRODUCED MATERIALS

Council Officials, when entering into an agreement or contract with third parties to produce materials, are to take care and adequately address the ownership of copyright before any work commences. This should be by way of a written agreement that clearly states who owns the copyrights to any material created by the third party.

The agreement is to identify:

- who has the ownership of the third party produced materials
- who has the right to exploit the ownership
- who is to pay for the ownership
- whether and in what circumstances improvements or modifications to the third party produced materials are allowed.

Council Officials should seek assistance from the Governance and Council Support Team in the first instance.

3.11. CONFIDENTIALITY

Council Officials, prior to distributing any information externally to Council must ensure that any confidentiality restrictions applicable to that information are adhered to.

4. Policy Definitions

Copyright Copyright is a bundle of exclusive rights of the owner to publish, copy, adapt, broadcast and perform material contained in literary, dramatic, musical, and artistic works, and in computer software, sound recordings, films, and broadcasts.



The Act	Refers to the <i>Copyright Act 1968</i> (Cth)
Owner	Owner is generally the author or maker of the copyright material, but may be another person, or legal entity, in accordance with the <i>Copyright Act 1968</i> (Cth).

5. Policy Administration

Business Group:	Corporate and Community Services
Responsible Officer:	Governance Coordinator
Policy Review Date:	Three years from date of adoption unless legislated otherwise
File Number / Document Number:	DOC2018/040492
Policy Number:	
Relevant Legislation:	<ul style="list-style-type: none"> • <i>Copyright Act 1968</i> (Cth) • <i>Government Information (Public Access) Act 2009</i> (NSW) • <i>Environmental Planning and Assessment Regulation 2000</i> (NSW) • <i>Local Government Act 1993</i> (NSW) • <i>State Records Act 1998</i> (NSW)
Related Policies / Protocols / Procedures	<ul style="list-style-type: none"> • Records Management Policy • Public Information Access Policy • Code of Conduct

6. Policy History

Revision	Date Approved / Authority	Description Of Changes
1	TBA	New policy adopted
2		Periodic review

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/08/2017	Porter, Kerry	DA 8/2017/160/1 proposing construction of a multi-dwelling development	5/09/2018	18/08/2017	6/08/2018
PE44/2017 339		Curtis, Gareth	<p>2/09/2017 9:25:00 AM - Sandra Richardson A meeting has been arranged with the applicant at 11am on Tuesday 5th September 2017 to discuss the outstanding matters regarding the application (the meeting will be attended by Council's Development Services Manager and Senior Planning Assessment Officer.</p> <p>3/09/2017 12:02:00 PM - Sandra Richardson Meeting held 5 September 2017 between applicant, Development Services Manager and Senior Planning Assessment Officer. Design issues discussed and applicant advised will be lodging amended plans.</p> <p>1/10/2017 10:08:00 AM - Janine Maher Amended plans lodged by applicant on 21 September 2017. Under assessment.</p> <p>22/10/2017 3:20:00 PM - Janine Maher The amended plans lodged by the applicant on 21 September 2017 relate to planning issues only. These plans are being publicly exhibited between 19 October and 2 November 2017. It is noted that the flooding related documentation remains outstanding, and Council's assessment officer has requested this information be submitted to enable assessment by Council's consultant development engineers. In the event this information is not submitted in a timely manner (noting it has been outstanding since the matter was considered by Council on 16 August 2017), the DA will be referred back to Council on the basis of the information submitted to date.</p> <p>4/11/2017 9:52:00 AM - Janine Maher The applicant advised Council's assessment officer on 2 November 2017, that the outstanding flooding information will be submitted as soon as practical, at this stage, estimated to be the week ending 24 November 2017.</p> <p>6/02/2018 9:44:11 AM - Janine Maher Revised Target Date changed by: McCarthy, Janine From: 15 Nov 2017 To: 21 Mar 2018 Reason: Awaiting submission of information from applicant.</p> <p>8/03/2018 11:19:59 AM - Janine Maher Revised Target Date changed by: McCarthy, Janine From: 21 Mar 2018 To: 16 May 2018 Reason: Awaiting submission of information from applicant.</p> <p>8/03/2018 11:20:09 AM - Janine Maher Applicant advised on 6 March 2018, that information should be lodged by COB Friday 9 March 2018. Once lodged, assessment of the information by Council officers can occur.</p> <p>3/05/2018 9:11:48 AM - Janine Maher Revised Target Date changed by: McCarthy, Janine From: 16 May 2018 To: 20 Jun 2018 Reason: Information submitted by the applicant. DA currently being assessed by relevant Council officers, and on public exhibition.</p> <p>1/06/2018 2:51:39 PM - Janine Maher Revised Target Date changed by: McCarthy, Janine From: 20 Jun 2018 To: 04 Jul 2018 Reason: As currently under assessment.</p> <p>4/07/2018 3:53:26 PM - Janine Maher Revised Target Date changed by: Maher, Janine From: 4 Jul 2018 To: 01 Aug 2018 Reason: It is envisaged that the matter will be reported to Council's meeting of 1 August 2018.</p> <p>3/08/2018 2:20:56 PM - Janine Maher Considered by Council at their meeting of 1 August 2018, whereby DA deferred to enable further discussions between Council staff and the applicant, and matter to be re-referred to Council on 5 September 2018.</p> <p>3/08/2018 2:22:22 PM - Janine Maher Revised Target Date changed by: Maher, Janine From: 1 Aug 2018 To: 05 Sep 2018 Reason: Council resolved to further consider the DA at their meeting of 5 September 2018.</p> <p>6/08/2018 9:52:48 AM - Kerry Porter Action completed by: Larsen, Robyn No further action required as new action has been opened for PE42/2018 for same application.</p>			

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Allan, Darrylen	We Won't Wait - Paid Domestic Violence Leave Policy	18/07/2018	7/06/2018	8/08/2018
BN16/2018 518	<i>Councillor Suvaal</i> 6/07/2018 12:15:03 PM - Darrylen Allan Council report drafted for 18 July Council Meeting 8/08/2018 1:28:12 PM - Darrylen Allan Action completed by: Allan, Darrylen Report to Council on 18 July 2018.	Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/06/2018	Harris, Kate	Recreation and Open Space Strategic Plan	18/07/2018	21/06/2018	1/08/2018
WI46/2018 540	1/08/2018 9:19:18 AM - Kate Harris Action completed by: Stovell, Vickie	Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Benson, Nicole	Restart NSW Resources for Regions Program Round 6 - Expressions of Interest	1/08/2018	5/07/2018	6/08/2018
WI47/2018 556	6/08/2018 2:57:23 PM - Nicole Benson Action completed by: Benson, Nicole EOIs lodged on 23 July 2018	Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Eveleigh, Nathan	Garbage Bins at Slacks Park, Wollombi	1/08/2018	5/07/2018	6/08/2018
BN21/2018 560	<i>Councillor Stapleford</i> 9/07/2018 1:51:31 PM - Nicole Benson Action reassigned to Eveleigh, Nathan by: Benson, Nicole for the reason: Hi Nathan - please provide a short report back in response. Ta Nic 13/07/2018 7:33:14 AM - Nathan Eveleigh A/Parks & Reserves Coordinator sourcing quotations for the supply and installation of two bin cabinets. 6/08/2018 3:00:47 PM - Nathan Eveleigh Action completed by: Benson, Nicole Information provided on 1 August in WI59/2018	Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Curtis, Gareth	NSW Government changes to Parking fines	1/08/2018	5/07/2018	23/07/2018
Q64/2018		Curtis, Gareth				
23/07/2018 11:56:11 AM - Gareth Curtis Action completed by: Larsen, Robyn Answer provided to 18 July 2018 Council meeting						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Grosbernd, Paul	2018-19 Loan Borrowing Program	15/08/2018	20/07/2018	20/07/2018
CC48/2018		Maginnity, Robert				
576 20/07/2018 3:32:33 PM - Paul Grosbernd Action completed by: Grosbernd, Paul Noted. Loan will be taken up after assessment of timing of when the funds will be required.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Maher, Janine	JRPP Meeting – Golden Bear	15/08/2018	20/07/2018	25/07/2018
Q67/2018		Curtis, Gareth				
20/07/2018 4:47:58 PM - Yvonne Blake Action reassigned to Johnson, Martin by: Blake, Yvonne for the reason: Officer to report to next meeting 20/07/2018 4:50:30 PM - Yvonne Blake Action reassigned to Maher, Janine by: Blake, Yvonne for the reason: Officer to report to next meeting 25/07/2018 9:39:14 AM - Janine Maher Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Maher, Janine	Weston Day Surgery	15/08/2018	20/07/2018	25/07/2018
Q68/2018		Curtis, Gareth				
20/07/2018 4:48:19 PM - Yvonne Blake Action reassigned to Maher, Janine by: Blake, Yvonne for the reason: Officer to report to next meeting 25/07/2018 9:39:18 AM - Janine Maher Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Benson, Nicole	Kurri Kurri Community Centre and Ambulance Hall	15/08/2018	20/07/2018	25/07/2018
Q69/2018		Fitzpatrick-Barr, Justin				
25/07/2018 9:39:22 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Johnson, Martin	DCP and Other Planning Documents	15/08/2018	20/07/2018	25/07/2018
Q70/2018		Curtis, Gareth				
20/07/2018 4:49:40 PM - Yvonne Blake Action reassigned to Johnson, Martin by: Blake, Yvonne for the reason: Officer to report to next meeting 25/07/2018 9:39:28 AM - Martin Johnson Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Benson, Nicole	New LGA Signage	15/08/2018	20/07/2018	25/07/2018
Q71/2018		Fitzpatrick-Barr, Justin				
25/07/2018 9:39:32 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Benson, Nicole	Camp Road and Lovedale Road	15/08/2018	20/07/2018	25/07/2018
Q72/2018		Fitzpatrick-Barr, Justin				
25/07/2018 9:39:38 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to Council meeting 1 August 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Ashton, Roslyn	Woolworths Carpark – Copy of Approved Plans	29/08/2018	6/08/2018	9/08/2018
Q73/2018		Curtis, Gareth				
<p>6/08/2018 11:16:27 AM - Gareth Curtis Action reassigned to Ashton, Roslyn by: Curtis, Gareth for the reason: Please address question regarding information requested. 9/08/2018 11:10:02 AM - Roslyn Ashton Action completed by: Larsen, Robyn Answer provided to Council meeting 15 August 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Fitzpatrick-Barr, Justin	Kerlew Street access to Jail	29/08/2018	6/08/2018	8/08/2018
Q74/2018		Fitzpatrick-Barr, Justin				
<p>8/08/2018 12:57:03 PM - Justin Fitzpatrick-Barr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 15/8/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Kerr, Katrina	List and Location of Suburb Signs	29/08/2018	6/08/2018	8/08/2018
Q75/2018		Fitzpatrick-Barr, Justin				
<p>6/08/2018 1:51:36 PM - Kristy Meyers Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason: 8/08/2018 12:57:09 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 15/8/18.</p>						

Report CC58/2018 - Resolutions Tracking Report

Enclosure 2

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Holdsworth, Jane	Matter of Urgency - Inquiry into How the Mining Sector Can Support Businesses in Regional Economies	15/08/2018	20/07/2018	
587	Councillor Dagg	Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Johnson, Martin	Installation of Footpaths and Pram Ramps in Association with Development	1/08/2018	7/06/2018	
BN14/2018 516	Councillor Fitzgibbon	Curtis, Gareth				
10/07/2018 11:52:55 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 4 Jul 2018 To: 01 Aug 2018 Reason: Matter progressing 6/08/2018 11:20:39 AM - Gareth Curtis Action reassigned to Johnson, Martin by: Curtis, Gareth for the reason: Martin -for your action please. Not sure why this was not allocated earlier. thanks Gareth						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/06/2018	Benson, Nicole	Street Tree Strategy	31/03/2019	21/06/2018	
BN19/2018 542	Councillor Fitzgibbon	Fitzpatrick-Barr, Justin				
4/07/2018 11:40:51 AM - Nicole Benson Works are scheduled to be completed in accordance with the nominated timeframe.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Maher, Janine	24 hour Operation	3/10/2018	5/07/2018	
BN20/2018 559	Councillor Stapleford	Curtis, Gareth				
3/08/2018 2:25:32 PM - Janine Maher Revised Target Date changed by: Maher, Janine From: 1 Aug 2018 To: 03 Oct 2018 Reason: Report to be prepared within 3 months. 6/08/2018 11:21:52 AM - Gareth Curtis Action reassigned to Maher, Janine by: Curtis, Gareth for the reason: Please prepare report as required by resolution, thanks						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Alexander, Michael	Recycling	5/09/2018	20/07/2018	
BN22/2018	Councillor Dagg	Fitzpatrick-Barr, Justin				
584 7/08/2018 10:43:16 AM - Kristy Meyers Item 1 to 4 - Noted Item 5 - Request has been included in draft letters as per Item 7 Item 6 - Council officers are participating in the Working Party Item 7 - Letters drafted Item 8 - Motion drafted						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Maher, Janine	Unlawful Conversion of Shed	19/09/2018	5/04/2018	
BN5/2018	Councillor Olsen	Curtis, Gareth				
480 18/05/2018 10:16:14 AM - Gareth Curtis Action reassigned to Forbes, Richard by: Curtis, Gareth for the reason: Richard, I am aware development compliance has been actioning this matter. Can you please update the notes accordingly on action. thanks 12/06/2018 10:09:45 AM - Janine Maher Meeting held between relevant staff to discuss issue. Matter to be progressed accordingly. 12/06/2018 10:10:59 AM - Janine Maher Revised Target Date changed by: McCarthy, Janine From: 2 May 2018 To: 29 Jun 2018 Reason: Matter being progressed. 10/07/2018 11:49:19 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 29 Jun 2018 To: 01 Aug 2018 Reason: Matter being progressed. 3/08/2018 2:23:24 PM - Janine Maher Revised Target Date changed by: Maher, Janine From: 1 Aug 2018 To: 19 Sep 2018 Reason: Awaiting legal advice. 3/08/2018 2:23:28 PM - Janine Maher Awaiting legal advice from Council's solicitors.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2017	Jeffery, Warren	Road Safety Improvements - East of Stonehurst Winery Wollombi Road Cedar Creek	5/09/2018	21/02/2017	
BN7/2017	Councillor Stapleford	Fitzpatrick-Barr, Justin				
120 7/03/2017 10:20:00 AM - Kristy Meyers Item 1 - Being investigated Item 2 - Project included in draft 17-21 Delivery Program Item 3 - To be reported back to Council in 17/18 as per resolution. 12/06/2017 9:12:00 AM - Katrina Kerr Item 1 - Investigation and detailed design are scheduled for 2017-18. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Item 3 - Opportunities for funding are being considered and a report will be prepared to outline the available options. 16/08/2017 11:49:00 AM - Rachael O'Hara Draft report is being prepared for Council meeting. Location crash data being reviewed. 7/11/2017 10:21:00 AM - Rachael O'Hara						

Item 1 - Investigations continuing.
 Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021.
 Item 3 - Drafting a report to Council.
 31/01/2018 4:50:12 PM - Rachael O'Hara
 Item 1 - Investigations continuing.
 Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates.
 Item 3 - Drafting a report to Council.
 9/04/2018 11:13:11 AM - Karen Burgess
 Item 1 - Investigations continuing.
 Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates.
 Item 3 - Drafting a report to Council.
 12/04/2018 7:50:16 AM - Karen Burgess
 Item 1 - Investigations continuing.
 Item 2 - Investigation and design included in Delivery Program 2017-21.
 Item 3 - Drafting Report to Council.
 14/06/2018 9:05:39 AM - Kristy Meyers
 Item 1 - Survey complete, detailed design to commence.
 Item 2 - Investigation and design included in Delivery Program 2017-21.
 Item 3 - Drafting Report to Council.
 12/07/2018 2:07:12 PM - Katrina Kerr
 Item 1 – Completed investigation and design options.
 Item 2 - Completed.
 Item 3 – Preparing report.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Drage, Natalie	Strategic Planning for Cessnock Library	30/06/2019	4/05/2018	
BN9/2018 466	Councillor Dagg	Maginnity, Robert				
23/05/2018 5:23:24 PM - Natalie Drage Resolution of Council Noted. A methodology for the Business Case is in the process of being developed. 12/06/2018 4:40:20 PM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 30 May 2018 To: 30 Jun 2019 24/07/2018 3:01:24 PM - Natalie Drage A meeting has been scheduled for August 2018 with Council staff to assist in preparing the methodology and project scope.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Drage, Natalie	Richmond Main Colliery - Outcome of Site Assessments and Future Lease and Licence Arrangements	1/08/2018	5/07/2018	
CC47/2018 567	16/07/2018 2:14:05 PM - Natalie Drage Resolution 6 - The Richmond Main Preservation Society (the Society) has been provided with both an electronic copy and hard copy of the Conservation Management Plan and Structural Assessment Report. Provided to Society Director, Graham Smith on 6 July 2018. 16/07/2018 2:17:43 PM - Natalie Drage Resolution 2 and 3 noted. At the next scheduled meeting with the Society Board and Council Staff, Resolution 4 to be discussed. 24/07/2018 2:58:28 PM - Natalie Drage Resolution 1 - All user groups with arrangements in place have been provided with correspondence regarding termination dates for the ceasing of operations within Precinct B. 24/07/2018 3:00:00 PM - Natalie Drage Resolution 4 - A meeting has been scheduled with the Richmond Main Preservation Society for August 2018 to discuss a Site Management Action Plan.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Glauser, Andrew	Investment Policy	15/08/2018	20/07/2018	
CC51/2018 579						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Maginnity, Robert	Local Government NSW Annual Conference 2018	29/08/2018	3/08/2018	
CC53/2018 594						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Glauser, Andrew	Addition to 2018-19 Loan Borrowing Program	29/08/2018	3/08/2018	
CC54/2018 595						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Drage, Natalie	Richmond Main Colliery - Remediation Plan	31/10/2018	12/03/2018	
CC6/2018 433	Maginnity, Robert					
<p>13/03/2018 10:40:03 AM - Katrina Patch</p> <p>Request for Quote Documentation being prepared in order to engage consultancy to prepare the RAP.</p> <p>13/03/2018 10:43:07 AM - Katrina Patch</p> <p>Revised Target Date changed by: Patch, Katrina From: 4 Apr 2018 To: 04 Aug 2018</p> <p>Reason: Engagement of vendor and preparation of RAP estimated to take 5 months.</p> <p>4/04/2018 12:09:09 PM - Katrina Patch</p> <p>The Request For Quote for the preparation of the Remediation Action Plan closes on Tuesday 10 April.</p> <p>7/05/2018 2:48:02 PM - Robyn Keegan</p> <p>GHD was the successful quote and has been engaged. Inception meeting occurred 2 May 2018, and the project has commenced.</p> <p>8/05/2018 11:07:44 AM - Robert Maginnity</p> <p>Action reassigned to Drage, Natalie by: Maginnity, Robert for the reason:</p> <p>23/05/2018 5:25:06 PM - Natalie Drage</p> <p>A request for quote has been distributed for the appointment of an external site auditor and is a requirement in accordance with the Contaminated Land Management Guidelines (NSW EPA) and closes 28 May 2018.</p> <p>5/07/2018 12:17:46 PM - Robyn Keegan</p> <p>Revised Target Date changed by: Keegan, Robyn From: 4 Aug 2018 To: 31 Oct 2018</p> <p>Reason: Engagement of vendor and preparation of RAP estimated to take 5 months.</p> <p>5/07/2018 12:17:51 PM - Robyn Keegan</p> <p>External site Auditor has been appointed with a site visit to occur with the Auditor during mid July.</p> <p>24/07/2018 3:10:15 PM - Natalie Drage</p> <p>The report to Council tabled 4 July 2018, included the cumulative total of expenditure since the September 2017 fire.</p> <p>Resolution 4 - the report to Council on the 4 July 2018 provided an update on the outcome of discussions to date with the Society regarding preparation of an inventory. The Society have been encouraged to commence the removal of non-museum items from the second floor of the museum building. This item will be incorporated into the Site Management Action Plan.</p> <p>6/08/2018 9:38:09 AM - Natalie Drage</p> <p>Site visit to Richmond Main occurred with the external auditor and consultant preparing the RAP on 1 August 2018. Consultation to occur with the Preservation Society to assist with understanding current and potential future land uses within Precinct C. This consultation process will be an agenda item for the next meeting with Council staff and the Society Board.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/10/2017	Brinkworth, Susanne	Easement for Drainage of Water within 10 and 12 Cooper Street, Heddon Greta	30/09/2018	5/10/2017	
CC69/2017 277		Maginnity, Robert				
<p>4/11/2017 11:32:00 AM - Robyn Keegan Updated by Sue Brinkworth - Surveyor engaged to prepare plan of easement. 1/02/2018 11:26:59 AM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 31 Dec 2017 To: 28 Feb 2018 Reason: Ongoing negotiations with proponent 12/03/2018 10:48:16 AM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 28 Feb 2018 To: 30 Apr 2018 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement 7/05/2018 2:43:00 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Apr 2018 To: 28 May 2018 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement 24/05/2018 9:08:31 AM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 28 May 2018 To: 30 Jun 2018 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement. Easement for Martin complete. The 2nd owner - negotiations continuing. 5/07/2018 12:14:15 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Jun 2018 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement. Easement for Martin complete. The 2nd owner - negotiations continuing. 5/07/2018 12:14:28 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Sep 2018 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement. Easement for Martin complete. The 2nd owner - negotiations continuing.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 13/12/2017	Drage, Natalie	Minutes of the Cultural Facilities Committee Meeting of Cessnock City Council held on Wednesday 18 October 2017	1/09/2018	15/12/2017	
CC90/2017		Maginnity, Robert	<p>8/01/2018 1:47:52 PM - Natalie Drage Minutes noted. A rental valuation for the areas occupied by the Samaritans Information Neighbourhood Centre (within the Cessnock Performing Arts Centre) is being sourced. The Co-ordinator at the Samaritans Information Neighbourhood Centre has been advised of the Council resolution.</p> <p>30/01/2018 10:19:16 AM - Natalie Drage A Market Rent Review has been undertaken by a registered Valuer and occurred week ending 19 January 2018. The market rent appraisal will form the basis of the rental negotiations.</p> <p>8/03/2018 4:59:46 PM - Natalie Drage A rental amount has been put forward for staff review, as per the outcome of the rental appraisal. A draft lease/licence agreement has been prepared and provided to the Community and Cultural Engagement Manager for review March 2018.</p> <p>19/03/2018 3:55:01 PM - Natalie Drage Correspondence has been sent to Samaritans Foundation regarding their current rental payment, outgoings and outcome of the market appraisal. A meeting has been requested with Samaritans and Council staff to discuss the preparation of a new lease.</p> <p>4/04/2018 10:58:55 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 2 Apr 2018 To: 31 May 2018 Reason: A meeting is scheduled to be held on 9 April 2018 between Samaritans and Council Staff.</p> <p>10/04/2018 11:36:20 AM - Natalie Drage Meeting held with Council staff and representatives of the Samaritans. Items discussed included outcome of market appraisal, draft lease agreement and areas subject to the lease, and process for applying for rental subsidy. The Samaritans indicated they will be applying for a rental subsidy. Next meeting is planned for May 2018.</p> <p>23/05/2018 5:28:00 PM - Natalie Drage A follow-up meeting was held with representatives from the Samaritans on 22 May 2018 to progress lease arrangements for use of areas within CPAC.</p> <p>12/06/2018 4:38:01 PM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 31 May 2018 To: 01 Sep 2018 Reason: A meeting is scheduled to be held on 9 April 2018 between Samaritans and Council Staff.</p> <p>5/07/2018 12:16:12 PM - Robyn Keegan Meeting was held on the 9 April with a proposal later forwarded by Samaritans. The proposal is being considered by staff.</p> <p>24/07/2018 3:12:29 PM - Natalie Drage A rental agreement has been prepared and sign off is to be progressed with both parties.</p> <p>6/08/2018 10:00:49 AM - Natalie Drage The rental agreement was sent to Samaritans 24 July 2018 with sign off being sought.</p>			

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/06/2018	Livens, Kurt	Abandoned Vehicles	1/08/2018	21/06/2018	
CO19/2018 543 10/07/2018 11:54:11 AM - Yvonne Blake Revised Target Date changed by: Blake, Yvonne From: 18 Jul 2018 To: 01 Aug 2018 Reason: Matter progressing 6/08/2018 11:17:10 AM - Gareth Curtis teleconference with staff and OLG Director of Legal on 1 August 2019. Report being prepared for Council by HBM. 6/08/2018 11:19:42 AM - Gareth Curtis Action reassigned to Livens, Kurt by: Curtis, Gareth for the reason: Please prepare report to Council as discussed.		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/06/2018	Holdsworth, Jane	Minutes of the Town Coordinators Review Committee of Cessnock City Council held on 21 March 2018	1/08/2018	21/06/2018	
GMU14/2018 530 6/07/2018 11:31:59 AM - Jane Holdsworth Revised Target Date changed by: Holdsworth, Jane From: 18 Jul 2018 To: 01 Aug 2018 Reason: Currently preparing draft KPI's		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Allan, Darrylen	Family and Domestic Violence Leave Protocol	26/09/2018	20/07/2018	
GMU15/2018 574 8/08/2018 1:29:31 PM - Darrylen Allan Revised Target Date changed by: Allan, Darrylen From: 15 Aug 2018 To: 26 Sep 2018 Reason: 3 months to undertake the actions contained in the resolution. This date is approx 3 weeks out from 3 month deadline. 8/08/2018 1:29:35 PM - Darrylen Allan Various actions associated with this resolution are in progress and/or will commence shortly. Further report to Council no later than 17 October 2018.		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Holdsworth, Jane	Draft Submission to the Federal Government Inquiry into How the Mining Sector Can Support Businesses in Regional Economies	29/08/2018	3/08/2018	
GMU16/2018 593		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Glen, Stephen	Public Library Funding	29/08/2018	3/08/2018	
MM7/2018 591		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Glen, Stephen	Anglican Diocese of Newcastle - Property Rationalisation	29/08/2018	3/08/2018	
MM8/2018 592		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Shillington, Ian	Planning proposal to reclassify various properties at Aberdare, Cessnock, East Branxton and Kitchener.	1/05/2019	5/04/2018	
PE19/2018		Curtis, Gareth				
<p>6/06/2018 1:50:12 PM - Ian Shillington</p> <p>1. Planning proposal submitted to the Department of Planning and Environment on 6 April 2018 requesting a gateway to allow public exhibition of the proposal to commence.</p> <p>2 & 3. To be completed when gateway request is issued.</p> <p>6/06/2018 2:02:15 PM - Ian Shillington</p> <p>Revised Target Date changed by: Shillington, Ian From: 2 May 2018 To: 01 May 2019</p> <p>Reason: Still awaiting gateway determination and public consultation.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Rush, Iain	Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments	2/09/2018	5/04/2018	
PE20/2018 472		Curtis, Gareth				
<p>10/04/2018 4:18:54 PM - Iain Rush</p> <p>Planning Proposal forwarded to Department of Planning and Environment for Gateway determination on 13 April 2018. Awaiting Gateway determination.</p> <p>6/06/2018 2:43:01 PM - Iain Rush</p> <p>Revised Target Date changed by: Rush, Iain From: 2 Jul 2018 To: 02 Sep 2018</p> <p>Reason: With the Department of Planning and Environment for Gateway determination.</p> <p>6/07/2018 12:34:28 PM - Iain Rush</p> <p>Awaiting Gateway determination.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Fitzpatrick-Barr, Justin	Development Application No. 8/2017/282/1 proposing construction of a roundabout to facilitate access to St Philip's Christian College Wine Country Drive, Nulkaba	5/09/2018		
PE29/2018		Fitzpatrick-Barr, Justin				
<p>5/06/2018 3:45:09 PM - Robyn Larsen Item 1 - Determination Issued 5/06/2018 3:46:12 PM - Robyn Larsen Item 2 - Noted 6/07/2018 11:13:52 AM - Robyn Larsen Item 3 - Acting General Manager spoken to Mr Stephen Wills at the Department of Premier and Cabinet who advised that he would liaise with St Philips and the RMS to seek a meeting to try and resolve the matter. 6/07/2018 11:53:39 AM - Joanne Walpole Item 4 - This issue is being dealt with. The Department of Premier and Cabinet are attempting to bring all parties together. 6/07/2018 2:45:00 PM - Joanne Walpole Item 5 - Prepared Concept Option for signalised roundabout. Prepared Concept Option for use of internal road network Attended meeting between RMS and CCC 23/05/18. Arranged drone to film intersection performance 03/08/18. 7/08/2018 10:48:34 AM - Kristy Meyers Reason: Review of actions by GM required.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Brinkworth, Susanne	Minutes of the Strategic Property and Community Facilities Committee held 7 June 2017	30/09/2018	27/06/2017	
PE31/2017		Maginnity, Robert				
<p>267 5/09/2017 4:23:00 PM - Martin Johnson Resolution 1-6 completed. Resolutions 7-15 currently being actioned 6/09/2017 12:28:00 PM - Hannah McCauley Hi Sue, As discussed with Martin Johnson on 8th September 2017 can you please review and action Resolutions 12 - 15. If you have any questions please see Martin. Thanks, Hannah 9/10/2017 12:48:00 PM - Robyn Keegan Resolutions 12 - 15 - EOI to be drafted for the sale of three properties, Lot 502, 507 & 508 DP 755215. 5/07/2018 12:12:50 PM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Sep 2018 Reason: Lot 502 Request for Agency Agreement sent. Lot 507 & 508, DP 755215 returned to Strategic Property for further action. 26/07/2018 2:03:46 PM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 30 Sep 2018 To: 30 Sep 2018 Reason: Lot 502 Request for Agency Agreement sent. Lot 507 & 508, DP 755215 returned to Strategic Property for further action.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Luscombe, Dan	Minutes of the Strategic Property & Community Facilities Committee Meeting held on 13 June 2018.	1/08/2018	5/07/2018	
PE39/2018 553	5/07/2018 1:54:59 PM - Martin Johnson	Curtis, Gareth				
Action reassigned to Luscombe, Dan by: Johnson, Martin for the reason:						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	O'Connor, Joe	Minutes of the Confidential Strategic Property & Community Facilities Committee Meeting held on 13 June 2018.	1/08/2018	5/07/2018	
PE40/2018 566	5/07/2018 1:54:17 PM - Martin Johnson	Curtis, Gareth				
Action reassigned to O'Connor, Joe by: Johnson, Martin for the reason:						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Porter, Kerry	DA 8/2017/160/1 proposing construction of a multi-dwelling development	29/08/2018	3/08/2018	
			288 - 290 Maitland Road, Cessnock			
PE42/2018 590	6/08/2018 9:51:24 AM - Robyn Larsen	Curtis, Gareth				
Meeting arranged with the applicant on Monday 6.8.18 at 2pm to further negotiate issues relating to flooding and design of the development. Kerry Porter						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/11/2015	Brown, Keren	Planning Proposal - Hydro Kurri Kurri	1/04/2019	20/11/2015	
PE89/2015		Curtis, Gareth				
<p>3/02/2016 2:14:00 PM - Bo Moshage Resolution 1, 2 & 3 completed. Resolution 4 to 10 under investigation 3/02/2016 2:15:00 PM - Bo Moshage Gateway Determination requested 27/11/15 9/04/2016 9:03:00 AM - Bo Moshage Gateway received by Council 23/3/16 and currently being reviewed with meeting with MCC and DoP&E to follow to give effect to Resolutions 4 to 10 7/05/2016 4:19:00 PM - Bo Moshage Following the Gateway Determination Council has met with the DoPE and MCC to discuss the Gateway Conditions. Both CCC and MCC have met with the RMS to discuss traffic implications. Meetings with the OEH to discuss flooding and biodiversity considerations are anticipated to occur within the next week 6/07/2016 2:45:00 PM - Bo Moshage On Going meets with the DoPE, MCC and Proponent to discuss the Gateway Conditions. 1/08/2016 11:47:00 AM - Bo Moshage In consultation with MCC and the Proponent, Council has finalised a draft project plan outlining the critical steps and pathways in undertaking the Planning Proposal in relation to Resolution 4 to 10. 27/11/2016 9:23:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 21/01/2017 9:29:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10</p>						

22/03/2017 4:14:00 PM - Bo Moshage

Resolution 1, 2 & 3 completed.

Resolution 4 to 10 under investigation

6/02/2018 9:29:51 AM - Sandra Richardson

Action reassigned to Johnson, Martin by: Richardson, Sandra for the reason: Reallocation to manager.

9/03/2018 6:22:20 AM - Sandra Richardson

Action reassigned to Brown, Keren by: Richardson, Sandra for the reason:

9/03/2018 9:38:38 AM - Keren Brown

Discussions with Maitland City Council are continuing in relation to Actions 4-10.

6/06/2018 11:38:27 AM - Keren Brown

Revised Target Date changed by: Brown, Keren From: 31 May 2018 To: 01 Apr 2019

Reason: Discussions are continuing with Maitland City Council. Gateway conditions need to be satisfied and the proposal publicly exhibited.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 9/12/2015	Rush, Iain	18/2015/1: Joint Planning Proposal - Cessnock and Singleton Councils - Vineyards District	10/12/2018		
PE99/2015		Curtis, Gareth	<p>31/01/2016 11:30:00 AM - Iain Rush Request for Gateway determination forwarded to DPE on 15 December 2016.</p> <p>2/03/2016 12:14:00 PM - Iain Rush Council awaiting Gateway determination.</p> <p>19/03/2016 2:09:00 PM - Iain Rush Gateway Determination issued on 3 March 2016. Consultation commenced with vineyards 'peak bodies' on 14 March 2016.</p> <p>9/07/2016 10:25:00 AM - Wonona Fuzzard Pre exhibition consultation is currently occurring with peak bodies and Singleton Council.</p> <p>1/08/2016 11:14:00 AM - Iain Rush It has been determined that the Joint Planning Proposal is interrelated with the Vineyards District Study component of the City Wide Planning Strategy and its findings. A meeting occurred with several vineyards peak bodies on 29 July 2016 to discuss proposed amendments to land uses in the RU4 Zone in Cessnock and Singleton and in light of the broader preliminary findings of the Vineyards District Study.</p> <p>6/02/2017 9:23:00 AM - Iain Rush The Proposal will be informed by the findings of the Vineyards District Study. To allow this to occur, the Department of Planning and Environment has formally extended the timeframe to complete the Planning Proposal to 10 December 2017.</p> <p>1/10/2017 11:03:00 AM - Iain Rush Background studies completed for City Planning Strategy Project. The background studies will help inform the Joint Planning Proposal.</p> <p>Meeting held with Singleton Council in September 2017 to discuss the outcome of the background studies and discuss implications on specific land uses. Meeting to be scheduled with the Department of Planning and Environment to discuss way forward with Singleton Council.</p> <p>20/12/2017 12:07:44 PM - Iain Rush Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillor in the new year.</p> <p>7/02/2018 7:58:18 AM - Iain Rush Councillor briefing scheduled with councillors on 14 February 2018.</p> <p>27/02/2018 2:56:26 PM - Iain Rush Preparing to concurrently exhibit Planning Proposal with Singleton Council.</p> <p>8/03/2018 4:02:13 PM - Iain Rush Revised Target Date changed by: Rush, Iain From: 1 Mar 2018 To: 10 Dec 2018 Reason: Date revised to reflect amended Gateway determination.</p> <p>27/06/2018 2:26:34 PM - Iain Rush Exhibition of Planning Proposal commenced on 21 June 2018 and will cease on 20 July 2018.</p> <p>6/07/2018 12:31:58 PM - Iain Rush The Joint 'Vineyards District' Planning Proposal is currently on exhibition until 20 July 2018.</p>			

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/02/2018	Jeffery, Warren	Mobility Parking Adjacent to Kurri Kurri Centrelink	5/09/2018	22/02/2018	
W112/2018		Fitzpatrick-Barr, Justin				
425 27/02/2018 7:57:57 AM - Karen Burgess Item 1 - Noted Item 2 - Inclusion of Mobility Parking Scheme spaces on Barton Street, Kurri Kurri prioritised onto future Capital Works Program Item 3 - Drafting letter to Australian Government Item 4 - Drafting letter to the Member for Paterson Item 5 - Drafting a motion to the LGNSW State Conference 9/04/2018 11:17:31 AM - Karen Burgess Item 1 - Noted Item 2 - Added as an agenda item at The Local Traffic Committee. Item 3 - Drafting a letter. Item 4 - Drafting a letter. Item 5 - Drafting a motion. 12/07/2018 9:33:34 AM - Robyn Keegan Item 2 – Listed as future agenda item Local Traffic Committee subject to availability of funding. Item 3 – Letter drafted. Item 4 – Letter drafted. Item 5 – Drafted motion. 12/07/2018 2:24:59 PM - Robyn Keegan Item 2 – Listed as future agenda item Local Traffic Committee subject to availability of funding. Item 3 – Letter posted to Australian Government Department of Human Services, The Hon. Michael Kennan MP 16/7/18. Item 4 – Letter posted & emailed to Meryl Swanson - Federal Member for Paterson 16/7/18. Item 5 – Drafted motion. 3/08/2018 10:38:11 AM - Kristy Meyers Revised Target Date changed by: Meyers, Kristy From: 16 Jul 2018 To: 05 Sep 2018 Reason: Item 5 - Motion drafted to be submitted to LG NSW by 26 August 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Harris, Kate	Options for Cessnock Pool	1/11/2018	12/03/2018	
W118/2018		Fitzpatrick-Barr, Justin				
441 19/03/2018 3:19:35 PM - Rebecca Bailey Work on upgrade to current location has commenced. Work on scope design, and cost for relocation to Turner Park is presently unfunded. Report to Council on these matters scheduled for late 2018. 14/06/2018 9:52:30 AM - Kristy Meyers Ongoing.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Lindsay, Michelle	Waste Services Review - Additional Staff and Plant Requirements	31/10/2018	26/03/2018	
WI21/2018		Fitzpatrick-Barr, Justin				
464 12/04/2018 9:37:13 AM - Michelle Lindsay Revised Target Date changed by: Lindsay, Michelle From: 18 Apr 2018 To: 31 Jul 2018 Reason: The action includes recruitment of staff and multiple tenders for procurement of plant which will take approximately three months to complete. 12/04/2018 9:37:23 AM - Michelle Lindsay Waste Service Operator position description and recruitment advertisement have been reviewed to allow for commencement of recruitment. 7/05/2018 3:43:22 PM - Michelle Lindsay Recruitment of Waste Service Operators has commenced with positions being advertised on Thursday 10 May to close 24 May. Interviews anticipated to take place in early June. 26/06/2018 9:39:38 AM - Michelle Lindsay Interviews for recruitment of the Waste Service Operators were undertaken on 25 June. Preferred applicants have been selected and pre-employment checks are being carried out. Investigations of appropriate plant items have been undertaken and specifications for procurement are in development. 3/08/2018 12:40:22 PM - Michelle Lindsay Revised Target Date changed by: Lindsay, Michelle From: 31 Jul 2018 To: 31 Oct 2018 Reason: The action includes recruitment of staff and multiple tenders for procurement of plant. 3/08/2018 12:40:30 PM - Michelle Lindsay Six Waste Service Operators (WSOs) have been appointed and are due to commence in August. Remaining WSOs to be recruited to align with purchase of additional items of plant. Procurement of plant items has been scheduled.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Crosdale, Emma	Naming of Jeffery Park, Kearsley after Mr George Jeffery	31/08/2018	5/04/2018	
WI23/2018		Fitzpatrick-Barr, Justin				
475 30/04/2018 12:11:57 PM - Emma Crosdale The Commemorative Naming application, Council report and supporting documentation sent to Geographical Names Board on 23 April 2018 for consideration. 14/06/2018 11:52:48 AM - Kristy Meyers 1. Application submitted to Geographical Names Board. 2. Noted. 3. GNB have endorsed George Jeffery Park as the preferred name. GNB preparing Public exhibition of George Jeffery Park name for 28 days. Signage to be installed at conclusion of exhibition period. 4. Awaiting completion of exhibition period. 19/06/2018 9:12:00 AM - Emma Crosdale The proposal exhibition period is 27 June 2018 until 27 July 2018. Submissions can be lodged with the Geographical Names Board. 5/07/2018 10:53:35 AM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 31 Jul 2018 To: 31 Aug 2018 Reason: Awaiting feedback from GNB exhibition.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Bent, Geoffrey	AirVenture Proposed Air Show	19/09/2018	5/04/2018	
WI25/2018 477 12/06/2018 9:07:45 AM - Kristy Meyers Item 1 - Noted Item 2 - Meetings and negotiations ongoing Item 3 - Negotiations ongoing Item 4 - Investigations ongoing Item 5 - Noted Item 6 - AirVenture advised financial plan to be provided by the end of June 2018 Item 7 - Noted		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Kerr, Katrina	Minutes of the Floodplain Management Committee held 5 April 2018	30/09/2018	18/05/2018	
WI34/2018 485 13/06/2018 2:48:05 PM - Katrina Kerr Item 1: Noted. Item 2: Noted. Item 3: Preparing changes to S 148 certificates. Undertaking 2016 ARR compliant modelling and preparing a report back to the Committee. 12/07/2018 11:35:34 AM - Katrina Kerr Item 3.1 – Noted. Item 3.2 – Updating Section 149 Certificates. Item 3.3 – Undertaking 2016 ARR compliant modelling.		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Hughes, Bruce	Hydro Aluminium Kurri Kurri Pty Ltd Proposed Road Closures	21/09/2018	27/06/2017	
WI35/2017		Fitzpatrick-Barr, Justin				
278						
<p>8/08/2017 2:43:00 PM - Bruce Hughes Council has completed the first step in advertising the proposal and waiting 28 days for any submissions. The searches necessary to make application to Crown Lands have also been completed. Next step is to make application to Crown Lands for the proposed closure.</p> <p>10/10/2017 9:42:00 AM - Bruce Hughes Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. The Department requested Council notify two additional agencies. item 3 - Council is presently waiting the required minimum 28 days for any submissions from these agencies before proceeding. Item 4 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 5 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 6 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.</p> <p>6/11/2017 2:17:00 PM - Rachael O'Hara Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. item 3 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 4 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 5 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 6 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.</p> <p>12/02/2018 11:28:08 AM - Bruce Hughes Previous notes still current</p> <p>4/04/2018 2:17:43 PM - Bruce Hughes Previous notes still current</p> <p>12/07/2018 1:40:05 PM - Katrina Kerr Item 1 - Completed. Item 2 - Completed. Item 3 - Awaiting NSW Dept of Industry. Item 4 - Awaiting NSW Dept of Industry. Item 5 - Awaiting NSW Dept of Industry. Item 6 - Awaiting NSW Dept of Industry.</p> <p>8/08/2018 3:01:49 PM - Bruce Hughes Item 3 - Waiting on further information from the Applicant due to a change in legislation. Item 4 - Awaiting the resolution of submissions to be completed prior to this action. Item 5 - Awaiting the resolution of submissions to be completed prior to this action.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Alexander, Michael	Draft Policy Financial Assistance for the Disposal of Waste (Charitable and Not for Profit Organisations)	5/09/2018	7/06/2018	
WI37/2018		Fitzpatrick-Barr, Justin				
510 5/07/2018 11:11:44 AM - Michael Alexander Policy advertised for 28 days (closing 11 July 2018). Any submissions to be reviewed and considered. 5/07/2018 11:18:04 AM - Michael Alexander Review after close of advertising seeking submissions 3/08/2018 3:56:32 PM - Kristy Meyers Review after close of advertising seeking submissions						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/06/2018	Jeffery, Warren	Nature Strip Parking	3/10/2018	21/06/2018	
WI43/2018		Fitzpatrick-Barr, Justin				
537 12/07/2018 11:21:32 AM - Katrina Kerr Item 1 – Noted. Item 2 – Noted. Item 3 – Preparing revised Engineering Requirements for Development.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/07/2018	Kerr, Katrina	South Cessnock Mine Subsidence Update	5/09/2018	5/07/2018	
WI48/2018		Fitzpatrick-Barr, Justin				
557 12/07/2018 11:41:56 AM - Katrina Kerr Item 1 – Preparing letter. Item 2 – Updating claim for mine subsidence compensation. 20/07/2018 2:08:32 PM - Robyn Keegan Letter emailed to Hon. Victor Dominello MP 18/7/18						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2017	Johnson, Martin	Weston Bears Park	30/09/2018	24/07/2017	
WI52/2017 315						
8/08/2017 2:38:00 PM - Paul Burton						
RFQ to be issued to engage consultant to prepare feasibility study.						
24/11/2017 11:32:35 AM - Kristy Meyers						
Referred to Strategic Property to undertake the Feasibility Study.						
15/02/2018 12:47:16 PM - Martin Johnson						
Detailed feasibility investigations commenced following appointment of Strategic Property staff						
15/02/2018 12:48:46 PM - Martin Johnson						
Revised Target Date changed by: Johnson, Martin From: 13 Dec 2017 To: 31 Mar 2018						
9/03/2018 1:37:46 PM - Sandra Richardson						
Advised by Project Manager - Strategic Property Review that:						
Part 1 complete						
Part 2 Council's finance section has been advised of the required budget, and funding is being allocated accordingly.						
Part 3 Initial investigations into the property title history have been completed and an update report is being prepared for the April 2018 Committee meeting.						
12/04/2018 2:42:28 PM - Martin Johnson						
Revised Target Date changed by: Johnson, Martin From: 31 Mar 2018 To: 31 May 2018						
12/06/2018 12:26:15 PM - Martin Johnson						
Revised Target Date changed by: Johnson, Martin From: 31 May 2018 To: 30 Jun 2018						
Reason: Waiting outcome of SP&CFC meeting to be held 13 June 2018						
5/07/2018 12:09:16 PM - Martin Johnson						
feasibility report in preparation						
5/07/2018 12:10:20 PM - Martin Johnson						
Revised Target Date changed by: Johnson, Martin From: 30 Jun 2018 To: 30 Sep 2018						
Reason: Feasibility						
5/07/2018 12:10:34 PM - Martin Johnson						
Revised Target Date changed by: Johnson, Martin From: 30 Sep 2018 To: 30 Sep 2018						
Reason: Feasibility being undertaken						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Eveleigh, Nathan	Request for Sponsorship - Branxton Greta Business Chamber	10/11/2018	20/07/2018	
WI52/2018		Fitzpatrick-Barr, Justin				
7/08/2018 11:55:54 AM - Nathan Eveleigh						
Item 1 - Invoice authorised for payment on 7/8/2018						
Item 2 - Acquittal due 60 days post event to be held on 10 September 2018.						
Item 3 - Invoiced authorised for payment on 7/8/2018						
7/08/2018 11:59:22 AM - Nathan Eveleigh						
Revised Target Date changed by: Eveleigh, Nathan From: 15 Aug 2018 To: 10 Nov 2018						
Reason: Acquittal for funding of the event due within 60 days of event to be held 10 September 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Deo, Santosh	Council Owned Carparks in Cessnock CBD	15/08/2018	20/07/2018	
WI53/2018 582 8/08/2018 3:18:09 PM - Santosh Deo Item 1. Noted. Item 2. Briefing scheduled on 8/08/2018. Item 3. Report will be presented to the Council as per the briefing summary.		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Kerr, Katrina	Intersection of Hart Road, Government Road and Gingers Lane, Loxford	15/08/2018	20/07/2018	
WI54/2018 583		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/07/2018	Hughes, Bruce	Status of Dalwood Street, Greta	5/09/2018	20/07/2018	
WI55/2018 8/08/2018 3:22:03 PM - Bruce Hughes Item 1 - Noted Item 2 - Dedication not pursued. Item 3 - Drafting letter 8/08/2018 3:25:53 PM - Bruce Hughes Revised Target Date changed by: Hughes, Bruce From: 15 Aug 2018 To: 05 Sep 2018 Reason: Currently drafting letter		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Ziemba, Matt	New Fees and Charges for Outdoor Aquatic Facilities	29/08/2018	3/08/2018	
WI58/2018 596		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Donnelly, Patricia	Council Facilities Energy Efficiency Project	30/09/2018	7/09/2017	
WI59/2017 234	<p>6/09/2017 2:35:00 PM - Patricia Donnelly Meeting to discuss formation of a PCG for recommendation 1 held on 18/9/17. Not all required staff attended. Meeting with Director to discuss process to move forward arranged for 17/10/17.</p> <p>31/10/2017 9:40:00 AM - Patricia Donnelly Meeting held with Maintenance Coordinator and contactors Hartcher Hall to scope out projects and provide estimates for installations. Next planning session to be held in 3 weeks.</p> <p>1/02/2018 1:43:52 PM - Patricia Donnelly Administration Building lighting retrofit undertaken. Investigations for other sites commencing.</p> <p>10/04/2018 2:28:17 PM - Patricia Donnelly February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 yrs currently forecast.</p> <p>4/05/2018 10:05:39 AM - Patricia Donnelly Supplier for Works Depot refit awarded and works to commence from 7 March 2018</p> <p>10/07/2018 3:26:21 PM - Patricia Donnelly Works depot competed and quotes for other 4 buildings being taken</p> <p>12/07/2018 8:59:59 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Jun 2018 To: 30 Sep 2018 Reason: Tricia Donnelly advised that they are waiting on info for Hartchers to come back and still have 4 sites to go.</p>					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Benson, Nicole	Garbage Bins at Slacks Park, Wollombi	29/08/2018	3/08/2018	
WI59/2018 597						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/08/2018	Harris, Kate	BMX & Skate Facilities Within the Cessnock Local Government Area	21/11/2018	3/08/2018	
WI60/2018 598	<p>8/08/2018 2:02:37 PM - Kate Harris Item 1: Noted Item 2: Review to commence early September 2018 Item 3: Further report expected at the 21 November Council meeting Item 4: To commence at the completion of item 2.</p> <p>8/08/2018 2:11:23 PM - Kate Harris Revised Target Date changed by: Harris, Kate From: 29 Aug 2018 To: 21 Nov 2018 Reason: The review of the BMX and Skate Facilities Needs Assessment needs to occur prior to reporting back to Council</p>					



**Parliamentary Secretary
for Treasury**

Reference P18/3050

Mr Bob Pynsent
Mayor of the City of Cessnock

Mr Justin Fitzpatrick-Barr
Acting General Manager

Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

Dear Mr Pynsent and Mr Fitzpatrick-Barr,

Thank you for your correspondence of 9 July 2018 to the Treasurer, the Hon Dominic Perrottet MP, regarding library funding. I have been asked to respond to you.

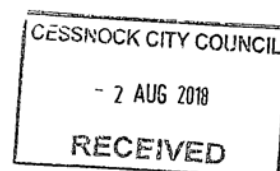
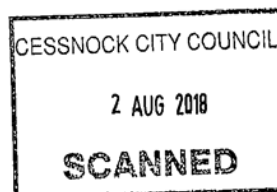
As the Minister for the Arts, the Hon Don Harwin MLC, has primary responsibility for the issues you have raised, I have forwarded your correspondence to Minister Harwin for his attention and consideration.

Thank you for taking the time to bring your views to the NSW Government's attention.

Yours sincerely,

30 JUL 2018

Jonathan O'Dea
Parliamentary Secretary to the Premier and Treasurer



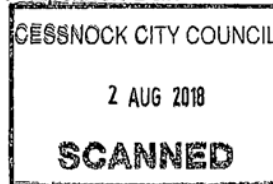


Don Harwin MLC

Minister for Resources, Minister for Energy and Utilities,
Minister for the Arts, Vice-President of the Executive Council

Your ref MM6/2018
Our refs IM18/18660
MDPE18/2203

Councillor Bob Pynsent and Mr Justin Fitzpatrick-Barr
Mayor and Acting General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325



Dear Mayor and Mr Fitzpatrick-Barr

Thank you for your correspondence to the Hon Dominic Perrottet, Treasurer, about funding for public libraries announced in the 2018-19 NSW Budget. As this issue falls within the Arts portfolio, the Treasurer referred your correspondence to me.

I note your concerns about the level of NSW Government funding for public libraries over the 2018-19 financial year.

The difference in public library funding for 2018-19 compared to previous years is due to the conclusion of the four-year Public Library Infrastructure Grants Program. This program allocated an additional \$15 million from 2014-15 towards much needed infrastructure upgrades at local libraries.

This four-year allocation was in addition to the \$23.5 million in public library subsidies provided through the State Library of NSW. This subsidy is guaranteed under the *Library Act 1939* and remains unchanged in 2018-19.

Although the four-year infrastructure grants program has concluded, I am pleased to advise that funding for infrastructure programs at public libraries will be available in 2018 through the Regional Cultural Fund.

Public libraries in regional NSW can apply for capital grants to build new, or improve existing, infrastructure under fund, which was introduced in 2017-18. In the first round, \$5 million went to projects that included public libraries in Parkes and Young. In round two, up to \$5 million has been allocated for regional public library infrastructure projects.

Later this year, the government will also offer a new funding program for capital works at metropolitan libraries in NSW.

GPO Box 5341 Sydney NSW 2001 ■ P (02) 8574 7200 ■ F (02) 9339 5568 ■ E office@harwin.minister.nsw.gov.au

All applications will be rigorously assessed to ensure the projects with the best outcomes for the people of NSW are prioritised for funding

I trust this is of assistance

Yours sincerely

A handwritten signature in black ink, appearing to read 'Don Harwin', with a stylized flourish at the end.

Don Harwin MLC

Leader of the Government in the Legislative Council

Minister for Resources

Minister for Energy and Utilities

Minister for the Arts

Vice-President of the Executive Council

Date 16 July 2018

GPO Box 5341 Sydney NSW 2001 ■ P (02) 8574 7200 ■ F (02) 9339 5568 ■ E office@harwin.minister.nsw.gov.au