



Vincent Street  
CESSNOCK

15 June 2018

## ORDINARY MEETING OF COUNCIL

WEDNESDAY, 20 JUNE 2018

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Professor Tim Roberts  
Director, The Tom Farrell Institute for the Environment  
SR265, Social Sciences Building  
CALLAGHAN NSW 2308  
P: +61 2 49217037  
F: +61 2 49215033  
M: +61 418 205664  
E: tim.roberts@newcastle.edu.au



4<sup>th</sup> June 2018

## Submission from the Tom Farrell Institute on Draft Operational Plan 2018-19, Cessnock City Council.

Dear General Manager, Mr Stephen Glen,

I write to you on behalf of my colleagues at the Tom Farrell Institute for the Environment (TFI) at the University of Newcastle. We have read the draft planning document and urge the Council to reconsider its decision not to fund active transport and specifically the development of the disused Richmond Vale train line corridor into a walking and cycling trail which we call the Richmond Vale Rail Trail (RVRT) in the coming 2018-19 year.

The success of the Fernleigh Track joining Adamstown with Redhead Belmont is lasting testament to the usefulness of converting disused railway corridors to public access. The Richmond Vale Rail Trail will also become one of the Hunter Valley's iconic trails linking Newcastle to the vineyards, and bringing access along the way to a wide variety of ecosystems, from wetlands to red gum forests, and an abundance of bird life.

The RVRT will offer us all the chance to be healthier and live longer through active travel of walking or cycling, since physical inactivity has been identified as the greatest public health challenge of the 21<sup>st</sup> century. Making cycling a part of everyday life can help prevent cardiovascular disease and cancers, as well as help decrease the incidence of diabetes, osteoporosis, depression, arthritis and obesity. Train lines by their very nature are designed with only gentle slopes and so the hills and valleys are traversed by tunnels and bridges. Thus walking and riding on the RVRT will not be too physically demanding. The three tunnels, two underpasses and two bridges will offer exciting visual experiences to the traveler on the trail.

It is important to understand that there is still much to be done to ensure that we see the completion of this important project for our region. At the political level we need to lobby Local government, State government and Federal government through our representatives to ensure funding for the project. At the environmental level we need to assist in the incorporation into the final plans and building processes sufficient safeguards for the endangered ecological communities that are along the Trail. These range from endangered plants such as *Grevillea parviflora* to the threatened species of microbats that have taken up residence in the tunnels. The Richmond Vale Rail Trail is an enormously exciting and important project for our region and I urge you to assist in

Professor Tim Roberts  
Director, The Tom Farrell Institute for the Environment  
SR265, Social Sciences Building  
CALLAGHAN NSW 2308  
P: +61 2 49217037  
F: +61 2 49215033  
M: +61 418 205664  
E: tim.roberts@newcastle.edu.au



fulfilling the dream that many have had since steam trains stopped pulling coal along this line in the eighties.

We have been actively working with interested parties and the three LGAs (CCC, LMCC and NCC) since 2012 to try to promote the formalization and funding of a walking/cycling trail along the RVline. We are aware of the Richmond Vale Rail Trail Feasibility Analysis commissioned by the three LGAs and published in 2014 and the Design & Environmental Assessment Study soon to be released. In 2017 we published a book "Towards the Richmond Vale Rail Trail" and also ran a very successful and well-attended one day conference "Active Transport: the Richmond Vale Rail Trail".

On page 11 of our book, the Mayor of Cessnock, Cr Bob Pysent wrote: *"Cessnock City Council is delighted to be working with adjoining Newcastle City Council and Lake Macquarie City Council to deliver the Richmond Vale Rail Trail Cycleway project. The plan included 32 kilometres of shared cycleways between Kurri Kurri and Hexham and is a fantastic opportunity for our area.....It would also open up the Western section of the Hunter Wetlands National Park to the public and provide opportunities in the key growth areas of transport, tourism, recreation, heritage, and economic and social development. We are certainly happy to be involved in the project and look forward to seeing this plan come to life"*

In reviewing the Draft Operational Plan we were alarmed and disappointed to read on Page 48 in the Objective 4.1 Better Transport Links, Section 4.1.5 that there is no programmed action for 18/19 with respect to contributing to the investigations and planning for the Richmond Vale Rail Trail. We urge the Council to reconsider this decision. It is vital that the three Councils work together to secure the major infrastructure funds necessary for this visionary project. With the half million dollar NCC funded design and environmental assessment study by GHD about to be released, the project is almost shovel-ready and work now in the Cessnock area particularly the planning of links onwards westward from the RVRT at Kurri Kurri through to the vineyards would enhance the chances of great funding success for the Trail.

The Richmond Vale Rail Trail is a State Significant Project and is listed in the Lower Hunter Strategic Plan. The South Maitland Railway Corridor offer future expansion opportunities and links from Newcastle through to Wollombi and Kandos could become possible if the RVRT is built. Please commit real dollars to the RVRT in 2018-19 in line with your Strategic Direction **"our communities are linked by walking and bike tracks"**.

Yours sincerely

Professor Tim Roberts  
Director, The Tom Farrell Institute for the Environment  
SR265, Social Sciences Building  
CALLAGHAN NSW 2308  
P: +61 2 49217037  
F: +61 2 49215033  
M: +61 418 205664  
E: tim.roberts@newcastle.edu.au



Tim Roberts

Sent by E-mail

4<sup>th</sup> June, 2018

Mr. Stephen Glen (*General Manger*),  
Cessnock City Council  
[council@cessnock.nsw.gov.au](mailto:council@cessnock.nsw.gov.au)

**Terry Lewin and Colin East,**  
Community representatives on the  
Donaldson Conservation Trust (DCT).  
c/- 240 Brown's Road, Black Hill, NSW 2322.  
Phone: (02) 4930-3172; Mobile: 0404439616  
E-mails: [Terry.Lewin@bigpond.com](mailto:Terry.Lewin@bigpond.com)  
[cm.east9@gmail.com](mailto:cm.east9@gmail.com)

Dear Stephen,

**Re: Submission about Cessnock City Council's Draft 2018-19 Operational Plan – Delivery Program 2017-21 item 4.1.5 (Richmond Vale Rail Trail) requires specific programmed actions for 2018-19**

On this occasion, we write to you both as Black Hill residents and as community representatives on the Donaldson Conservation Trust (DCT). Thank you for providing an opportunity to comment on Cessnock City Council's Draft 2018-19 Operational Plan (for which submissions close on June 5<sup>th</sup>, 2018). As detailed below, based on our knowledge of the current regional planning for the Richmond Vale Rail Trail (RVRT), it is **essential that Cessnock City Council includes specific programmed actions for 2018-19 in its Operational Plan** against Delivery Program 2017-21 item 4.1.5, whereas this item is currently listed in the Draft document (on Page 48) as "No Programmed Action for 18/19".

Donaldson Conservation Trust's (DCT) interest in the RVRT:

An independent DCT was specified as part of the approval for the Abel Underground Coal Mine (June, 2017), with the **Trust's Deed effectively running from 2008 to September 2018**. The DCT is receiving \$1 million over ten years to fund environmental conservation, education and research, and associated environmental management activities within the Trust's area. This area comprises approximately 100 square kilometres south of John Renshaw Drive and west of the M1 motorway, which includes the Stockrington State Conservation Area (SCA), most of the Sugarloaf SCA, and approximately 14km of the proposed 32km RVRT.

For the past few years, the **DCT's activities have been largely consolidated around themes related to the proposed RVRT**. Substantial financial support has been provided by the DCT to assist with the preparation of various RVRT environmental assessments and concept design work, in conjunction with Newcastle, Cessnock, and Lake Macquarie Councils, and the National Parks and Wildlife Service. We have also provided significant funding to the Tom Farrell Institute for the Environment (TFI) for a range of related projects and activities, including preparation of the "*Towards the Richmond Vale Rail Trail*" book and the associated successful "*Active Transport*" conference and book launch held in September 2017.

The DCT's vision for the RVRT is that it should be: accessible to walkers and cyclists across the age spectrum, accommodating impaired mobility; and **supportive of a diverse range of uses/users**, including shared pathways, access to ecological and heritage features, eco-tourism, and related educational initiatives. We anticipate that **the RVRT will develop both as an integrated trail and as a series of local highlights** – with a different sense of place and purpose for residents from different parts of the Lower Hunter region. Unlike most other Australian rail trails, the RVRT

1

passes through or near several high conservation value areas that have previously been largely inaccessible to the general public (e.g., the western sections of the Hunter Wetlands National Park; the majority of the recently established Stockrington SCA). Consequently, establishment of **the RVRT will provide a unique conduit** for accessing the region's varied ecosystems (e.g., from estuarine wetlands to red gum forests), which will encourage longer-term development of other local trails, further social/recreational infrastructure investment, and associated educational and environmental programs (e.g., identification of looped walking trails, and other nearby recreational activities, linked to and promoted in conjunction with the RVRT's eight major access points).

During this final year of the DCT's operation, we hope to **support some of these 'value adding' aspects of the RVRT within Cessnock and Lake Macquarie LGAs**. We also hope that the RVRT becomes a **unique and iconic trail** and that the DCT's contributions provide a long-term positive legacy and associated benefits for current and future generations of Hunter residents and visitors.

#### Current status of planning for the RVRT:

The Hunter Regional Plan (October, 2016; Goal 3, Direction 18) **identifies the RVRT as a regional priority** (on Page 63), as do all of the relevant local Council plans. In the process of co-ordinating regional planning for the RVRT, Newcastle City Council engaged GHD Pty Ltd to undertake concept design work, conduct associated background studies, and prepare required documentation. While many of these documents will provide useful support for the entire trail, the sections within Newcastle LGA will be exhibited as a formal **Environmental Impact Statement (EIS)**, due largely to the potential impacts on sensitive wetlands, whereas the sections of the trail within Lake Macquarie and Cessnock LGAs will need to be evaluated separately using guidelines for the **Review of Environmental Factors (REF)**. It is currently anticipated that **the EIS will go on public exhibition during the next two months**. Mr. Geoff Wickens, a senior project manager at Newcastle City Council, is the best person to contact about the EIS exhibition and associated project timelines.

**To ensure that the RVRT approval processes proceed in an integrated and timely fashion**, the three participating Councils need to work closely together to keep the whole project on track, as well as engaging with their local communities and mobilising support from the various RVRT stakeholder groups. One of the overarching goals for the RVRT should be to **facilitate universal access** to the whole of the trail, with a safe, quality surface that reduces long-term maintenance costs. Based on the Draft Socio-economic Impact Assessment, the RVRT will cost approx. \$32 million to construct, with a projected benefit cost ratio (BCR) close to four (i.e., a **highly economically worthwhile project**, with expected benefits around **four times** the level of expected costs). Ideally, funding for this regional project should be sought as a whole, from state and/or federal sources. In any event, Cessnock City Council also needs to be an **active partner in such funding requests**, possibly even the lead agency, since almost half of the trail is in Cessnock LGA and Council potentially has access to 'regions focused' funding sources from which Newcastle City Council would be otherwise excluded.

#### Cessnock City Council's RVRT-related actions during the next 12 months:

**Preparation and exhibition of the REF** for the Cessnock LGA component of the RVRT should clearly be a **key priority for the next few months**, which will require **allocation of local staffing resources and potentially some additional funding**, depending on the thoroughness of the studies and documentation currently being finalized by Newcastle City Council. By starting with a careful review of the EIS for the Newcastle LGA section of the trail, and associated supporting documentation, Cessnock City Council should be able to reduce the costs and time required for its own REF preparation. As noted below, some other RVRT-related assessment and preparatory work

also needs to be undertaken by Cessnock City Council during the next year to **help maintain the RVRT project's momentum and to maximise its potential long-term value** for the whole of the Hunter region.

**Some potential line items** for section 4.1.5 of Council's 2018-19 Operational Plan would be:

- a) Assess and provide feedback to Newcastle City Council about the current Environmental Impact Statement (EIS) for the Newcastle LGA section of the trail and associated supporting documentation.
- b) Assess potential environmental, social, transport network, road ownership, and related issues and opportunities associated with the three proposed trail access points within Cessnock LGA (off Dog Hole Road, Stockrington; off George Booth Drive, near Tunnel Number 3; and near the Log of Knowledge park, Kurri Kurri).
- c) Prepare, exhibit, and complete a Review of Environmental Factors (REF) for the Cessnock LGA section of the trail, in consultation with Newcastle and Lake Macquarie Councils, the local community and relevant stakeholder groups.
- d) Identify any right of passage or other property access issues within the Cessnock LGA section of the trail and, where appropriate, consult and negotiate with affected land holders or other relevant agencies.
- e) Pursue all available opportunities for Council to attract state and/or federal funding for the RVRT project, in consultation with Newcastle and Lake Macquarie Councils, other agencies and relevant stakeholder groups.

Finally, although RVRT-related activities within Cessnock City Council's Operational Plan are currently listed under Strategic Directions Objective 4.1 (Better transport links), we would also like to highlight the fact that **the RVRT is designed to be a multi-use recreational trail**, with intended health, social, educational, and tourism benefits, as well as safety and other non-motorised travel benefits. As such, **several Strategic Directions** within Council's Operational Plan will be simultaneously enhanced, including: Strengthening community culture (1.2); Increasing tourism opportunities and visitation (2.3); and Protecting and enhancing the natural environment and the rural character of the area (3.1).

**Thank you** for considering the issues raised here, and please keep us informed about Council's RVRT-related actions and planning. We are also more than happy to provide further clarification or input, as required.

Authorised by:



Terry J. Lewin, on behalf of both DCT community representatives (Colin East and Terry Lewin)  
c.c., Ward Councillors



**ROTARY CLUB OF KURRI KURRI INC**  
**ROTARY DISTRICT 9670**  
**PO BOX 560**  
**KURRI KURRI NSW 2327**



**ROTARY:  
 MAKING A  
 DIFFERENCE**

**PRESIDENT**  
**Paul Hughes**  
[paul@plhughes.com](mailto:paul@plhughes.com)

**TREASURER**  
**Stephen Crain**  
[Slcrane1956@gmail.com](mailto:Slcrane1956@gmail.com)

**SECRETARY**  
**Glen Thomas**  
[Glen.t@idl.com.au](mailto:Glen.t@idl.com.au)

Rotary Club's ID No 17974

ABN 72830857594

DATED:- 1/ 06 / 2018

Attention the General Manager of CCC

Good morning Steven

As the Rotary Club of Kurri Kurri are fully behind the development of the Richmond Vale Rail Trail and we are considering in applying for an International Rotary grant to supply a toilet block and facilities at log of Knowledge Park Kurri Kurri {the start of the Rail Trail} or somewhere along the trail to help this great project go ahead sooner rather than later. It is with great disappointment when you go onto the Cessnock City Council's draft operational plan 18-19 and read that there is NO PROGRAMMED ACTION for 18/19 when it comes to the Richmond Vale Rail Trail. The Cessnock Council nominated RVRT as the second highest priority in the Australian Local Government Community Infrastructure Register and yet has NO PROGRAMMED ACTION in their draft operational plan for 18-19! It needs a REALISTIC ACTION PLAN if the start of this project is to be in the next 12 months!

You know that I am also on the committee of RVRT Inc as treasurer but as the President of the Rotary Club of Kurri Kurri I feel that we had to write this email in the disappointment with the No Programmed Action for RVRT in your draft operational plan for 18/19 regards

Yours in Rotary



*Paul Hughes*

Rotary Club of Kurri Kurri  
 President 2017-2019  
 Paul Harris Fellow 2015  
 83 Adams Street  
 Heddon Greta NSW 2321  
 Ph(02) 4937 2792  
 Mob 0418 600 318

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# Richmond Vale Rail Trail Inc



INC1501167

26 Coronation Street Kurri Kurri NSW 2327

Email to: [rvt.inc@gmail.com](mailto:rvt.inc@gmail.com)

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The General Manager

Ref: RVRT 20180603

Cessnock City Council  
62-78 Vincent Street,  
Cessnock, NSW, Australia 2325

Reference: Cessnock City Council Draft Operational Plan 2018 -19.  
Richmond Vale Rail Trail (RVRT) elements.

Dear Mr Glen

It is with pleasure we note that the Mayor lists the RVRT in the top 4 projects for Cessnock City Council's infrastructure projects. However it is disappointing to see that the RVRT has no planned actions for the 2018 – 2019 financial years in the Draft Cessnock Operational Plans 2018-19.

Plans for active transport and cycling are critical for the development of healthy communities and the RVRT is an integral part of the infrastructure required to realise this in the greater Cessnock community. The RVRT Directors have carried out preliminary surveys to extend the trail through to the Vineyards and so create a very strong economic and social piece of cycle tourism infrastructure. It is also about these linkages.

Prior active transport strategies have not realised the planned improvements to facilities however we are grateful for the infrastructure that has been provided.

**RVRT and Cycle tourism**

Cycle tourism appeals to many cyclists at varying levels of ability and rider characteristics. Cycle tourism is a growing market within the Australian tourism sector, particularly within the nature-based tourism segment. Available research demonstrates that cycle tourism has the potential to make an active contribution towards the economic revitalisation of regional Australia as well as improve quality of life for its residents. Cycling tourism is an ecologically sustainable product, which is expected to continue to grow in popularity.

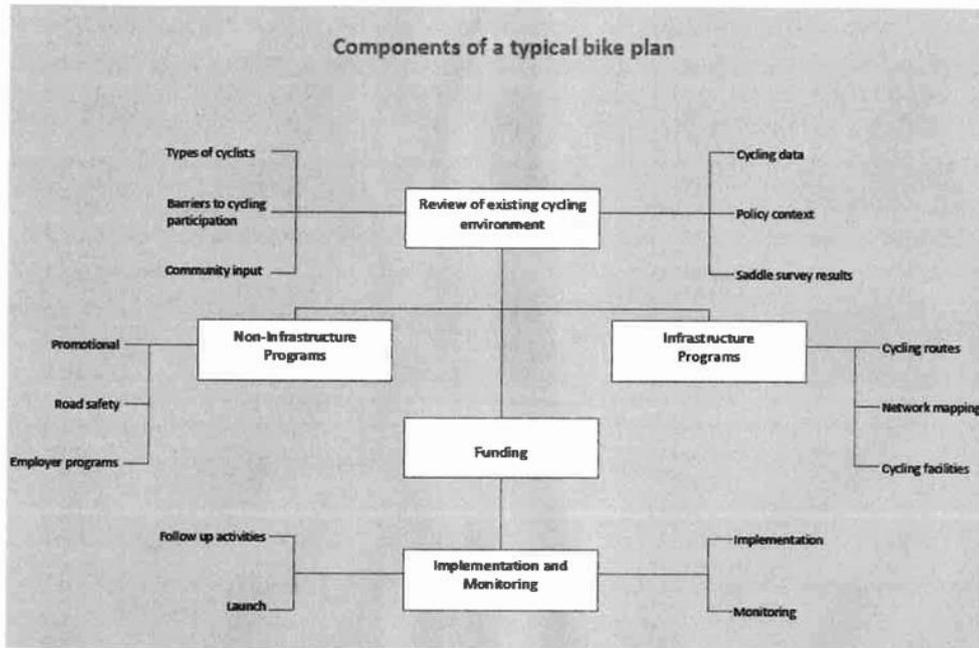
A number of identified key drivers have led to an increase in the demand for cycle tourism, including:

- Consumer interest in holistic health and wellbeing.
  - More Australians than ever are making purchasing and lifestyle choices that reflect their concerns about health and wellbeing, the environment and sustainability.
  - Consumer driven response to sustainable tourism.
-

We hereby seek to have input into the Operational plan and see some commitment to progressing the RVRT infrastructure project.

We also commend development of an active transport strategy for Cessnock that incorporates a sound and effective cycling plan.

The following outline is provided from the RMS resources on Bike Plans



Yours sincerely

*David Atkinson*

David Atkinson  
Secretary  
Richmond Vale Rail Trail

**Donna Ladmore**

---

**From:** emclight <emclight@optusnet.com.au>  
**Sent:** Wednesday, 9 May 2018 1:56 PM  
**To:** Donna Ladmore  
**Subject:** Draft 2018-19 Operational Plan

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Donna,

I am writing in response to your request for feedback on the CCC Draft 2018-19 Operational Plan.

Firstly I am generally accepting of the plan and suggest that the details and way in which it is available for feedback should be commended.

Secondly I would like to point out that despite a "Special Rates Levy" and \$4.3M expenditure program for road resealing there appears to be no allowance for Pelaw Main streets which remain unkerbed and undrained and have surfaces crumbling and in need of restoration.

I implore you to visit our streets and to consider "Planning for the future reconstruction of Pelaw Main residential streets" in 2018-19 or 2019-20 should the funds become available.

We ask not for better lighting, nor even for footpaths, but at least a street where fire tenders and ambulances could safely navigate in times of distress.

Thank you again for all the great work with the Performing Arts Centre and the overall planning for our wonderful City.

Best Regards

David & Beverley Howe  
18 Richmond Street  
Pelaw Main  
NSW 2327  
Australia

# Placeholder for Enclosure 2

Corporate and Community No. CC40/2018

2018-19 Operational Plan - Provided Under Separate  
Cover

**Report CC42/2018 - Resolutions Tracking Report**

**Enclosure 1**

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Ryl, Julia	Development Application 8/2017/718/1 proposing a twenty-four lot residential subdivision including construction of associated road and drainage works, and the creation of a drainage reserve  65 Baileys Lane, Abermain	30/05/2018	4/05/2018	15/05/2018
PE24/2018 <a href="#">455</a>		Curtis, Gareth				
<p>15/05/2018 9:41:25 AM - Julia Ryl Action completed by: McCarthy, Janine Determination notice issued.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Davis, Peter	Acquisition for Road Widening	30/05/2018	4/05/2018	15/05/2018
WI30/2018 <a href="#">464</a>		Bent, Geoffrey				
<p>15/05/2018 10:31:37 AM - Peter Davis Action completed by: Davis, Peter Acquisitions will be pursued as per resolution.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Kerr, Katrina	Wine Country Drive - Traffic & Safety	16/05/2018	20/04/2018	17/05/2018
BN7/2018 <a href="#">448</a>		Bent, Geoffrey				
<p>21/05/2018 11:58:54 AM - Kristy Meyers Letters posted 21/5/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Kerr, Katrina	Re-Instate Mount View Road	16/05/2018	9/02/2018	17/05/2018
BN54/2018 8		Bent, Geoffrey				
<p>20/02/2018 9:18:03 AM - Karen Burgess Item 1 -Noted. Item 2 - Preparing correspondence to State Government requesting location and construction of access to the Cessnock Correctional Centre at Kerlew Street, Nulkaba. 11/04/2018 9:54:06 AM - Karen Burgess Item 1 - Noted. Item 2 - Prepared correspondence. 17/05/2018 12:50:31 PM - Katrina Kerr Action completed by: Meyers, Kristy Letter posted 12/3/18 DOC2017/092756.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Grosbernd, Paul	Quarterly Budget Review Statements - March 2018	13/06/2018	18/05/2018	21/05/2018
CC37/2018 <a href="#">483</a>		Maginnity, Robert				
<p>21/05/2018 10:08:43 AM - Paul Grosbernd                      March 18 Budget Review changes now updated to General Ledger.                      21/05/2018 10:19:31 AM - Paul Grosbernd                      Action completed by: Grosbernd, Paul                      March 18 Budget Review changes now updated to General Ledger.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Benson, Nicole	Petition - Skate park Millfield	16/05/2018	20/04/2018	22/05/2018
WI27/2018 <a href="#">444</a>		Bent, Geoffrey				
<p>22/05/2018 2:45:16 PM - Nicole Benson                      Action completed by: Stovell, Vickie                      Skate park included in draft Operational Plan and Master Heffernan has been advised of the outcome of Council's decision.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Ladmore, Donna	March 2018 Quarterly Review of 2017-21 Delivery Program	13/06/2018	18/05/2018	22/05/2018
CC38/2018 <a href="#">484</a>		Maginnity, Robert				
<p>22/05/2018 8:16:53 AM - Donna Ladmore                      Action completed by: Ladmore, Donna                      Noted</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2017	Brinkworth, Susanne	Request for Easement over Council land for Stormwater Purposes - 75C Church Street Cessnock	28/05/2018	22/09/2017	24/05/2018
CC64/2017 <a href="#">255</a>		Maginnity, Robert				
<p>4/11/2017 11:31:00 AM - Robyn Keegan                      Updated by Sue Brinkworth - Valuation to be undertaken.                      1/02/2018 11:26:38 AM - Susanne Brinkworth                      Revised Target Date changed by: Brinkworth, Susanne From: 31 Dec 2017 To: 28 Feb 2018                      Reason: Ongoing negotiations with proponent                      12/03/2018 10:46:11 AM - Susanne Brinkworth                      Revised Target Date changed by: Brinkworth, Susanne From: 28 Feb 2018 To: 30 Apr 2018                      Reason: Compensation negotiated with proponent. Proponent to prepare Plan &amp; 88B                      7/05/2018 2:42:32 PM - Robyn Keegan                      Revised Target Date changed by: Keegan, Robyn From: 30 Apr 2018 To: 28 May 2018                      Reason: Compensation negotiated with proponent. Proponent to prepare Plan &amp; 88B. Signed Deed of Agreement returned and with the GM/Mayor for Signature and Seal.                      24/05/2018 9:05:37 AM - Susanne Brinkworth                      Agreement and Transfer granting easement executed by Council. Compensation amount paid. Matter finalised                      24/05/2018 9:07:16 AM - Susanne Brinkworth                      Action completed by: Brinkworth, Susanne                      Matter finalised</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Kerr, Katrina	Handover - New England Highway/Maitland Street, Branxton	13/06/2018	18/05/2018	31/05/2018
Q54/2018		Bent, Geoffrey				
<p>18/05/2018 12:38:29 PM - Kristy Meyers                      Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason:                      31/05/2018 8:13:12 AM - Katrina Kerr                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Drage, Natalie	Cessnock City Council Innovate Reconciliation Action Plan 2018-2020	13/06/2018	18/05/2018	31/05/2018
CC33/2018 <a href="#">479</a>		Maginness, Robert				
<p>23/05/2018 5:20:07 PM - Natalie Drage Resolution of Council noted. The Innovate Reconciliation Action Plan was sent to Reconciliation Australia on the 22 May 2018 seeking final endorsement. The Plan will be launched during National Reconciliation Week.</p> <p>25/05/2018 2:16:27 PM - Natalie Drage The Plan was endorsed by Reconciliation Australia on the 25 May 2018.</p> <p>31/05/2018 8:56:08 AM - Natalie Drage The Plan has been made available on Council's website and Council have been informed of the minor changes via a memo (distributed on the 30 May 2018). The Plan was launched on the 30 May 2018 at the Elders Afternoon Tea hosted by Cessnock City Council.</p> <p>31/05/2018 8:58:18 AM - Natalie Drage Action completed by: Drage, Natalie Completed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Forbes, Richard	Loss of Carparking Spaces at Woolworths Carpark	13/06/2018	18/05/2018	31/05/2018
Q49/2018		Curtis, Gareth				
<p>18/05/2018 10:17:38 AM - Gareth Curtis Action reassigned to Forbes, Richard by: Curtis, Gareth for the reason: Richard, can you please provide an answer to this question for the next meeting of Council. thanks</p> <p>31/05/2018 8:12:46 AM - Richard Forbes Action completed by: Larsen, Robyn Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Benson, Nicole	Kurri Kurri Ambulance Hall Works	13/06/2018	18/05/2018	31/05/2018
Q50/2018		Bent, Geoffrey				
<p>18/05/2018 12:39:07 PM - Kristy Meyers Action reassigned to Benson, Nicole by: Meyers, Kristy for the reason:</p> <p>31/05/2018 8:12:52 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Benson, Nicole	Kurri Kurri Community Centre works	13/06/2018	18/05/2018	31/05/2018
Q51/2018		Bent, Geoffrey				
<p>18/05/2018 12:38:55 PM - Kristy Meyers                      Action reassigned to Benson, Nicole by: Meyers, Kristy for the reason:                      31/05/2018 8:12:56 AM - Nicole Benson                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Kerr, Katrina	Baileys Lane Roadworks	13/06/2018	18/05/2018	31/05/2018
Q48/2018		Bent, Geoffrey				
<p>18/05/2018 12:39:17 PM - Kristy Meyers                      Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason:                      31/05/2018 8:13:23 AM - Katrina Kerr                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Kerr, Katrina	Buckland Avenue/Henderson Avenue and Marilton Street	13/06/2018	18/05/2018	31/05/2018
Q52/2018		Bent, Geoffrey				
<p>18/05/2018 12:38:44 PM - Kristy Meyers                      Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason:                      31/05/2018 8:13:17 AM - Katrina Kerr                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Johnson, Martin	Vintage Balance Lands	13/06/2018	18/05/2018	31/05/2018
Q53/2018		Curtis, Gareth				
<p>18/05/2018 10:14:09 AM - Gareth Curtis                      Action reassigned to Johnson, Martin by: Curtis, Gareth for the reason: Martin, Please address the question for the next available meeting thanks.                      31/05/2018 8:13:05 AM - Martin Johnson                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Bent, Geoffrey	Guard Rail at Maybury Peace Park Bridge	13/06/2018	18/05/2018	31/05/2018
Q47/2018		Bent, Geoffrey				
<p>18/05/2018 12:39:25 PM - Kristy Meyers                      Action reassigned to Bent, Geoffrey by: Meyers, Kristy for the reason:                      31/05/2018 8:12:38 AM - Geoffrey Bent                      Action completed by: Larsen, Robyn                      Answer provided to 6 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	McCarthy, Janine	Hunter and Central Coast Joint Regional Planning Panel	13/06/2018	18/05/2018	1/06/2018
PE31/2018		Curtis, Gareth				
<p><a href="#">478</a>                      1/06/2018 2:48:53 PM - Janine McCarthy                      Action completed by: McCarthy, Janine                      Correspondence issued to Department of Planning and Environment.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Allan, Darrylen	Minutes of the General Managers Review Committee Meeting Held 9 May 2018	13/06/2018	18/05/2018	4/06/2018
MM3/2018		Fitzpatrick-Barr, Justin				
<p><a href="#">476</a>                      4/06/2018 10:15:11 AM - Darrylen Allan                      Action completed by: Radford, Gina                      Presented at meeting of 16 May 2018 and adopted</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Maginnity, Robert	Pay Day Lending Machines	13/06/2018	18/05/2018	4/06/2018
BN13/2018		Maginnity, Robert				
<p>18/05/2018 10:29:37 AM - Robert Maginnity                      Draft letter to Prime Minister referred to GM &amp; Mayor for review                      21/05/2018 10:20:06 AM - Joanne Walpole                      Action reassigned to Radford, Gina by: Walpole, Joanne for the reason: Draft response sent to Mayors Executive Assistant for review and signature.                      4/06/2018 10:08:39 AM - Gina Radford                      Action reassigned to Maginnity, Robert by: Radford, Gina for the reason: Please prepare correspondence as per resolution for General Managers signature                      4/06/2018 11:04:50 AM - Robert Maginnity                      Action completed by: Walpole, Joanne                      Letter sent to the Prime Minister, The Hon Malcolm Turnbull, MP on 21 May 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Radford, Gina	Institute of Internal Auditors Australia - Audit and Risk Committee Forum	30/05/2018	4/05/2018	4/06/2018
MM2/2018 <a href="#">456</a> 4/05/2018 3:13:42 PM - Robyn Larsen Action reassigned to Radford, Gina by: Larsen, Robyn for the reason: for action 4/06/2018 10:04:10 AM - Gina Radford Mayor Pynsent and Councillor Dunn attended the forum as per the Mayoral Minute 4/06/2018 10:04:54 AM - Gina Radford Action completed by: Radford, Gina Mayor Pynsent and Councillor Dunn attended the forum as per the Mayoral Minute		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Corken, Robert	Voluntary Planning Agreement - Deed of Variation - West and Wyndham Streets, Greta.	4/05/2018	26/03/2018	6/06/2018
PE12/2018 <a href="#">451</a> 26/03/2018 9:40:31 AM - Robert Corken Exhibition completed and deed of variation has been executed. 6/06/2018 11:44:10 AM - Robert Corken Action completed by: Corken, Robert Planning agreement exhibited. No submissions received. Therefore all parts of this resolution have been completed.		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Le Brun, Tracey	Development Application 8/2017/148/1 - Extension of Trading Hours of the McDonald's Drive-thru Facility to Allow 24 Hours, 7 Days a Week Trading for a 12 Month Trial Period  12-14 Allandale Road, Cessnock	4/07/2018	7/06/2018	7/06/2018
PE32/2018 <a href="#">498</a> 7/06/2018 4:17:10 PM - Tracey Le Brun ROA report finalised and request tracked to Business Support for a refusal determination to be prepared for Director B&NE's signature pursuant to reasons of refusal adopted at Council Meeting 6/6/2018. . 7/06/2018 4:25:44 PM - Tracey Le Brun Action completed by: Le Brun, Tracey See notes already added.		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Donnelly, Patricia	Contract for Supply of Electricity to Small Sites	4/07/2018	7/06/2018	7/06/2018
WI39/2018 <a href="#">512</a>		Bent, Geoffrey				
<p>7/06/2018 12:36:05 PM - Patricia Donnelly                      Contract accepted, signed and returned to Next Business Energy                      7/06/2018 12:37:02 PM - Patricia Donnelly                      Action completed by: Donnelly, Patricia                      Documents signed</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	O'Connor, Joe	Vineyard Grove Stage 8 Development	4/07/2018	7/06/2018	7/06/2018
PE37/2018 <a href="#">524</a>		Curtis, Gareth				
<p>7/06/2018 1:38:38 PM - Joe O'Connor                      The funding has been included in the operating budget for 2018/19.                      7/06/2018 1:41:12 PM - Joe O'Connor                      Action completed by: O'Connor, Joe                      Funding has been allocated for 2018/19 operating budget.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Corken, Robert	Cessnock Local Environmental Plan 2011 - Planning Proposal to rezone land at 71 Branxton Street, Greta from RU2 rural landscape to R2 low density residential and to reduce the minimum lot size from 40Ha to 450m2.	4/07/2018	7/06/2018	8/06/2018
PE34/2018 <a href="#">508</a>		Curtis, Gareth				
<p>8/06/2018 8:22:48 AM - Robert Corken                      Action completed by: Corken, Robert                      The planning proposal will be parked until the strategy is on exhibition.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Brown, Keren	Cessnock Local Environmental Plan 2011 - Planning Proposal to rezone land at Cliftleigh from RE1 Public Recreation to R2 Low Density Residential	4/07/2018	7/06/2018	8/06/2018
PE35/2018 <a href="#">501</a>		Curtis, Gareth				
<p>8/06/2018 4:04:18 PM - Keren Brown                      Revised Target Date changed by: Brown, Keren From: 4 Jul 2018 To: 04 Jul 2018                      8/06/2018 4:15:52 PM - Keren Brown                      Action completed by: Brown, Keren                      Resolution 1 Complete: Proposal forwarded to Parliamentary Council for Legal Drafting Resolution 2 Complete: Notification letters sent.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Benson, Nicole	Fees and Charges for Markets held on Council land	4/07/2018	7/06/2018	12/06/2018
WI42/2018 <a href="#">515</a>		Bent, Geoffrey				
<p>12/06/2018 9:05:20 AM - Nicole Benson Action completed by: Benson, Nicole Noted</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	McCarthy, Janine	Installation of Traffic Lights Heddon Greta	4/07/2018	12/06/2018	12/06/2018
Q57/2018		Curtis, Gareth				
<p>12/06/2018 2:06:00 PM - Janine McCarthy Action completed by: McCarthy, Janine Answer provided in business paper for Council's meeting of 20 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Johnson, Martin	Minutes of the Strategic Property and Community Facilities Meeting held 9 May 2018	4/07/2018	7/06/2018	12/06/2018
PE36/2018 <a href="#">523</a>		Curtis, Gareth				
<p>12/06/2018 12:18:25 PM - Martin Johnson Minutes of SP&amp;CFC reported to Council Resolutions 2 and 3 finalised with inspection of site and SP&amp;CFC meeting on 13 June 2018 12/06/2018 12:20:13 PM - Martin Johnson Action completed by: Johnson, Martin Minutes of SP&amp;CFC reported to Council Resolutions 2 and 3 finalised with inspection of site and SP&amp;CFC meeting on 13 June 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Johnson, Martin	Minutes of Strategic Property and Community Facilities Committee Meeting held 18 April 2018	30/05/2018	4/05/2018	12/06/2018
PE26/2018 <a href="#">458</a>		Curtis, Gareth				
<p>12/06/2018 12:22:39 PM - Martin Johnson Recommendations 1, 2 and 3 actioned and completed 12/06/2018 12:23:38 PM - Martin Johnson Action completed by: Johnson, Martin Recommendations 1, 2 and 3 actioned and completed</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Ashton, Roslyn	Service NSW - Easy to do Business	7/05/2018	26/03/2018	12/06/2018
PE13/2018 <a href="#">452</a>		Curtis, Gareth				
<p>12/06/2018 11:50:24 AM - Yvonne Blake            Action reassigned to Ashton, Roslyn by: Blake, Yvonne for the reason: Actions to be completed by Business Support and Customer Relations Manager            12/06/2018 12:04:02 PM - Roslyn Ashton            Action completed by: Blake, Yvonne            Resolutions completed. Initiative went live 7 May 2018, and officially launched 6 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Benson, Nicole	Stonger Country Communities Fund Round Two and Regional Sports Infrastructure Fund 2018	2/05/2018	5/04/2018	12/06/2018
WI24/2018 <a href="#">476</a>		Bent, Geoffrey				
<p>12/06/2018 9:04:48 AM - Nicole Benson            Action completed by: Benson, Nicole            Recommendations 1-3 noted; 4 and 5 complete.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Ashton, Roslyn	Development Application Performance Monitoring Report - March 2018 Quarter	30/05/2018	4/05/2018	12/06/2018
PE27/2018 <a href="#">459</a>		Curtis, Gareth				
<p>12/06/2018 11:52:30 AM - Roslyn Ashton            Action completed by: Blake, Yvonne            Report received and information noted at Council Meeting of 2 May 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Johnson, Martin	Minutes of Strategic Property and Community Facilities Committee Meeting - 13 December 2017	30/04/2018	9/02/2018	12/06/2018
PE1/2018 <a href="#">387</a>		Curtis, Gareth				
<p>9/03/2018 1:40:18 PM - Sandra Richardson            Advised by Project Officer - Strategic Property Review that:            Part 1 complete            Part 2 A report is being prepared for the next appropriate Strategic Property &amp; Community Facilities Committee meeting.            12/06/2018 12:16:06 PM - Martin Johnson            Part 2 of recommendation finalised with report to the SP&amp;CFC of 13 June 2018            12/06/2018 12:17:31 PM - Martin Johnson            Action completed by: Johnson, Martin            Part 2 of recommendation finalised with report to the SP&amp;CFC of 13 June 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE6/2016	Ordinary Council 17/02/2016	Johnson, Martin	Strategic Property Review - Phase 2 Progress Report - Part 1	30/06/2018	19/02/2016	12/06/2018
<a href="#">1555</a>	<i>10/04/2016 9:39:00 AM - Bronwyn Rumbel</i>	Curtis, Gareth				
	<p>A provision of \$75,000 (funded from the Property Investment Fund) has been included in the March Budget Review. The Executive has determined that further reports (parts 2-4) on the progress of Phase 2 of the Strategic Property Review be considered by Council following the adoption of the Community Infrastructure Strategic Plan (currently scheduled for June 2016).</p> <p><i>9/10/2016 9:33:00 AM - Bronwyn Rumbel</i></p> <p>Part 2 (of 4) report on the outcomes of Phase 2 of the Strategic Property Review was considered by Council on 3 August 2016. This viability of this project may be impacted by the proposed expansion of Cessnock Correctional Centre. Estimated completion date amended to determine potential impacts and for briefing of newly elected Council.</p> <p><i>4/03/2017 9:59:00 AM - Bronwyn Rumbel</i></p> <p>Councillor Briefing scheduled for 22 March 2017.</p> <p><i>31/07/2017 10:52:00 AM -</i></p> <p>Action reassigned to Martin Johnson by: Sandra Richardson</p> <p><i>5/09/2017 4:09:00 PM - Martin Johnson</i></p> <p>Resolutions 1 and 3 completed. Resolution 2 still being actioned, with Councillor Briefing (originally proposed March 2017) to be scheduled when Strategic Property Review Project Manager appointed .</p> <p><i>15/02/2018 12:46:49 PM - Martin Johnson</i></p> <p>Revised Target Date changed by: Johnson, Martin From: 31 Dec 2017 To: 31 Mar 2018</p> <p>Reason: Investigations in progress following appointment of Strategic Property Staff</p> <p><i>9/03/2018 1:39:25 PM - Sandra Richardson</i></p> <p>Advised by Project Officer - Strategic Property Review that:</p> <p>Part 1 Complete.</p> <p>Part 2 Preliminary investigation is underway</p> <p>Part 3 Complete. Funds have been allocated as a portion of the Property Investment Fund.</p> <p><i>12/04/2018 2:41:57 PM - Martin Johnson</i></p> <p>Revised Target Date changed by: Johnson, Martin From: 31 Mar 2018 To: 30 Jun 2018</p> <p>Reason: Investigations in progress following appointment of Strategic Property Staff</p> <p><i>12/06/2018 12:10:46 PM - Martin Johnson</i></p> <p>75 K allocated in March Budgetary review for Vineyard Grove Stage 8 (document and tender preparation. Phase 2 and 3 property report prepared and schedule for consideration by the Strategic Property and Community Facilities Committee on 13 June 2018'</p> <p><i>12/06/2018 12:14:30 PM - Martin Johnson</i></p> <p>Action completed by: Johnson, Martin</p> <p>75K allocated to Vineyard Grove Project</p>					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
BN10/2018	Ordinary Council 2/05/2018	Benson, Nicole	Costs associated with markets held on Council land	30/05/2018	4/05/2018	12/06/2018
<a href="#">467</a>	<i>12/06/2018 9:06:18 AM - Nicole Benson</i>	Bent, Geoffrey				
	<p>Action completed by: Benson, Nicole</p> <p>Information presented to Council on 6 June 2018</p>					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Hepple, Steven	CBD Free Wi-Fi Project	4/07/2018	12/06/2018	13/06/2018
Q59/2018		Maginnity, Robert				
<p>13/06/2018 9:50:26 AM - Steven Hepple                      Response provided to Council meeting on 20 June 2018                      13/06/2018 10:05:22 AM - Steven Hepple                      Action completed by: Hepple, Steven                      Response provided to Council meeting 20 June 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Kerr, Katrina	Minutes of the Floodplain Management Committee Meeting held 15 December 2017	20/06/2018	9/02/2018	13/06/2018
WI3/2018 <a href="#">396</a>		Bent, Geoffrey				
<p>20/02/2018 9:53:00 AM - Karen Burgess                      Item 1.1 - Drafting letter to Mine Subsidence Board.                      Item 1.2 - Preparing submission to Mine Subsidence.                      Item 1.3 - Drafting letter seeking support to the Hon.Don Harwin, Minister for Resource, Minister for Energy and Utilities and Minister for Arts, Scot MacDonald, Parliamentary Secretary for Planning, the Central Coast and Hunter, and Clayton Barr, Member for Cessnock.                      Item 2.1 - Reviewing funding options                      Item 2.2 - Drafting request for financial support from Singleton Council                      Item 2.3 - Commenced liaison with local community groups towards environmental restoration grant application                      Item 2.4 - Researching land ownership and options for community members to maintain areas of Swamp Creek                      11/04/2018 9:52:06 AM - Karen Burgess                      Item 1.1 - Drafted letter to Mine Subsidence Board.                      Item 1.2 - Drafted submission.                      Item 1.3 - Drafted letters to Hon.Don Harwin, Minister for Resource, Minister for Energy and Utilities and Minister for Arts, Scot MacDonald, Parliamentary Secretary for Planning, the Central Coast and Hunter, and Clayton Barr, Member for Cessnock.                      Item 2.1 - Reviewed funding Options. Complete.                      Item 2.2 - Sought financial support from Singleton Council. Complete.                      Item 2.3 - Worked with Landcare. Complete.                      Item 2.4 - Examined arrangements to allow maintenance of Swamp Creek. Complete.                      24/04/2018 12:11:43 PM - Karen Burgess                      Item 1.1 - Drafted letter to Mine Subsidence Board.                      Item 1.2 - Drafted submission.                      Item 1.3 - Posted letters to Hon.Don Harwin, Minister for Resource, Minister for Energy and Utilities and Minister for Arts, Scot MacDonald, Parliamentary Secretary for Planning, the Central Coast and Hunter, and Clayton Barr, Member for Cessnock.                      Item 2.1 - Reviewed funding Options. Complete.                      Item 2.2 - Sought financial support from Singleton Council. Complete.                      Item 2.3 - Worked with Landcare. Complete.                      Item 2.4 - Examined arrangements to allow maintenance of Swamp Creek. Complete.                      9/05/2018 9:21:06 AM - Kristy Meyers                      Revised Target Date changed by: Meyers, Kristy From: 18 Apr 2018 To: 20 Jun 2018                      Reason: Submission in draft form.                      13/06/2018 4:00:51 PM - Katrina Kerr                      Item 1.1 - Submitted letter to Mines Subsidence Board.                      Item 1.2 - Prepared submission to Mines Subsidence Board.                      Item 1.3 - Sought support from Minister.</p>						

Item 2.1 - Reviewed funding options.  
 Item 2.2 - Sought financial support.  
 Item 2.3 - Worked with community and Landcare.  
 Item 2.4 - Examined arrangements for access.  
 13/06/2018 4:05:53 PM - Katrina Kerr  
 Action completed by: Kerr, Katrina  
 Actions completed.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Lyll, Ian	Minutes of the Audit Committee Meeting held 1 May 2018	4/07/2018	7/06/2018	13/06/2018
GMU13/20 18 <a href="#">507</a>		Fitzpatrick-Barr, Justin				
13/06/2018 5:42:14 PM - Ian Lyall Noted.  No further action required.  Ian Lyall Internal Auditor 13/06/2018 5:43:10 PM - Ian Lyall Action completed by: Lyall, Ian Noted.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Kerr, Katrina	WI26/2018 - Traffic Facilities - Pelaw Main Public School	16/05/2018	20/04/2018	13/06/2018
RM1/2018 <a href="#">437</a>		Bent, Geoffrey				
13/06/2018 5:07:01 PM - Katrina Kerr Resolution rescinded and actioned in subsequent resolution. 13/06/2018 5:07:55 PM - Katrina Kerr Action completed by: Kerr, Katrina No further action required.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Benson, Nicole	2017/2018 Aquatic Season Review and Family Fun Days	13/06/2018	18/05/2018	14/06/2018
WI36/2018 <a href="#">487</a>		Bent, Geoffrey				
14/06/2018 9:43:42 AM - Nicole Benson Action completed by: Meyers, Kristy Information contained within report to 6 June 2018 Council meeting.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Kerr, Katrina	Briefing - Incomplete Scheduled Works	4/07/2018	12/06/2018	14/06/2018
Q56/2018		Bent, Geoffrey				
<p>14/06/2018 9:53:49 AM - Katrina Kerr                      Action completed by: Meyers, Kristy                      Answer to Question report being presented to Council 20 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Miller, Jo	Minutes of the Aboriginal and Torres Strait Islander Committee of Cessnock City Council held on 18 May 2018	4/07/2018	7/06/2018	14/06/2018
CC39/2018		Maginnity, Robert				
<p>509                      14/06/2018 9:35:15 AM - Jo Miller                      All resolutions are being actioned and will be reported to future Council and Committee meetings.                      14/06/2018 9:40:47 AM - Jo Miller                      Action completed by: Miller, Jo                      All resolutions are being actioned and will be reported to future Council and Committee meetings.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Benson, Nicole	WI41/2018 – 2017/2018 Aquatic Season Review	4/07/2018	12/06/2018	14/06/2018
Q58/2018		Bent, Geoffrey				
<p>14/06/2018 9:47:39 AM - Nicole Benson                      Action completed by: Meyers, Kristy                      Answer to Question report being presented to Council 20 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Benson, Nicole	Kurri Kurri Ambulance Hall	4/07/2018	12/06/2018	14/06/2018
Q55/2018		Bent, Geoffrey				
<p>14/06/2018 9:53:19 AM - Nicole Benson                      Action completed by: Meyers, Kristy                      Answer to Question report being presented to Council at its meeting of 20 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Holdsworth, Jane	Growing Local Economies Funding - Cessnock Airport Upgrade Application	4/07/2018	7/06/2018	14/06/2018
GMU12/2018 <a href="#">506</a>		Fitzpatrick-Barr, Justin				
<p>14/06/2018 11:49:32 AM - Jane Holdsworth                      Expression of Interest being finalised for the Growing Local Economies fund for upgrade of the airport and will be submitted on Friday 25 June 2018                      14/06/2018 11:51:27 AM - Jane Holdsworth                      Action completed by: Holdsworth, Jane                      Expression of Interest for funding in GLEF for airport upgrade finalised and will be submitted on Friday 15 June 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Benson, Nicole	Miller Park Masterplan	4/07/2018	7/06/2018	14/06/2018
WI40/2018 <a href="#">513</a>		Bent, Geoffrey				
<p>14/06/2018 9:48:08 AM - Kristy Meyers                      1. Noted.                      2. Complete.                      3. Noted.                      4. Noted.                      14/06/2018 9:49:04 AM - Nicole Benson                      Action completed by: Meyers, Kristy</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Miller, Jo	Cessnock Hall of Fame	4/07/2018	7/06/2018	14/06/2018
MM4/2018 <a href="#">505</a>		Maginnity, Robert				
<p>12/06/2018 10:33:41 AM - Gina Radford                      Action reassigned to Miller, Jo by: Radford, Gina for the reason: Hall of Fame sits with the Community &amp; Cultural Engagement Officer. Please proceed with the actual removal of the name from the Hall of Fame board at the CPAC                      14/06/2018 9:35:47 AM - Jo Miller                      Philip Wilson's listing has been removed from the Hall of Fame page on the Council website and the Wall of Fame (at CPAC), The Hall of Fame commemorative plaque for Philip Wilson has also been removed from Vincent St.                      14/06/2018 9:40:23 AM - Jo Miller                      Action completed by: Miller, Jo                      Philip Wilson's listing has been removed from the Hall of Fame page on the Council website and the Wall of Fame (at CPAC), The Hall of Fame commemorative plaque for Philip Wilson has also been removed from Vincent St.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Benson, Nicole	Miller Park, Mount View Park and Turner Park Masterplans	6/06/2018	26/03/2018	14/06/2018
WI20/2018 <a href="#">447</a>		Bent, Geoffrey				
<p>26/03/2018 10:34:55 AM - Nicole Benson</p> <ol style="list-style-type: none"> <li>Plans added to Council webpage.</li> <li>People notified.</li> <li>Noted.</li> <li>Meeting scheduled for 3 April at Miller Park Branxton.</li> <li>Report drafted for 23 May 2018.</li> </ol> <p>14/06/2018 9:44:44 AM - Nicole Benson</p> <p>Action completed by: Meyers, Kristy</p> <p>All actions complete. Miller Park Masterplan adopted by Council at its meeting of 6 June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/11/2015	Brown, Keren	Planning Proposal - Hydro Kurri Kurri	1/04/2019	20/11/2015	
PE89/2015		Curtis, Gareth				
<p>3/02/2016 2:14:00 PM - Bo Moshage Resolution 1, 2 &amp; 3 completed.</p> <p>Resolution 4 to 10 under investigation 3/02/2016 2:15:00 PM - Bo Moshage Gateway Determination requested 27/11/15 9/04/2016 9:03:00 AM - Bo Moshage Gateway received by Council 23/3/16 and currently being reviewed with meeting with MCC and DoP&amp;E to follow to give effect to Resolutions 4 to 10 7/05/2016 4:19:00 PM - Bo Moshage Following the Gateway Determination Council has met with the DoPE and MCC to discuss the Gateway Conditions. Both CCC and MCC have met with the RMS to discuss traffic implications. Meetings with the OEH to discuss flooding and biodiversity considerations are anticipated to occur within the next week 6/07/2016 2:45:00 PM - Bo Moshage On Going meets with the DoPE, MCC and Proponent to discuss the Gateway Conditions. 1/08/2016 11:47:00 AM - Bo Moshage In consultation with MCC and the Proponent, Council has finalised a draft project plan outlining the critical steps and pathways in undertaking the Planning Proposal in relation to Resolution 4 to 10. 27/11/2016 9:23:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 21/01/2017 9:29:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 22/03/2017 4:14:00 PM - Bo Moshage Resolution 1, 2 &amp; 3 completed. Resolution 4 to 10 under investigation 2/05/2017 8:40:00 AM - Estimated Completion Date changed by: Bo Moshage From: 31 May 2017 To: 31 May 2018 6/02/2018 9:29:51 AM - Sandra Richardson Action reassigned to Johnson, Martin by: Richardson, Sandra for the reason: Reallocation to manager. 9/03/2018 6:22:20 AM - Sandra Richardson Action reassigned to Brown, Keren by: Richardson, Sandra for the reason: 9/03/2018 9:38:38 AM - Keren Brown Discussions with Maitland City Council are continuing in relation to Actions 4-10. 6/06/2018 11:38:27 AM - Keren Brown Revised Target Date changed by: Brown, Keren From: 31 May 2018 To: 01 Apr 2019 Reason: Discussions are continuing with Maitland City Council. Gateway conditions need to be satisfied and the proposal publicly exhibited.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 9/12/2015	Rush, Iain	18/2015/1: Joint Planning Proposal - Cessnock and Singleton Councils - Vineyards District	10/12/2018		
PE99/2015		Curtis, Gareth				
<p>26/01/2016 8:56:00 AM - Action reassigned to Iain Rush by: Robyn Larsen</p> <p>31/01/2016 11:30:00 AM - Iain Rush Request for Gateway determination forwarded to DPE on 15 December 2016.</p> <p>2/03/2016 12:14:00 PM - Iain Rush Request for Gateway determination forwarded to DoPE on 15 December 2016. Council is still awaiting the determination.</p> <p>19/03/2016 2:09:00 PM - Iain Rush Gateway Determination issued on 3 March 2016. Consultation commenced with vineyards 'peak bodies' on 14 March 2016.</p> <p>9/07/2016 10:25:00 AM - Wonona Fuzzard Pre exhibition consultation is currently occurring with peak bodies and Singleton Council. This will conclude at the end of July 2016.</p> <p>1/08/2016 11:14:00 AM - Iain Rush The Joint Planning Proposal is interrelated with the Vineyards District Study component of the City Wide Planning Strategy and its findings. A meeting occurred with several vineyards peak bodies on 29 July 2016 to discuss proposed amendments to land uses in the RU4 Zone in Cessnock and Singleton and in light of the broader preliminary findings of the Vineyards District Study.</p> <p>6/02/2017 9:23:00 AM - Iain Rush The Proposal will be informed by the findings of the Vineyards District Study. To allow this to occur, the Department of Planning and Environment has extended the timeframe to complete the Planning Proposal to 10 December 2017.</p> <p>1/05/2017 12:19:00 PM - Iain Rush Resolution of Council on 9 December 2015:</p> <ol style="list-style-type: none"> <li>That Cessnock City Council prepare a Planning Proposal in conjunction with Singleton Council to standardise, as far as possible, the objectives and Land Use Table of the RU4 Primary Production Small Lots Zone.  Complete</li> <li>That Cessnock City Council, in conjunction with Singleton Council, request a Gateway determination in respect of the Planning Proposal from the Department of Planning and Environment pursuant to the Environmental Planning and Assessment Act 1979.  Complete - Gateway determination issued 3 March 2016.</li> <li>That Cessnock City Council, in conjunction with Singleton Council, undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.  Not yet commenced. The Joint Planning Proposal is interrelated with the Vineyards District Study and its findings. Presently awaiting receipt of the final District Study before resuming the Planning Proposal process. On 21 December 2016, the DoPE extended the Gateway timeframe to 10 December 2017.</li> <li>That a further report be presented to Council following the public exhibition of the Planning Proposal, to consider any submissions received.  Not yet commenced.</li> <li>That Council request authorisation to exercise the functions of the Minister for Planning under section 59 of the Environmental Planning and Assessment Act 1979 to make the Local Environmental Plan.  Complete - Delegation issued on 3 March 2016. <p>5/09/2017 9:44:00 AM - Iain Rush Resolution of Council on 9 December 2015:</p> <ol style="list-style-type: none"> <li>That Cessnock City Council prepare a Planning Proposal in conjunction with Singleton Council to standardise, as far as possible, the objectives and Land Use Table of the RU4 Primary Production Small Lots Zone.</li> </ol> </li></ol>						

Complete

2. That Cessnock City Council, in conjunction with Singleton Council, request a Gateway determination in respect of the Planning Proposal from the Department of Planning and Environment pursuant to the Environmental Planning and Assessment Act 1979.

Complete - Gateway determination issued 3 March 2016.

3. That Cessnock City Council, in conjunction with Singleton Council, undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.

Not yet commenced. The Joint Planning Proposal is interrelated with the Vineyards District Study and its findings. Presently awaiting receipt of the final District Study before resuming the Planning Proposal process. On 21 December 2016, the DoPE extended the Gateway timeframe to 10 December 2017.

4. That a further report be presented to Council following the public exhibition of the Planning Proposal, to consider any submissions received.

Not yet commenced.

5. That Council request authorisation to exercise the functions of the Minister for Planning under section 59 of the Environmental Planning and Assessment Act 1979 to make the Local Environmental Plan.

Complete - Delegation issued on 3 March 2016.

*1/10/2017 11:03:00 AM - Iain Rush*

Background studies completed for City Planning Strategy Project. The background studies will help inform the Joint Planning Proposal.

Meeting held with Singleton Council in September 2017 to discuss the outcome of the background studies and discuss implications on specific land uses. Meeting to be scheduled with the Department of Planning and Environment to discuss way forward with Singleton Council.

*20/12/2017 12:07:44 PM - Iain Rush*

Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillor in the new year.

*7/02/2018 7:58:18 AM - Iain Rush*

Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillors on 14 February 2018.

*27/02/2018 2:56:26 PM - Iain Rush*

Preparing to concurrently exhibit Planning Proposal with Singleton Council.

*8/03/2018 4:02:13 PM - Iain Rush*

Revised Target Date changed by: Rush, Iain From: 1 Mar 2018 To: 10 Dec 2018

Reason: Date revised to reflect amended Gateway determination.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed	
	Ordinary Council 1/02/2017	Harris, Kate	Upgrade of Bellbird BMX Track	30/06/2018	3/02/2017		
BN1/2017 <a href="#">100</a>	4/02/2017 11:29:00 AM - Nicole Benson	Bent, Geoffrey					
	ROSSP 2017 expected to be adopted by end September 2017. This report will follow. 5/07/2017 9:57:00 AM - Kelly Bates Report to follow adoption of ROSSP 2017 16/09/2017 10:50:00 AM - Nicole Benson draft ROSSP to be considered by Council on 20 September for public exhibition. Final adoption estimated to be late Nov early Dec 21/10/2017 9:13:00 AM - Nicole Benson ROSSP deferred for a briefing. Briefing held on 11 October and ROSSP to go back to Council early 2018. This report will follow. 24/11/2017 11:45:33 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 26 Jan 2018 Reason: Moved to march meeting as we are awaiting the ROSSP to be adopted 28/11/2017 9:52:07 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 07 Mar 2018 Reason: awaiting ROSSP to be adopted 19/02/2018 12:22:53 PM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 7 Mar 2018 To: 21 Mar 2018 Reason: awaiting ROSSP to be adopted 27/02/2018 7:59:35 AM - Nicole Benson This matter can be addressed once the Recreation and Open Space Strategic Plan has been adopted by Council. 27/02/2018 11:02:21 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 25 May 2018 Reason: awaiting ROSSP to be adopted 3/05/2018 3:49:29 PM - Nicole Benson ROSSP on exhibition until 25 May. Councillor briefing and report seeking adoption to follow. 3/05/2018 3:52:20 PM - Nicole Benson Revised Target Date changed by: Benson, Nicole From: 25 May 2018 To: 30 Jun 2018 Reason: awaiting ROSSP to be adopted						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/02/2017	Harris, Kate	Installation of Racquet Ball Court	30/06/2018	3/02/2017	
BN2/2017		Bent, Geoffrey				
<a href="#">101</a>						
	22/08/2017 9:02:00 AM - Nicole Benson					
	Report to be considered by Council in conjunction with the Recreation and Open Space Strategic Plan in September 2017.					
	16/09/2017 10:56:00 AM - Nicole Benson					
	Report to be considered by Council at 18 October meeting					
	21/10/2017 9:10:00 AM - Nicole Benson					
	ROSSP deferred for a briefing. Briefing held on 11 October and ROSSP to go back to Council early 2018. This report will follow.					
	28/11/2017 9:51:28 AM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 07 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	19/02/2018 12:23:09 PM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 7 Mar 2018 To: 21 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	19/02/2018 12:23:40 PM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 21 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	27/02/2018 8:02:02 AM - Nicole Benson					
	This matter can be addressed once the Recreation and Open Space Strategic Plan has been adopted by Council.					
	27/02/2018 11:02:04 AM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 25 May 2018					
	Reason: Awaiting ROSSP to be adopted					
	3/05/2018 3:52:30 PM - Nicole Benson					
	Revised Target Date changed by: Benson, Nicole From: 25 May 2018 To: 30 Jun 2018					
	Reason: Awaiting ROSSP to be adopted					
	3/05/2018 3:52:49 PM - Nicole Benson					
	ROSSP on exhibition until 25 May. Councillor briefing and report seeking adoption to follow.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2017	Goodbun, Nathan	Corner Wollombi Road and Mount View Road Millfield - Tourist Directional Signage	19/09/2018	21/02/2017	
BN6/2017 <a href="#">119</a>		Bent, Geoffrey				
<p>7/03/2017 11:22:00 AM - Kristy Meyers Works Delivery require design and location for placement.</p> <p>21/03/2017 1:34:00 AM - Katrina Kerr Liaison with TASAC to occur ahead of sign design in accordance with Wine Country Signage Strategy.</p> <p>11/06/2017 11:01:00 AM - Katrina Kerr Liaison with TASAC in progress.</p> <p>8/10/2017 12:09:00 PM - Rachael O'Hara Item 1 - Awaiting policy decision from RMS. Discussions ongoing.</p> <p>31/01/2018 2:58:11 PM - Rachael O'Hara Council has put forward a proposal to TASAC to implement a customised LGA wide strategy to manage TASAC signage, which is currently with RMS for review. Due to the requirement for significant changes to TASAC policy this is expected to take a lengthy period of time. Officers follow up with RMS regularly via email to query progress.</p> <p>27/02/2018 2:32:15 PM - Karen Burgess Continuing to follow up with RMS regularly via email to query progress.</p> <p>27/03/2018 4:20:15 PM - Kristy Meyers Awaiting responses from TASAC and RMS.</p> <p>9/04/2018 11:28:39 AM - Karen Burgess Item 1 - Liaison with TASAC continuing.</p> <p>14/06/2018 9:00:29 AM - Kristy Meyers Item 1 - Liaison with TASAC continuing.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2017	Jeffery, Warren	Road Safety Improvements - East of Stonehurst Winery Wollombi Road Cedar Creek	1/08/2018	21/02/2017	
BN7/2017 <a href="#">120</a>		Bent, Geoffrey				
<p>7/03/2017 10:20:00 AM - Kristy Meyers Item 1 - Being investigated Item 2 - Project included in draft 17-21 Delivery Program Item 3 - To be reported back to Council in 17/18 as per resolution.</p> <p>12/06/2017 9:12:00 AM - Katrina Kerr Item 1 - Investigation and detailed design are scheduled for 2017-18. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Item 3 - Opportunities for funding are being considered and a report will be prepared to outline the available options.</p> <p>16/08/2017 11:49:00 AM - Rachael O'Hara Draft report is being prepared for Council meeting. Location crash data being reviewed.</p> <p>7/11/2017 10:21:00 AM - Rachael O'Hara Item 1 - Investigations continuing. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Item 3 - Drafting a report to Council.</p> <p>31/01/2018 4:50:12 PM - Rachael O'Hara Item 1 - Investigations continuing.</p>						

Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates.  
 Item 3 - Drafting a report to Council.  
 9/04/2018 11:13:11 AM - Karen Burgess  
 Item 1 - Investigations continuing.  
 Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates.  
 Item 3 - Drafting a report to Council.  
 12/04/2018 7:50:16 AM - Karen Burgess  
 Item 1 - Investigations continuing.  
 Item 2 - Investigation and design included in Delivery Program 2017-21.  
 Item 3 - Drafting Report to Council.  
 14/06/2018 9:05:39 AM - Kristy Meyers  
 Item 1 - Survey complete, detailed design to commence.  
 Item 2 - Investigation and design included in Delivery Program 2017-21.  
 Item 3 - Drafting Report to Council.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Brinkworth, Susanne	Minutes of the Strategic Property and Community Facilities Committee held 7 June 2017	30/06/2018	27/06/2017	
PE31/2017 <a href="#">267</a>		Maginnity, Robert				
<p>31/07/2017 10:53:00 AM -                      Action reassigned to Martin Johnson by: Sandra Richardson                      5/09/2017 4:23:00 PM - Martin Johnson                      Resolution 1-6 completed. Resolutions 7-15 currently being actioned                      6/09/2017 12:28:00 PM - Hannah McCauley                      Hi Sue,                      As discussed with Martin Johnson on 8th September 2017 can you please review and action Resolutions 12 - 15.                      If you have any questions please see Martin.                      Thanks,                      Hannah                      6/09/2017 12:29:00 PM -                      Action reassigned to Susanne Brinkworth by: Hannah McCauley                      9/10/2017 12:48:00 PM - Robyn Keegan                      Resolutions 12 - 15 - EOI to be drafted for the sale of three properties, Lot 502, 507 &amp; 508 DP 755215.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Hughes, Bruce	Hydro Aluminium Kurri Kurri Pty Ltd Proposed Road Closures	21/09/2018	27/06/2017	
WI35/2017 <a href="#">278</a>		Bent, Geoffrey				
<p>8/08/2017 2:43:00 PM - Bruce Hughes Council has completed the first step in advertising the proposal and waiting 28 days for any submissions. The searches necessary to make application to Crown Lands have also been completed. Next step is to make application to Crown Lands for the proposed closure.</p> <p>10/10/2017 9:42:00 AM - Bruce Hughes Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. The Department requested Council notify two additional agencies. item 3 - Council is presently waiting the required minimum 28 days for any submissions from these agencies before proceeding. Item 4 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 5 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 6 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.</p> <p>6/11/2017 2:17:00 PM - Rachael O'Hara Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. item 3 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 4 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 5 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 6 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.</p> <p>12/02/2018 11:28:08 AM - Bruce Hughes Previous notes still current</p> <p>4/04/2018 2:17:43 PM - Bruce Hughes Previous notes still current</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2017	Johnson, Martin	Weston Bears Park	30/06/2018	24/07/2017	
WI52/2017 <a href="#">315</a>		Curtis, Gareth				
<p>8/08/2017 2:38:00 PM - Paul Burton RFQ to be issued to engage consultant to prepare feasibility study.</p> <p>24/11/2017 11:32:35 AM - Kristy Meyers Referred to Strategic Property to undertake the Feasibility Study.</p> <p>15/02/2018 12:47:16 PM - Martin Johnson Detailed feasibility investigations commenced following appointment of Strategic Property staff</p> <p>15/02/2018 12:48:46 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 13 Dec 2017 To: 31 Mar 2018</p> <p>9/03/2018 1:37:46 PM - Sandra Richardson Advised by Project Manager - Strategic Property Review that: Part 1 complete Part 2 Council's finance section has been advised of the required budget, and funding is being allocated accordingly. Part 3 Initial investigations into the property title history have been completed and an update report is being prepared for the April 2018 Committee meeting.</p> <p>12/04/2018 2:42:28 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 31 Mar 2018 To: 31 May 2018</p> <p>12/06/2018 12:26:15 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 31 May 2018 To: 30 Jun 2018 Reason: Waiting outcome of SP&amp;CFC meeting to be held 13 June 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/08/2017	Porter, Kerry	DA 8/2017/160/1 proposing construction of a multi-dwelling development	4/07/2018	18/08/2017	
PE44/2017 <a href="#">339</a>		Curtis, Gareth				
<p><i>2/09/2017 9:25:00 AM - Sandra Richardson</i>                      A meeting has been arranged with the applicant at 11am on Tuesday 5th September 2017 to discuss the outstanding matters regarding the application (the meeting will be attended by Council's Development Services Manager and Senior Planning Assessment Officer.</p> <p><i>3/09/2017 12:02:00 PM - Sandra Richardson</i>                      Meeting held 5 September 2017 between applicant, Development Services Manager and Senior Planning Assessment Officer. Design issues discussed and applicant advised will be lodging amended plans.</p> <p><i>1/10/2017 10:08:00 AM - Janine McCarthy</i>                      Amended plans lodged by applicant on 21 September 2017. Under assessment.</p> <p><i>22/10/2017 3:20:00 PM - Janine McCarthy</i>                      The amended plans lodged by the applicant on 21 September 2017 relate to planning issues only. These plans are being publicly exhibited between 19 October and 2 November 2017.</p> <p>It is noted that the flooding related documentation remains outstanding, and Council's assessment officer has requested this information be submitted to enable assessment by Council's consultant development engineers. In the event this information is not submitted in a timely manner (noting it has been outstanding since the matter was considered by Council on 16 August 2017), the DA will be referred back to Council on the basis of the information submitted to date.</p> <p><i>4/11/2017 9:52:00 AM - Janine McCarthy</i>                      The applicant advised Council's assessment officer on 2 November 2017, that the outstanding flooding information will be submitted as soon as practical, at this stage, estimated to be the week ending 24 November 2017.</p> <p><i>6/02/2018 9:44:11 AM - Janine McCarthy</i>                      Revised Target Date changed by: McCarthy, Janine From: 15 Nov 2017 To: 21 Mar 2018                      Reason: Awaiting submission of information from applicant.</p> <p><i>6/02/2018 9:44:27 AM - Janine McCarthy</i>                      Awaiting submission of information from applicant.</p> <p><i>8/03/2018 11:19:59 AM - Janine McCarthy</i>                      Revised Target Date changed by: McCarthy, Janine From: 21 Mar 2018 To: 16 May 2018                      Reason: Awaiting submission of information from applicant.</p> <p><i>8/03/2018 11:20:09 AM - Janine McCarthy</i>                      Applicant advised on 6 March 2018, that information should be lodged by COB Friday 9 March 2018. Once lodged, assessment of the information by Council officers can occur.</p> <p><i>3/05/2018 9:11:48 AM - Janine McCarthy</i>                      Revised Target Date changed by: McCarthy, Janine From: 16 May 2018 To: 20 Jun 2018                      Reason: Information submitted by the applicant. DA currently being assessed by relevant Council officers, and on public exhibition.</p> <p><i>3/05/2018 9:12:44 AM - Janine McCarthy</i>                      Information submitted by the applicant. DA currently being assessed by relevant Council officers, and on public exhibition.</p> <p><i>1/06/2018 2:51:39 PM - Janine McCarthy</i>                      Revised Target Date changed by: McCarthy, Janine From: 20 Jun 2018 To: 04 Jul 2018                      Reason: As currently under assessment.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Donnelly, Patricia	Council Facilities Energy Efficiency Project	30/06/2018	7/09/2017	
WI59/2017 <a href="#">234</a>		Bent, Geoffrey				
<p>6/09/2017 2:35:00 PM - Patricia Donnelly                      Meeting to discuss formation of a PCG for recommendation 1 held on 18/9/17. Not all required staff attended. Meeting with Director to discuss process to move forward arranged for 17/10/17.                      31/10/2017 9:40:00 AM - Patricia Donnelly                      Meeting held with Maintenance Coordinator and contactors Hartcher Hall to scope out projects and provide estimates for installations. Next planning session to be held in 3 weeks.                      1/02/2018 1:43:52 PM - Patricia Donnelly                      Administration Building lighting retrofit undertaken. Investigations for other sites commencing.                      10/04/2018 2:28:17 PM - Patricia Donnelly                      February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 yrs currently forecast.                      4/05/2018 10:05:39 AM - Patricia Donnelly                      Supplier for Works Depot refit awarded and works to commence from 7 March 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/10/2017	Brinkworth, Susanne	Easement for Drainage of Water within 10 and 12 Cooper Street, Heddon Greta	30/06/2018	5/10/2017	
CC69/2017 <a href="#">277</a>		Maginnity, Robert				
<p>4/11/2017 11:32:00 AM - Robyn Keegan                      Updated by Sue Brinkworth - Surveyor engaged to prepare plan of easement.                      1/02/2018 11:26:59 AM - Susanne Brinkworth                      Revised Target Date changed by: Brinkworth, Susanne From: 31 Dec 2017 To: 28 Feb 2018                      Reason: Ongoing negotiations with proponent                      12/03/2018 10:48:16 AM - Susanne Brinkworth                      Revised Target Date changed by: Brinkworth, Susanne From: 28 Feb 2018 To: 30 Apr 2018                      Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement                      7/05/2018 2:43:00 PM - Robyn Keegan                      Revised Target Date changed by: Keegan, Robyn From: 30 Apr 2018 To: 28 May 2018                      Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement                      24/05/2018 9:08:31 AM - Susanne Brinkworth                      Revised Target Date changed by: Brinkworth, Susanne From: 28 May 2018 To: 30 Jun 2018                      Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement. Easement for Martin complete. The 2nd owner - negotiations continuing.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 13/12/2017	Drage, Natalie	Minutes of the Cultural Facilities Committee Meeting of Cessnock City Council held on Wednesday 18 October 2017	1/09/2018	15/12/2017	
CC90/2017		Maginnity, Robert				
	<p><i>8/01/2018 1:47:52 PM - Natalie Drage</i>                      Minutes noted. A rental valuation for the areas occupied by the Samaritans Information Neighbourhood Centre (within the Cessnock Performing Arts Centre) is being sourced. The Co-ordinator at the Samaritans Information Neighbourhood Centre has been advised of the Council resolution.</p> <p><i>30/01/2018 10:19:16 AM - Natalie Drage</i>                      A Market Rent Review has been undertaken by a registered Valuer and occurred week ending 19 January 2018. The market rent appraisal will form the basis of the rental negotiations.</p> <p><i>6/02/2018 2:51:05 PM - Joanne Walpole</i>                      Revised Target Date changed by: Walpole, Joanne From: 10 Jan 2018 To: 28 Feb 2018</p> <p><i>8/03/2018 4:59:46 PM - Natalie Drage</i>                      A rental amount has been put forward for staff review, as per the outcome of the rental appraisal. A draft lease/licence agreement has been prepared and provided to the Community and Cultural Engagement Manager for review March 2018.</p> <p><i>9/03/2018 10:16:37 AM - Joanne Walpole</i>                      Revised Target Date changed by: Walpole, Joanne From: 28 Feb 2018 To: 02 Apr 2018</p> <p><i>19/03/2018 3:55:01 PM - Natalie Drage</i>                      Correspondence has been sent to Samaritans Foundation regarding their current rental payment, outgoings and outcome of the market appraisal. A meeting has been requested with Samaritans and Council staff to discuss the preparation of a new lease.</p> <p><i>4/04/2018 10:58:55 AM - Robyn Keegan</i>                      Revised Target Date changed by: Keegan, Robyn From: 2 Apr 2018 To: 31 May 2018                      Reason: A meeting is scheduled to be held on 9 April 2018 between Samaritans and Council Staff.</p> <p><i>10/04/2018 11:36:20 AM - Natalie Drage</i>                      Meeting held with Council staff and representatives of the Samaritans. Items discussed included outcome of market appraisal, draft lease agreement and areas subject to the lease, and process for applying for rental subsidy. The Samaritans indicated they will be applying for a rental subsidy. Next meeting is planned for May 2018.</p> <p><i>23/05/2018 5:28:00 PM - Natalie Drage</i>                      A follow-up meeting was held with representatives from the Samaritans on 22 May 2018 to progress lease arrangements for use of areas within CPAC.</p> <p><i>12/06/2018 4:38:01 PM - Joanne Walpole</i>                      Revised Target Date changed by: Walpole, Joanne From: 31 May 2018 To: 01 Sep 2018                      Reason: A meeting is scheduled to be held on 9 April 2018 between Samaritans and Council Staff.</p>					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Drage, Natalie	Richmond Main Colliery - Electricity Connection and Licence/Lease Agreements	31/07/2018	9/02/2018	
CC7/2018		Maginnity, Robert				
<p>19/02/2018 8:28:35 AM - Natalie Drage Discussed Item 3 with Council's Assets Section with the view for a structural assessment of the required buildings to occur in the near future.</p> <p>8/03/2018 12:41:55 PM - Natalie Drage On the 6 March 2018, an inspection occurred with the appointed Structural Engineer to assess the 4 buildings subject to the Council report. A report is being prepared by the Consultant with a scope of works and indicated costings. In regard to future electricity costs and it being the responsibility of site users, this Item will be discussed at the next meeting with Society and Council Staff (scheduled for 14 March 2018). Council's electrical contractor has been advised of the approval to reconnect the power, as indicated in the resolution.</p> <p>9/03/2018 10:15:52 AM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 7 Mar 2018 To: 30 Apr 2018</p> <p>4/04/2018 11:01:32 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 30 Apr 2018 To: 31 May 2018 Reason: A meeting was held on 14 March 2018 with the Richmond Main Society. The Community Group was advised regarding Resolutions 1 &amp; 2 - that future electricity costs will be the responsibility of site user groups.</p> <p>3/05/2018 3:48:25 PM - Natalie Drage Works to re-establish connection to power have commenced and waiting for Ausgrid to approve the re-connection. All user groups have been made aware that electricity costs will be the responsibility of site users. Awaiting a Draft report for structural assessment findings.</p> <p>23/05/2018 5:30:07 PM - Natalie Drage A Draft Structural Assessment Report for the required buildings has been provided by the consultant and is being reviewed by Council Staff.</p> <p>12/06/2018 4:39:33 PM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 31 May 2018 To: 31 Jul 2018 Reason: A meeting was held on 14 March 2018 with the Richmond Main Society. The Community Group was advised regarding Resolutions 1 &amp; 2 - that future electricity costs will be the responsibility of site user groups.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/02/2018	Jeffery, Warren	Mobility Parking Adjacent to Kurri Kurri Centrelink	4/07/2018	22/02/2018	
W112/2018		Bent, Geoffrey				
<p><a href="#">425</a></p> <p>27/02/2018 7:57:57 AM - Karen Burgess Item 1 - Noted Item 2 - Inclusion of Mobility Parking Scheme spaces on Barton Street, Kurri Kurri prioritised onto future Capital Works Program Item 3 - Drafting letter to Australian Government Item 4 - Drafting letter to the Member for Paterson Item 5 - Drafting a motion to the LGNSW State Conference</p> <p>9/04/2018 11:17:31 AM - Karen Burgess Item 1 - Noted Item 2 - Added as an agenda item at The Local Traffic Committee. Item 3 - Drafting a letter. Item 4 - Drafting a letter. Item 5 - Drafting a motion.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Drage, Natalie	Richmond Main Colliery - Remediation Plan	4/08/2018	12/03/2018	
CC6/2018 <a href="#">433</a>	<i>13/03/2018 10:40:03 AM - Katrina Patch</i>	Maginnity, Robert				
Request for Quote Documentation being prepared in order to engage consultancy to prepare the RAP.						
<i>13/03/2018 10:43:07 AM - Katrina Patch</i>						
Revised Target Date changed by: Patch, Katrina From: 4 Apr 2018 To: 04 Aug 2018						
Reason: Engagement of vendor and preparation of RAP estimated to take 5 months.						
<i>4/04/2018 12:09:09 PM - Katrina Patch</i>						
The Request For Quote for the preparation of the Remediation Action Plan closes on Tuesday 10 April.						
<i>7/05/2018 2:48:02 PM - Robyn Keegan</i>						
GHD was the successful quote and has been engaged. Inception meeting occurred 2 May 2018, and the project has commenced.						
<i>8/05/2018 11:07:44 AM - Robert Maginnity</i>						
Action reassigned to Drage, Natalie by: Maginnity, Robert for the reason:						
<i>23/05/2018 5:25:06 PM - Natalie Drage</i>						
A request for quote has been distributed for the appointment of an external site auditor and is a requirement in accordance with the Contaminated Land Management Guidelines (NSW EPA) and closes 28 May 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Crosdale, Emma	Cessnock Skatepark Concept Design	20/06/2018	12/03/2018	
W117/2018 <a href="#">440</a>	<i>15/03/2018 8:22:18 AM - Emma Crosdale</i>	Bent, Geoffrey				
Revised Target Date changed by: Crosdale, Emma From: 4 Apr 2018 To: 02 May 2018						
Reason: Concept designs currently on exhibition until 13 April 2018						
<i>15/03/2018 8:22:26 AM - Emma Crosdale</i>						
Concept Designs have been placed on public exhibition until 13 April 2018						
<i>10/05/2018 12:03:32 PM - Nicole Benson</i>						
Briefing held on 11 April 2018 and report being prepared for adoption.						
<i>10/05/2018 12:04:23 PM - Nicole Benson</i>						
Revised Target Date changed by: Benson, Nicole From: 2 May 2018 To: 20 Jun 2018						
Reason: Concept designs currently on exhibition until 13 April 2018						
<i>14/06/2018 9:45:39 AM - Kristy Meyers</i>						
Report being presented to Council on 20 June 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Harris, Kate	Options for Cessnock Pool	1/11/2018	12/03/2018	
W118/2018 <a href="#">441</a>	<i>19/03/2018 3:19:35 PM - Rebecca Bailey</i>	Bent, Geoffrey				
Work on upgrade to current location has commenced. Work on scope design, and cost for relocation to Turner Park is presently unfunded. Report to Council on these matters scheduled for late 2018.						
<i>14/06/2018 9:52:30 AM - Kristy Meyers</i>						
Ongoing.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Lindsay, Michelle	Waste Services Review - Additional Staff and Plant Requirements	31/07/2018	26/03/2018	
WI21/2018 <a href="#">464</a>		Bent, Geoffrey				
<p>12/04/2018 9:37:13 AM - Michelle Lindsay                      Revised Target Date changed by: Lindsay, Michelle From: 18 Apr 2018 To: 31 Jul 2018                      Reason: The action includes recruitment of staff and multiple tenders for procurement of plant which will take approximately three months to complete.                      12/04/2018 9:37:23 AM - Michelle Lindsay                      Waste Service Operator position description and recruitment advertisement have been reviewed to allow for commencement of recruitment.                      7/05/2018 3:43:22 PM - Michelle Lindsay                      Recruitment of Waste Service Operators has commenced with positions being advertised on Thursday 10 May to close 24 May. Interviews anticipated to take place in early June.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Fitzpatrick-Barr, Justin	Sponsorships & Subsidies Review	20/06/2018	26/03/2018	
WI22/2018 <a href="#">465</a>		Fitzpatrick-Barr, Justin				
<p>11/04/2018 11:24:47 AM - Kristy Meyers                      Draft Policy to be prepared and brought back to Council in June 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Shillington, Ian	Planning proposal to reclassify various properties at Aberdare, Cessnock, East Branxton and Kitchener.	1/05/2019	5/04/2018	
PE19/2018		Curtis, Gareth				
<p>6/06/2018 1:50:12 PM - Ian Shillington                      1. Planning proposal submitted to the Department of Planning and Environment on 6 April 2018 requesting a gateway to allow public exhibition of the proposal to commence.                      2 &amp; 3. To be completed when gateway request is issued.                      6/06/2018 2:02:15 PM - Ian Shillington                      Revised Target Date changed by: Shillington, Ian From: 2 May 2018 To: 01 May 2019                      Reason: Still awaiting gateway determination and public consultation.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Rush, Iain	Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments	2/09/2018	5/04/2018	
PE20/2018 <a href="#">472</a>		Curtis, Gareth				
<p>10/04/2018 4:18:54 PM - Iain Rush                      Planning Proposal forwarded to Department of Planning and Environment for Gateway determination on 13 April 2018. Now awaiting determination.                      9/05/2018 8:26:46 AM - Iain Rush                      Planning Proposal forwarded to Department of Planning and Environment for Gateway determination on 13 April 2018. Awaiting determination.                      6/06/2018 2:43:01 PM - Iain Rush                      Revised Target Date changed by: Rush, Iain From: 2 Jul 2018 To: 02 Sep 2018                      Reason: With the Department of Planning and Environment for Gateway determination.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Crosdale, Emma	Naming of Jeffery Park, Kearsley after Mr George Jeffery	31/07/2018	5/04/2018	
WI23/2018 <a href="#">475</a>		Bent, Geoffrey				
<p>30/04/2018 12:11:57 PM - Emma Crosdale                      The Commemorative Naming application, Council report and supporting documentation sent to Geographical Names Board on 23 April 2018 for consideration.                      14/06/2018 11:52:48 AM - Kristy Meyers                      1. Application submitted to Geographical Names Board.                      2. Noted.                      3. GNB have endorsed George Jeffery Park as the preferred name. GNB preparing Public exhibition of George Jeffery Park name for 28 days. Signage to be installed at conclusion of exhibition period.                      4. Awaiting completion of exhibition period.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Bent, Geoffrey	AirVenture Proposed Air Show	19/09/2018	5/04/2018	
WI25/2018 <a href="#">477</a>		Bent, Geoffrey				
<p>12/06/2018 9:07:45 AM - Kristy Meyers                      Item 1 - Noted                      Item 2 - Meetings and negotiations ongoing                      Item 3 - Negotiations ongoing                      Item 4 - Investigations ongoing                      Item 5 - Noted                      Item 6 - AirVenture advised financial plan to be provided by the end of June 2018                      Item 7 - Noted</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	McCarthy, Janine	Unlawful Conversion of Shed	29/06/2018	5/04/2018	
BN5/2018 <a href="#">480</a>		Curtis, Gareth				
<p>10/05/2018 7:46:56 AM - Robyn Larsen                      Action reassigned to Davis, Colin by: Larsen, Robyn for the reason:                      10/05/2018 8:12:19 AM - Robyn Larsen                      Action reassigned to Curtis, Gareth by: Larsen, Robyn for the reason:                      18/05/2018 10:16:14 AM - Gareth Curtis                      Action reassigned to Forbes, Richard by: Curtis, Gareth for the reason: Richard, I am aware development compliance has been actioning this matter. Can you please update the notes accordingly on action. thanks                      1/06/2018 2:55:57 PM - Robyn Larsen                      Action reassigned to McCarthy, Janine by: Larsen, Robyn for the reason:                      12/06/2018 10:09:45 AM - Janine McCarthy                      Meeting held between relevant staff to discuss issue. Matter to be progressed accordingly.                      12/06/2018 10:10:59 AM - Janine McCarthy                      Revised Target Date changed by: McCarthy, Janine From: 2 May 2018 To: 29 Jun 2018                      Reason: Matter being progressed.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Benson, Nicole	Recreation and Open Space Strategic Plan	30/06/2018	20/04/2018	
W128/2018 <a href="#">445</a>		Bent, Geoffrey				
<p>3/05/2018 3:55:45 PM - Nicole Benson                      Plan on exhibition until May 25. Councillor briefing and report seeking adoption to follow.                      14/06/2018 9:46:12 AM - Kristy Meyers                      Councillor briefing held 13 June 2018 and report to be considered 20 June 2018 Council meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Goodbun, Nathan	Minutes of Local Traffic Committee held 19 March 2018	4/07/2018	20/04/2018	
W129/2018 <a href="#">446</a>		Bent, Geoffrey				
<p>14/06/2018 9:40:02 AM - Kristy Meyers                      Items have been added to priority listing.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/04/2018	Kerr, Katrina	Expression of Interest for a NSW Regional Automated Vehicle Trial	1/08/2018	20/04/2018	
BN8/2018 <a href="#">449</a>		Bent, Geoffrey				
<p>20/04/2018 2:59:18 PM - Robyn Larsen                      Action reassigned to Fitzpatrick-Barr, Justin by: Larsen, Robyn for the reason: Reallocated by the GM                      13/06/2018 5:06:21 PM - Katrina Kerr                      Revised Target Date changed by: Kerr, Katrina From: 16 May 2018 To: 01 Aug 2018                      Reason: Liaison with stakeholders.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Drage, Natalie	Strategic Planning for Cessnock Library	30/06/2019	4/05/2018	
BN9/2018 <a href="#">466</a>		Maginnity, Robert				
<p>23/05/2018 5:23:24 PM - Natalie Drage                      Resolution of Council Noted. A methodology for the Business Case is in the process of being developed.                      12/06/2018 4:40:20 PM - Joanne Walpole                      Revised Target Date changed by: Walpole, Joanne From: 30 May 2018 To: 30 Jun 2019</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 2/05/2018	Kerr, Katrina	Matter of Urgency	18/07/2018	4/05/2018	
<a href="#">472</a>		Bent, Geoffrey				
<p>13/06/2018 4:21:51 PM - Katrina Kerr                      Item 1 - Prepared and sent letters.                      Item 2 - Preparing report to Council re intersection.                      13/06/2018 4:33:20 PM - Katrina Kerr                      Revised Target Date changed by: Kerr, Katrina From: 30 May 2018 To: 18 Jul 2018                      Reason: Obtaining information from RMS.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Curtis, Gareth	Flying-foxes - Progress of East Cessnock Camp Management Plan and update on Commonwealth Government response to "Living with fruit bats"	13/06/2018	18/05/2018	
PE30/2018 <a href="#">477</a>		Curtis, Gareth				
<p>18/05/2018 10:16:30 AM - Gareth Curtis                      Draft letters forwarded to GM/Mayor for signing.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Chadwick, Teresa	Mayoral & Councillor Fees 2018-19	13/06/2018	18/05/2018	
CC36/2018 <a href="#">482</a>		Maginnity, Robert				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Kerr, Katrina	Minutes of the Floodplain Management Committee held 5 April 2018	30/09/2018	18/05/2018	
WI34/2018 <a href="#">485</a> 13/06/2018 2:48:05 PM - Katrina Kerr Item 1: Noted. Item 2: Noted. Item 3: Preparing changes to S 148 certificates. Undertaking 2016 ARR compliant modelling and preparing a report back to the Committee.		Bent, Geoffrey				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Goodbun, Nathan	Minutes of the Local Traffic Committee held 16 April 2018	27/06/2018	18/05/2018	
WI35/2018 <a href="#">486</a> 14/06/2018 9:40:49 AM - Kristy Meyers Items have been added to priority listing.		Bent, Geoffrey				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Benson, Nicole	Plaque for the late Councillor Jeff Maybury	4/07/2018	18/05/2018	
BN12/2018 8 <a href="#">488</a> 4/06/2018 10:56:23 AM - Vickie Stovell Plaque proof has been drafted in conjunction with Pat Maybury		Bent, Geoffrey				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/05/2018	Fitzpatrick-Barr, Justin	Development Application No. 8/2017/282/1 proposing construction of a roundabout to facilitate access to St Philip's Christian College  Wine Country Drive, Nulkaba	13/06/2018		
PE29/2018  5/06/2018 3:45:09 PM - Robyn Larsen Determination Issued as per Resolution No. 1 5/06/2018 3:46:12 PM - Robyn Larsen Resolution 2 Noted. 5/06/2018 3:47:13 PM - Robyn Larsen Action reassigned to Fitzpatrick-Barr, Justin by: Larsen, Robyn for the reason: To action Resolutions 3 - 5		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Wells, Kristen	Development Application 8/2017/438/1 proposing a 24 lot subdivision 23 Phillips Lane, NULKABA	30/07/2018	7/06/2018	
PE33/2018 <a href="#">499</a> 8/06/2018 3:54:23 PM - Kristen Wells The resolution has been noted. The satisfactory arrangements letter has not yet been received, therefore this action cannot be finalised (and consent issued) correspondence is received from the applicant/Department of Planning. 12/06/2018 2:11:47 PM - Kristen Wells Revised Target Date changed by: Wells, Kristen From: 4 Jul 2018 To: 30 Jul 2018 Reason: The applicant has advised that the Satisfactory Arrangements Certificate is currently being prepared by the Department of Planning and is likely to be issued within 6 weeks from the time of the Council meeting.		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Alexander, Michael	Draft Policy Financial Assistance for the Disposal of Waste (Charitable and Not for Profit Organisations)	4/07/2018	7/06/2018	
WI37/2018 <a href="#">510</a>		Bent, Geoffrey				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Fitzpatrick-Barr, Justin	Community Sponsorship & Fee Waiving Policy	4/07/2018	7/06/2018	
WI38/2018 <a href="#">511</a>		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Eveleigh, Nathan	2017/2018 Aquatic Season Review	4/07/2018	7/06/2018	
WI41/2018 <a href="#">514</a> 14/06/2018 9:49:50 AM - Kristy Meyers 1. Noted. 2. Discussions with Belgravia regarding KKAFC are underway. 3. Complete. 4. Noted. 5. Progressing.		Bent, Geoffrey				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Curtis, Gareth	Installation of Footpaths and Pram Ramps in Association with Development	4/07/2018	7/06/2018	
BN14/2018 <a href="#">516</a>		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Maginnity, Robert	Councillor Access to Customer Request Management System (CRM'S)	4/07/2018	7/06/2018	
BN15/2018 <a href="#">517</a>		Maginnity, Robert				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Allan, Darrylen	We Won't Wait - Paid Domestic Violence Leave Policy	4/07/2018	7/06/2018	
BN16/2018 <a href="#">518</a>		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/06/2018	Curtis, Gareth	Councillor Notification of Development Applications and Upcoming Works	4/07/2018	7/06/2018	
BN17/2018 <a href="#">519</a>		Curtis, Gareth				



Our ref: R17/0004

25 May 2018

Dear General Manager

**Election to fill a casual vacancy in the office of Vice President (Rural/Regional councils) on the Board of the Local Government and Shires Association of New South Wales**

I write to provide members of the Local Government and Shires Association of New South Wales ("Association") in the "Rural/Regional councils" category with important information about an election to fill a casual vacancy in the office of Vice President (Rural/Regional councils) on the Board of the Association ("Board").

On 6 April 2018 the former Vice President (Regional/Rural councils) resigned from the Board. This resulted in a casual vacancy. The Association's rules require the casual vacancy to be filled by secret postal ballot in accordance with the provisions appropriate to the election for the vacant office.

The Registered Organisations Commission ("ROC") has approved the election and has instructed the Australian Electoral Commission ("AEC") to make arrangements for the election.

**Allocation of voting entitlements**

The number of voters that each eligible Ordinary member is entitled to is set out in the table at **Annexure A**.

**Election Timetable**

The timetable for the election is as follows:

- **Friday, 6 July 2018, 12 noon (AEST)** - Ordinary members of the Association entitled to vote in the election must provide the names and postal addresses of their nominated voting delegates to the Association by this date/time (including, for each person – a street address or PO Box number, suburb, state, postcode, and whether the address is a workplace address). No changes to the names of voting delegates (**Roll of Voters**) will be accepted after this date/time.
- **Friday, 13 July 2018** – The AEC will cause an **Election Notice** inviting nominations for the office of Vice President (Rural/Regional councils) to be published in the Association's official journal, the *LGNSW Weekly*, and sent to each member entitled to vote in the election, by post, on this date.

**Further details about the election, including the date that nominations close and the date that the ballot opens/closes will be contained in the Election Notice.**

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
L8, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111  
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU  
ABN 49 853 913 882



**Eligibility requirements to be a voting delegate**

Voting delegates must be a Councillor of a Council which is an Ordinary member of the Association in the 'Rural/Regional councils' category or member of the Board in the 'Rural/Regional councils' category under the Association's rules.

**How to nominate voting delegates**

Nominations are to be made online using the nomination form at the following link:

<https://lgsa.wufoo.com/forms/voting-delegate-nomination-2018-vp-ruralregional-rl1w1541offmc2/>

Only one nomination form may be completed for each Ordinary member. It is important that you have all of the required information for each voting delegate before completing this form (including, for each person – a street address or PO Box number, suburb, state, postcode, and whether the address is a workplace address).

This form must be submitted to the Association by no later than **Friday, 6 July 2018, 12 noon (AEST)**.

**Further details**

For further information:

- a) **about members' voting entitlements and nomination of voting delegates:** contact Adam Dansie (Senior Manager – Industrial Relations) on (02) 9242-4140 or at [adam.dansie@lgsw.org.au](mailto:adam.dansie@lgsw.org.au)
- b) **about all other matters relating to the election:** contact Anthony Carey (AEC Returning Officer) on (02) 9375 6361 or at [nswelections@aec.gov.au](mailto:nswelections@aec.gov.au)

Yours sincerely

A handwritten signature in black ink that reads 'Linda Scott'.

Cr Linda Scott  
**President**

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
L8, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111  
[LGNSW.ORG.AU](http://LGNSW.ORG.AU) [LGNSW@LGNSW.ORG.AU](mailto:LGNSW@LGNSW.ORG.AU)  
ABN 49 853 913 882

# Technical Direction

## Traffic management and road safety practice



TTD 2014/004 July 2014

Supersedes/Amends TDT2012/04

# Off-road parking provision on narrow roads

Summary:	Audience:
<p>This Technical Direction details information on the provision of off-road parking while maintaining footpath requirements and traffic access along narrow roads which are not shared zones.</p> <p>This Technical Direction does not cover any other aspect of parking or use of road related areas.</p>	<ul style="list-style-type: none"> <li>• Traffic management staff</li> <li>• Road safety staff</li> <li>• Councils</li> </ul>

## Definitions

A **road** is an area that is open to or used by the public and is developed for, or has as one of its main uses, the driving or riding of motor vehicles.

A **road related area** is any of the following:

- (a) An area that divides a road.
- (b) A footpath or nature strip adjacent to a road.
- (c) An area that is not a road and that is open to the public and designated for use by cyclists or animals.
- (d) An area that is not a road and that is open to or used by the public for driving, riding or parking vehicles.

A **footpath** means an area open to the public that is designated for, or has as one of its main uses, use by pedestrians, and may be paved or unpaved.

A **nature strip** means an area between a road (except a road related area) and adjacent land, but does not include a bicycle path, footpath or shared path.

## Practice/General

The NSW road rule number 197 prohibits parking on footpaths and nature strips. However parking is allowed on road related areas that are specifically intended or constructed for the purpose of parking of vehicles.

For the purpose of this Technical Direction, a narrow road is defined as where on-road parking on one or both sides of the road restricts the free movement of vehicles (especially emergency & service vehicles) along that road. In these cases off-road parking may be considered.

When considering the provision for off-road parking on narrow roads, the needs of all road users must be met. It must always be remembered that the primary use of the footpath is by pedestrians. Pedestrian safety and access are highly important aspects of footpath use. Equally critical are the particular needs of people who use guide dogs, canes, wheelchairs or other aids to assist their mobility. Therefore a wide and unobstructed path of travel for pedestrians must be maintained along the footpath on both sides of the road as outlined in AS1428.2: *Design for Access and Mobility*. These unobstructed paths should be paved.

## Approvals:

Owner:	General Manager Network Optimisation	Review Date:	July 2017
Authorised by:	Ken Kanofski Director Journey Management	Date:	Page 1   3
RMS 14.273		Printed copies of this document are uncontrolled	

Technical Direction – Traffic management and road safety practice

When considering narrow road access and the provision of off-road parking, options may include:

- Banning parking on one or both sides of the road.
- Staggering on-road parking in such a way that it provides traffic calming benefits, but still permits easy access for large vehicles, particularly emergency and service vehicles.
- Provision of off-road parking areas (road related areas) on one or both sides of the road.
- Installation of a shared zone. For details of shared zones refer to TTD 2014/003 (Design and implementation of shared zones including provision for parking).

The provision of off-road parking should be implemented in conjunction with a local area public education campaign to ensure local residents understand the purpose of the parking provisions and their continued obligations to other road users, including pedestrians.

## Guidelines

- Where off-street parking is being considered the footpaths on both sides of the road must meet the minimum widths shown in Table 1 below.

TYPE OF USE	MINIMUM WIDTH (m)
Pedestrians only	1.8
Shared – unsignposted	2.0
Shared - signposted (no dividing line)	2.0
Shared - signposted (dividing line)	2.5
Separated (dividing line)	3.0

Table 1: Footpath use and minimum width requirements

- The footpath widths in Table 1 will need to be increased where concurrent use by pedestrians and cyclists is frequent and/or heavy. There must be a minimum clearance height of 2.0 metres at all times for the full width of the footpath. The parking space or area is to be specifically intended and constructed for the purpose of parking of vehicles.
- The entire parking space or area must be located behind the kerb.
- The parking space itself can be constructed of permanent materials such as concrete, asphalt or pavers, or the outline may be delineated by edge strips, or markers such as studs, bollards or copper logs.
- The length and width of any parking space must comply with AS2890.5 *Parking Facilities*.
- The location of the parking spaces or areas must not compromise sight distances. There are existing mandatory restrictions at intersections, road crossings, and traffic signals contained in the NSW Road Rules 2008 (statutory restrictions) and RMS Technical Directions (signposted restrictions). These are applied to ensure that minimum sight distances are provided for road safety purposes. These documented requirements must be applied when locating off-road parking spaces and areas.
- The parking spaces, including access to and from the spaces, are not to affect utilities. These devices may also not be trafficable. Therefore off-road parking spaces and areas should be carefully located so that this problem is eliminated or the devices protected.
- It is illegal to drive or park on the footpath or nature strip, therefore parking spaces are to be located so they can be accessed without driving on the footpath or nature strip. Engineering treatments, eg vegetation or bollards around the parking spaces or in the nature strip, must be used to help keep vehicles off the footpath or nature strip.
- If no parking at all is intended on the road, use *Park in Bays Only* (R5-65) signs and/or continuous yellow edge lines beside remaining sections of kerb to prohibit drivers from stopping there (NSW Road Rule 169). If illegal parking continues to be a problem, reinforce the message using no stopping (R5-400) signs.

TTD2014-004 Off-road parking provision on narrow roads	Page 2   3
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Technical Direction – Traffic management and road safety practice

- Where off-road parking is provided on quiet, residential roads, the extensive use of signs and bollards may reduce the physical and visual amenity of the area and may be undesirable. Where illegal parking persists, increased signage and more restrictive engineering treatments must be used to inhibit non-compliant behaviour.
- The management of off-road parking spaces and areas can be similar to on-road parking spaces, and may include the following parking options:
  - No time restrictions.
  - Time limit controlled (sign only).
  - Metered or pay and display (fee).
  - Permit parking (eg resident parking schemes).
- Narrow roads with adjacent off-road parking spaces must not have a speed limit greater than 50km/h.



(Photograph courtesy of the Pedestrian Council of Australia)

Figure 1. Examples of off-road parking provision on a narrow road.

### Action

This *Technical Direction* must be followed when councils are providing off-road parking to maintain vehicular access along a narrow road outside of shared zones.

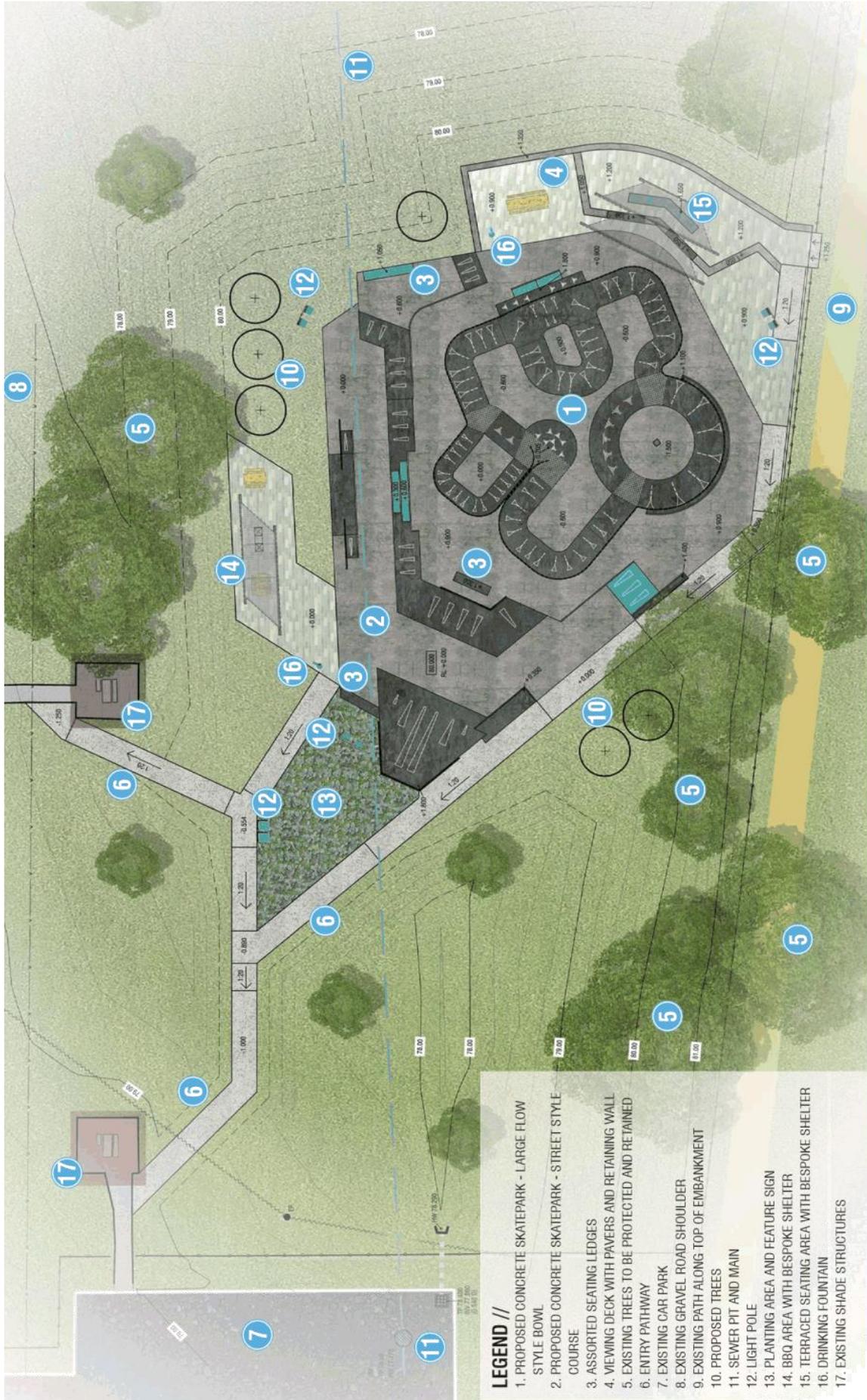
### Updates

To ensure that this *Technical Direction* and any related guidelines remain current and relevant, minor updates may be made from time to time. Any updates may be obtained from the RMS website using the Traffic & Transport Policies & Guidelines Register which can be found at:

[www.rms.nsw.gov.au/doingbusinesswithus/guidelines/documentregister/index.html](http://www.rms.nsw.gov.au/doingbusinesswithus/guidelines/documentregister/index.html)

Printed copies of this *Technical Direction* are uncontrolled; therefore the Register should always be checked prior to using this *Technical Direction* or any related guidelines.

TTD2014-004 Off-road parking provision on narrow roads	Page 3   3
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**LEGEND //**

- 1. PROPOSED CONCRETE SKATEPARK - LARGE FLOW STYLE BOWL
- 2. PROPOSED CONCRETE SKATEPARK - STREET STYLE COURSE
- 3. ASSORTED SEATING LEDGES
- 4. VIEWING DECK WITH PAVERS AND RETAINING WALL
- 5. EXISTING TREES TO BE PROTECTED AND RETAINED
- 6. ENTRY PATHWAY
- 7. EXISTING CAR PARK
- 8. EXISTING GRAVEL ROAD SHOULDER
- 9. EXISTING PATH ALONG TOP OF EMBANKMENT
- 10. PROPOSED TREES
- 11. SEWER PIT AND MAIN
- 12. LIGHT POLE
- 13. PLANTING AREA AND FEATURE SIGN
- 14. BBQ AREA WITH BESPOKE SHELTER
- 15. TERRACED SEATING AREA WITH BESPOKE SHELTER
- 16. DRINKING FOUNTAIN
- 17. EXISTING SHADE STRUCTURES

**1713\_DD03**

DESIGN DEVELOPMENT // 21ST DECEMBER 2017  
 PLAN VIEW // SCALE: N.T.S.

CESSNOCK SKATEPARK  
 CESSNOCK CITY COUNCIL  
 Mount View Road  
 CESSNOCK NSW 2325



Cessnock Skatepark – Summary of Submissions

Item	Comment	Response
1	Overwhelming support for the design and the proposed flow style of the skatepark	Noted
2	Not enough areas for beginners to access the bowl	Specialist consultants have advised that generally, transitions any smaller than 900mm are fairly rare and tend to exist in more plaza-style parks with low-lying elements, and function less to actually develop a rider's ability to drop into transitional elements. A 900mm (3 ft) quarter pipe with an 1800mm radius, as specified in the plan, is quite a mellow obstacle and serves as an easy access point for novice riders, even if that means simply treating it as a slide and starting at the bottom. No changes required to the draft design
3	Provision of a large multipurpose facility with a waterslide/pool, mountain bike park, a bmx track, walking and jogging trails, a regatta, and clubhouses to support the facilities with a cafe	These facilities are outside of the scope of this project. No changes required to the draft design.
4	Request for skate elements including a half pipe, quarter pipe and funbox	There are two fun boxes included within the proposed design. The design also includes a substantial range of quarter pipes, roll-overs, and roll-ins. No changes required to the draft plans.
5	Request for a bike track for smaller children within the design	A bike track is outside the scope of this project. A bike track for small children is proposed for Bridges Hill Park with construction commencing in 2018. No changes required to draft design.
6	Request for a pump track and BMX Track	In line with Council's adopted Skate & BMX Facilities Needs Assessment 2020, additional BMX track facilities are not required in Cessnock. Whilst a pump track and BMX track are not proposed within this design, there are numerous elements within the proposed design which BMX riders can utilise. No changes required to the draft design.
7	Air machine provided at the new skatepark for tyres	Whilst this is an innovative idea, unfortunately it is not practical to install and maintain this type of infrastructure at the site. There are issues with ongoing maintenance and vandalism. It is also considered acceptable for users of the skatepark to be self-prepared for events such as a flat tyre.

Item	Comment	Response
8	Family spaces, shade and seating should be provided	There are a number of seats and shaded areas within the design as well as a barbeque area. There is also ample pathways and green space for families to spend time at the facility.

# Placeholder for Enclosure 1

Works and Infrastructure No. WI46/2018

Draft Recreation Open Space Strategic Plan (under  
seperate cover)



Our ref: R15/0015 Out-27219

14 December 2017

Mr Tim Hurst  
Acting Chief Executive  
Office of Local Government  
Locked Bag 3015  
NOWRA NSW 2541

Dear Mr Hurst *Tim*

I write regarding a number of key issues raised by Local Government NSW (LGNSW) member councils.

We believe the following issues warrant action and seek your response.

### 1. Environmental accounting

Councils asked LGNSW to call on the State Government to investigate the benefits, practicalities and costs of introducing environmental accounting information into local government reporting.

Identifying a practical and cost effective means of introducing environmental accounting information into local government reporting will benefit the sector in the following ways:

- Improved policy and decision-making through the tracking of natural capital (i.e. environmental and ecosystem assets) in monetary and non-monetary terms;
- Improved sustainability outcomes;
- Enhanced quadruple bottom line reporting;
- Increased transparency and accountability; and
- Increased investment in environmental management activities.

An accounting framework titled the System of Environmental-Economic Accounting (SEEA) has been developed that potentially meets the needs of NSW local government. However there are challenges regarding the implementation and ongoing costs associated with applying this framework.

### 2. Pensioner concession rebate on rates and Domestic Waste Charges

Councils asked LGNSW to call on the State and Federal Governments to fund an increase in the concessions for pensioners legislated under s. 575 of the *Local Government Act 1993* (NSW). This includes rebates on council rates and domestic waste charges to better reflect increases in the cost of living and the average cost of rates to NSW households.

The council rates and charges rebate concession has not increased for a considerable period of time, while rates have increased substantially, therefore decreasing the real value of this concession to pensioners. The current subsidy is now less than 25% of the average ratings charge yet the subsidy was at a level of 50% of the then average ratings charge when it was introduced in 1993.

As the concession reflects a State policy, any future increases should be fully funded by the State Government.

Additionally, we call on the State Government to review the difference between pensioner rebates for water and sewer services in regional NSW compared to Sydney Water to ensure greater fairness across the State. There has been a long history of inequities of pensioner

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
L8, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111  
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU  
ABN 49 853 913 882

rebates for water and sewer between customers of Sydney Water and those of other service providers in regional NSW.

### **3. Reinstatement of property investment capabilities to local government organisations**

Under the *Local Government Act* councils asked LGNSW to seek the capability to invest in land and property assets as a form of income generating asset. This is to correct a restriction implemented by way of Ministerial Investment Order on 31 July 2008.

LGNSW is aware that councils in NSW have different interpretations of this legislation and we seek for the removal of doubt about a council's ability to buy land for investment through issuing a revised Ministerial Investment Order or an OLG Circular.

### **4. Review of the Local Government Rating System**

Councils asked LGNSW to call on the State Government to respond to the Independent Pricing and Regulatory Tribunal (IPART) Report - 'Review of the Local Government Rating System' and release the final version of the Report as a matter of urgency. The recommendations within the Report, if adopted, may have significant implications on the manner in which councils levy rates.

Currently many councils are reviewing their rates structures for 2018/19, and to ensure these reviews include any amendments to the rating system framework, the immediate release of the Report is critical.

### **5. Rating of national parks, nature reserves, State Conservation Areas & State forests**

Councils asked LGNSW to call on the State Government to apply local government rates to national parks, nature reserves, State Conservation Areas and State forests.

This is in recognition that non-rateable land such as national parks and State forests require significant local support services, notably roads, bridges and rural fire services which benefit the wider population but are funded by a small population base local to the local government area.

### **6. Impounding Act 1993 – removal of abandoned vehicles**

Councils asked LGNSW to call on the State Government to review s. 16(5) of the *Impounding Act 1993* to enable the immediate removal of abandoned motor vehicles where the motor vehicles are likely to be set alight thereby causing potential bushfires.

Currently, s. 16(5) allows for the immediate impounding of a vehicle if the vehicle is in a public place and likely to be a danger to the public. Potential bushfires caused by persons setting fire to abandoned motor vehicles are likely to be a danger to the public; however it is unclear if this was the legislative intent.

We therefore request the Act is amended to include additional wording to explicitly allow the immediate removal of a vehicle where it "represents a potential bushfire hazard or is likely to be a danger to the public".

### **7. Lifting of councils' borrowing restrictions**

As argued before by LGNSW, the Minister for Local Government should immediately lift the block on councils' ability to borrow from TCorp.

Due to Fit for the Future findings, some councils were found to be financially sound but 'unfit' in scale and capacity and are unfairly blocked from borrowing from T-Corp.

### **8. Untied funding**

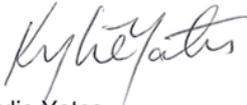
In relation to grant funding to councils by the NSW Government, councils should be provided

with the discretion to expend those funds in the manner deemed most appropriate by that council in accordance with the type of funding and community priorities. If funding has been successfully secured councils should have the option to achieve priorities of the Integrated Planning and Reporting Framework that have the greatest benefit to the community, rather than priorities being set by the NSW Government.

I look forward to your consideration of, and response to, these particular issues of concern for councils in NSW.

If you have any questions please contact me on 9242 4000 or [kylie.yates@lgnsw.org.au](mailto:kylie.yates@lgnsw.org.au).

Yours sincerely



Kylie Yates  
Director – Advocacy

Strengthening local government



Office of Local Government

5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A577752  
Your Reference:  
Contact: Policy  
Phone: 02 4428 4100

Ms Donna Rygate  
Chief Executive Officer  
Local Government NSW  
GPO Box 7003  
SYDNEY NSW 2001

By email: [lgnsw@lgnsw.org.au](mailto:lgnsw@lgnsw.org.au)

Attention: Ms Kylie Yates

Dear Ms Rygate

Local Government NSW	
CE .....	COMMS.....
- 2 MAR 2018	
CORP .....	POLICY <u>ER</u> WPLACE.....
FILE No .....	<u>R15/0015</u>

Thank you for Local Government NSW's (LGNSW) letter of 14 December 2017 outlining key issues raised by member councils of LGNSW. I note that these are additional to the matters addressed in the LGNSW conference motions. The Office of Local Government is preparing a separate response to the conference motions.

**Environmental accounting**

Councils have been encouraged to take a quadruple bottom line approach to their strategic planning, service delivery and reporting since the introduction of Integrated Planning and Reporting (IP&R) in 2009. IP&R provides flexibility to accommodate the needs and priorities of each local government area, and allows councils to adopt planning and reporting regimes that are appropriate to their scale of operations.

While councils' interest in environmental accounting is commendable, it is important to ensure that any mandatory local government reporting requirements are within the capabilities and resources of all councils. LGNSW may wish to consult further with its member councils and the Auditor General on this matter, including options for the voluntary introduction of environmental accounting.

**Pensioner concession rebates**

Pensioner rebates are a significant and growing cost for government, as the population continues to age. This creates a challenge for all levels of government to balance the level of pensioner subsidy provided with the need to fund services and infrastructure for the wider community and future generations.

The NSW Government currently provides the greater proportion of the pensioner rebate payment (55%) and any additional concessions for rates and charges are a matter for individual councils or water utilities.

At present, the cost of providing water services varies considerably throughout NSW, depending on the levels of service and asset management responsibilities of the local water utility.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



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**Property investment capabilities**

The current Ministerial Investment Order does not restrict councils' capacity to invest in land and property assets. Section 186(1) of the *Local Government Act 1993* (the Act) provides that: "A council may acquire land (including an interest in land) for the purpose of exercising any of its functions". This includes investment purposes. As councils already had capacity for property investment under the Act, it was not considered necessary to specifically include it in the current Investment Order.

**Review of the Local Government rating system and rating exemptions**

As you are aware, the NSW Government commissioned the Independent Pricing and Regulatory Tribunal (IPART) to undertake a review of the local government rating system, including rating exemptions and the associated impact on council revenue. Rating is a matter of significant concern to the community and it is important to ensure that any proposed changes to the system will not unfairly disadvantage homeowners and other community members. The review's recommendations are still being considered and the Government will respond in due course.

**Impounding Act 1993 – removal of abandoned vehicles**

As your letter notes, Section 16 (5) of the *Impounding Act 1993* allows councils the discretion to impound vehicles that are "likely to be a danger to the public". It is a matter for each council to determine, based on local conditions, whether an abandoned vehicle poses a particular danger.

**Access to TCorp borrowing facility**

On 15 November 2017, the Minister for Local Government, the Hon. Gabrielle Upton MP wrote to councils that had been deemed 'not fit' due to scale and capacity advising that the Fit for the Future process had concluded and they now have access to the TCorp borrowing facility.

**Untied funding**

Councils currently receive the greater proportion of their government funding via the Financial Assistance Grants program. Grants under this program are untied and councils are free to use the funding on local priority projects. Councils also receive funding through special purpose grants, administered by various State Agencies. These programs allow councils to nominate their local priority projects, identified through IP&R, for funding, on a competitive basis.

I trust that this information is of assistance to you and your member councils.

Yours sincerely



**Tim Hurst**  
**Acting Chief Executive**  
**Office of Local Government**

2/3/18

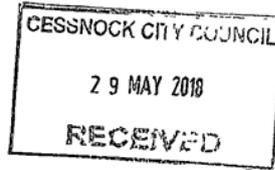
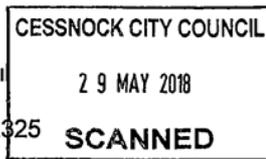


**Jonathan O'Dea MP**  
Parliamentary Secretary to the Premier and Treasurer

Ref A2538310

25 MAY 2018

Mr Bob Pynsent  
Mayor  
Cessnock City Council  
PO Box 152  
CESSNOCK NSW 2325



Dear Mayor

Thank you for your correspondence of 8 May 2018 regarding regional infrastructure projects I am replying on behalf of the Premier and I have noted Council's resolutions

As the matter raised falls under the primary responsibility of The Hon John Barilaro MP, Deputy Premier and Minister for Regional NSW, it is appropriate that the Deputy Premier considers your correspondence and I have forwarded it accordingly

I have also sent a copy of your correspondence to The Hon Brad Hazzard MP, Minister for Health and The Hon Troy Grants MP, Minister for Police for their information

Thank you for taking the time to bring Council's issues to the Government's attention

Yours sincerely

**Jonathan O'Dea MP**  
Parliamentary Secretary to the Premier and Treasurer

CC The Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW  
The Hon Brad Hazzard MP, Minister for Health  
The Hon Troy Grant MP, Minister for Police



PARLIAMENT of AUSTRALIA  
HOUSE of REPRESENTATIVES

**STANDING COMMITTEE ON THE ENVIRONMENT AND ENERGY**

PO Box 6021, Parliament House, Canberra ACT 2600 | Phone (02) 6277 4580 Email: [environment.reps@aph.gov.au](mailto:environment.reps@aph.gov.au) | [www.aph.gov.au/environment](http://www.aph.gov.au/environment)

31 May 2018

Mr Bob Pysent  
Mayor  
City of Cessnock

Via email: [council@cessnock.nsw.gov.au](mailto:council@cessnock.nsw.gov.au)

Dear Mayor

**FLYING-FOX MANAGEMENT IN THE EASTERN STATES**

Thank you for your letter regarding the status of the Government's response to the inquiry, as well as the Council's own resolutions on this matter.

Responses to committee reports are due within six months of a report being presented to the House of Representatives. That period has now elapsed.

The Committee has previously made the Federal Minister for the Environment and Energy aware that a response to the report is expected. The Committee has also reiterated to the Minister the importance of the inquiry report and its recommendations.

I note the fourth resolution in your letter indicates that the Council is following a similar course with the Minister.

The Committee shares the Council's interest in these matters and similarly looks forward to receiving the Government's response.

Yours sincerely

Andrew Broad MP  
Chair

**Robyn Larsen**

---

**From:** Gary Barnes <Gary.Barnes@dpc.nsw.gov.au>  
**Sent:** Wednesday, 6 June 2018 3:20 PM  
**To:** Gary Barnes  
**Cc:** Laura Clarke; Alex Schuman; Chris Hanger; Steve Orr  
**Subject:** Qantas RFI - NSW Government assessment

To whom it may concern

Thank you for sharing your information in relation to your capacity to meet the specifications outlined by QANTAS in their recent Request For Information.

To assist us to make an assessment about the likelihood of NSW Regional airports being able to meet these specifications and accordingly to determine whether the NSW Government would offer additional support to secure the training facility in NSW, DPC recently assembled an expert team from across Government to examine the information that we received.

The advice from this group was that NSW did in fact have a small number of NSW regional airports that are likely to meet the specifications noting QANTAS’s desire to move quickly to market to secure a training partner. Accordingly we have requested additional Government support to lend weight to whichever location that QANTAS chooses. We will not be sharing these assessments with QANTAS as it is their choice to make.

However, in fairness to yourself and to inform your decision as to whether you lodge an RFI with QANTAS, I wanted to let you know that the panel did not rate your airport as being able to quickly meet all of the criteria. Darren Keegan who supported the panel but was not a part of the panel can provide feedback on your assessment to assist you should you wish to avail yourselves of this.

Please note that it is your decision as to whether you apply or not and that the NSW Government will support any successful application from within Regional NSW.

Kind regards

**Gary Barnes | Deputy Secretary**  
Regional NSW, Department of Premier and Cabinet  
Level 12, 52 Martin Place, Sydney | GPO Box 5341, Sydney NSW 2001  
T: 02 9228 4400 | M: 0438 741 463 | [gary.barnes@dpc.nsw.gov.au](mailto:gary.barnes@dpc.nsw.gov.au) | [dpc.nsw.gov.au](http://dpc.nsw.gov.au)



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