



Vincent Street
CESSNOCK

11 May 2018

ORDINARY MEETING OF COUNCIL

WEDNESDAY, 16 MAY 2018

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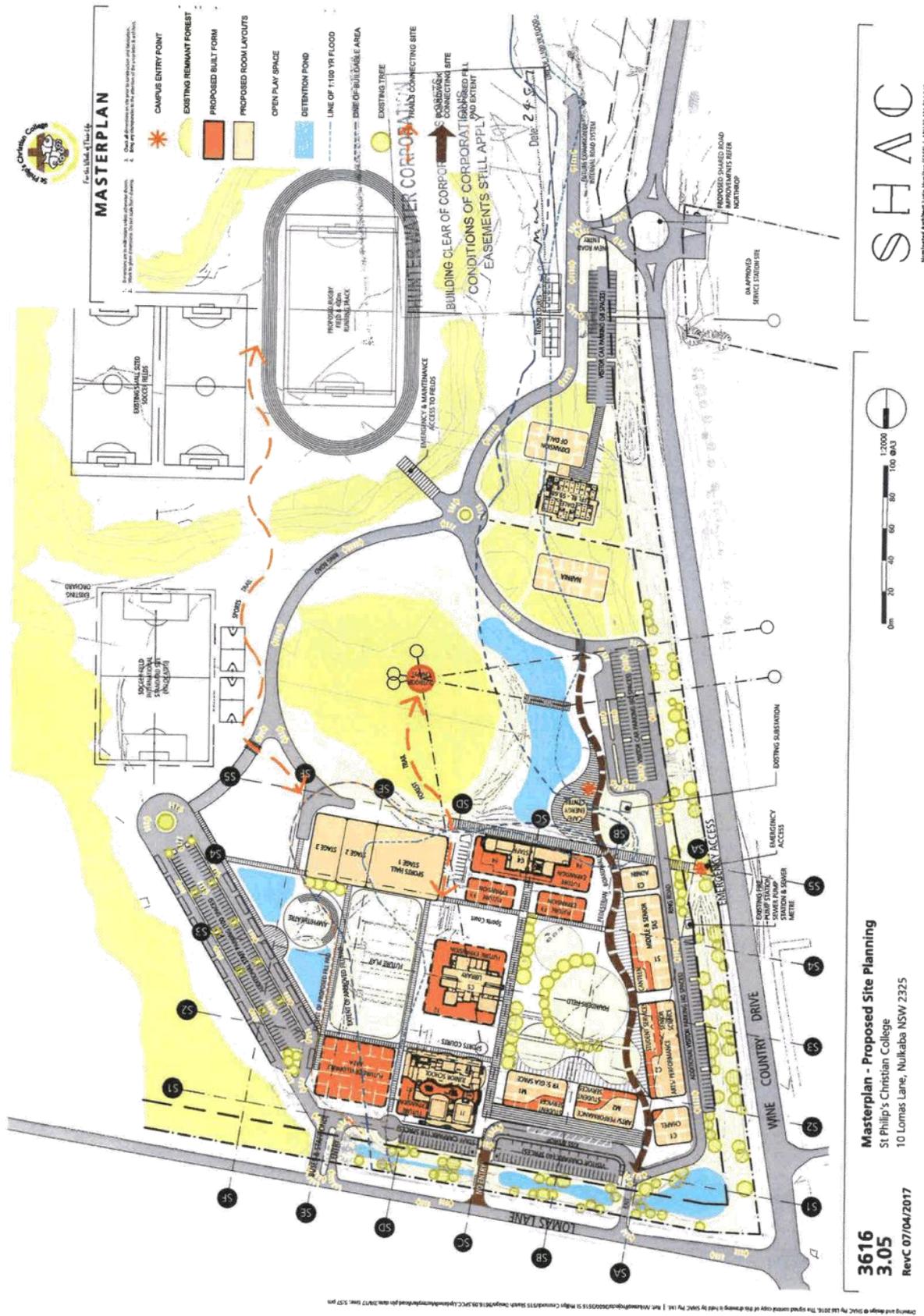
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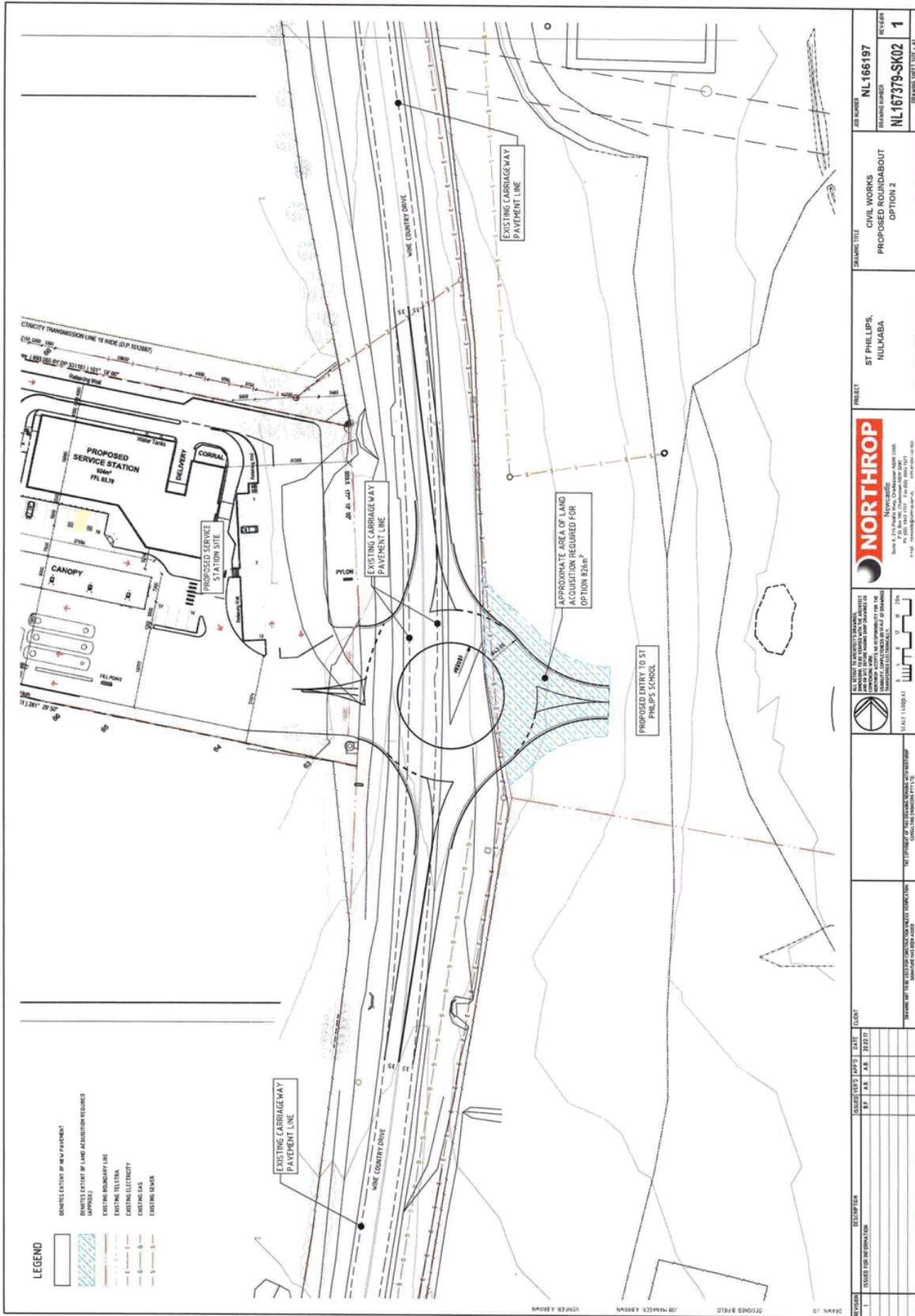
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Wine Country Drive, Nulkaba



Wine Country Drive, Nulkaba



Wine Country Drive, Nulkaba



22 November 2017

CR2017/002085
SF2016/037162
KAP

The General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

Attention: Holly Taylor,

WINE COUNTRY DRIVE (B82): SECTION 96(2) APPLICATION NO. 8/2009/677/4 TO MODIFY DEVELOPMENT CONSENT 2009/677 BY AMENDING THE APPROVED CONCEPT MASTERPLAN FOR ST PHILIPS CHRISTIAN COLLEGE, LOT: 1 DP: 126765 & LOT: 1 DP: 744377, 10 LOMAS LANE, NULKABA

Reference is made to Council's letter dated 5 June 2017 which was referred to Roads and Maritime Services (Roads and Maritime) for concurrence in accordance with Clause 120 of the *Environmental Planning and Assessment Regulations 2000* ('EP&A Regulations') and Roads and Maritime subsequent letter dated 23 June 2017 objecting to the abovementioned section 96(2) application.

Roads and Maritime understands the application seeks to modify the approved development DA8/2009/677 for St Philips Christian College ("the School") by replacing the existing concept Masterplan for the site. The proposed concept Masterplan provides:

- A reconfiguration of buildings incorporating those buildings approved under separate Complying Development Certificate(s) issued post concept plan approval.
- Creation of a new access driveway on Wine Country Drive via a proposed roundabout with a separate connection to an approved service station (subject to development application DA 8/2017/282/1).
- Provision of 400 parking spaces including 200 dedicated spaces for staff.
- Reconfiguration of internal driveway arrangement including provision of ring road.

In accordance with the *Roads Act 1993* ('Roads Act'), Roads and Maritime has powers in relation to road works, traffic control facilities, connections to roads and other works on the classified road network. Wine Country Drive (B82) is a classified (State) Road. Roads and Maritime concurrence is required for connections to Wine Country Drive with Council consent, under Section 138 of the Roads Act.

Wine Country Drive, Nulkaba

It is noted however that the subject development application is submitted in accordance with the *Environmental Planning and Assessment Act 1979* ("EP&A Act") and is not 'Integrated Development' by virtue of Section 91(3) of the EP&A Act. As such, Roads and Maritime concurrence, in accordance with Clause 120 of the *Environmental Planning and Assessment Regulations 2000*, is not required.

However, Roads and Maritime notes comment must be sought in accordance with Clause 104 / Schedule 3 of the *State Environmental Planning Policy (Infrastructure) 2007* ("ISEPP"). This advice supplements Roads and Maritime previous comments dated 23 June 2017. Roads and Maritime also appreciates that matters affecting the classified road network are reviewed at the development application stage to avoid possible conflicts in a future Section 138 application.

Roads and Maritime response

Roads and Maritime has reviewed the information provided and objects to the proposed development for the following reasons:

Current development consent permits 656 students only

1. Roads and Maritime is concerned about the lawfulness of the current use of the site by St Philips Christian College. These issues are of particular concern to Roads and Maritime because an increase in School numbers without obtaining the appropriate approvals has by-passed Roads and Maritime, thereby avoiding the need to address traffic generation issues. As you know, there are now significant queuing issues along Wine Country Drive.
2. The use of the site for a school is permitted by Development Consent 2009/677 ('Development Consent') and must be carried out in accordance with that Development Consent. The Development Consent is a staged consent which approved a concept proposal for the site of up to 1500 students upon completion of all stages of the development. The Development Consent also approved Stage 1 of the development ('Stage 1 Consent').
3. The conditions of the Development Consent require that the development be carried out in accordance with the Statement of Environmental Effects dated 23 October 2009 which provides that:

"Stage 1 has been designed to accommodate 409 students by 2011, 504 students in 2012 and approximately 656 students in 2013. The projected staff numbers for Stage 1 of the proposal are for 60 full time equivalent staff. In time it is expected that there would be up to 1,500 students and 220 staff on the Campus..." [page 4 paragraph 4, and see also page 17 paragraph 3]
4. Further stages of an approved concept plan cannot be carried out without subsequent development consents which approve those stages. Development consent for Stage 2 was also obtained, however, this consent did not permit additional student numbers. **Therefore, the current approvals for the School only permit a student population of up to 656 students.**
5. As a result the current use of the St Philips Christian School site contravenes the Development Consent and the Stage 1 Consent.
6. Roads and Maritime is aware that the School has been issued with Complying Development Certificates ('CDCs') for a number of buildings. The CDCs permit the School to construct or

Wine Country Drive, Nulkaba

alter buildings and to use those buildings for a school use. **They do not operate to permit an increase in student numbers** or to relieve the School from the requirement that it must comply with the Stage 1 Consent and the Development Consent.

7. In order for the School to operate with a student population of more than 656 students, the School must obtain development consents for the further stages as contemplated in the Development Consent. The process of obtaining those further development consents would involve consultation with Roads and Maritime and Council to address traffic issues that arise with an intensification of the school use.

The current application to modify the Development Consent

8. Roads and Maritime understands that the school is currently operating with over 1000 students. The current section 96(2) application seeks to modify the Development Consent to allow population of 2000 individuals. Before this application is considered by Council, Roads and Maritime's position is that the School should regularise the use of the site so that, moving forward, the use for over 1000 students is lawful. This would require the lodgement of a development application, not a complying development certificate, for an increase in students from 656 to 1000 (approximate).
9. As part of this development application, Roads and Maritime requires a traffic assessment which considers an increase in student numbers from 656 plus 60 staff to the current population (i.e. enrolments and staff), which is a change of almost 100%.
10. Further, Roads and Maritime considers that the Application itself adopts an environmental approach which is incorrect, as a matter of law. The assessment of the Application needs to be carried out by comparing the current student population of 1000 (approximate) to the proposed onsite population of 2000. This would be a change of almost 100%.
11. Council must also form the view that this increase of almost 100% is substantially the same development as the concept plan approval of 1500 students.

Completeness of the information in the modification application

12. Roads and Maritime has concerns with some aspects of the documents provided in support of the modification application. For example:
 - a. The Traffic Conditions Report of SHAC1 assesses traffic conditions by reference to numbers as at July 2016. The school and staff population has increased since July 2016. Given the passage of time the impacts of the increase in student numbers over the past 12 months should be assessed and described;
 - b. The Statement of Environmental Effects² does not contain any information regarding the current numbers of students and staff that actually attend the School, but refers only to numbers which it says (incorrectly) that it can have at the School.
 - c. The Statement of Environmental Effects concludes that a Noise and Vibration Assessment is not required as the proposal is less than a 16% increase. However as provided above an increase of more than 100% of the approved on-site population

¹ See Traffic Conditions Report, page 2 [Doc 3616 TM001 RevB 10/04/2017] which refers to conditions, student and staff numbers as at July 2016.

² See Statement of Environmental Effects of Barr Property & Planning dated 23 May 2017.

Wine Country Drive, Nulkaba

numbers is proposed (being proposed 1800 students and 200 staff against the current lawfully approved number of 656 plus 60 staff).

The Traffic and Transport Assessment

13. Roads and Maritime also has concerns with the assessment and some conclusions of the Traffic and Transport Assessment (Rev 3), prepared by Better Transport Futures, and dated April 2017;
- a. The proponent's traffic assessment advises that the Wine Country Drive / Lomas Lane intersection currently operates at a Level of Service A with minimal delays on all legs in spite of the high volumes of traffic generated by the School development. This is contrary to morning observations of the current operations which reveal that the intersection does not operate efficiently, with queues extending approximately 1km south on Wine Country Drive and congestion within Lomas Lane.
 - b. The report's conclusion that "limiting site access to the one local road, Lomas Lane causes congestion at the school entrances" is contrary to the report's observation that that "overall, the observed traffic flow levels are generally within the technical capacity of the surrounding road system".
 - c. The traffic assessment does not provide adequate justification for an additional access onto Wine Country Drive nor does it adequately address the observed traffic flows or address safety concerns at Wine Country Drive / Lomas Lane intersection.
 - d. The Traffic and Transport Assessment advises that the school made "internal adjustments to school queuing system" which provided "short term relief to the congestion issues" but did not identify the adjustments introduced. Limited information identifying the on-site traffic management has been provided for consideration. Roads and Maritime maintains that the school's internal traffic management is critical to managing on-road congestion impacts.
 - e. The Traffic and Transport Assessment identifies that 420 on-site parking spaces are proposed, however the concept Masterplan for the site only provides a total of 325 light vehicle parking spaces, including 118 staff spaces, 140 visitor spaces to the north and west of the proposed main buildings and 58 spaces to the southwest near the DALE building and tennis courts.
 - f. The Traffic and Transport Assessment does not provide any recent survey of the mode of transport for students to determine the number of students arriving by bus versus students arriving by private vehicles. This information should be used as a basis for predicting vehicle volumes and distribution of traffic.

Proposed access at Wine Country Drive

14. Roads and Maritime raises the following comments and concerns with the proposed revised concept plan which illustrates a new two-way vehicular access to Wine Country Drive via the eastern leg of a four-leg, single lane roundabout within Wine Country Drive:
- a. Owners consent from the owner of the approved service station site (DA 8/2015/545/1) has not been submitted with the subject application.
 - b. Roads and Maritime are not satisfied that the proposed roundabout is a suitable intersection treatment for Wine Country Drive, and will have an adverse impact on the safety and efficiency of Wine Country Drive. The intersection has not been

Wine Country Drive, Nulkaba

designed in accordance with *Austrroads Guide to Road Design* ("Austrroads") and associated supplements.

- c. Pedestrian and road user safety has not been adequately addressed in the design of the proposed parking or driveway arrangements in the subject application.
- d. Consideration for the integration and relocation of existing utilities and services has not been considered in the proposed roundabout concept design.

Conclusion

As a result of increasing student numbers in contravention of the Development Consent, the surrounding road and bus infrastructure is not sufficient to support current student numbers and is certainly not sufficient to support the student numbers proposed in the modification application.

Roads and Maritime objects to the subject application and submits that the proposed modification should not be approved until all of the issues raised in this submission are appropriately addressed.

Should you require further information please contact Hunter Land Use on 4908 7688 or by email at development.hunter@rms.nsw.gov.au.

Yours sincerely



Peter Marler
Manager Land Use Assessment
Hunter Region

East Cessnock Flying-Fox Camp

This site, known as the East Cessnock Flying-Fox Camp is nationally significant and is Crown Land. More information about Crown Land is available from www.industry.nsw.gov.au/lands

About the Grey-headed Flying-fox

The Grey-headed flying-fox (GHFF) is the only flying-fox species endemic to Australia. They live along the east coast in rainforest, woodlands, and swamps; roosting in colonies or camps during the day.

At dusk the GHFF leave their camp in search of food. They can fly up to 50km in a night to feed on pollen, nectar, and fruit, preferably from native trees. During times of drought or extreme weather they are known to feed on non-native plants.

A vulnerable species

They are listed as vulnerable to extinction under the Environment Protection and Biodiversity Conservation Act 1999 and Biodiversity Conservation Act 2016. More information is available from the OEH website www.environment.nsw.gov.au. It is illegal to harm GHFF or their habitat without approval.

Reproduction

Breeding season occurs annually from March to April, with the GHFF birthing one young per animal in Spring.

Essential to biodiversity

Flying-fox disperse the seeds and pollen of a variety of native Australian plants. They are integral to the survival of the forests of the east coast of Australia.

Avoid handling flying-foxes

NSW Health have outlined that there are no risks to the community from the presence of flying-foxes, providing there is no direct contact or handling of the animal.

Viruses carried by the animals are not airborne and cannot be spread by the droppings or urine of the animals (NSW Health 2012).

Living with flying-foxes

If you are bitten or scratched by a flying-fox, the wound should immediately be washed gently but thoroughly with soap. Apply an antiseptic and consult a doctor as soon as possible.

When flying-foxes are stressed or frightened, they make a lot more noise. Please stay out of the camp and do not disturb flying-foxes.

To report injured or distressed flying-foxes contact Hunter Wildlife Rescue on their 24 hour emergency rescue hotline: 0418 628 483



For more information on GHFF and the East Cessnock Flying-Fox Camp, visit Cessnock City Council's website



www.cessnock.nsw.gov.au



council@cessnock.nsw.gov.au



CessnockCityCouncil



62-75 Vincent St Cessnock



02 4993 4100





**THE HON JOSH FRYDENBERG MP
MINISTER FOR THE ENVIRONMENT AND ENERGY**

Cr Bob Pynsent
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

MS18-000403
CESSNOCK CITY COUNCIL
- 1 MAY 2018
SCANNED

CESSNOCK CITY COUNCIL
- 1 MAY 2018
RECEIVED

Dear Cr Pynsent,

As Minister for the Environment and Energy, I share local government's concern about the impacts that flying-fox camps in or near urban areas can have on local communities in eastern and south-eastern Australia.

I write to assure you that your council can act to mitigate the negative impacts of urban camps of nationally protected flying-foxes. Two of the four species of flying-foxes on the Australian mainland, the Grey-headed Flying-fox (*Pteropus poliocephalus*) and Spectacled Flying-fox (*Pteropus conspicillatus*), are listed as threatened species and hence considered matters of national environmental significance under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). The EPBC Act provides for assessment and approval of actions which may have a significant impact on matters of national environmental significance.

Management actions taken at flying-fox camps which are consistent with relevant state policies and the *Referral guideline for management actions in Grey-headed and Spectacled flying-fox camps*¹, published by my Department in 2015, are unlikely to require approval under the EPBC Act. Only management actions that are not carried out in accordance with the Commonwealth mitigation standards, and which may result in a significant impact on the national population are likely to require my approval.

I trust that this assurance will assist with the management of nationally-protected flying-foxes in your local government area.

If you have any queries with regard to the Australian government regulation of problematic flying-fox camps, your office may wish to contact Mr Mike Smith, Director Southern NSW and ACT Assessments Section, Assessments and Waste Branch, Environment Standards Division, Department of the Environment and Energy on 02 6274 1428 or mike.smith@environment.gov.au.

Yours sincerely

JOSH FRYDENBERG

24 April 2018

¹ www.environment.gov.au/biodiversity/threatened/publications/referral-guideline-management-actions-flying-fox-camps



OFFICE OF THE MAYOR

The Hon Josh Frydenberg, MP
Minister for the Environment and Energy
PO Box 6022
House of Representatives
Parliament House
CANBERRA ACT 2600

Contact: Gareth Curtis
Our Ref: DOC2018/036904
Your Ref: -

Dear Minister

Australian Government response to "Living with Fruit Bats" - the final report and recommendations of House of Representatives Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States

I refer to the above final report from the Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States, released in February 2017.

You may be aware that Cessnock City Council made a comprehensive submission to the Inquiry on behalf of residents whose lives are being directly impacted as a result of a nationally significant flying-fox camp at East Cessnock, NSW. Our submission was referenced frequently in the final report of the Standing Committee, and Council is pleased that the concerns raised in our submission were taken seriously by the Inquiry.

It is now almost 15 months since the final report was released and, with the exception of your recent letter dated 24 April 2018, we are unable to see that there has been any Government response to the above final report and recommendations. It appears that the official website for the Standing Committee on the Environment and Energy shows that there has been "No response" by the Government.

In this regard, Cessnock City Council considered the matter under Report PE29/2018 recently at the Ordinary meeting of 16 May 2018 and resolved as follows:

1. That Council note that all efforts are being made to progress the implementation of the East Cessnock Flying-fox Camp Management Plan.
2. That Council note that the best way to help affected residents is to continue to comply with the legislation, implement the actions of the East Cessnock Flying –fox Camp Management Plan and continue to work with State agencies to seek grant funding.
3. That Council note with some concern, that the Australian Government is yet to respond to the final report and recommendations of the Standing

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Committee on Environment and Energy Inquiry into Flying-foxes in the Eastern States - "Living with Fruit Bats" dated February 2017.

- 4. That Council write to The Hon Josh Frydenberg MP, Minister for the Environment and Energy, Mr Andrew Broad MP, Chair of the Standing Committee on Environment and Energy, and The Hon Joel Fitzgibbon MP, Member for Hunter, outlining Council's concerns and urging the Australian Government to respond to the final report and recommendations of the Standing Committee on Environment and Energy Inquiry into Flying-foxes in the Eastern States - "Living with Fruit Bats" dated February 2017.**

Communities across the Eastern States are looking to the Australian Government for strong leadership and practical outcomes on this critically important issue.

Council strongly urge the Government to take a proactive approach to the matters raised by the Inquiry and respond to the final report as a matter of priority.

We would therefore appreciate your urgent review of the matter and also request you respond directly to Council so that we can advise our community on what actions the Government intends to take.

If you would like to discuss these matters, you are welcome to telephone the Office of the Mayor on 02 4993 4210 or Office of the General Manager on 02 4993 4208.

Yours faithfully

Bob Pynsent
Mayor of the City of Cessnock

Stephen Glen
General Manager

9 May 2018



OFFICE OF THE MAYOR

Mr Andrew Broad, MP
Chair
House of Representatives Standing
Committee on the Environment and Energy
PO Box 6022
Parliament House
CANBERRA ACT 2600

Contact: Gareth Curtis
Our Ref: DOC2018/036909
Your Ref: -

Dear Chair

Australian Government response to "Living with Fruit Bats" - the final report and recommendations of House of Representatives Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States

I refer to the above final report from the Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States, released in February 2017.

You may be aware that Cessnock City Council made a comprehensive submission to the Inquiry on behalf of residents whose lives are being directly impacted as a result of a nationally significant flying-fox camp at East Cessnock, NSW. Council management representatives also attended the Public Roundtable in Canberra and appreciated the brief opportunity to talk with you about their concerns, albeit informally. Our submission was referenced frequently in the final report of the Standing Committee, and Council is pleased that the concerns raised in our submission were taken seriously by the Inquiry.

It is now almost 15 months since the final report was released and, we are unable to see that there has been any Government response. It appears that the official website for the Standing Committee on the Environment and Energy shows that there has been "No response" by the Government.

In this regard, Cessnock City Council considered the matter under Report PE29/2018 recently at the Ordinary meeting of 16 May 2018 and resolved as follows:

- 1. That Council note that all efforts are being made to progress the implementation of the East Cessnock Flying-fox Camp Management Plan.**
- 2. That Council note that the best way to help affected residents is to continue to comply with the legislation, implement the actions of the East Cessnock Flying –fox Camp Management Plan and continue to work with State agencies to seek grant funding.**

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3. That Council note with some concern, that the Australian Government is yet to respond to the final report and recommendations of the Standing Committee on Environment and Energy Inquiry into Flying-foxes in the Eastern States - "*Living with Fruit Bats*" dated February 2017.
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Communities across the Eastern States are looking to the Australian Government for strong leadership and practical outcomes on this critically important issue.

Council strongly urge the Government to take a proactive approach to the matters raised by the Inquiry and respond to the final report as a matter of priority.

As Chair of the Standing Committee, we would greatly appreciate your urgent review of the matter and advise us in writing, of any actions you have taken or are able to take in order to seek a response from the Government to the final report.

If you would like to discuss these matters, you are welcome to telephone the Office of the Mayor on 02 4993 4210 or Office of the General Manager on 02 4993 4208.

Yours faithfully

Bob Pynsent
Mayor of the City of Cessnock

Stephen Glen
General Manager

9 May 2018

cc - House of Representatives Standing Committee on the Environment and Energy
Committee Secretariat
PO Box 6021
Parliament House
CANBERRA ACT 2600



OFFICE OF THE MAYOR

The Hon Joel Fitzgibbon, MP
Member for Hunter
PO Box 526
CESSNOCK NSW 2325

Contact: Gareth Curtis
Our Ref: DOC2018/036922
Your Ref: -

Dear Mr Fitzgibbon

Australian Government response to "Living with Fruit Bats" - the final report and recommendations of House of Representatives Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States

I refer to the above final report from the Standing Committee on the Environment and Energy Inquiry into Flying-fox Management in the Eastern States, released in February 2017.

You may be aware that Cessnock City Council made a comprehensive submission to the Inquiry on behalf of residents whose lives are being directly impacted as a result of a nationally significant flying-fox camp at East Cessnock, NSW. Our submission was referenced frequently in the final report of the Standing Committee, and Council is pleased that the concerns raised in our submission were taken seriously by the Inquiry.

It is now almost 15 months since the final report was released and we are unable to see that there has been any Government response to the above final report and recommendations. It appears that the official website for the Standing Committee on the Environment and Energy shows that there has been "No response" by the Government.

In this regard, Cessnock City Council considered the matter under Report PE29/2018 recently at the Ordinary meeting of 16 May 2018 and resolved as follows:

1. **That Council note that all efforts are being made to progress the implementation of the East Cessnock Flying-fox Camp Management Plan.**
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3. **That Council note with some concern, that the Australian Government is yet to respond to the final report and recommendations of the Standing Committee on Environment and Energy Inquiry into Flying-foxes in the Eastern States - "Living with Fruit Bats" dated February 2017.**

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Communities across the Eastern States are looking to the Australian Government for strong leadership and practical outcomes on this critically important issue.

Council has written separately to the Minister for the Environment and Energy and the Chair of the Standing Committee on Environment and Energy seeking a response. Council has urged the Government to take a proactive approach to the matters raised by the Inquiry and respond to the final report as a matter of priority.

We would therefore appreciate any support you are able to provide or representations you are able to make on our behalf, in order to ensure the Government responds to the final report of the Standing Committee.

If you would like to discuss these matters, you are welcome to telephone the Office of the Mayor on 02 4993 4210 or Office of the General Manager on 02 4993 4208.

Yours faithfully

Bob Pynsent
Mayor of the City of Cessnock

Stephen Glen
General Manager

9 May 2018



6 April 2018

IRF18/892

Mr Stephen Glen
General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

Dear Mr Glen

I am writing to draw your attention to new legislative provisions relating to the Joint Regional Planning Panels and Sydney Planning Panels.

As you would be aware amendments to the *Environmental Planning and Assessment Act 1979 (Act)* came into force on 1 March 2018. A key change in the Act now means that property developers and real estate agents are no longer eligible to sit as either state-nominated or council-nominated Panel members.

If you have not already done so, please review Council's nominated Panel members and ensure their continuing eligibility to participate. If you make changes to your council-nominated members please email the Planning Panels Secretariat at enquiry@planningpanels.nsw.gov.au of any changes to Council's members at least two weeks prior to any scheduled Panel meeting.

The categories of regionally significant development can now be found in schedule 7 of State Environmental Planning Policy (State and Regional Development) 2011. The threshold for general development has changed: development that has a capital investment value (CIV) of more than \$30 million is now considered regionally significant development.

Please note that transitional provisions mean any development applications that were lodged but not determined before 1 March 2018 that met the former CIV threshold of more than \$20 million will remain with the Panel for determination.

Under section 8.2 of the Act Panel determinations are now subject to reviews of decisions made on development and modification applications. These reviews will be undertaken by different Panel members to those that made the original decision. Please ensure Council has sufficient alternate council members appointed to enable this decision review function to be carried out in a timely manner.

Another new requirement is that all public Panel meetings are to be recorded and the recording made available on the Planning Panels website at planningpanels.nsw.gov.au. The Panels Secretariat has arranged for audio recording specialists to record these

meetings. However, where Council is equipped to be able to make audio recordings, it would be appreciated if these facilities could be made available for Panel meetings. Could you please contact the Panel Secretariat to discuss how we could use your equipment.

Should you have any questions in relation to any of these matters, please contact Mr Stuart Withington, Manager, Planning Panels Secretariat, on 8217 2061.

Yours sincerely

A handwritten signature in blue ink that reads "Marcus Ray". The signature is fluid and cursive, with a long horizontal stroke at the end.

Marcus Ray
Deputy Secretary
Planning Services

Placeholder for Enclosure 1

Corporate and Community No. CC33/2018

Cessnock City Council Innovate Reconciliation Action
Plan (provided under separate cover)

Report CC35/2018 - Resolutions Tracking Report

Enclosure 1

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Lyall, Ian	Minutes of the Audit Committee Meeting held 6 February 2018	4/04/2018	12/03/2018	12/03/2018
GMU7/2018 434		Glen, Stephen				
<p>12/03/2018 9:37:40 AM - Ian Lyall Noted</p> <p>No further action. 12/03/2018 9:38:39 AM - Ian Lyall Action completed by: Lyall, Ian Noted</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Clift, Samantha	Enterprise Risk Management Framework	4/04/2018	12/03/2018	20/03/2018
GMU8/2018 435		Glen, Stephen				
<p>20/03/2018 2:13:14 PM - Samantha Clift Framework will now be implemented into Council's processes. 20/03/2018 2:14:29 PM - Samantha Clift Action completed by: Clift, Samantha Framework will now be implemented into Council procedures and operations.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Rush, Iain	Adoption of Draft Chapter 17 of the Cessnock Development Control Plan 2011 - Huntlee	4/04/2018	12/03/2018	19/03/2018
PE5/2018 436		Curtis, Gareth				
<p>19/03/2018 8:56:35 AM - Iain Rush DCP notified and came into effect on 14 March 2018. 19/03/2018 8:57:47 AM - Iain Rush Action completed by: Rush, Iain DCP notified and came into effect on 14 March 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Brown, Keren	Council Submission to Draft Greater Newcastle Metropolitan Plan 2036 and proposed approach to the Hunter Region Special Infrastructure Contribution	4/04/2018	12/03/2018	12/03/2018
PE6/2018 437		Curtis, Gareth				
<p>12/03/2018 11:11:55 AM - Keren Brown Submissions sent to the Department of Planning and Environment on 8 March 2018 12/03/2018 11:24:59 AM - Keren Brown Action completed by: Brown, Keren Submission sent to the Department of Planning and Environment on 8 March 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Drage, Natalie	Campaign to End Homelessness in the Hunter Region	4/04/2018	12/03/2018	12/03/2018
CC14/2018		Allan, Darrylen				
438	12/03/2018 2:43:00 PM - Natalie Drage Email provided to Compass Housing advising the resolution from Council. A launch has been proposed for the 27 April 2018. Further details for the launch to be discussed between the Mayors Office and Compass Housing as advised in the email sent 12 March 2018 (email reference is DOC2018/018437). 12/03/2018 2:46:43 PM - Natalie Drage Action completed by: Drage, Natalie Completed - as per note.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Ladmore, Donna	Joint Organisation - Draft Regulation	16/03/2018	12/03/2018	12/03/2018
CC15/2018		Allan, Darrylen				
439	12/03/2018 3:15:47 PM - Donna Ladmore Action completed by: Ladmore, Donna Submission prepared as per the Council Resolution.					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Kerr, Katrina	Minutes of Local Traffic Committee held 12 February 2018	4/04/2018	12/03/2018	3/04/2018
WI19/2018		Fitzpatrick-Barr, Justin				
442	3/04/2018 8:52:36 AM - Rachael O'Hara Actions out of the adopted recommendations of the Local Traffic Committee are in progress, tracked by: TC1/2018 – Approved and to be completed as part of the Regional Road Construction Program - CRR 2018 001 Black Spot Cessnock Road Weston TC2/2018 – Completed TC3/2018 – CRM 5262/2018 created. TC4/2018 – Approved and to be completed as part of the Vineyard Roads Construction Program. TC5/2018 – Completed 3/04/2018 8:57:04 AM - Katrina Kerr Action completed by: O'Hara, Rachael Complete					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Glen, Stephen	Supply of Information	4/04/2018	12/03/2018	6/04/2018
BN3/2018		Glen, Stephen				
	4/04/2018 3:56:21 PM - Robyn Larsen Action reassigned to Glen, Stephen by: Larsen, Robyn for the reason: 6/04/2018 12:21:37 PM - Stephen Glen Action completed by: Parker, Melanie Completed					

Report CC35/2018 - Resolutions Tracking Report

Enclosure 1

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Maginnity, Robert	Cessnock Regional Art Gallery Building	4/04/2018	12/03/2018	12/03/2018
Q19/2018		Allan, Darrylen				
<p>12/03/2018 9:35:18 AM - Robert Maginnity Action completed by: Maginnity, Robert confirmed the land is operational.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Kerr, Katrina	Accident Deakin/Booth Streets, Kurri Kurri	4/04/2018	12/03/2018	27/03/2018
Q20/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:11:35 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 21/3/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Kerr, Katrina	Baileys Lane	4/04/2018	12/03/2018	27/03/2018
Q21/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:11:44 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 21/3/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Kerr, Katrina	Pedestrian Crossing – Ritchies IGA – Wollombi Road, Cessnock	4/04/2018	12/03/2018	27/03/2018
Q22/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:06:42 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 21/3/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Johnson, Martin	Rezoning – Main Road, Clifftleigh	4/04/2018	12/03/2018	29/03/2018
Q23/2018		Curtis, Gareth				
<p>29/03/2018 3:02:04 PM - Martin Johnson Action completed by: Larsen, Robyn Answer to question provided to Council meeting 4 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Bent, Geoffrey	Round-a-bout – Duffie Drive, Cessnock	4/04/2018	12/03/2018	27/03/2018
Q24/2018		Fitzpatrick-Barr, Justin				
27/03/2018 4:12:02 PM - Geoffrey Bent Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 21/3/18.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Glen, Stephen	Qantas Proposal to Establish a Pilot Training Academy in Australia	18/04/2018	26/03/2018	6/04/2018
MM1/2018 448		Glen, Stephen				
6/04/2018 12:21:51 PM - Melanie Parker Proposal forwarded 4 April 2018. 6/04/2018 12:22:18 PM - Stephen Glen Action completed by: Parker, Melanie Proposal forwarded 4 April 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Rush, Iain	Adoption of Kurri Kurri District Strategy, Including Commercial Centre Masterplans	18/04/2018	26/03/2018	10/04/2018
PE11/2018 450		Curtis, Gareth				
10/04/2018 4:18:42 PM - Iain Rush Action completed by: Rush, Iain Adoption of Strategy noted. Letters to submitters forwarded on 26 March 2018, refer to DOC2018/027821						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Davis, Colin	Australian Institute of Animal Management (AIAM) Annual Workshop	18/04/2018	26/03/2018	5/04/2018
PE14/2018 453		Curtis, Gareth				
5/04/2018 1:53:24 PM - Colin Davis Action completed by: Davis, Colin Council adopted resolution at meeting of 21 March 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Miller, Jo	Minutes of the Aboriginal and Torres Strait Islander Committee of Cessnock City Council held on 16 February 2018	18/04/2018	26/03/2018	28/03/2018
CC16/2018 8 455		Allan, Darrylen				
28/03/2018 10:08:44 AM - Jo Miller Action completed by: Miller, Jo All resolutions are being actioned and will be reported to future Council and Committee meetings.						

Report CC35/2018 - Resolutions Tracking Report

Enclosure 1

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Miller, Jo	Nomination for Community Representative to the Aboriginal and Torres Strait Islander Committee	18/04/2018	26/03/2018	28/03/2018
CC17/2018 456		Allan, Darrylen				
<p>28/03/2018 10:09:24 AM - Jo Miller Action completed by: Miller, Jo This resolution is being actioned and will be reported to future Council and Committee meetings.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	McGowan, Kelly	Tender for The Supply and Delivery of Road Base Materials (T371718HUN)	18/04/2018	26/03/2018	27/03/2018
CC18/2018 457		Allan, Darrylen				
<p>27/03/2018 2:41:30 PM - Kelly McGowan Action completed by: McGowan, Kelly Noted. I have sent the approval for engagement under the tender to Regional Procurement</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	McGowan, Kelly	Tender for Supply and Installation / Supply Only of Road Safety Barrier Systems (REGPRO511718)	18/04/2018	26/03/2018	27/03/2018
CC19/2018 458		Allan, Darrylen				
<p>27/03/2018 2:41:35 PM - Kelly McGowan Action completed by: McGowan, Kelly Noted. I have sent the approval for engagement under the tender to Regional Procurement</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Grosbernd, Paul	Financial Assistance Grant 2017-18 - Consideration of Reserve Allocation	18/04/2018	26/03/2018	5/04/2018
CC22/2018 461		Allan, Darrylen				
<p>5/04/2018 10:36:13 AM - Paul Grosbernd Action completed by: Grosbernd, Paul Entered as part of December 2017 QBRs. Council resolution has confirmed this.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Grosbernd, Paul	Natural Disaster Funding - 2015 Storm Event	18/04/2018	26/03/2018	5/04/2018
CC23/2018 462		Allan, Darrylen				
<p>5/04/2018 9:59:20 AM - Paul Grosbernd Action completed by: Grosbernd, Paul Entered to March 2018 QBRs - ie entered votes for income received and transfer to SIC Reserve.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Maginnity, Robert	2018 National General Assembly of Local Government - Call for Motions and Councillor Nominations to Attend	18/04/2018	26/03/2018	26/03/2018
CC24/2018		Allan, Darrylen				
<p>463 26/03/2018 10:21:05 AM - Robert Maginnity Action completed by: Walpole, Joanne Motions and Nominations to Attend have been received and will be reported to the next Council meeting to be held on 4 April 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Benson, Nicole	Installation of Cricket Nets	18/04/2018	26/03/2018	12/04/2018
Q25/2018		Fitzpatrick-Barr, Justin				
<p>12/04/2018 8:13:34 AM - Nicole Benson Action completed by: Larsen, Robyn Answer provided to Council meeting 4 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Kerr, Katrina	Maintenance of Pedestrian Crossings	18/04/2018	26/03/2018	27/03/2018
Q26/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:12:47 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 4/4/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Kerr, Katrina	Clean Up after NBN works	18/04/2018	26/03/2018	27/03/2018
Q29/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:06:48 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 4/4/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Kerr, Katrina	Gillies Bridge Update	18/04/2018	26/03/2018	11/04/2018
Q30/2018		Fitzpatrick-Barr, Justin				
<p>26/03/2018 4:38:57 PM - Kristy Meyers 11/04/2018 12:08:20 PM - Katrina Kerr Action completed by: Burgess, Karen Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason: Answer to question will be presented at Ordinary Meeting of 18 April 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Kerr, Katrina	Changes to Parking Arrangements	18/04/2018	26/03/2018	27/03/2018
Q31/2018		Fitzpatrick-Barr, Justin				
<p>27/03/2018 4:03:47 PM - Katrina Kerr Action completed by: Meyers, Kristy Answer to Question Report being presented to Council 4/4/18.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Holdsworth, Jane	Minutes of the Town Coordinators Review Committee of Cessnock City Council held on 21 March 2018	2/05/2018	5/04/2018	6/04/2018
GMU9/2018		Glen, Stephen				
<p>470 6/04/2018 12:05:24 PM - Jane Holdsworth Action completed by: Parker, Melanie Minutes adopted at Council Meeting 4 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Brown, Keren	Progress of Planning Agreements and Development Contribution Plans	2/05/2018	5/04/2018	5/04/2018
PE21/2018		Curtis, Gareth				
<p>473 5/04/2018 5:01:13 PM - Keren Brown Action completed by: Brown, Keren Action complete</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Chadwick, Teressa	2018 National General Assembly of Local Government - Call for Motions and Councillor Nominations to Attend	2/05/2018	5/04/2018	5/04/2018
CC25/2018		Allan, Darrylen				
<p>474 5/04/2018 12:47:59 PM - Teressa Chadwick Action completed by: Chadwick, Teressa Motion submitted to ALGA and email sent to advise that motion has been submitted via the ALGA website.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Kerr, Katrina	North End Hall Bus Shelter	2/05/2018	5/04/2018	11/04/2018
Q32/2018		Fitzpatrick-Barr, Justin				
<p>11/04/2018 12:08:12 PM - Katrina Kerr Action completed by: Burgess, Karen Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason: Answer to question will be presented at Ordinary Meeting of 18 April 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Alexander, Michael	Organic Bags	2/05/2018	5/04/2018	12/04/2018
Q34/2018		Fitzpatrick-Barr, Justin				
<p>12/04/2018 8:13:02 AM - Michael Alexander Action completed by: Larsen, Robyn Answer provided to Council meeting 18 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Davis, Colin	Coffee Vans – Rest Stops	2/05/2018	5/04/2018	12/04/2018
Q35/2018		Curtis, Gareth				
<p>12/04/2018 8:12:55 AM - Colin Davis Action completed by: Larsen, Robyn Answer provided to Council meeting 18 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Kerr, Katrina	Gillies Bridge	2/05/2018	5/04/2018	11/04/2018
Q36/2018		Fitzpatrick-Barr, Justin				
<p>11/04/2018 12:08:01 PM - Katrina Kerr Action completed by: Burgess, Karen Action reassigned to Kerr, Katrina by: Meyers, Kristy for the reason: Answer to question will be presented at Ordinary Meeting of 18 April 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 18/11/2015	Brown, Keren	Planning Proposal - Hydro Kurri Kurri	31/05/2018	20/11/2015	
PE89/2015		Curtis, Gareth				
<p>3/02/2016 2:14:00 PM - Bo Moshage Resolution 1, 2 & 3 completed.</p> <p>Resolution 4 to 10 under investigation 3/02/2016 2:15:00 PM - Bo Moshage Gateway Determination requested 27/11/15 9/04/2016 9:03:00 AM - Bo Moshage Gateway received by Council 23/3/16 and currently being reviewed with meeting with MCC and DoP&E to follow to give effect to Resolutions 4 to 10 7/05/2016 4:19:00 PM - Bo Moshage Following the Gateway Determination Council has met with the DoPE and MCC to discuss the Gateway Conditions. Both CCC and MCC have met with the RMS to discuss traffic implications. Meetings with the OEH to discuss flooding and biodiversity considerations are anticipated to occur within the next week 6/07/2016 2:45:00 PM - Bo Moshage On Going meets with the DoPE, MCC and Proponent to discuss the Gateway Conditions. 1/08/2016 11:47:00 AM - Bo Moshage In consultation with MCC and the Proponent, Council has finalised a draft project plan outlining the critical steps and pathways in undertaking the Planning Proposal in relation to Resolution 4 to 10. 27/11/2016 9:23:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 21/01/2017 9:29:00 AM - Bo Moshage Council is working in consultation with MCC and the Proponent to prepared and finalise the supporting documents outlining in the Planning Proposal critical steps and pathways as they relate to Resolution 4 to 10 22/03/2017 4:14:00 PM - Bo Moshage Resolution 1, 2 & 3 completed.</p> <p>Resolution 4 to 10 under investigation 9/03/2018 9:38:38 AM - Keren Brown Discussions with Maitland City Council are continuing in relation to Actions 4-10.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 9/12/2015	Rush, Iain	18/2015/1: Joint Planning Proposal - Cessnock and Singleton Councils - Vineyards District	10/12/2018		
PE99/2015		Curtis, Gareth				
<p>31/01/2016 11:30:00 AM - Iain Rush Request for Gateway determination forwarded to DPE on 15 December 2016. 2/03/2016 12:14:00 PM - Iain Rush Request for Gateway determination forwarded to DoPE on 15 December 2016. Council is still awaiting the determination. 19/03/2016 2:09:00 PM - Iain Rush Gateway Determination issued on 3 March 2016. Consultation commenced with vineyards 'peak bodies' on 14 March 2016. 9/07/2016 10:25:00 AM - Wonona Fuzzard Pre exhibition consultation is currently occurring with peak bodies and Singleton Council. This will conclude at the end of July 2016. 1/08/2016 11:14:00 AM - Iain Rush The Joint Planning Proposal is interrelated with the Vineyards District Study component of the City Wide Planning Strategy and its findings. A meeting occurred with several vineyards peak bodies on 29 July 2016 to discuss proposed amendments to land uses in the RU4 Zone in Cessnock and Singleton and in light of the broader preliminary findings of the Vineyards District Study. 6/02/2017 9:23:00 AM - Iain Rush The Proposal will be informed by the findings of the Vineyards District Study. To allow this to occur, the Department of Planning and Environment has extended the timeframe to complete the Planing Proposal to 10 December 2017. 1/05/2017 12:19:00 PM - Iain Rush Resolution of Council on 9 December 2015:</p>						

1. That Cessnock City Council prepare a Planning Proposal in conjunction with Singleton Council to standardise, as far as possible, the objectives and Land Use Table of the RU4 Primary Production Small Lots Zone.

Complete

2. That Cessnock City Council, in conjunction with Singleton Council, request a Gateway determination in respect of the Planning Proposal from the Department of Planning and Environment pursuant to the Environmental Planning and Assessment Act 1979.

Complete - Gateway determination issued 3 March 2016.

3. That Cessnock City Council, in conjunction with Singleton Council, undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.

Not yet commenced. The Joint Planning Proposal is interrelated with the Vineyards District Study and its findings. Presently awaiting receipt of the final District Study before resuming the Planning Proposal process. On 21 December 2016, the DoPE extended the Gateway timeframe to 10 December 2017.

4. That a further report be presented to Council following the public exhibition of the Planning Proposal, to consider any submissions received.

Not yet commenced.

5. That Council request authorisation to exercise the functions of the Minister for Planning under section 59 of the Environmental Planning and Assessment Act 1979 to make the Local Environmental Plan.

Complete - Delegation issued on 3 March 2016.

5/09/2017 9:44:00 AM - Iain Rush

Resolution of Council on 9 December 2015:

1. That Cessnock City Council prepare a Planning Proposal in conjunction with Singleton Council to standardise, as far as possible, the objectives and Land Use Table of the RU4 Primary Production Small Lots Zone.

Complete

2. That Cessnock City Council, in conjunction with Singleton Council, request a Gateway determination in respect of the Planning Proposal from the Department of Planning and Environment pursuant to the Environmental Planning and Assessment Act 1979.

Complete - Gateway determination issued 3 March 2016.

3. That Cessnock City Council, in conjunction with Singleton Council, undertake consultation with public authorities and the community as determined by the Department of Planning and Environment Gateway determination.

Not yet commenced. The Joint Planning Proposal is interrelated with the Vineyards District Study and its findings. Presently awaiting receipt of the final District Study before resuming the Planning Proposal process. On 21 December 2016, the DoPE extended the Gateway timeframe to 10 December 2017.

4. That a further report be presented to Council following the public exhibition of the Planning Proposal, to consider any submissions received.

Not yet commenced.

5. That Council request authorisation to exercise the functions of the Minister for Planning under section 59 of the Environmental Planning and Assessment Act 1979 to make the Local Environmental Plan.

Complete - Delegation issued on 3 March 2016.

1/10/2017 11:03:00 AM - Iain Rush

Background studies completed for City Planning Strategy Project. The background studies will help inform the Joint Planning Proposal.

Meeting held with Singleton Council in September 2017 to discuss the outcome of the background studies and discuss implications on specific land uses. Meeting to be scheduled with the Department of Planning and Environment to discuss way forward with Singleton Council.

20/12/2017 12:07:44 PM - Iain Rush
 Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillor in the new year.
 7/02/2018 7:58:18 AM - Iain Rush
 Gateway timeframe extended to 10 December 2018 by the Department of Planning and Environment. Councillor briefing scheduled with councillors on 14 February 2018.
 27/02/2018 2:56:26 PM - Iain Rush
 Currently preparing exhibition materials in consultation with Singleton Council.
 8/03/2018 4:02:13 PM - Iain Rush
 Revised Target Date changed by: Rush, Iain From: 1 Mar 2018 To: 10 Dec 2018
 Reason: Date revised to reflect amended Gateway determination.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
PE6/2016 1555	Ordinary Council 17/02/2016	Johnson, Martin Curtis, Gareth	Strategic Property Review - Phase 2 Progress Report - Part 1	31/03/2018	19/02/2016	
<p>10/04/2016 9:39:00 AM - Bronwyn Rumbel A provision of \$75,000 (funded from the Property Investment Fund) has been included in the March Budget Review. The Executive has determined that further reports (parts 2-4) on the progress of Phase 2 of the Strategic Property Review be considered by Council following the adoption of the Community Infrastructure Strategic Plan (currently scheduled for June 2016). 9/10/2016 9:33:00 AM - Bronwyn Rumbel Part 2 (of 4) report on the outcomes of Phase 2 of the Strategic Property Review was considered by Council on 3 August 2016. This viability of this project may be impacted by the proposed expansion of Cessnock Correctional Centre. Estimated completion date amended to determine potential impacts and for briefing of newly elected Council. 4/03/2017 9:59:00 AM - Bronwyn Rumbel Councillor Briefing scheduled for 22 March 2017. 5/09/2017 4:09:00 PM - Martin Johnson Resolutions 1 and 3 completed. Resolution 2 still being actioned, with Councillor Briefing (originally proposed March 2017) to be scheduled when Strategic Property Review Project Manager appointed . 15/02/2018 12:46:49 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 31 Dec 2017 To: 31 Mar 2018 Reason: Investigations in progress following appointment of Strategic Property Staff 9/03/2018 1:39:25 PM - Sandra Richardson Advised by Project Officer - Strategic Property Review that: Part 1 Complete. Part 2 Preliminary investigation is underway Part 3 Complete. Funds have been allocated as a portion of the Property Investment Fund.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
BN1/2017 100	Ordinary Council 1/02/2017	Benson, Nicole Fitzpatrick-Barr, Justin	Upgrade of Bellbird BMX Track	25/05/2018	3/02/2017	
<p>4/02/2017 11:29:00 AM - Nicole Benson ROSSP 2017 expected to be adopted by end September 2017. This report will follow. 5/07/2017 9:57:00 AM - Kelly Bates Report to follow adoption of ROSSP 2017 16/09/2017 10:50:00 AM - Nicole Benson draft ROSSP to be considered by Council on 20 September for public exhibition. Final adoption estimated to be late Nov early Dec 21/10/2017 9:13:00 AM - Nicole Benson ROSSP deferred for a briefing. Briefing held on 11 October and ROSSP to go back to Council early 2018. This report will follow. 24/11/2017 11:45:33 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 26 Jan 2018 Reason: Moved to march meeting as we are awaiting the ROSSP to be adopted</p>						

28/11/2017 9:52:07 AM - Vickie Stovell
 Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 07 Mar 2018
 Reason: awaiting ROSSP to be adopted
 19/02/2018 12:22:53 PM - Vickie Stovell
 Revised Target Date changed by: Stovell, Vickie From: 7 Mar 2018 To: 21 Mar 2018
 Reason: awaiting ROSSP to be adopted
 27/02/2018 7:59:35 AM - Nicole Benson
 This matter can be addressed once the Recreation and Open Space Strategic Plan has been adopted by Council.
 27/02/2018 11:02:21 AM - Vickie Stovell
 Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 25 May 2018
 Reason: awaiting ROSSP to be adopted

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/02/2017	Benson, Nicole	Installation of Racquet Ball Court	25/05/2018	3/02/2017	
BN2/2017		Fitzpatrick-Barr, Justin				
101	22/08/2017 9:02:00 AM - Nicole Benson					
	Report to be considered by Council in conjunction with the Recreation and Open Space Strategic Plan in September 2017.					
	16/09/2017 10:56:00 AM - Nicole Benson					
	Report to be considered by Council at 18 October meeting					
	21/10/2017 9:10:00 AM - Nicole Benson					
	ROSSP deferred for a briefing. Briefing held on 11 October and ROSSP to go back to Council early 2018. This report will follow.					
	28/11/2017 9:51:28 AM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 26 Jan 2018 To: 07 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	19/02/2018 12:23:09 PM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 7 Mar 2018 To: 21 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	19/02/2018 12:23:40 PM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 21 Mar 2018					
	Reason: Awaiting ROSSP to be adopted					
	27/02/2018 8:02:02 AM - Nicole Benson					
	This matter can be addressed once the Recreation and Open Space Strategic Plan has been adopted by Council.					
	27/02/2018 11:02:04 AM - Vickie Stovell					
	Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 25 May 2018					
	Reason: Awaiting ROSSP to be adopted					

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2017	Goodbun, Nathan	Corner Wollombi Road and Mount View Road Millfield - Tourist Directional Signage	16/05/2018	21/02/2017	
BN6/2017		Fitzpatrick-Barr, Justin				
119	7/03/2017 11:22:00 AM - Kristy Meyers					
	Works Delivery require design and location for placement.					
	21/03/2017 1:34:00 AM - Katrina Kerr					
	Liaison with TASAC to occur ahead of sign design in accordance with Wine Country Signage Strategy.					
	11/06/2017 11:01:00 AM - Katrina Kerr					
	Liaison with TASAC in progress.					
	8/10/2017 12:09:00 PM - Rachael O'Hara					

Item 1 - Awaiting policy decision from RMS. Discussions ongoing.
 31/01/2018 2:58:11 PM - Rachael O'Hara
 Council has put forward a proposal to TASAC to implement a customised LGA wide strategy to manage TASAC signage, which is currently with RMS for review. Due to the requirement for significant changes to TASAC policy this is expected to take a lengthy period of time. Officers follow up with RMS regularly via email to query progress.
 27/02/2018 2:32:15 PM - Karen Burgess
 Continuing to follow up with RMS regularly via email to query progress.
 27/03/2018 4:20:15 PM - Kristy Meyers
 Awaiting responses from TASAC and RMS.
 9/04/2018 11:28:39 AM - Karen Burgess
 Item 1 - Liaison with TASAC continuing.

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 15/02/2017	Jeffery, Warren	Road Safety Improvements - East of Stonehurst Winery Wollombi Road Cedar Creek	1/08/2018	21/02/2017	
BN7/2017 120		Fitzpatrick-Barr, Justin				
<p>7/03/2017 10:20:00 AM - Kristy Meyers Item 1 - Being investigated Item 2 - Project included in draft 17-21 Delivery Program Item 3 - To be reported back to Council in 17/18 as per resolution. 12/06/2017 9:12:00 AM - Katrina Kerr Item 1 - Investigation and detailed design are scheduled for 2017-18. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Item 3 - Opportunities for funding are being considered and a report will be prepared to outline the available options. 16/08/2017 11:49:00 AM - Rachael O'Hara Draft report is being prepared for Council meeting. Location crash data being reviewed. 7/11/2017 10:21:00 AM - Rachael O'Hara Item 1 - Investigations continuing. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Item 3 - Drafting a report to Council. 31/01/2018 4:50:12 PM - Rachael O'Hara Item 1 - Investigations continuing. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates. Item 3 - Drafting a report to Council. 9/04/2018 11:13:11 AM - Karen Burgess Item 1 - Investigations continuing. Item 2 - Although unfunded, the project has been included in the Traffic Facilities Program of the Draft Delivery Program 2017-2021. Undertaking design and cost estimates. Item 3 - Drafting a report to Council. 12/04/2018 7:50:16 AM - Karen Burgess Item 1 - Investigations continuing. Item 2 - Investigation and design included in Delivery Program 2017-21. Item 3 - Drafting Report to Council.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Brinkworth, Susanne	Minutes of the Strategic Property and Community Facilities Committee held 7 June 2017	30/06/2018	27/06/2017	
PE31/2017 267		Allan, Darrylen				
<p>5/09/2017 4:23:00 PM - Martin Johnson Resolution 1-6 completed. Resolutions 7-15 currently being actioned</p> <p>6/09/2017 12:28:00 PM - Hannah McCauley Hi Sue, As discussed with Martin Johnson on 8th September 2017 can you please review and action Resolutions 12 - 15. If you have any questions please see Martin. Thanks, Hannah</p> <p>9/10/2017 12:48:00 PM - Robyn Keegan Resolutions 12 - 15 - EOI to be drafted for the sale of three properties, Lot 502, 507 & 508 DP 755215.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/06/2017	Hughes, Bruce	Hydro Aluminium Kurri Kurri Pty Ltd Proposed Road Closures	21/09/2018	27/06/2017	
WI35/2017 278		Fitzpatrick-Barr, Justin				
<p>8/08/2017 2:43:00 PM - Bruce Hughes Council has completed the first step in advertising the proposal and waiting 28 days for any submissions. The searches necessary to make application to Crown Lands have also been completed. Next step is to make application to Crown Lands for the proposed closure.</p> <p>10/10/2017 9:42:00 AM - Bruce Hughes Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. The Department requested Council notify two additional agencies. item 3 - Council is presently waiting the required minimum 28 days for any submissions from these agencies before proceeding. Item 4 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 5 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action. Item 6 - Awaiting the notification, advertising and allowing for submissions to be completed prior to this action.</p> <p>6/11/2017 2:17:00 PM - Rachael O'Hara Item 1 - Council has made an application to NSW Department of Industry - Lands to close the subject roads. Item 2 - Council has advertised the proposed road closures in the local newspaper and notified the necessary agencies. item 3 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 4 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 5 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action. Item 6 - Awaiting NSW Department of Industry - Lands to assess the application prior to completing this action.</p> <p>12/02/2018 11:28:08 AM - Bruce Hughes Previous notes still current</p> <p>4/04/2018 2:17:17 PM - Bruce Hughes Revised Target Date changed by: Hughes, Bruce From: 21 Jun 2018 To: 21 Sep 2018</p> <p>4/04/2018 2:17:43 PM - Bruce Hughes Previous notes still current</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 19/07/2017	Johnson, Martin	Weston Bears Park	31/03/2018	24/07/2017	
WI52/2017 315		Curtis, Gareth				
<p>8/08/2017 2:38:00 PM - Paul Burton RFQ to be issued to engage consultant to prepare feasibility study. 24/11/2017 11:32:35 AM - Kristy Meyers Referred to Strategic Property to undertake the Feasibility Study. 15/02/2018 12:47:16 PM - Martin Johnson Detailed feasibility investigations commenced following appointment of Strategic Property staff 15/02/2018 12:48:46 PM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 13 Dec 2017 To: 31 Mar 2018 9/03/2018 1:37:46 PM - Sandra Richardson Advised by Project Manager - Strategic Property Review that: Part 1 complete Part 2 Council's finance section has been advised of the required budget, and funding is being allocated accordingly. Part 3 Initial investigations into the property title history have been completed and an update report is being prepared for the April 2018 Committee meeting.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 16/08/2017	Porter, Kerry	DA 8/2017/160/1 proposing construction of a multi-dwelling development	16/05/2018	18/08/2017	
PE44/2017 339		Curtis, Gareth				
<p>2/09/2017 9:25:00 AM - Sandra Richardson A meeting has been arranged with the applicant at 11am on Tuesday 5th September 2017 to discuss the outstanding matters regarding the application (the meeting will be attended by Council's Development Services Manager and Senior Planning Assessment Officer. 3/09/2017 12:02:00 PM - Sandra Richardson Meeting held 5 September 2017 between applicant, Development Services Manager and Senior Planning Assessment Officer. Design issues discussed and applicant advised will be lodging amended plans. 5/09/2017 8:52:00 AM - Estimated Completion Date changed by: Sandra Richardson From: 13 Sep 2017 To: 15 Nov 2017 1/10/2017 10:08:00 AM - Janine McCarthy Amended plans lodged by applicant on 21 September 2017. Under assessment. 22/10/2017 3:20:00 PM - Janine McCarthy The amended plans lodged by the applicant on 21 September 2017 relate to planning issues only. These plans are being publicly exhibited between 19 October and 2 November 2017. It is noted that the flooding related documentation remains outstanding, and Council's assessment officer has requested this information be submitted to enable assessment by Council's consultant development engineers. In the event this information is not submitted in a timely manner (noting it has been outstanding since the matter was considered by Council on 16 August 2017), the DA will be referred back to Council on the basis of the information submitted to date. 4/11/2017 9:52:00 AM - Janine McCarthy The applicant advised Council's assessment officer on 2 November 2017, that the outstanding flooding information will be submitted as soon as practical, at this stage, estimated to be the week ending 24 November 2017. 6/02/2018 9:44:11 AM - Janine McCarthy Revised Target Date changed by: McCarthy, Janine From: 15 Nov 2017 To: 21 Mar 2018 Reason: Awaiting submission of information from applicant. 6/02/2018 9:44:27 AM - Janine McCarthy Awaiting submission of information from applicant. 8/03/2018 11:19:59 AM - Janine McCarthy Revised Target Date changed by: McCarthy, Janine From: 21 Mar 2018 To: 16 May 2018 Reason: Awaiting submission of information from applicant. 8/03/2018 11:20:09 AM - Janine McCarthy Applicant advised on 6 March 2018, that information should be lodged by COB Friday 9 March 2018. Once lodged, assessment of the information by Council officers can occur.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Lyll, Ian	Minutes of the Audit Committee Meeting held 8 August 2017	1/05/2018	7/09/2017	
GMU12/20 17 224		Glen, Stephen				
<p>1/10/2017 10:08:00 AM - Ian Lyall</p> <p>1. Noted</p> <p>2. Term extension letters sent to Dr Felicity Barr and Mr Neal O'Callaghan on 26 September 2017.</p> <p>3. Amendment to the Audit Committee Charter will be submitted to the November 2017 Audit Committee meeting.</p> <p>1/11/2017 3:51:00 PM - Ian Lyall</p> <p>3. Amendments to Audit Committee charter to be submitted to February 2018 Audit Committee meeting. Will involve full review of charter.</p> <p>6/02/2018 6:39:56 PM - Ian Lyall</p> <p>Updated Charter will now be considered by the May 2018 Audit Committee meeting.</p> <p>6/02/2018 6:42:59 PM - Ian Lyall</p> <p>Revised Target Date changed by: Lyll, Ian From: 6 Feb 2018 To: 01 May 2018</p> <p>Reason: Revised Charter needs to be reviewed by ELT.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Donnelly, Patricia	Council Facilities Energy Efficiency Project	30/06/2018	7/09/2017	
WI59/2017 234		Fitzpatrick-Barr, Justin				
<p>6/09/2017 2:35:00 PM - Patricia Donnelly</p> <p>Meeting to discuss formation of a PCG for recommendation 1 held on 18/9/17. Not all required staff attended. Meeting with Director to discuss process to move forward arranged for 17/10/17.</p> <p>31/10/2017 9:40:00 AM - Patricia Donnelly</p> <p>Meeting held with Maintenance Coordinator and contactors Hartcher Hall to scope out projects and provide estimates for installations. Next planning session to be held in 3 weeks.</p> <p>1/02/2018 1:43:52 PM - Patricia Donnelly</p> <p>Administration Building lighting retrofit undertaken. Investigations for other sites commencing.</p> <p>10/04/2018 2:28:17 PM - Patricia Donnelly</p> <p>February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 yrs currently forecast.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 6/09/2017	Benson, Nicole	Cessnock and Branxton Pool Family Fun Days - Trial	31/05/2018	7/09/2017	
BN46/201 7 245		Fitzpatrick-Barr, Justin				
<p>6/09/2017 6:47:00 AM - Nicole Benson</p> <p>Trials to be scheduled in and advertised to the community.</p> <p>Report back scheduled for June 2018.</p> <p>28/11/2017 9:54:13 AM - Vickie Stovell</p> <p>Revised Target Date changed by: Stovell, Vickie From: 30 Jun 2018 To: 31 May 2018</p> <p>Reason: subject to a further report that will be prepared at the end of the summer season</p> <p>28/11/2017 9:55:14 AM - Vickie Stovell</p> <p>Revised Target Date changed by: Stovell, Vickie From: 31 May 2018 To: 31 May 2018</p> <p>Reason: subject to a further report that will be prepared at the end of the summer season</p> <p>22/01/2018 8:20:54 AM - Vickie Stovell</p>						

Report CC35/2018 - Resolutions Tracking Report

Enclosure 2

Revised Target Date changed by: Stovell, Vickie From: 31 May 2018 To: 31 May 2018
Reason: subject to a further report that will be prepared at the end of the summer season

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2017	Brinkworth, Susanne	Request for Easement over Council land for Stormwater Purposes - 75C Church Street Cessnock	30/04/2018	22/09/2017	
CC64/2017		Allan, Darrylen				
<p>255 4/11/2017 11:31:00 AM - Robyn Keegan Updated by Sue Brinkworth - Valuation to be undertaken. 1/02/2018 11:26:38 AM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 31 Dec 2017 To: 28 Feb 2018 Reason: Ongoing negotiations with proponent 12/03/2018 10:46:11 AM - Susanne Brinkworth Revised Target Date changed by: Brinkworth, Susanne From: 28 Feb 2018 To: 30 Apr 2018 Reason: Compensation negotiated with proponent. Proponent to prepare Plan & 88B</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2017	Benson, Nicole	Pool Opening Hours	30/05/2018	22/09/2017	
WI71/2017		Fitzpatrick-Barr, Justin				
<p>261 10/10/2017 12:00:00 PM - Kristy Meyers Report back to Council in May 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 20/09/2017	Benson, Nicole	Outdoor Pools Service Improvement Project Outcomes	31/05/2018	22/09/2017	
WI72/2017		Fitzpatrick-Barr, Justin				
<p>262 10/10/2017 12:01:00 PM - Kristy Meyers KKA&FC report back to Council scheduled for 1 November 2017. 28/11/2017 9:53:53 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 13 Dec 2017 To: 31 May 2018 Reason: subject to a further report that will be prepared at the end of the summer season. 28/11/2017 9:54:47 AM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 31 May 2018 To: 31 May 2018 Reason: subject to a further report that will be prepared at the end of the summer season.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/10/2017	Brinkworth, Susanne	Easement for Drainage of Water within 10 and 12 Cooper Street, Heddon Greta	30/04/2018	5/10/2017	
CC69/2017		Allan, Darrylen				
<p>277 4/11/2017 11:32:00 AM - Robyn Keegan Updated by Sue Brinkworth - Surveyor engaged to prepare plan of easement. 1/02/2018 11:26:59 AM - Susanne Brinkworth</p>						

Revised Target Date changed by: Brinkworth, Susanne From: 31 Dec 2017 To: 28 Feb 2018
 Reason: Ongoing negotiations with proponent
 12/03/2018 10:48:16 AM - Susanne Brinkworth
 Revised Target Date changed by: Brinkworth, Susanne From: 28 Feb 2018 To: 30 Apr 2018
 Reason: Easement with Martin - negotiations complete awaiting registration of transfer granting easement

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 1/11/2017	Kerr, Katrina	Mount View Road, Cessnock	2/05/2018	3/11/2017	
WI81/2017		Fitzpatrick-Barr, Justin				
<p>6/11/2017 5:26:00 PM - Rachael O'Hara Item 1 - Noted Item 2 - Adding to the list of projects for the Delivery Program 2021-2025. Item 3 - Drafting a letter. Item 4 - Including issues reiterated in letter (A, B) Item 5 - Investigating options for Council to seek compensation. Drafting report to Council. 11/04/2018 12:12:05 PM - Karen Burgess Item 1 - Noted. Item 2 - Added to the list of projects for the Delivery Program 2021-25. Item 3 - Posted letters 12 March 2018. Item 4 - Including issues reiterated in letter (A, B) Item 5 - Investigating options for Council to seek compensation. Drafting report to Council.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 13/12/2017	Drage, Natalie	Minutes of the Cultural Facilities Committee Meeting of Cessnock City Council held on Wednesday 18 October 2017	31/05/2018	15/12/2017	
CC90/2017		Allan, Darrylen				
<p>8/01/2018 1:47:52 PM - Natalie Drage Minutes noted. A rental valuation for the areas occupied by the Samaritans Information Neighbourhood Centre (within the Cessnock Performing Arts Centre) is being sourced. The Co-ordinator at the Samaritans Information Neighbourhood Centre has been advised of the Council resolution. 30/01/2018 10:19:16 AM - Natalie Drage A Market Rent Review has been undertaken by a registered Valuer and occurred week ending 19 January 2018. The market rent appraisal will form the basis of the rental negotiations. 6/02/2018 2:51:05 PM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 10 Jan 2018 To: 28 Feb 2018 8/03/2018 4:59:46 PM - Natalie Drage A rental amount has been put forward for staff review, as per the outcome of the rental appraisal. A draft lease/licence agreement has been prepared and provided to the Community and Cultural Engagement Manager for review March 2018. 9/03/2018 10:16:37 AM - Joanne Walpole Revised Target Date changed by: Walpole, Joanne From: 28 Feb 2018 To: 02 Apr 2018 19/03/2018 3:55:01 PM - Natalie Drage Correspondence has been sent to Samaritans Foundation regarding their current rental payment, outgoings and outcome of the market appraisal. A meeting has been requested with Samaritans and Council staff to discuss the preparation of a new lease. 4/04/2018 10:58:55 AM - Robyn Keegan Revised Target Date changed by: Keegan, Robyn From: 2 Apr 2018 To: 31 May 2018 Reason: A meeting is scheduled to be held on 9 April 2018 between Samaritans and Council Staff. 10/04/2018 11:36:20 AM - Natalie Drage Meeting held with Council staff and representatives of the Samaritans. Items discussed included outcome of market appraisal, draft lease agreement and areas subject to the lease, and process for applying for rental subsidy. The Samaritans indicated they will be applying for a rental subsidy. Next meeting is planned for May 2018.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Johnson, Martin	Minutes of Strategic Property and Community Facilities Committee Meeting - 13 December 2017	30/04/2018	9/02/2018	
PE1/2018 387		Curtis, Gareth				
<p>9/03/2018 1:40:18 PM - Sandra Richardson Advised by Project Officer - Strategic Property Review that: Part 1 complete Part 2 A report is being prepared for the next appropriate Strategic Property & Community Facilities Committee meeting. 15/03/2018 10:26:04 AM - Martin Johnson Revised Target Date changed by: Johnson, Martin From: 7 Mar 2018 To: 30 Apr 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Kerr, Katrina	Minutes of the Floodplain Management Committee Meeting held 15 December 2017	18/04/2018	9/02/2018	
WI3/2018 396		Fitzpatrick-Barr, Justin				
<p>20/02/2018 9:53:00 AM - Karen Burgess Item 1.1 - Drafting letter to Mine Subsidence Board. Item 1.2 - Preparing submission to Mine Subsidence. Item 1.3 - Drafting letter seeking support to the Hon. Don Harwin, Minister for Resource, Minister for Energy and Utilities and Minister for Arts, Scot MacDonald, Parliamentary Secretary for Planning, the Central Coast and Hunter, and Clayton Barr, Member for Cessnock. Item 2.1 - Reviewing funding options Item 2.2 - Drafting request for financial support from Singleton Council Item 2.3 - Commenced liaison with local community groups towards environmental restoration grant application Item 2.4 - Researching land ownership and options for community members to maintain areas of Swamp Creek 11/04/2018 9:52:06 AM - Karen Burgess Item 1.1 - Drafted letter to Mine Subsidence Board. Item 1.2 - Drafted submission. Item 1.3 - Drafted letters to Hon. Don Harwin, Minister for Resource, Minister for Energy and Utilities and Minister for Arts, Scot MacDonald, Parliamentary Secretary for Planning, the Central Coast and Hunter, and Clayton Barr, Member for Cessnock. Item 2.1 - Reviewed funding Options. Complete. Item 2.2 - Sought financial support from Singleton Council. Complete. Item 2.3 - Worked with Landcare. Complete. Item 2.4 - Examined arrangements to allow maintenance of Swamp Creek. Complete.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Kerr, Katrina	Re-Instate Mount View Road	2/05/2018	9/02/2018	
BN54/201 8		Fitzpatrick-Barr, Justin				
<p>20/02/2018 9:18:03 AM - Karen Burgess Item 1 - Noted. Item 2 - Preparing correspondence to State Government requesting location and construction of access to the Cessnock Correctional Centre at Kerlew Street, Nulkaba. 11/04/2018 9:54:06 AM - Karen Burgess Item 1 - Noted. Item 2 - Prepared correspondence.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/02/2018	Drage, Natalie	Richmond Main Colliery - Electricity Connection and Licence/Lease Agreements	31/05/2018	9/02/2018	
CC7/2018		Allan, Darrylen				
<p><i>19/02/2018 8:28:35 AM - Natalie Drage</i> Discussed Item 3 with Council's Assets Section with the view for a structural assessment of the required buildings to occur in the near future. <i>8/03/2018 12:41:55 PM - Natalie Drage</i> On the 6 March 2018, an inspection occurred with the appointed Structural Engineer to assess the 4 buildings subject to the Council report. A report is being prepared by the Consultant with a scope of works and indicated costings. In regard to future electricity costs and it being the responsibility of site users, this Item will be discussed at the next meeting with Society and Council Staff (scheduled for 14 March 2018). Council's electrical contractor has been advised of the approval to reconnect the power, as indicated in the resolution. <i>4/04/2018 11:01:32 AM - Robyn Keegan</i> Revised Target Date changed by: Keegan, Robyn From: 30 Apr 2018 To: 31 May 2018 Reason: A meeting was held on 14 March 2018 with the Richmond Main Society. The Community Group was advised regarding Resolutions 1 & 2 - that future electricity costs will be the responsibility of site user groups.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/02/2018	Kerr, Katrina	Revised Parking Enforcement Policy	2/05/2018	22/02/2018	
PE3/2018		Fitzpatrick-Barr, Justin				
<p>416 <i>27/02/2018 8:01:25 AM - Karen Burgess</i> Item 1 - For Planning and Environment Item 2 - For Planning and Environment Item 3 - Noted Item 4 - Arranging briefing date</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/02/2018	Jeffery, Warren	Mobility Parking Adjacent to Kurri Kurri Centrelink	16/05/2018	22/02/2018	
W112/2018		Fitzpatrick-Barr, Justin				
<p>425 <i>27/02/2018 7:57:57 AM - Karen Burgess</i> Item 1 - Noted Item 2 - Inclusion of Mobility Parking Scheme spaces on Barton Street, Kurri Kurri prioritised onto future Capital Works Program Item 3 - Drafting letter to Australian Government Item 4 - Drafting letter to the Member for Paterson Item 5 - Drafting a motion to the LGNSW State Conference <i>9/04/2018 11:17:31 AM - Karen Burgess</i> Item 1 - Noted Item 2 - Added as an agenda item at The Local Traffic Committee. Item 3 - Drafting a letter. Item 4 - Drafting a letter. Item 5 - Drafting a motion.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/02/2018	Crosdale, Emma	Council Owned Public Toilets	18/04/2018	22/02/2018	
WI13/2018		Fitzpatrick-Barr, Justin				
<p>8/03/2018 3:20:45 PM - Vickie Stovell Revised Target Date changed by: Stovell, Vickie From: 21 Mar 2018 To: 21 Mar 2018 Reason: . That Council notes the report and continues to plan and provide for the future needs of the community through the adoption of related Masterplans and funding for associated works via Delivery Programs and/or Grant opportunities.</p> <p>2. That the provision of public toilets in Cessnock CBD be referred to the Cultural Facilities Committee for consideration.</p> <p>19/03/2018 3:23:48 PM - Rebecca Bailey Report to Cultural Facilities 18 April 2018. 28/03/2018 11:38:30 AM - Emma Crosdale Revised Target Date changed by: Crosdale, Emma From: 21 Mar 2018 To: 18 Apr 2018 Reason: . That Council notes the report and continues to plan and provide for the future needs of the community through the adoption of related Masterplans and funding for associated works via Delivery Programs and/or Grant opportunities.</p> <p>2.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Patch, Katrina	Richmond Main Colliery - Remediation Plan	4/08/2018	12/03/2018	
CC6/2018		Allan, Darrylen				
<p>433 13/03/2018 10:40:03 AM - Katrina Patch Request for Quote Documentation being prepared in order to engage consultancy to prepare the RAP. 13/03/2018 10:43:07 AM - Katrina Patch Revised Target Date changed by: Patch, Katrina From: 4 Apr 2018 To: 04 Aug 2018 Reason: Engagement of vendor and preparation of RAP estimated to take 5 months. 4/04/2018 12:09:09 PM - Katrina Patch The Request For Quote for the preparation of the Remediation Action Plan closes on Tuesday 10 April.</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Crosdale, Emma	Cessnock Skatepark Concept Design	2/05/2018	12/03/2018	
WI17/2018		Fitzpatrick-Barr, Justin				
<p>440 15/03/2018 8:22:18 AM - Emma Crosdale Revised Target Date changed by: Crosdale, Emma From: 4 Apr 2018 To: 02 May 2018 Reason: Concept designs currently on exhibition until 13 April 2018 15/03/2018 8:22:26 AM - Emma Crosdale Concept Designs have been placed on public exhibition until 13 April 2018</p>						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 7/03/2018	Benson, Nicole	Options for Cessnock Pool	1/11/2018	12/03/2018	
WI18/2018		Fitzpatrick-Barr, Justin				
441	19/03/2018 3:19:35 PM - Rebecca Bailey					
Work on upgrade to current location has commenced. Work on scope design, and cost for relocation to Turner Park is presently unfunded. Report to Council on these matters scheduled for late 2018.						
4/04/2018 2:14:45 PM - Vickie Stovell						
Revised Target Date changed by: Stovell, Vickie From: 4 Apr 2018 To: 01 Nov 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Benson, Nicole	Miller Park, Mount View Park and Turner Park Masterplans	23/05/2018	26/03/2018	
WI20/2018		Fitzpatrick-Barr, Justin				
447	26/03/2018 10:34:55 AM - Nicole Benson					
1. Plans added to Council webpage.						
2. People notified.						
3. Noted.						
4. Meeting scheduled for 3 April at Miller Park Branxton.						
5. Report drafted for 23 May 2018.						
4/04/2018 2:15:31 PM - Vickie Stovell						
Revised Target Date changed by: Stovell, Vickie From: 18 Apr 2018 To: 23 May 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Rush, Iain	Execution of Planning Agreement - 65 Abernethy Street Kitchener	18/04/2018	26/03/2018	
PE10/2018		Curtis, Gareth				
449	10/04/2018 4:09:41 PM - Iain Rush					
Planning Agreement forwarded to land owner for execution on 23 March 2018. Awaiting executed copies.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Corken, Robert	Voluntary Planning Agreement - Deed of Variation - West and Wyndham Streets, Greta.	4/05/2018	26/03/2018	
PE12/2018		Curtis, Gareth				
451	26/03/2018 9:40:31 AM - Robert Corken					
Exhibition scheduled for 5/04/2018						
4/04/2018 2:17:05 PM - Vickie Stovell						
Revised Target Date changed by: Stovell, Vickie From: 18 Apr 2018 To: 04 May 2018						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Hawkins, Paige	Service NSW - Easy to do Business	7/05/2018	26/03/2018	
PE13/2018 452		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Luscombe, Dan	Minutes of Strategic Property and Community Facilities Committee Meeting - 21 February 2018	18/04/2018	26/03/2018	
PE15/2018 454		Curtis, Gareth				
3/04/2018 1:28:15 PM - Dan Luscombe Investigations underway into Caravan park concept. Matter will be ongoing for 2-3 months.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Lindsay, Michelle	Waste Services Review - Additional Staff and Plant Requirements	31/07/2018	26/03/2018	
WI21/2018 464		Fitzpatrick-Barr, Justin				
12/04/2018 9:37:13 AM - Michelle Lindsay Revised Target Date changed by: Lindsay, Michelle From: 18 Apr 2018 To: 31 Jul 2018 Reason: The action includes recruitment of staff and multiple tenders for procurement of plant which will take approximately three months to complete. 12/04/2018 9:37:23 AM - Michelle Lindsay Waste Service Operator position description and recruitment advertisement have been reviewed to allow for commencement of recruitment.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 21/03/2018	Fitzpatrick-Barr, Justin	Sponsorships & Subsidies Review	20/06/2018	26/03/2018	
WI22/2018 465		Fitzpatrick-Barr, Justin				
11/04/2018 11:24:47 AM - Kristy Meyers Draft Policy to be prepared and brought back to Council in June 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Shillington, Ian	Planning proposal to reclassify various properties at Aberdare, Cessnock, East Branxton and Kitchener.	2/05/2018	5/04/2018	
PE19/2018		Curtis, Gareth				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Rush, Iain	Planning Proposal - Kurri Kurri District Strategy Consequential LEP Amendments	2/05/2018	5/04/2018	
PE20/2018 472 10/04/2018 4:18:54 PM - Iain Rush		Curtis, Gareth				
Preparing documentation to be sent to the Department of Planning and Environment.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Crosdale, Emma	Naming of Jeffery Park, Kearsley after Mr George Jeffery	31/07/2018	5/04/2018	
WI23/2018 475		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Benson, Nicole	Stonger Country Communities Fund Round Two and Regional Sports Infrastructure Fund 2018	2/05/2018	5/04/2018	
WI24/2018 476		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Bent, Geoffrey	AirVenture Proposed Air Show	2/05/2018	5/04/2018	
WI25/2018 477		Fitzpatrick-Barr, Justin				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Kerr, Katrina	Traffic Facilities - Pelaw Main Public School	2/05/2018	5/04/2018	
WI26/2018 478 11/04/2018 9:47:14 AM - Karen Burgess		Fitzpatrick-Barr, Justin				
Item 1 - Deferred until 6 June 2018.						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Benson, Nicole	Branxton, Cessnock and Kurri Kurri Aquatic Centres Family Fun Days	2/05/2018	5/04/2018	
BN4/2018 479 10/04/2018 3:11:56 PM - Robyn Larsen		Fitzpatrick-Barr, Justin				
Action reassigned to Benson, Nicole by: Larsen, Robyn for the reason:						

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Curtis, Gareth	Unlawful Conversion of Shed	2/05/2018	5/04/2018	
BN5/2018 480		Glen, Stephen				

Type	Meeting	Officer/Director	Subject	Est. Compl.	Emailed	Completed
	Ordinary Council 4/04/2018	Allan, Darrylen	Management Contact List	2/05/2018	5/04/2018	
Q33/2018		Allan, Darrylen				

Local
Government
Remuneration
Tribunal

Annual Report
and
Determination

*Annual report and determination under sections 239
and 241 of the Local Government Act 1993*

**17 April
2018**

[NSW Remuneration Tribunals website](#)

Local Government Remuneration Tribunal

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Local Government Remuneration Tribunal

Executive Summary

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal has reviewed the criteria that apply to the categories of councils and the allocation of councils into those categories. The Tribunal found that there was no strong case to change the criteria or the allocation of councils into categories at this time. The criteria applicable to each of the categories are published in Appendix 1 of the determination and are unchanged from 2017.

Fees

The Tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 2.5 per cent which is consistent with the government's policy on wages.

Local Government Remuneration Tribunal

Section 1 Introduction

1. Section 239 of the *Local Government Act 1994* (the LG Act) provides for the Tribunal to determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories. The categories are to be determined at least once every 3 years.
2. Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
3. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the LG Act, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The current policy on wages is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
4. The Tribunal is however able to determine that a council can be placed in another existing or a new category with a higher range of fees without breaching the government's wage policy pursuant to section 242A (3) of the LG Act.
5. The Tribunal's determinations take effect from 1 July in each year.

Local Government Remuneration Tribunal

Section 2 2017 Determination

6. The Tribunal undertook a significant review of the categories and the allocation of councils into each of those categories. The review was prompted by the amalgamation of councils resulting in the creation of 20 new councils and an overall reduction in the number of councils in NSW from 152 to 128.
7. In reviewing the categories the Tribunal examined a range of statistical and demographic data and considered the views of councils and Local Government NSW (the LGNSW). Having regard to that information, the Tribunal determined a categorisation model which differentiates councils primarily on the basis of their geographic location. Other factors which differentiate councils for the purpose of categorisation include population, the sphere of the council's economic influence and the degree of regional servicing.
8. The Tribunal's 2017 Determination was made on 12 April 2017 and determined the categories of general purpose councils as follows:

Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

Non-metropolitan

- Regional City
- Regional Strategic Area
- Regional Rural
- Rural

9. The criteria for the categories were also determined and are now contained in Appendix 1. The Tribunal's determination also provided for each of the 128 Councils to be allocated into one of the above categories.
10. The 2017 Determination provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.

Local Government Remuneration Tribunal**Section 3 2018 Review**

11. The Tribunal wrote to all mayors in November 2017 advising of the commencement of the 2018 Annual Review. In doing so the Tribunal noted that at the time of making the 2017 determination a number of further merger proposals were on hold as a consequence of legal action taken by councils covered by these proposals. On 27 July 2017 the Premier, the Hon Gladys Berejiklian MP, issued a media release which advised that due to the protracted nature of those legal challenges and the impact on ratepayers, that the following mergers would not proceed:
- Burwood, City of Canada Bay and Strathfield Municipal councils
 - Hornsby Shire and Ku-ring-gai councils
 - Hunter's Hill, Lane Cove and City of Ryde councils
 - Mosman Municipal , North Sydney and Willoughby councils
 - Randwick City, Waverley and Woollahra Municipal councils.
12. While the Tribunal is only required to review the categorisation every three years, given the changed circumstances, if requested, the Tribunal stated it would review the allocation of the above metropolitan councils into the existing categories.
13. In this respect, any requests for a review would need to be supported by evidence which would indicate that the council is more appropriately allocated into another category based on the criteria.
14. The Tribunal also stated that it does not intend to alter the groups or the criteria which apply unless there is a very strong case to do so.
15. The Tribunal also wrote to the President of LGNSW in similar terms, and subsequently met with the Chief Executive of LGNSW. The Tribunal wishes to place on record its appreciation to the Chief Executive for meeting with the Tribunal.
16. In response to this review the Tribunal received 13 submissions from individual councils and a submission from LGNSW. Those submissions addressed the categorisation model and criteria, the allocation of councils into those categories, and/or the fees. A summary of the matters raised and the Tribunal's consideration of those matters is outlined below.

Local Government Remuneration Tribunal

Categorisation

Categorisation model

17. The majority of submissions supported the categorisation model, suggested additional categories or made no comment. Concerns were largely based on the criteria and in particular the emphasis on population to determine appropriate categorisation.
18. One submission also requested that consideration be given to making the criteria for Principal CBD and Major CBD more general in nature.
19. Apart from requests for new categories, no case has been put to the Tribunal to adjust or change the categorisation model. The Tribunal is required to review the categories every three years. As the current model was introduced in 2017 the Tribunal will next consider the model and the allocation of councils into that model in 2020.
20. The Tribunal has reviewed the criteria which apply to the categories of Principal CBD and Major CBD. The criteria for Principal CBD and Major CBD are specific to the characteristics of councils within those categories. This is different to the other categories which have indicative population thresholds and general criteria which describe common features of councils in these groups.

Allocation of councils into categories

21. The criteria applicable to the categories are outlined in Appendix 1. The categories differentiate councils on the basis of their geographic location with councils grouped as either metropolitan or non-metropolitan. With the exception of Principal CBD and Major CBD, population is the predominant criterion to determine categorisation. Other common features of councils within those categories are also broadly described. These criteria have relevance when population alone does not adequately reflect the status of one council compared to others with similar characteristics. In some instances the additional criteria will be sufficient enough to warrant the categorisation of a council into a group with a higher indicative population range.
22. In respect of the request to reconsider the criteria for Principal CBD and Major CBD, the Tribunal notes that the current criteria are specific to the councils of Sydney City and Parramatta City respectively. Prior to the making of the 2017 determination Sydney City Council was a standalone category. Parramatta City Council was grouped with Newcastle

Local Government Remuneration Tribunal

City Council and Wollongong City Council. The Tribunal's 2017 review determined that Parramatta City Council would also be a standalone category within the group of metropolitan councils. Newcastle and Wollongong were placed in a separate category, Regional City.

23. The allocation of Sydney City Council and Parramatta City Council into unique categories reflects their status within the metropolitan area. These precincts have been identified by the NSW Government in its metropolitan planning policies¹ as "Metropolitan City Centres" and are the only local government precincts to be given this status. The Tribunal considers that Parramatta City Council is the only council which currently meets the criteria of Major CBD.
24. The Tribunal received ten requests for re-categorisation. Each of those requests was considered having regard to the case put forward and the criteria for each category. A multi variable approach was adopted in assessing each council against all the criteria (not only population) for the requested category and also the relativities within the categories. At the time of making the determination the Tribunal only had available to it population data as of 2016. The Australian Bureau of Statistics (ABS) has advised that more up to date population data will not be published until 24 April 2018 which is too late for consideration as part of this review. The Tribunal found that the current categorisation was appropriate, but noted that some of those councils seeking to be moved are likely to meet the criteria for re-categorisation in future determinations in the medium term. A summary of the Tribunal's findings for each of the applications is outlined in the following paragraphs.

Penrith

25. Penrith sought to be re-categorised to a new category (possibly Metropolitan Large – Growth Centre) to reflect expected population growth and development. The council submitted that the new category could have fees equivalent to Regional City. The submission also drew the Tribunal's attention to the regional servicing role of Penrith to Greater Western Sydney, the Blue Mountains and the Central West of NSW.

¹ Greater Sydney Commission's (GSC) Greater Sydney Regional Plan – *A metropolis of three cities – connecting people – March 2018* (GSR Plan); Transport for NSW's *Future Transport Strategy 2056, March 2018*; NSW Government's *The NSW State Infrastructure Strategy 2018-2038, 18 March 2018*.

Local Government Remuneration Tribunal

26. The Tribunal examined Penrith's submission in the context of other councils in the Metropolitan Large category. Penrith currently has the smallest population in this group of councils and the degree of population growth is comparable to other fringe metropolitan councils. While the council area is host to a range of regional facilities these are similar to those available in other council areas within this group. On the basis of the information available the Tribunal does not find there is a case to create a new category to accommodate Penrith.

Inner West

27. Inner West has sought to be re-categorised from Metropolitan Medium to Metropolitan Large. The council has a population of 190,500 (2016) which is substantially below the population of other Metropolitan Large councils. In considering this request the Tribunal has reviewed the additional factors which guide categorisation to both Metropolitan Large and Metropolitan Medium, as outlined in Appendix 1 of this determination. The Tribunal notes that while significant residential development is proposed for this council that development is influenced by a number of urban renewal and infrastructure projects which have either not commenced or are in their early stages. The Tribunal finds the council does not demonstrate a sufficient number of additional criteria to warrant re-categorisation as Metropolitan Large at this time. However, with expected population growth it is likely the council may be more comparable with other Metropolitan Large councils in the short to medium term.

Randwick

28. Randwick has sought to be re-categorised from Metropolitan Medium to Metropolitan Large principally on the basis of its regional servicing and facilities. The Tribunal notes that the council's population of 146,250 (2016) is squarely within the indicative range for this category of (100,000 to 200,000). In reviewing this request the Tribunal has also considered the degree of regional servicing and sphere of economic influence. Having regard to those factors the Tribunal does not find that the council can display additional criteria to a degree comparable to other councils in Metropolitan Large or that re-categorisation into this group is appropriate.

Canada Bay

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29. Canada Bay has sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Canada Bay has a population 90,850 (2016) which is the largest of the councils in Metropolitan Small but still well below the indicative range of Metropolitan Medium councils. The council has put a case forward based on its growing regional influence with a large influx of workers, shoppers and visitors each day.
30. The Tribunal has compared the profile of Canada Bay to other councils in Metropolitan Medium and finds that the scale of its operations and degree of regional servicing are not sufficient to warrant re-categorisation. The Tribunal notes however, that similar to Inner West, expected population growth it is likely to make the council more comparable to those in Metropolitan Medium in the medium term.

Willoughby and North Sydney

31. Both Willoughby and North Sydney have sought to be re-categorised from Metropolitan Small to Metropolitan Medium. Under the new categorisation model these councils were allocated into a category with lower fees than those previously available under the former categorisation. The Tribunal finds that while some existing councillors may be receiving lower fees as a result of the revised categorisation, this is not a factor in the categorisation of councils into categories.
32. The categories have been developed to group councils with as many like characteristics as possible. The Tribunal has considered the characteristics of Willoughby and North Sydney in the context of those that apply to both Metropolitan Small and Metropolitan Medium.
33. Willoughby has a population of 77,950 (2016) and North Sydney 72,150 (2016). Willoughby has sought to be re-categorised having regard to additional criteria including its scale of operations and businesses and the regional significance of its centres. North Sydney has sought consideration of its regional services and facilities and high percentage of non-resident visitors and workers.
34. Both councils have sought recognition of the significant number and percentage of non-resident workers, however the available data from the ABS would suggest that many other metropolitan councils across all categories host a significant number of non-resident workers.
35. The Tribunal notes that the current population of both councils is within the indicative population range for Metropolitan Small councils and well below that of Metropolitan Medium. Having regard to the additional criteria that apply to Metropolitan Small and

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Metropolitan Medium, the Tribunal finds that the characteristics of Willoughby and North Sydney are more appropriately aligned with those of other Metropolitan Small councils and finds no case for them to be re-categorised at this time.

Port Macquarie

36. Port Macquarie has sought to be re-categorised from Regional Rural to Regional Strategic Area. Alternatively, it is requested that consideration be given to the creation of a new category for similar councils in the Regional Rural group.
37. Port Macquarie has a population of 79,650 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Port Macquarie has not demonstrated the additional criteria to warrant inclusion into this group.
38. The Tribunal notes that there is a large population range of those councils included in the Regional Rural category. These councils are grouped together to reflect their like features such as having a major township which provides regional servicing to smaller rural communities and rural councils. The Tribunal does not propose to further differentiate this group at this time.

Maitland

39. Maitland has sought to be re-categorised from Regional Rural to Regional Strategic Area or that a new category be created between Regional Rural and Regional Strategic Area.
40. Maitland has a population of 78,200 (2016) which is significantly below the indicative population range of Regional Strategic Area councils. The Tribunal finds that Maitland has not demonstrated the additional criteria to warrant inclusion into this group. As outlined above the Tribunal does not propose to further differentiate this group at this time.

Hilltops

41. Hilltops Council has sought to be re-categorised from Rural to Regional Rural. The new Hilltops Council is an amalgamation of three former councils in the Rural category (Young, Boorowa and Harden). The submission states that the new council has increased complexity of business and should be recognised as Regional Rural.
42. The Tribunal notes that Hilltops has a population of 19,150 (2016) which is just below the indicative population range of Regional Rural councils. The category of Regional Rural currently includes one council – Broken Hill – which has a population similar to that of Hilltops. Broken Hill warrants categorisation as Regional Rural in recognition of the degree

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of regional servicing it provides to far western NSW. It is not considered that Hilltops provides the same degree of regional services and on that basis re-categorisation is not warranted at this time.

Leeton

43. Leeton has sought reconsideration of the criteria for eligibility to the categorisation of Regional Rural to take into account councils with populations of less than 20,000. Leeton has a population of 11,750 (2016).
44. Leeton has not sufficiently demonstrated that it meets the additional criteria for re-categorisation to Regional Rural level. The Tribunal does not propose to further differentiate this group at this time.

Fees

45. The LGNSW submission requested that the Tribunal increase fees by the allowable maximum of 2.5 per cent. The submission also reiterated its view that the current arrangement for setting fees is inappropriate and does not provide proper compensation for the significant workload and the range of responsibilities of mayors and councillors. Comparative information was presented in respect to board fees, fees paid to mayors and councillors of councils in Queensland and salaries for Members of Parliament. It was also suggested that when determining fees the Tribunal consider other matters, including the new induction and other professional development training requirements and the implementation of the NSW Local Government Capability Framework. The LGNSW submission also sought consideration of the non-payment of superannuation.
46. A number of submissions also sought an increase to the allowable maximum of 2.5 per cent and raised similar issues to LGNSW in respect to the current fees not being adequate compensation for the heavy or "full-time" workload and time commitment required to carry out mayoral and councillor duties.
47. One submission also raised the matter of fees for deputy mayors, submitting that an additional fee of \$200.00 per month be payable when the role of deputy mayor exists in a council.

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Findings

Quantum of Fees

48. The Tribunal has considered the submissions received and notes the comparisons drawn between the fees paid to councillors and mayors in NSW with those in other states, members of Parliament in NSW, and members of boards and committees. The Tribunal is mindful that the roles and responsibilities of councillors and mayors in NSW are outlined in the LG Act and notes that they are not necessarily comparable to the roles and responsibilities of councillors and mayors in other states, members of Parliament or members of boards and committees.
49. The Tribunal also notes that some of the other matters raised by submissions are more appropriately dealt with in the context of the current Local Government reform agenda and are outside the Tribunal's powers.
50. The Tribunal is required to have regard to the Government's wages policy when determining the increase to apply to the maximum and minimum fees that apply to councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
51. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Government's policy of rate pegging, and finds that the full increase of 2.5 per cent is warranted. The 2.5 per cent increase will apply to the minimum and the maximum of the ranges for all existing categories.

Other matters

52. The Tribunal notes that the NSW Independent Local Government Review Panel made a number of recommendations in 2013 which addressed the role and remuneration of mayors and deputy mayors. The Tribunal understands that those recommendations have not yet been implemented or were supported by the Government in part only.
53. Should the Government's policies change with respect to remuneration the Tribunal would be willing to participate in any further review or consideration of this matter.
54. The matter of the non-payment of superannuation has been previously raised in submissions to the Tribunal and is not a matter for the Tribunal to determine. Section

Local Government Remuneration Tribunal

251 of the LG Act confirms that councillors are not employees of the council and the fee paid does not constitute a salary under the Act. The Tribunal notes that the Australian Tax Office has made a definitive ruling (ATO ID 2007/205) that allows councillors to redirect their annual fees into superannuation on a pre-tax basis and is a matter for councils (*Ref: Councillor Handbook, Oct 2017, Office of Local Government p.69*).

55. Councils have raised the matter of separate fees for deputy mayors on previous occasions and the Tribunal notes that it has previously determined that there is no provision in the LG Act to empower the Tribunal to determine a separate fee or fee increase for deputy mayors. The method for determining separate fees, if any, for a deputy mayor is provided in section 249 of the LG Act as follows:

249 Fixing and payment of annual fees for the mayor

- (1) *A council must pay the mayor an annual fee.*
- (2) *The annual fee must be paid in addition to the fee paid to the mayor as a councillor.*
- (3) *A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.*
- (4) *A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.*
- (5) *A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee."*

Conclusion

56. The Tribunal's determinations have been made with the assistance of the two Assessors - Mr Ian Reynolds and Mr Tim Hurst. The allocation of councils into each of the categories, pursuant to section 239 of the LG Act, is outlined in Determination No. 1. The maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils, pursuant to section 241 of the LG Act, are outlined in Determination No. 2.

Local Government Remuneration Tribunal

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

Local Government Remuneration Tribunal

Section 4 Determinations

**Determination No. 1- Determination Pursuant to Section 239 of
Categories of Councils and County Councils Effective From 1 July 2018**

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta

Metropolitan Large (8)	Metropolitan Medium (9)
Blacktown	Bayside
Canterbury-Bankstown	Campbelltown
Cumberland	Georges River
Fairfield	Hornsby
Liverpool	Ku-ring-gai
Northern Beaches	Inner West
Penrith	Randwick
Sutherland	Ryde
	The Hills

Metropolitan Small (11)
Burwood
Camden
Canada Bay
Hunters Hill
Lane Cove
Mosman
North Sydney
Strathfield
Waverley
Willoughby
Woollahra

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Table 2: General Purpose Councils - Non-Metropolitan

Regional City (2)	Regional Strategic Area (2)	
Newcastle	Central Coast	
Wollongong	Lake Macquarie	

Regional Rural (37)	Rural (57)	
Albury	Balranald	Kyogle
Armidale	Bellingen	Lachlan
Ballina	Berrigan	Leeton
Bathurst	Bland	Liverpool Plains
Bega	Blayney	Lockhart
Blue Mountains	Bogan	Moree Plains
Broken Hill	Bourke	Murray River
Byron	Brewarrina	Murrumbidgee
Cessnock	Cabonne	Muswellbrook
Clarence Valley	Carrathool	Nambucca
Coffs Harbour	Central Darling	Narrabri
Dubbo	Cobar	Narrandera
Eurobodalla	Coolamon	Narromine
Goulburn Mulwaree	Coonamble	Oberon
Griffith	Cootamundra-Gundagai	Parkes
Hawkesbury	Cowra	Snowy Valleys
Kempsey	Dungog	Temora
Kiama	Edward River	Tenterfield
Lismore	Federation	Upper Hunter
Lithgow	Forbes	Upper Lachlan
Maitland	Gilgandra	Uralla
Mid-Coast	Glen Innes Severn	Walcha
Mid-Western	Greater Hume	Walgett
Orange	Gunnedah	Warren
Port Macquarie-Hastings	Gwydir	Warrumbungle
Port Stephens	Hay	Weddin
Queanbeyan-Palerang	Hilltops	Wentworth
Richmond Valley	Inverell	Yass
Shellharbour	June	
Shoalhaven		
Singleton		
Snowy Monaro		
Tamworth		
Tweed		
Wagga Wagga		
Wingecarribee		
Wollondilly		

Local Government Remuneration Tribunal**Table 3: County Councils**

Water (4)	Other (6)
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie

Local Government Remuneration Tribunal

Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2018 are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils – Metropolitan	Principal CBD	26,970	39,540	164,980	217,080
	Major CBD	17,980	33,310	38,200	107,620
	Metropolitan Large	17,980	29,670	38,200	86,440
	Metropolitan Medium	13,480	25,160	28,640	66,860
	Metropolitan Small	8,970	19,790	19,100	43,150
General Purpose Councils – Non-metropolitan	Regional City	17,980	31,260	38,200	97,370
	Regional Strategic Area	17,980	29,670	38,200	86,440
	Regional Rural	8,970	19,790	19,100	43,170
	Rural	8,970	11,860	9,540	25,880
County Councils	Water	1,780	9,890	3,820	16,250
	Other	1,780	5,910	3,820	10,790

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 17 April 2018

Local Government Remuneration Tribunal

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety has been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum population of 200,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum population of 100,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Local Government Remuneration Tribunal

Regional City

Councils categorised as Regional City will typically have a population above 150,000. These councils are metropolitan in nature with major residential, commercial and industrial areas. These Councils typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development.

These councils provide a full range of higher order services and activities along with arts, culture, recreation and entertainment facilities to service the wider community and broader region. These councils typically also contain ventures which have a broader State and national focus which impact upon the operations of the council.

Newcastle City Council and Wollongong City Councils are categorised as Regional City.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Rural category on the basis of their significant population. Councils categorised as Regional Strategic Area will typically have a population above 200,000. These councils contain a mix of urban and rural settlements. They provide a range of services and activities including business, office and retail uses, along with arts, culture, recreation and entertainment facilities to service the wider community. These councils host tertiary education campuses and health facilities.

While councils categorised as Regional Strategic Area may have populations which exceed those of Regional City, they would not typically provide the same range of regional services or have an equivalent sphere of economic influence.

Central Coast Council and Lake Macquarie Council are categorised as Regional Strategic Area.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- a major town or towns with the largest commercial component of any location in the surrounding area
- a significant urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages or may be located on or close to the coast with high levels of population and tourist facilities
- provide a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- regional services to the wider community through principal referral hospitals, tertiary education services and major regional airports
- these councils may also attract large visitor numbers to established tourism ventures.

Local Government Remuneration Tribunal

Rural

Councils categorised as Rural will typically have a population below 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Noxious Weeds Act 1993*.

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Cessnock City Council for the quarter ended 31/03/18 indicates that Council's projected financial position at 30/6/18 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____



Robert Maginnity
Responsible Accounting Officer

Date: 7th May 2018

Report prepared by:

Signed: _____



Paul Grosbernd
Management Accountant

Report reviewed by:

Signed: _____



Andrew Glauser
Finance and Administration Manager

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Cessnock City Council
Income & Expenses Budget Review Statement
Budget review for the quarter ended 31 March 2018
Income & Expenses - General Fund

	Original Budget 2017/18	Approved Changes			Revised Budget 2017/18	Variations for this Mar Qtr	Notes	Projected Year End Result	YTD Budget	Actual YTD figures
		Carry Forwards	Other than by OBRs	Notes						
Income										
Rates and Annual Charges	47,113,950	-	(9,000)	(36,238)	47,054,067	152,174	1	47,206,241	47,201,100	47,199,998
User Charges and Fees	7,246,688	-	-	718,585	8,025,160	3,857,722	2	11,882,882	6,199,385	6,967,150
Interest and Investment Revenues	849,500	-	-	(2,000)	847,500	-		847,500	635,634	728,255
Other Revenues	1,146,404	-	28,787	113,735	1,321,330	110,232	3	1,431,562	1,020,745	1,249,979
Grants & Contributions - Operating	11,028,896	-	1,346,781	290,754	13,084,473	1,044,656	4	14,129,129	12,121,433	6,793,356
Grants & Contributions - Capital	2,983,626	1,122,598	1,984,559	-	6,100,783	55,924	5	6,156,707	4,596,865	3,453,512
Total Income from Continuing Operations	70,369,064	1,122,598	3,351,127	1,084,836	76,433,313	5,220,708		81,654,021	71,775,162	66,392,250
Expenses										
Employee Costs	30,467,225	-	-	224,980	30,688,808	(27,554)	6	30,661,254	23,456,221	23,403,231
Borrowing Costs	485,347	-	-	-	485,347	-		485,347	364,005	328,526
Materials & Contracts	12,496,843	528,132	80,729	364,695	13,760,380	4,755,487	7	18,515,867	11,583,754	14,553,115
Depreciation	9,985,000	-	-	-	9,985,000	-		9,985,000	7,489,985	7,489,985
Legal Costs	550,000	-	-	17,273	578,110	62,243	8	640,353	468,957	602,860
Consultants	290,500	-	-	15,705	306,205	(55,000)	9	251,205	258,458	184,633
Other Expenses	11,597,150	-	-	21,431	11,621,563	1,548,539	10	13,170,102	9,032,162	9,239,550
Net Loss from disposal of assets	2,500,000	-	-	-	2,500,000	-		2,500,000	-	-
Total Expenses from Continuing Operations	68,372,065	528,132	80,729	644,084	69,925,413	6,283,715		76,209,128	52,653,542	55,801,900
Net Operating Result from Continuing Operations	1,996,999	594,466	3,270,398	440,752	6,507,900	(1,063,007)		5,444,893	19,121,620	10,590,350
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-		-	-	-
Net Operating Result from All Operations	1,996,999	594,466	3,270,398	440,752	6,507,900	(1,063,007)		5,444,893	19,121,620	10,590,350
Net Operating Result before Capital Items	(866,627)	(528,132)	1,285,839	440,752	407,117	(1,118,931)		(711,814)	14,524,755	7,136,838

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Cessnock City Council
Income & Expenses Budget Review Statement - Operating & Capital

Budget review for the quarter ended 31 March 2018

Income & Expenses - General Fund
Operating and Capital

	Original Budget 2017/18	Carry Forwards	Approved Changes			Revised Budget 2017/18	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
			Other than by QBRs	Notes	Sep QBRs					
Income										
Council & General Manager's Units	359,600	-	-	6,098	-	365,698	-	365,698	252,493	
Planning and Environment Directorate	3,155,188	-	(900)	283,451	31,390	3,469,129	118,307	3,587,436	3,119,385	
Corporate & Community Services Directorate	45,272,100	1,805,420	43,546	2,940,862	400,198	50,462,126	1,465,807	51,927,933	40,702,653	
Works & Infrastructure Services Directorate	27,080,169	1,587,825	8,122,312	1,636,312	83,919	38,510,537	3,521,541	42,032,078	22,194,974	
Total Income from Continuing Operations	75,867,057	3,393,245	8,164,958	4,866,723	515,507	92,807,490	5,105,655	97,913,145	66,269,505	
Expenses										
Council & General Manager's Units	4,183,980	14,457	-	42,770	18,872	4,260,079	46,626	4,306,705	3,577,587	
Planning and Environment Directorate	9,031,369	227	(3,847)	207,211	(11,272)	9,223,688	25,925	9,249,613	6,925,445	
Corporate & Community Services Directorate	14,019,809	310,731	134,697	3,001,344	351,472	17,818,053	1,380,465	19,198,518	10,856,739	
Works & Infrastructure Services Directorate	48,631,806	3,067,830	8,034,108	1,612,155	126,415	61,472,314	3,592,995	65,065,309	43,701,079	
Total Expenses from Continuing Operations	75,866,964	3,393,245	8,164,958	4,863,480	485,487	92,774,134	5,046,011	97,820,145	65,060,850	
Net Operating Result from Continuing Operations	93	-	-	3,243	30,020	33,356	59,644	93,000	1,208,655	
Net Operating Result from All Operations	93	-	-	3,243	30,020	33,356	59,644	93,000	1,208,655	

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details**Income**

1	Rates and Annual Charges	\$152,174	
	Increased Income		
	Waste Management Charges	\$5,150	
	General Rates	\$147,024	
2	User Charges and Fees	\$3,857,722	
	Increased Income		
	RMS Works	\$3,862,033	
	Sundry	(\$4,311)	
3	Other Revenues	\$110,232	
	Increased Income		
	Insurance Claims	\$5,750	
	General Admin Fees	\$4,700	
	Lease Rental	\$20,864	
	Legal Fees Recovery - Rates & Charges	\$40,000	
	Sales	\$38,600	
	Sundry	\$318	
4	Grants & Contributions - Operating	\$1,044,656	
	Increased Income		
	RFS Bushfire Shed Works	\$47,400	
	WHS Incentive Grant	\$89,479	
	Noxious Weeds Grant	\$10,851	
	Flying Fox Management Grant	\$40,000	
	Environmental Planning Grant	\$48,599	
	Natural Disaster Floods Reimbursement	\$791,683	
	Sundry Contributions	\$16,644	
5	Grants & Contributions - Capital	\$55,924	
	Increased Income		
	Library Service Desk Grant	\$56,524	
	Sundry	(\$600)	

Expenditure

6	Employee Costs	(\$27,554)	
	Decreased Expenditure		
	Fringe Benefits Tax	(\$17,200)	
	Salaries	(\$10,354)	
7	Material & Contracts	\$4,755,487	
	Increased Expenditure		
	Environmental Protection	\$56,729	
	RFS Bushfire Shed Works	\$47,400	
	Cultural Services	\$63,941	
	Waste Management	\$580,330	
	RMS Works	\$3,843,833	
	Town Planning	\$48,602	
	Computer Software Licence Fees	\$103,025	
	Sundry	\$11,627	
8	Legal Costs	\$62,243	
	Increased Expenditure		
	Planning and Development	\$2,000	
	Debt Recovery	\$40,000	
	Other Legal expenses	\$20,243	

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

9	Consultants	(\$55,000)	
	Decreased Expenditure		
	Strategic Planning		(\$50,000)
	Human Resources		(\$5,000)
10	Other Expenses	\$1,548,539	
	Increased Expenditure		
	S88 Waste Levy		\$1,500,000
	Electricity charges		\$30,200
	Street Lighting		\$40,000
	Sundry		(\$21,661)

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Cessnock City Council

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2018

Capital Budget - General Fund

	Original Budget 2017/18	Carry Forwards	Approved Changes			Revised Budget 2017/18	Variations for this Mar Qtr	Projected Year End Result	Actual YTD figures
			Other than by QBRs	Sep QBRs	Dec QBRs				
Capital Expenditure									
Gravel Rehab & Resheeting Program	317,700	-	-	-	317,700	-	317,700	277,683	
Local Road Renewal Program	1,826,043	40,200	(84,992)	-	1,788,451	-	1,788,451	733,361	
Local Road Construction Program	-	-	3,526,617	-	3,290,253	(236,364)	3,290,253	621,167	
Traffic Facilities Program	3,747,000	103,500	(3,700,406)	-	150,094	-	150,094	103,220	
Regional Road Renewal Program	1,552,400	-	284,740	-	1,837,140	-	1,837,140	1,229,557	
Restart NSW Grant Program	-	-	1,656,359	-	1,656,359	-	1,656,359	1,390,664	
Bus Stop Program	-	-	60,100	-	60,100	-	60,100	2,371	
Black Spot Program	-	-	200,000	-	200,000	-	200,000	29,997	
Drainage Construction Program	1,022,000	1,546,525	(228,962)	-	2,339,563	-	2,339,563	2,022,399	
Bridge Construction Program	2,250,500	18,000	1,355,718	-	3,860,582	-	3,860,582	1,721,108	
Pathways Construction Program	259,100	168,800	473,097	-	900,997	-	900,997	642,106	
Pool Facilities Renewal Program	203,200	-	74,904	-	278,104	-	278,104	127,450	
Community Buildings Renewal Program	96,500	28,200	(27,804)	-	96,896	-	96,896	9,996	
Recreation Facilities Renewal Program	160,800	-	(6,422)	-	154,378	-	154,378	88,502	
Recreation Buildings Renewal Program	133,500	62,400	-	-	195,900	-	195,900	68,756	
Recreation Facilities Construction Program	122,976	12,100	23,512	-	158,588	-	158,588	59,431	
Cessnock Civic Precinct Revitalisation Program	385,000	196,400	91,807	-	673,207	-	673,207	143,724	
Cemetery Facilities Construction Program	270,000	41,100	47,840	-	358,940	-	358,940	332,649	
Waste Services Capital Program	430,000	-	-	-	430,000	(125,000)	305,000	305,611	
New Landfill Development Program	-	-	4,050,000	-	4,050,000	(1,350,000)	2,700,000	2,409,147	
Major Plant-Capital-Workshop	1,524,000	-	-	100,000	1,624,000	-	2,594,000	2,232,442	
Other Fixed Assets	1,105,900	483,061	419,776	34,944	2,045,045	176,019	2,222,064	1,342,103	
Total Capital Expenditure	15,406,619	2,700,286	8,215,884	134,944	26,467,297	(328,981)	26,138,316	15,893,454	
Capital Funding									
Rates & Other United Funding	7,756,800	-	245,662	18,500	8,020,526	-	8,020,526	-	
Capital Grants & Contributions	2,983,626	-	3,163,081	-	6,156,707	-	6,156,707	-	
Reserves:									
- External Restrictions/Reserves	-	-	-	-	-	-	-	-	
- Internal Restrictions/Reserves	2,617,831	2,698,886	4,725,334	116,444	10,158,495	(328,981)	9,829,514	-	
New Loans	1,853,362	-	-	-	1,853,362	-	1,853,362	-	
Section 94 Funding	195,000	1,400	81,807	-	278,207	-	278,207	-	
Total Capital Funding	15,406,619	2,700,286	8,215,884	134,944	26,467,297	(328,981)	26,138,316	-	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	-	

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Capital Budget Review Statement
Recommended changes to original budget

Budget Variations being recommended include the following material items:

Notes

1	Waste Services Capital Program	(\$125,000)
	Decreased Expenditure	
	Waste Depot Plant	(\$125,000)
2	New Landfill Development Program	(\$1,350,000)
	Decreased Expenditure	
	Waste Transfer Station	(\$1,350,000)
3	Major Capital Plant	\$970,000
	Increased Expenditure	
	Major Capital Plant Purchases	\$970,000
4	Other Fixed Assets	\$176,019
	Increased Expenditure	
	Kurri Kurri Library Service Desk (Grant Funded)	\$56,524
	Administration Building WiFi Network (Reserve Funded)	\$35,000
	Vineyard Grove Preliminary Investigation and Design Approval (Reserve Funded)	\$75,000
	Sundry Increases	\$9,495

Cessnock City Council
Quarterly Budget Review Statement
 for the period 01/01/18 to 31/03/18

Cash & Investments Budget Review Statement
 Budget review for the quarter ended 31 March 2018
Cash & Investments - General Fund

	Actual 2016/17	Original Budget 2017/18	Approved Changes			Revised Budget 2017/18	Variations for this Mar Qtr	Projected Year End Result
			Carry Forwards	Other than by QBRs	Sep QBRs			
Externally Restricted⁽¹⁾								
Developer Contributions	8,379,889	(225,000)	(1,400)	1,630,000	-	9,783,489	-	9,783,489
RMS Contributions	2,708,913	-	(228,727)	(200,000)	-	2,280,186	-	2,280,186
Specific Purpose Unexpended Grants	2,023,062	-	(2,023,062)	-	-	-	-	-
Domestic Waste Management	432,479	-	-	-	-	432,479	-	432,479
Other	62,000	-	-	-	-	62,000	-	62,000
Total Externally Restricted	13,606,343	(225,000)	(2,253,189)	1,430,000	-	12,558,154	-	12,558,154
<small>(1) Funds that must be spent for a specific purpose</small>								
Internally Restricted⁽²⁾								
Plant & Vehicle Replacement	2,547,532	(540,500)	-	-	(60,000)	1,947,032	(864,900)	1,082,132
Employees Leave Entitlement	2,102,357	455,000	-	-	-	2,557,357	-	2,557,357
Carry Over Works	310,000	-	-	-	(310,000)	-	-	-
Bridge Replacement	560,514	32,200	-	(65,380)	-	527,334	-	527,334
Cemetery	4,868	5,200	-	-	-	10,068	-	10,068
Computer Services	276,943	50,000	-	-	(99,852)	227,091	(87,480)	139,611
Insurance Provisions	559,729	(70,700)	-	-	62,704	551,733	69,579	621,312
Miscellaneous & Property Reserve	1,702,033	(279,900)	-	(282,811)	(176,444)	1,211,946	(76,030)	1,135,916
Financial Assistance Grant in Advance	3,481,852	-	-	-	-	3,481,852	-	3,481,852
Operations & Programs Provision	243,242	190,000	-	-	(60,000)	362,823	(9,737)	353,086
Property Investment Fund	732,411	11,900	-	-	(18,950)	725,361	(75,000)	650,361
Rezoning Fees	85,251	-	-	(87,437)	-	85,251	-	85,251
Single Invitation Contracts	846,068	(758,631)	-	-	-	160,711	-	160,711
Energy Efficiency Reserve	175,111	-	-	-	(14,400)	-	-	-
Waste Depot & Rehabilitation	9,146,611	793,030	-	(4,050,000)	595,107	6,320,452	(948,680)	5,371,772
Total Internally Restricted	22,774,522	(112,401)	-	(4,485,628)	(67,435)	18,169,011	(1,420,565)	16,748,446
<small>(2) Funds that Council has earmarked for a specific purpose</small>								
Unrestricted (ie. available after the above Restrictions)	158,000	-	-	-	3,243	191,263	59,644	250,907
Total Cash & Investments	36,538,865	(337,401)	(2,253,189)	(3,055,628)	(64,192)	30,918,428	(1,360,921)	29,557,507

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$35,646,000

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/18

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		4,474
Investments on Hand		31,341
less: Unpresented Cheques	(Timing Difference)	(17)
add: Undeposited Funds	(Timing Difference)	77
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(232)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	3
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	-
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	-
Reconciled Cash at Bank & Investments		<u>35,646</u>

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18

Key Performance Indicators Budget Review Statement

	Current Projection		Actual
	Amounts	Indicator	
	17/18	17/18	16/17
1. Operating Performance			
Operating Revenue (excl. Capital) - Operating Expenses	\$ 1,788	Ratio 2.37%	3.97%
Operating Revenue (excl. Capital Grants & Contributions)	\$ 75,497		
This ratio measures Council's achievement of containing operating expenditure within operating revenue. Benchmark: Minimum >=0.00%			
2. Own Source Operating Revenue			
Operating Revenue (excl. ALL Grants & Contributions)	\$ 61,368	Ratio 75.16%	63.37%
Total Operating Revenue (incl. Capital Grants & Cont)	\$ 81,654		
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions. Benchmark: Minimum >=60.00%			
3. Unrestricted Current Ratio			
Current Assets less all External Restrictions	\$ 35,770	Ratio 2.66	2.45
Current Liabilities less Specific Purpose Liabilities	\$ 13,443		
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council. Benchmark: Minimum >=1.50			
4. Debt Service Cover Ratio			
Operating Result before Interest & Dep. Exp.	\$ 12,259	Ratio 6.84	8.11
Principal Repayments + Borrowing Interest Costs	\$ 1,791		
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. Benchmark: Minimum >=2.00			
5. Rates, Annual Charges, Interest & Extra Charges Outstanding			
Rates, Annual & Extra Charges Outstanding	\$ 1,115	Ratio 2.29%	2.04%
Rates, Annual & Extra Charges Collectible	\$ 48,600		
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts. Benchmark: Minimum < 5.00%			
6. Cash Expense Cover Ratio			
Current Year's Cash & Cash Equivalents (Incl all Term Deposits) X 12	\$ 35,831	Ratio 6.22	6.31
Payments from Cash Flow of operating and financing activities	\$ 5,765		
This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow. Benchmark: Minimum >=3.00			

Source for benchmarks: Code of Accounting Practice and Financial Reporting #25

Cessnock City Council

Quarterly Budget Review Statement
for the period 01/01/18 to 31/03/18**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	\$ 184,633	Y
Legal Fees	\$ 602,860	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Details

Company	Purpose	Rationale	Amount
Conybeare Morrison International	Cessnock Commercial Precinct Project	Land Use Planning Strategy	\$ 23,282
Premium Claim Solutions	Claims Management - Public Liability	Specialist Claims Management	\$ 51,185
Edwards Planning	Heritage Advisor	Heritage Specialist	\$ 9,750
Lindsay Taylor Lawyers	Section 94 Review	Legal Advice	\$ 17,839
Passmore Duff P/L T/as CARM	Staff Development	Training	\$ 12,050
Moir Landscape Architecture	Kurri Kurri Town Centres Masterplans	Land Use Planning Strategy	\$ 13,330
Moir Landscape Architecture	Branxton Town Centre Public Domain	Land Use Planning Strategy	\$ 24,200
IPWEA - NSW Division	Staff Development	Training	\$ 12,000
CIBIS International P/L	Development of Councillor Dashboard	Specialist Design	\$ 7,075
Hunter Councils Inc	Review of Revised Plan of Management	Land Use Planning Strategy	\$ 2,900
Deloitte Tax Services Pty Ltd	GST Review	GST Specialist	\$ 11,022

Legal Expenditure Summary	Original Budget	Sept Review	Dec Review	Revised Budget	Mar Variation	Projected Result	Actual YTD
Debt Recovery	\$ 350,000	\$ 10,000	\$ -	\$ 360,000	\$ 40,000	\$ 400,000	\$ 368,205
Planning & Development	\$ 180,000	\$ 273	\$ -	\$ 180,273	\$ 2,000	\$ 182,273	\$ 176,911
Other Legal Costs	\$ 20,000	\$ 7,000	\$ 10,837	\$ 37,837	\$ 20,243	\$ 58,080	\$ 57,744
Sub Total	\$ 550,000	\$ 17,273	\$ 10,837	\$ 578,110	\$ 62,243	\$ 640,353	\$ 602,860
Less Recoveries							
Debt Recovery	\$ 350,000	\$ 10,000	\$ -	\$ 360,000	\$ 40,000	\$ 400,000	\$ 377,390
Planning & Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 350,000	\$ 10,000	\$ -	\$ 360,000	\$ 40,000	\$ 400,000	\$ 377,390
Net Council Cost	\$ 200,000	\$ 7,273	\$ 10,837	\$ 218,110	\$ 22,243	\$ 240,353	\$ 225,470

Legal Expenditure Details	Original Budget	Sept Review	Dec Review	Revised Budget	Mar Variation	Projected Result	Actual YTD
- Huntlee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,334)
- Legal Advices	\$ 180,000	\$ -	\$ (115,400)	\$ 64,600	\$ -	\$ 64,600	\$ 65,515
- Avery's Rise	\$ -	\$ 273	\$ -	\$ 273	\$ -	\$ 273	\$ 273
- Geary Class 1 Appeal	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ 18,035
- Crowne Plaza - Marquee	\$ -	\$ -	\$ 52,600	\$ 52,600	\$ 2,000	\$ 54,600	\$ 54,537
- Crowne Plaza - Workers Accommm	\$ -	\$ -	\$ 44,800	\$ 44,800	\$ -	\$ 44,800	\$ 44,885
Planning & Development Total	\$ 180,000	\$ 273	\$ -	\$ 180,273	\$ 2,000	\$ 182,273	\$ 176,911
Debt Recovery Total	\$ 350,000	\$ 10,000	\$ -	\$ 360,000	\$ 40,000	\$ 400,000	\$ 368,205
- Property Management	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 4,000	\$ 3,547
- General Administration	\$ 11,500	\$ (500)	\$ 10,837	\$ 21,837	\$ 18,243	\$ 40,080	\$ 34,947
- General Manager	\$ 6,500	\$ 7,500	\$ -	\$ 14,000	\$ -	\$ 14,000	\$ 19,250
Other Legal Total	\$ 20,000	\$ 7,000	\$ 10,837	\$ 37,837	\$ 20,243	\$ 58,080	\$ 57,744
Total Expenditure	\$ 550,000	\$ 17,273	\$ 10,837	\$ 578,110	\$ 62,243	\$ 640,353	\$ 602,860

Cessnock City Council

Statement of Financial Position

as at 31 March 2018

\$ '000	Actual 2017	Year to date 2018
ASSETS		
Current Assets		
Cash & Cash Equivalents	7,039	4,531
Investments	28,500	30,300
Receivables	5,941	12,648
Inventories	376	345
Other	197	4
Total Current Assets	42,053	47,828
Non-Current Assets		
Investments	1,000	1,000
Inventories	1,270	1,270
Infrastructure, Property, Plant & Equipment	744,195	761,022
Total Non-Current Assets	746,465	763,292
TOTAL ASSETS	788,518	811,120
LIABILITIES		
Current Liabilities		
Payables	7,976	8,931
Borrowings	1,179	1,179
Provisions	8,959	9,813
Total Current Liabilities	18,114	19,923
Non-Current Liabilities		
Payables	1,915	1,915
Income received in advance	773	833
Borrowings	5,419	8,397
Provisions	11,386	11,386
Total Non-Current Liabilities	19,493	22,531
TOTAL LIABILITIES	37,607	42,454
Net Assets	750,911	768,666
EQUITY		
Retained Earnings	432,613	450,368
Revaluation Reserves	318,298	318,298
Total Equity	750,911	768,666

Cessnock City Council - Monthly Cash Flow Analysis

Month	CBA Cash and Working Accounts													Closing Balance	Investment Balance	Total
	Opening Balance	EFT/Chqs	Payroll	New Investments	Roll over Investments	Matured Investments	Other Income	RTA	GST	Rates	RTA	GST	Rates			
July 2017	6,277	(6,642)	(1,672)	-	-	2,800	2,140	-	409	2,667	-	409	2,667	27,200	33,179	
August 2017	5,979	(7,513)	(1,801)	(5,300)	-	-	2,417	2,915	414	8,931	-	414	8,931	32,500	38,542	
September 2017	6,042	(5,666)	(1,518)	-	-	-	2,477	-	447	4,132	-	447	4,132	32,500	38,414	
October 2017	5,914	(5,241)	(1,603)	(700)	-	1,700	1,059	119	234	1,038	-	234	1,038	31,500	34,020	
November 2017	2,520	(6,000)	(1,879)	(2,500)	-	-	6,866	696	(51)	6,657	-	696	6,657	34,000	40,309	
December 2017	6,309	(5,929)	(1,471)	-	-	-	1,433	87	300	3,426	-	300	3,426	34,000	38,155	
January 2018	4,155	(5,773)	(1,943)	-	(1,600)	4,900	2,038	869	125	1,340	-	125	1,340	30,700	34,811	
February 2018	4,111	(5,575)	(1,478)	-	(2,900)	2,900	1,820	776	139	6,768	-	139	6,768	30,700	37,261	
March 2018	6,561	(5,943)	(1,584)	(800)	(6,100)	6,300	2,273	331	218	3,262	-	218	3,262	31,300	35,818	
April 2018	4,518	(4,345)	(1,482)	-	(1,500)	6,900	899	359	100	1,261	-	100	1,261	25,900	32,610	
May 2018	6,710	(5,600)	(1,850)	-	(3,900)	7,600	1,805	300	200	8,300	-	200	8,300	22,200	35,765	
June 2018	13,565	(7,200)	(1,480)	-	-	800	920	300	200	1,300	-	200	1,300	21,400	29,805	

Actual
Estimate

March 2018 Quarterly Review of 2017-21 Delivery Program

Summary of Progress – 2017-18 Operational Plan Deliverables

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Civic Leadership & Effective Governance	Total	%
On Track	21	13	14	9	23	80	70%
At Risk	-	-	8	1	1	10	9%
Complete	7	2	4	8	3	24	21%
Total	28	15	26	18	27	114	100%



Summary of Progress - Measures

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Civic Leadership & Effective Governance	Total	%
On Track	5	2	5	5	6	23	85%
Ahead	2	1	-	-	-	3	11%
At Risk	-	1	-	-	-	1	4%
Total	7*	4	5	5	6	27	100%



*Remove the Water Cooling Systems Inspections Measure from future reports due to changes in the Public Health Act, 2010.

Community's Desired Outcome: A Connected, Safe & Creative Community

OBJECTIVE 1.1: PROMOTING SOCIAL CONNECTIONS

- We are connected to others in our neighbourhood and across the Local Government Area.
- Our community has opportunities to celebrate together.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.1.1	Engage with the community in reconciliation activities.			
1.1.1.a	Participate in NAIDOC Week and Reconciliation Week activities.	60%	<ul style="list-style-type: none"> Planning for NAIDOC Week 2018 and Reconciliation Week has commenced and includes consultation with the Aboriginal and Torres Strait Islander Committee and NAIDOC Week Planning Group. 	Community & Cultural Engagement
1.1.1.b	Commence implementation of the "Innovate" Reconciliation Action Plan.	60%	<ul style="list-style-type: none"> The Draft Innovate RAP has been confirmed by the Aboriginal and Torres Strait Islander Committee and Reconciliation Australia. A meeting has been scheduled with the Executive Leadership Team for April 2018 to discuss the Draft Plan. 	Community & Cultural Engagement
1.1.2	Develop and deliver programs to engage young people.			
1.1.2.a	Organise and deliver a range of Youth Week activities.	70%	<ul style="list-style-type: none"> A program of events has been confirmed by the Youth Week Planning Committee. A diverse program of activities is being promoted within the community and includes over 25 events with over 20 service providers participating. 	Community & Cultural Engagement
1.1.3	Commence implementation of the Disability Inclusion Action Plan.			
1.1.3.a	Commence implementation of the priority actions from the Disability Inclusion Action Plan.	60%	<ul style="list-style-type: none"> An evaluation meeting was held with Ability Links to discuss the outcomes of the pilot project for the 'Including You Tent'. It was agreed to extend the pilot until 30 September 2018 to accommodate the NAIDOC Week event and Spring Awakening. 	Community & Cultural Engagement
1.1.4	Develop and deliver a program of community and civic events.			
1.1.4.a	Organise and deliver a range of Seniors' Week events.	70%	<ul style="list-style-type: none"> A program of events has been confirmed by the Seniors Week Planning Committee. A diverse program of activities is being promoted within the community and includes over 50 events. 	Community & Cultural Engagement
1.1.4.b	Organise and deliver the Spring Awakening Festival.	100%		Cessnock Performing Arts Centre

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.1.4.c	Organise and deliver Carols in the Park.	100%		Cessnock Performing Arts Centre
1.1.4.d	Organise other civic events such as Australia Day, Citizenship Ceremonies and Hall of Fame events.	75%	<ul style="list-style-type: none"> Invitations sent to all Conferees and liaison with the Department of Home Affairs continuing in regard to certificates and listings being supplied. 	Mayor's Office

OBJECTIVE 1.2: STRENGTHENING COMMUNITY CULTURE

- Our community is aware of and has access to community services.
- Our residents show pride in our local government area.
- Our community organisations have opportunities to work together to develop and deliver services.
- We have adequate multi-purpose sporting and recreation facilities.
- Our facilities are utilised by community groups.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.2.1	Continue to promote the range of community services across the local government area.			
1.2.1.a	Update the Community Directory.	75%	<ul style="list-style-type: none"> The Directory continues to be updated and is maintained during the year as required. Assistance in updating the directory has been provided by the School Based Trainee. 	Community & Cultural Engagement
1.2.1.b	Update the New Residents' Pack.	100%		Media & Communications
1.2.2	Collaborate with the community to develop and deliver services.			
1.2.2.a	Participate in inter-agencies and collaborate in community projects.	75%	<ul style="list-style-type: none"> Participated in the Cessnock Healthy Lifestyle Network Meeting, Social Planners/Community Development Hunter Councils Meeting, General and Youth Interagency. 	Community & Cultural Engagement

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.2.3	Commence implementation of the Community Infrastructure Strategic Plan.				
1.2.3.a	Commence implementation of the short-term actions from the Community Infrastructure Community Plan.		75%	<ul style="list-style-type: none"> Council resolved at its meeting on the 7 February, 2018 to provide \$18,000 for a structural assessment for four buildings used at the Richmond Main Colliery. The assessments have occurred by a structural engineer and a report is to be provided to Council once available. The Marthville Arts and Culture Centre Committee have been consulted on opportunities to increase the use of the centre, given currently it is open two days. A review of fees and charges was the result to encourage a more affordable space suited to the target demographic (seniors) and will be presented as part of the 2018-19 budget. A rental valuation for CPAC has been received for the areas occupied by the Samaritans Foundation. The rental valuation will be discussed with representatives from the Samaritans Foundation as part of the 12 month plus 12 month lease option resolved by Council. 	Community & Cultural Engagement
1.2.3.b	Investigate opportunities for the co-location of cultural facilities within existing cultural and arts related services and facilities.		75%	<ul style="list-style-type: none"> A rental valuation for CPAC has been received for the areas occupied by the Samaritans Foundation. The rental valuation will be discussed with representatives from the Samaritans Foundation as part of the 12 month plus 12 month lease option resolved by Council. 	Community & Cultural Engagement
1.2.4	Provide and manage a range of community, sporting and aquatic facilities.				
1.2.4.a	Support community groups to improve facilities via dollar-for-dollar grants.		100%		Community & Cultural Engagement Open Space & Community Facilities Environment & Waste
1.2.4.b	Support community groups to manage facilities in conjunction with Council.		75%	<ul style="list-style-type: none"> Ongoing through allocation of security keys, assistance with bookings and answering day to day enquiries. 	Open Space & Community Facilities
1.2.5	Develop and implement adopted masterplans for community facilities.		0%	<ul style="list-style-type: none"> No programmed actions for 2017-18. 	Open Space & Community Facilities
1.2.6	Provide a variety of affordable interment options to the community.				
1.2.6.a	Review and update the Cemetery Strategic Plan.		80%	<ul style="list-style-type: none"> Second draft masterplans and engagement report received. Masterplans to be presented to Council for exhibition in June 2018. This project will roll into 2018-2019 as the strategy needs to be written inclusive of the Engagement Report and the Conservation Management Plan/Plans of Management. 	Open Space & Community Facilities

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.2.7	Prepare and implement a Sponsorship & Subsidies Policy and procedure to build community capacity.			
1.2.7.a	Prepare a draft Sponsorship & Subsidies Policy.	50%	<ul style="list-style-type: none"> Councillor briefing held and report presented to Council 	Infrastructure
1.2.8	Commence implementation of the LGA Signage Strategy.			
1.2.8.a	Prepare an implementation plan for the LGA Signage Strategy.	80%	<ul style="list-style-type: none"> Additional key internal and external stakeholder consultation conducted. 	Infrastructure

OBJECTIVE 1.3: PROMOTING SAFE COMMUNITIES

- Our residents and visitors feel safe in the Cessnock Local Government Area.
- Our CBD areas are safe at night.
- Our roads are safe for motorists and pedestrians.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.3.1	Participate in collaborative partnerships to prevent crime.			
1.3.1.a	Participate on the Cessnock City Liquor Accord and Community Safety Precinct Committee.	80%	<ul style="list-style-type: none"> RSO / Liquor Accord projects ongoing and supported by RMS 	Infrastructure
1.3.2	Carry out regulatory and education programs to protect residential amenity and community health and safety.			
1.3.2.a	Commence review of alcohol-free zones across the local government area.	100%	<ul style="list-style-type: none"> Alcohol Free Zones re-established and signage updated. 	Infrastructure
1.3.3	Continue to comprehensively and professionally process construction certificates and complying development certificates.	75%		Health & Building

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.3.4	Continue implementation of local government road safety projects from the Road Safety Strategic Plan 2014-2018.			
1.3.4.a	Deliver road safety education and awareness programs under the Joint Local Government Road Safety Program.	80%	<ul style="list-style-type: none"> GLS workshop delivered March 2018, additional courtesy speed check radar sign obtained, hired variable message boards and deployed on major routes. 	Infrastructure
1.3.5	Improve the safety of the road network.			
1.3.5.a	Provide designs and documentation for road works and traffic facilities to improve the safety of the road environment.	70%	<ul style="list-style-type: none"> Finalised Cessnock Road Weston and progressed Campbell Street Cessnock and CBD / Civic Precinct road work. 	Infrastructure

OBJECTIVE 1.4: FOSTERING AN ARTICULATE AND CREATIVE COMMUNITY

- We have thriving cultural precincts throughout the local government area that celebrate our heritage and culture.
- We have a diverse range of cultural and heritage activities.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.4.1	Develop and deliver the annual Cessnock Performing Arts season program.	90%	<ul style="list-style-type: none"> The CPAC 2018 Season launch held February was a great success. It was enjoyed by almost 350 people. It provided a great opportunity to market future performances coming to the venue. 	Performing Arts Centre
1.4.2	Continue implementation of the priority projects from the Cessnock City Library Review, Report & Strategy.	75%	<ul style="list-style-type: none"> A number of projects are being progressed and include review of the Home Library Service to determine any operational cost savings, design preparation of the Cessnock Lift (enabled by securing grant funding) and continuing with the streamlining of resource purchasing, invoicing and the supply of resources that meets the interests/needs of borrowers. 	Community & Cultural Engagement
1.4.3	Promote and participate in a range of cultural and heritage activities across the Local Government Area.			

Community's Desired Outcome: A Connected, Safe & Creative Community

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
1.4.3.a	Support the Stomp Festival.	100%	<ul style="list-style-type: none"> Funding provided, Stomp on track for successful 2018 festival, promotion of event in place at Hunter Valley Visitor Information Centre. 	Economic Development
1.4.3.b	Support the Nostalgia Festival.	100%	<ul style="list-style-type: none"> Funding provided, Nostalgia festival on track for successful 2018 festival, promotion of event in place at Hunter Valley Visitor Centre. 	Economic Development

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Engagement with young people	This measure is the number of young people attending and participating in structured programs and drop-in services with CYCOS each year. This is a measure of the effectiveness of Council's provision of services to young people. This measure was 11,234 in 2015-16.	11,234 2015-16	Maintain	5,539 YTD		Oct to Dec - 1,205 Note: The fourth quarter will include Youth Week attendance and will change the data in the later part of the financial year.
Regulatory Premises inspections	This measure is the number of regulatory premises inspections carried out divided by the programmed regulatory premises inspections during a year. Regulatory premises inspections include food shop inspections, skin penetration inspections etc. This is a measure of Council's contribution to the health and safety of the community. In 2015-16 there were 732 inspections and 95% of programmed inspections were carried out.	95% 2015-16	100%	468		468 of 599 premises inspected. (reduced total requiring inspection due to premises removed from program)
Water cooling system inspections	This measure is the number of registered premises at 1 July; and the number of water cooling towers inspected for legionnaires' disease divided by the programmed number of water cooling tower inspections during a year. This is a measure of Council's contribution to the health of the community. In 2015-16 there were 29 water cooling towers and 100% of programmed inspections were carried out.	100% 2015-16	100%	N/A	No longer required due to changes in legislation.	Changes made to the cooling tower program in line with legislative changes. No longer required to undertake inspections. The legislation places the onus on property owners to submit to Council reports on operational compliance. Complaint based approach.

Community's Desired Outcome: A Connected, Safe & Creative Community

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Public Swimming Pool and Spa Inspections	This measure is the number of public swimming pools and spas inspected divided by the programmed number of public swimming pool and spa inspections. This is a measure of Council's contribution to the health and safety of the community. In 2015-16 there were 94 public swimming pools and spas and 100% of programmed inspections were carried out.	100% 2015-16	100%	110		110 of 111 pools inspected.
Library Programs	These measures are the number of programs offered at Council's libraries plus the number of attendees. This data is sourced from NSW Public Libraries statistics. This is a measure of the libraries engagement with the community for the purpose of both recreation and education. In 2014-15 the median for NSW public libraries was 563 programs and 11,582 attendees.	810 programs 2014-15 15,582 attendees 2014-15	>NSW median >NSW median	694 16,349	 Ahead of target	 Library Services have been developing their outreach programs and the engagement with the community has been well received.
Cessnock Performing Arts Centre Audience	This measure is the number audience members that have attended performances at the Cessnock Performing Arts Centre in a calendar year. This measure is sourced from the centre's ticketing system.	12,028 2015	Maintain	10,209		
Participation in major civic and community events and programs	The number of community members attending and participating in major civic and community events and programs provided by CPAC each year.	2,500 2015	3,000	6,390	 Ahead	All major civic and community events complete for the reporting year.

Community's Desired Outcome: A Sustainable & Prosperous Economy

OBJECTIVE 2.1: DIVERSIFYING LOCAL BUSINESS OPTIONS

- Our local government area is attractive to and supportive of business.
- We have a diversity of businesses and industries across the local government area.
- We have adequate industrial and employment lands and thriving commercial precincts

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
2.1.1	Undertake a follow-up Business Capability Study (to include trend analysis) and a Liveability Study.		0%	<ul style="list-style-type: none"> • Programmed for 2018-19 year. 	
2.1.2	Identify opportunities and advocate for economic development and infrastructure funding.		80%	<ul style="list-style-type: none"> • Awaiting outcomes of Resources for Regions submissions. 	
2.1.3	Implement a Business Investment Attraction Program.				
2.1.3.a	Use the Investment Prospectus to market to targeted industries.		60%	<ul style="list-style-type: none"> • 4 Inquiries being pursued. 	Economic Development
2.1.4	Provide support for activation of commercial centres, business engagement, promotion and support for business growth.				
2.1.4.a	Support main street programs.		100%	<ul style="list-style-type: none"> • Funding provided. Advance Cessnock City partnership meet regularly, sharing ideas, working towards mutual programs and progressing Buy Local campaign for Cessnock LGA. Town Coordinators Options being prepared with meeting undertaken. 	Economic Development
2.1.5	Finalise and commence implementation of the Cessnock Commercial Precinct, Public Domain Plan, DCP and s94 Plan.		25%		Strategic Planning
2.1.6	Finalise and commence implementation of the Kurri Kurri District Plan and Town Centre Masterplan, Public Domain Plan, DCP and s94 Plan.		60%	<ul style="list-style-type: none"> • District Strategy and Town Centre Masterplans adopted by Council. Amendments to CLEP (draft PP) adopted by Council with Gateway determination being sought. 	Strategic Planning
2.1.7	Continue delivery of the Branxton Sub-Regional Plan – Stage 2.		60%	<ul style="list-style-type: none"> • Draft DCP and Public Domain Plan nearing completion. Ongoing discussion with Singleton on cross border s94 Contributions Plan. Negotiations with major property owner and business owners commenced regarding public domain Works (PWD). Grant funding also being sought to fund PDW. 	Strategic Planning

Community's Desired Outcome: A Sustainable & Prosperous Economy

OBJECTIVE 2.2: ACHIEVING MORE SUSTAINABLE EMPLOYMENT OPPORTUNITIES

- We have learning opportunities for people of all ages.
- We have employment opportunities in the local government area.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
2.2.1	Develop and communicate employment-related information to businesses.				
2.2.1.a	Develop critical information kits on workforce planning, employment incentives, flexible work arrangements and industrial relations.		50%	<ul style="list-style-type: none"> • Kits will be developed as an outcome of the Skills Audit and other relevant topics researched for business. 	Economic Development
2.2.2	Undertake a Skills Needs Analysis and collaborate with State and Federal Governments to promote employment.		60%	<ul style="list-style-type: none"> • Skills Audit commenced in partnership with Advance Cessnock City partners. Surveying and raw data collection and inputting has now been completed with 1,111 surveys completed out of 2,533 businesses contacted a 40% response rate. 	
2.2.3	Continue the Cessnock City Youth First Project.		100%	<ul style="list-style-type: none"> • Cessnock City Council's Youth First Employment Toolkit has been well received by Australian Councils and feedback and enquiries are received and responded to daily. Now international with a council in NZ considering. Presented the toolkit to the NSW LG Assoc. Small Business Friendly Councils also invited Council to speak at all 13 state wide meetings with Economic Development Managers and Staff including Mayors and Councillors. 	
2.2.4	Provide and promote apprenticeships and traineeships within Council.				

Community's Desired Outcome: A Sustainable & Prosperous Economy

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
2.2.4.a	Explore opportunities within the Council workforce for traineeships, apprenticeships and work experience programs.	70%	<ul style="list-style-type: none"> Council currently has 7 apprenticeships within our Works and Infrastructure Directorate across the following trades, Mechanic, Bridge Carpenters, Carpenter, Painting and Parks and Gardens. Council's 5 School Based Trainees (SBTs), including two funded from the Elsa Dixon Scholarship, will be moving into their second year of on the job training and are currently completing their final year of senior school culminating with the HSC exams in October 2018. The second round of SBTs have been recruited with 2 new trainees commencing in early February 2018, including a trainee being funded through another successful scholarship through the Elsa Dixon Scholarship Program. A Trainee within Council's finance team has commenced in January 2018 and is undertaking a Certificate III in Accounts Administration. Work experience students are continuing to be placed across the Council accommodating students from local High schools. 	Human Resources

OBJECTIVE 2.3: INCREASING TOURISM OPPORTUNITIES AND VISITATION IN THE AREA

- We have a range of diverse visitor experiences across the entire local government area.
- Our local government area is attractive to visitors.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
2.3.1	Collaboratively identify markets and promote the local government area's tourism industry.	80%	<ul style="list-style-type: none"> Major destination marketing campaign is accepted by DNSW with a marketing strategy being developed for Alliance approval. Campaign on track to be commenced in July 2018. 	Economic Development
2.3.2	Promote and grow the Hunter Valley Visitor Centre.	80%	<ul style="list-style-type: none"> FFS 46, Get Connected 111, Posts 8,332, Visitors 18,498, Facebook likes 9,117, Local suppliers 91, Website Users 61689, Page views 459,922, Magazines 3,950, Maps 4,200, Major events promoted 68, Merchandise sales \$101,422 to date. 	Economic Development

Community's Desired Outcome: A Sustainable & Prosperous Economy

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
2.3.3	Support major community events and festivals.	80%	<ul style="list-style-type: none"> Developed an event calendar with application reminders sent to recurrent event applicants. Assessed applications for Nostalgia Festival, Stomp Festival, Australian 4 Day Enduro and Wollombi Markets. 	Infrastructure
2.3.4	Commence an implementation plan for the Vineyard Signage Strategy.			
2.3.4.a	Prepare an implementation plan for the Vineyard Signage Strategy.	80%	<ul style="list-style-type: none"> Ongoing stakeholder engagement, finalised graphic design and material selections, and finalised technical specification. 	Infrastructure

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Satisfaction with economic development activities	This measure is from a random survey of residents where they are asked to rate their satisfaction with Council's efforts in encouraging business and industry on a scale of 1-5 where 1 = low satisfaction and 5 = high satisfaction. The 2016 rating was 3.16 (compared with 3.07 in 2014).	3.16 2016	>3	3.16 2016		Reported annually
Engagement with business community	This measure is the number of unique visitors on the Advance Cessnock City website (sourced from the website analytics). This is a measure of engagement with the local business community. The number of unique visitors in 2015-16 was 25,860.	25,860 2015-16	28,000	21,222 YTD		
Engagement with potential tourists	This measure is the number of unique visitors on the Hunter Valley Visitor Centre website (sourced from the website analytics). This is a measure of engagement with tourists/potential tourists to the area. The number of unique visitors in 2015-16 was 361,918.	361,918 2015-16	398,000	459,922 YTD		Ahead
Visits to Hunter Valley Visitor Centre	This measure is the number of visitors to the Hunter Valley Visitor Centre (sourced from the counters at the entrance to the Hunter Valley Visitor Centre). This is a measure of in-bound tourism to the area. The number of visitors in 2016 was 102,175.	102,175 2016	>100,000	68,619 YTD		The visitor numbers reflect the downturn in visitors to the region as per the survey of tourism operators undertaken in 2017, which was the catalyst for the Major Destination Marketing Campaign. Numbers are tracking at present to approximately 95,000 per annum, down by 5,000.

Community's Desired Outcome: A Sustainable & Healthy Environment
OBJECTIVE 3.1: PROTECTING & ENHANCING THE NATURAL ENVIRONMENT & THE RURAL CHARACTER OF THE AREA

- Our area's rural character and heritage is protected.
- Our community is aware of the value of natural resources and biodiversity.
- Our environmental amenity is protected and enhanced.
- Our waterways and catchments are maintained and enhanced.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
3.1.1	Finalise Cessnock City Planning Strategy and commence implementation.			
3.1.1.a	Finalise the Cessnock City Planning Strategy.	20%	<ul style="list-style-type: none"> • Project is delayed. Principal Strategic Planner currently under recruitment. 	Strategic Planning
3.1.2	Undertake a strategic land use review of the urban villages in the local government area.			
3.1.2.a	Scope the project to review the urban villages in the local government area.	50%	<ul style="list-style-type: none"> • Scoping paper drafted and currently under review. 	Strategic Planning
3.1.3	Progress the review of land use planning controls within the vineyard district.	50%	<ul style="list-style-type: none"> • Negotiations with Singleton Council ongoing. 	
3.1.4	Continue implementation of the Biodiversity Strategy.			
3.1.4.a	Ensure future zones within the planning framework are truly reflective of land capability and biodiversity values.	20%		Strategic Planning
3.1.5	Continue to implement the Carbon Management & Energy Reduction Strategy.			
3.1.5.a	Commence implementation of the Energy Efficiency Project.	50%	<ul style="list-style-type: none"> • Lighting retrofit in Administration Building complete. February and March electricity accounts for Administration Building show reduction in consumption of 26% and 39% respectively from same time months in 2017. Total actual net project cost \$36,800 (~\$30,000 less than that estimated) with payback of 3 years currently forecast. • Planning for Works Depot retrofit and purchasing commenced. 4 site remaining after this. 	Environment & Waste
3.1.6	Manage the risks to climate change and improve resilience to extreme weather events, flooding, bushfire, mine subsidence and land contamination.			

Community's Desired Outcome: A Sustainable & Healthy Environment

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
3.1.6.a	Adopt a Climate Change Policy.	0% 	<ul style="list-style-type: none"> Recruitment of Senior Environmental Planner being finalised. 	Strategic Planning
3.1.6.b	Continue the investigation, prioritisation and remediation of closed landfill sites.	20% 	<ul style="list-style-type: none"> Detailed investigations and remediation action plans for relevant sites are required. A consultant will be procured by tender, due to be called next quarter (April - June 2018). 	Environment & Waste
3.1.6.c	Adopt a contaminated land policy and procedures.	0% 	<ul style="list-style-type: none"> Recruitment of Senior Environmental Planner being finalised. 	Strategic Planning
3.1.7	Manage Council's environmental assets.			
3.1.7.a	Develop and implement the flying fox camp management plan.	60%	<ul style="list-style-type: none"> Implementation of agreed actions under the grant application commencing. 	Strategic Planning
3.1.8	Carry out regulatory and education programs to protect and enhance the natural environment and environmental health.			
3.1.8.a	Continue community engagement and education relating to environmental initiatives.	0% 	<ul style="list-style-type: none"> Recruitment of Senior Environmental Planner being finalised. 	Strategic Planning
3.1.8.b	Continue to implement the OSSM Strategy.	75% 	<ul style="list-style-type: none"> On track 	Health & Building
3.1.8.c	Continue implementation of the Regional Weeds Action Plan.	75% 		Environment & Waste
3.1.9	Commence implementation of the priority recommendations from flood studies and risk management plans for major catchments in the local government area.			
3.1.9.a	Commence the Swamp/Fishery Flood Study priority projects.	100%	<ul style="list-style-type: none"> Completed the Vegetation Management Strategy and applied for Environmental Restoration Grant. 	Infrastructure
3.1.9.b	Commence the Cessnock City (Black Creek) priority recommendations for South Cessnock.	80%	<ul style="list-style-type: none"> Progressed Voluntary House Raising scheme, called quotes for detailed design of bund wall, sought compensation from Subsidence Advisory NSW, commenced design of Flood Warning System. 	Infrastructure

Community's Desired Outcome: A Sustainable & Healthy Environment

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
3.1.9.c	Continue the Greta/Anvil Creek Flood Study.	80%	<ul style="list-style-type: none"> Completed the draft Flood Study. 	Infrastructure
3.1.10	Continue implementation of Council's Trunk Stormwater Drainage Strategy to protect and enhance the natural environment.	50%	<ul style="list-style-type: none"> Draft strategy will be prepared once all relevant studies have been completed. 	
3.1.11	Commence development of a street tree strategy.	5%		

OBJECTIVE 3.2: BETTER UTILISATION OF EXISTING OPEN SPACE

- Our open spaces are distributed where people live.
- We have green corridors connecting our open space areas.
- Our open spaces have suitable amenities and plenty of shade.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
3.2.1	Implement the Recreation & Open Space Strategic Plan 2017.			
3.2.1.a	Commence implementation of high priority recommendations from the Recreation & Open Space Strategic Plan 2017.	50%	<ul style="list-style-type: none"> Report to Council in May seeking public exhibition. Implementation will follow in July following adoption of the Strategy. 	Open Space & Community Facilities
3.2.2	Develop new Plans of Management.	100%		Open Space & Community Facilities
3.2.3	Continue to implement the adopted masterplans for Council's recreation & community facilities and spaces.	75%	<ul style="list-style-type: none"> Bridges Hill playground design 85% complete; pathway linking CBD to park scheduled to commence March. Design for civil components of the Cessnock CBD Masterplan are ongoing through the Design Delivery section. 	Open Space & Community Facilities
3.2.4	Provide and maintain recreation facilities, streetscapes and public open space.			
3.2.4.a	Undertake routine maintenance in accordance with schedules.	75%	<ul style="list-style-type: none"> On-going. 	Open Space & Community Facilities

Community's Desired Outcome: A Sustainable & Healthy Environment

OBJECTIVE 3.3: BETTER WASTE MANAGEMENT AND RECYCLING

- We divert more of our household waste for recycling or re-processing.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
3.3.1	Construct and introduce and waste transfer station at Council's Waste Management Centre.			Environment & Waste
3.3.1.a	Construct and commission the Waste Transfer Facility including a Community Recycling Centre.	100%		
3.3.2	Commence construction of the landfill extension project.			
3.3.2.a	Progress construction of the landfill extension project.	60%	<ul style="list-style-type: none"> Investigating options for biodiversity offset which is required prior to commencement of construction. Meeting with Crown (DoL) revealed little possibility of securing Crown Land for the biodiversity offset. Focus now around undisturbed section within existing Lot 1. Consultant engaged to assess value of biodiversity. 	Environment & Waste
3.3.3	Continue implementation of the priority projects from the Waste Management Strategy 2014-19 and the EPA Waste Less Recycle More program.		<ul style="list-style-type: none"> Communications about the upgrade of the Cessnock Waste Management Centre have continued. A new collection contractor has been engaged for the Community Sharps program. Investigations are ongoing in relation to a third safe disposal location for identified sharps hot spots. Registrations for Waste Ops Film Competition for High Schools have opened and three of the four high school in the LGA have registered to participate. 	Environment & Waste
3.3.4	Update the Waste Management Strategy for the period 2020-24.		<ul style="list-style-type: none"> A review of current waste services has commenced to inform the development of the Revised Waste Strategy. 	Environment & Waste
3.3.5	Continue to implement programs that target litter and illegal dumping.		<ul style="list-style-type: none"> Litter and illegal dumping grants successful. Project Officer engaged to implement the litter program. 'Better not mess with Cessnock' media and communications campaign continuing to receive interest from the community. 	Environment & Waste

Community's Desired Outcome: A Sustainable & Healthy Environment

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Engagement of community in biodiversity, sustainability & natural resource matters	This measure is the number of people engaged in biodiversity, sustainability and natural resource workshops, presentations and consultation.	N/A	1,000	696		No events held in this quarter. Promotion for 7 biodiversity and energy events during April and May in full swing.
Environmental health and protection inspections	This measure is the number of on-site sewage management systems and the number of inspections carried out divided by the programmed number of inspections in line with Council's On-Site Sewage Management System Strategy. This is a measure of Council's contribution to the health of the local environment. In 2015-16 749 inspections were carried out.	83% 2015-16	80%	72% 841		841 of 1170 inspected (ahead of scheduled program)
Completion of Capital Works Program - Recreation	This measure is the number of completed projects divided by the total number of projects (in the CFR, CBR, CFP, CBC, and CFC sections) of the adopted Recreation & Buildings Capital Works Program.	64%	>85%	54%		
Waste & Recycling	This is a measure of the number of tonnes recycled and re-processed via the kerbside recycling and organics collection service. The kerbside recycling service was provided to 21,022 properties in 2015-16. This measure is sourced from Hunter Resource Recovery.	5,501t 2015-16	11,300t	7,163 t		Jul 17-Mar 18: 3572.98t recycling 3589.05t garden organics 40% diversion from kerbside Container Deposit Scheme commenced from 1 December 2017 which may divert recycling out of kerbside bins as more collection options become available.
Waste & Recycling	This is a measure of the number of domestic waste collection services provided by Council. In 2015-16 there were 21,022 domestic waste collection services.	21,022 2015-16	21,500	21,230 2016-17		The number of services is reported annually on 30 June.

Community's Desired Outcome: Accessible Infrastructure, Services & Facilities

OBJECTIVE 4.1: BETTER TRANSPORT LINKS

- We have access to a range of public and community transport within the local government area.
- We have access to a range of public and community transport beyond the local government area.
- We have a new passenger train service in Cessnock.
- Our communities are linked by walking and bike tracks.

DELIVERY PROGRAM 2017-21		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
4.1.1	Advocate for increased road, public and community transport and associated infrastructure funding.				
4.1.1.a	Advocate for commuter car parking to provide car pooling and community transport opportunities associated with the Hunter Expressway.		100%		Infrastructure
4.1.1.b	Support applications for upgrades of bus stops.		100%		Infrastructure
4.1.2	Commence implementation of the Traffic & Transport Strategy.				
4.1.2.a	Commence investigation and design of high priority projects from the Traffic & Transport Strategy.		70%	<ul style="list-style-type: none"> • Progressed concept options for Wollombi and Maitland Road Cessnock. 	Infrastructure
4.1.3	Commence implementation of the Pedestrian Access & Mobility Plan.		100%		Infrastructure
4.1.4	Commence implementation of the Cycling Strategy.		100%		Infrastructure
4.1.5	Contribute to the investigations and planning for the Richmond Vale Rail Trail.		75%	<ul style="list-style-type: none"> • Council is providing resources along with Newcastle Council and Lake Macquarie Council. 	Open Space & Community Facilities
4.1.6	Continue implementation of the Cessnock Airport Strategic Plan.		90%	<ul style="list-style-type: none"> • Draft Strategic Plan prepared and being reviewed. 	Works & Operations
4.1.7	Complete the preparation of a City Wide Section 94 Contributions Plan.		100%		Strategic Planning

Community's Desired Outcome: Accessible Infrastructure, Services & Facilities

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
4.1.8	Adopt the City Wide Section 94A Contributions Plan.			
4.1.8.a	Finalise the City Wide Section 94A Contributions Plan.	100%		Strategic Planning

OBJECTIVE 4.2: IMPROVING THE ROAD NETWORK

- We have a high quality road network.
- We have managed the traffic impact of the Hunter Expressway on local communities.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
4.2.1	Develop prioritised capital works programs in line with adopted Asset Management Plans.	100%	<ul style="list-style-type: none"> Capital Works Programs developed in line with adopted AMPs. 	Infrastructure
4.2.2	Deliver prioritised on-ground Capital Works and Maintenance Programs.			
4.2.2.a	Undertake a review of the unsealed rural road schedule.	80%	<ul style="list-style-type: none"> Historical data being reviewed. 	Works & Operations
4.2.2.b	Design and document quality road work, bridges and culverts for the Capital Works Program.	80%	<ul style="list-style-type: none"> Applied Austroads and Australian Standards, for all roadworks, bridges and culverts. Undertook peer review of internal and external designs. 	Infrastructure
4.2.2.c	Advocate for and support applications for grant funding to improve road infrastructure.	90%	<ul style="list-style-type: none"> Scoped projects for inclusion in future grant applications. 	Infrastructure
4.2.3	Continue to improve support services and facilities to assist works delivery and service provision.			
4.2.3.a	Implement action plan from the "Leading Practice in Procurement" program.	10%	<ul style="list-style-type: none"> Currently focus is on policy and toolkit in response to internal and external audit recommendations - this has resulted in this activity being reprioritised. 	Finance & Administration

Community's Desired Outcome: Accessible Infrastructure, Services & Facilities

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
4.2.3.b	Identify and scope the priority projects from the heavy plant and equipment service improvement project	60%	<ul style="list-style-type: none"> Identified savings from previous plant purchased assessed. 	Works & Operations
4.2.3.c	Progress the improvements identified in the Depot Masterplan.	100%	<ul style="list-style-type: none"> Funded works completed. Application for funding for remaining projects to be recommended for inclusion in 2018-19 budget. 	Works & Operations
4.2.4	Work with the State Government to develop a land use strategy for the Hunter Expressway corridor.	20%	<ul style="list-style-type: none"> Project underway, being coordinated by DoPE. 	Strategic Planning

OBJECTIVE 4.3: IMPROVING ACCESS TO HEALTH SERVICES LOCALLY

- We have better availability of and access to hospitals and health services in the local government area.
- We have better availability of and access to general practitioners and dental services in the local government area.
- We have regional standard health services, facilities and health professionals.

DELIVERY PROGRAM 2017-21	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
4.3.1	Advocate for health services on behalf of the community.			
4.3.1.a	Identify the priority projects from the Health & Wellbeing Plan.	75%	<ul style="list-style-type: none"> Council's adopted Health and Well-being Plan includes the 5 Ways to Well-being Framework and was initiated by Mount View High School. A community launch of the 5 Ways to Well-being Framework in partnership with Mount View High School and the Cessnock Healthy Lifestyle Network (in which Council is a member of) was held March 2018 and was called "Night of Champions". Copies of the Health and Well-being Plan were distributed to attendees (approximately 30 people). 	Community & Cultural Engagement

MEASURES

Community's Desired Outcome: Accessible Infrastructure, Services & Facilities

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Asset Management Maturity	This measure is the qualitative assessment of Council's Asset Management maturity. The measure is assessed on a scale of basic, core and advanced.	Core June 2016	Intermediate			Assessed annually in June.
Completion capital works program – roads, bridges and drainage	This measure is the number of completed projects divided by the total number of projects (in the CRL, CRR, CRV, CBS, CDR, RRL and RRR sections) of the adopted Roads, Bridges & Drainage Capital Works Program.	84% 2015-16	>85%	87% 2016-17		
Asset Renewal	This measure is the three year average of asset renewal (for buildings and infrastructure) divided by depreciation, amortisation & impairment (for buildings and infrastructure). The Fit for the Future benchmark is greater than 100% (average over three years).	142.1% 2015-16	>100%	100.8% 2016-17		Updated annually
Infrastructure Backlog	This measure is the estimated cost to bring assets to a satisfactory condition divided by the total written down value of infrastructure, buildings, other structures and depreciable land improvements. The Fit for the Future benchmark is less than 2%.	2.0% 2015-16	<2%	3.4% 2016-17		Updated annually
Asset Maintenance	This measure is the three year average of actual asset maintenance divided by required asset maintenance. The Fit for the Future benchmark is greater than 100% (average over three years).	104.0% 2015-16	> 100%	102.2% 2016-17		Updated annually

Community's Desired Outcome: Civic Leadership & Effective Governance

OBJECTIVE 5.1: FOSTERING AND SUPPORTING COMMUNITY LEADERSHIP

- We have well-trained and qualified leaders in our community and in our workforce.
- Our young people have aspirations to become leaders.
- Our Council is committed to implementing our community's vision.

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.1.1	Foster professional development of Councillors.				
5.1.1.a	Undertake a skills audit of Councillors.		30%	<ul style="list-style-type: none"> • To remain on track will require additional feedback from Councillors in response to the survey by end of April. 	Finance & Administration
5.1.1.b	Prepare a cost-effective professional development program for Councillors.		20%	<ul style="list-style-type: none"> • Dependent on survey responses. 	Finance & Administration
5.1.2	Conduct pre-induction and induction programs for the 2020 local government election.		10%	<ul style="list-style-type: none"> • Pre-induction and induction preparation this year will be limited to drafting a preliminary agenda and topic descriptions. Dependent on training program development. On track based on proposed approach. 	Finance & Administration

OBJECTIVE 5.2: ENCOURAGING MORE COMMUNITY PARTICIPATION IN DECISION MAKING

- We are informed about our community.
- We are involved in decisions affecting our community.
- We have improved relationships between different levels of government.

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.2.1	Commence implementation of priority projects from the Communications & Engagement Strategy.				

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.2.1.a	Increase use of social media to engage with the community.	60%	<ul style="list-style-type: none"> Council has had excellent growth on our social media platforms in the last month. The Cessnock City Council Facebook page has 6,053 likes. Council also launched a Cessnock Youth and Outreach Services Facebook Page to increase engagement with young people. This was launched during youth week to get maximum engagement. 	Media & Communications
5.2.2	Actively participate in and collaborate with Hunter Joint Organisation to promote the interests of the local government area.	75%	<ul style="list-style-type: none"> In February Council resolved to nominate to become a member of the Hunter Joint Organisation. Regional Joint Organisations will commence from 1 July 2018. Feedback submitted on the Draft Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018. 	Finance & Administration
5.2.3	Continue to monitor and respond to the State Government's local government reform program to improve the financial sustainability of councils.	75%	<ul style="list-style-type: none"> See 5.2.2 above 	Finance & Administration
5.2.4	Continue to support and monitor the operations of Section 355 committees.			
5.2.4.a	Review the operations of all Section 355 committees to ensure they continue to be fit for purpose.	90%		Open Space & Community Facilities

OBJECTIVE 5.3: MAKING COUNCIL MORE RESPONSIVE TO THE COMMUNITY

- Our Council is responsive to the community.
- Our Council's processes are efficient and transparent.

DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.3.1	Develop and commence implementation of the Customer Service Strategy sub-plans.			

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021	DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.3.1.a Develop Customer Service Strategy sub-plans.	70%	<ul style="list-style-type: none"> • Eservices CRM categories available via Councils Website have been reviewed and amended. Additional CRM categories will be available with the launch of Council's Community Portal. • Customer Service standard operating procedures have been documented to streamline the operations and improve service delivery. • Call Centre Key Performance Indicators have been developed and are now monitored on a monthly basis to review the operational effectiveness of the Call Centre. A benchmarking exercise has been undertaken to establish current performance levels and opportunities to improve service to the community. • Community Portal is being developed to allow for greater access for the community to be able to utilise online eservice via Council's website. Community Portal will allow logged in users to lodge customer request for service, online payments, and greater engagement through subscription services, providing a service which is tailored to the individual user. • Knowledge management systems has commenced implementation which will provide Customer Service Centre staff a tool to provide accurate, consistent and efficient information to the customer. 	Business Support & Customer Relations	
5.3.1.b Commence customer service training across the organisation.	70%	<ul style="list-style-type: none"> • Training opportunities have continued to be realised with ongoing training provide to Customer Service Staff by a number of Business Units across the organisation. 	Business Support & Customer Relations	
5.3.2 Continue to conduct regular development consultation forums.	 80%	<ul style="list-style-type: none"> • Training funding has been allocated in Council's draft budget 2018-19. Facilitated Customer Service training will be undertaken for all staff within the organisation to transform how Council approaches and delivers Customer Service. The training will also incorporate a cultural change with the objective that Cessnock City Council becomes a Customer Centric Organisation. • Forum held on 14 March 2018, with over 70 people in attendance. Next Forum to be scheduled in the second half of 2018. 	Development Services	

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.3.3	Continue to efficiently and effectively process development applications and respond to planning-related enquiries.				
5.3.3.a	Refine and expand the online lodgement of applications.		75%	<ul style="list-style-type: none"> The Department of Planning and Environment has advised they are developing a new online lodgement service for complying development applications. The service will initially be available through a limited number of councils and private certifiers, due to commence in May 2018. As a result of the Department of Planning and Environment's change in the provision of online development applications. Council is now in discussion with the current vendor to provide an online system. Council continues to encourage applications to be lodged electronically via email (YTD 25%), USB or cloud (objective connect). Approximately 95% applications have consents, plans and support documents electronically stamped and delivered via email or cloud objective connect). 	Business Support & Customer Relations
5.3.4	Develop and implement a strategic and operational internal audit plan.		75%	<ul style="list-style-type: none"> Implementation of annual audit plan is well on track. Planning has commenced for the review of the Strategic Audit Plan and preparation of next year's annual audit plan. 	Internal Audit
5.3.5	Implement the Risk Management Strategy.				
5.3.5.a	Undertake consultation on the crisis Management Plan sub-plans.		75%	<ul style="list-style-type: none"> Risk Management Policy in place. Enterprise Risk Management (ERM) Framework was presented to the Ordinary Council meeting on 7 March 2018 and was adopted without amendments. The framework is being implemented across Council. 	Human Resources
5.3.6	Implement systems and strategies to improve productivity across the organisation.				

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.3.6.a	Re-negotiate the existing Enterprise Agreement.		60%	<ul style="list-style-type: none"> The re-negotiation of the Cessnock City Council Enterprise Agreement has continued between the parties. Draft EA has been provided to the parties with suggested amendments to various clauses. In principal agreement reached to aim to have the new EA commence from 1 July 2018. Further meeting to be held on 9 April 2018. 	Human Resources
5.3.6.b	Develop and commence implementation of an on-line Work Health & Risk system.		40%	<ul style="list-style-type: none"> Configuration is ongoing to integrate the HPE Content Manager (TRIM) with DoneSafe. Population of fields within the DoneSafe system has commenced to meet Council's requirements. It is expected that the Incident / Hazard Reporting and Injury Management modules will go live by the end of April 2018. Further modules will be implemented over the next 6-12 months. 	Human Resources
5.3.6.c	Implement the Organisational Improvement Project.		100%	<ul style="list-style-type: none"> The Organisational Improvement Action Plan was adopted by Executive in 2016. Following a project scoping exercise it was determined that each business unit would be responsible for continuous improvements in their own work area and that future work on embedding a continuous improvement culture will be part of the Productivity Improvements & Costs Savings Project. The Productivity & Costs Savings Projects are reported as part of the Financial Sustainability Initiative for FIT for the Future. 	Human Resources
5.3.7	Continue to educate staff on statutory compliance obligations.				
5.3.7.a	Continue to deliver Code of Conduct training at staff induction.		75%		Finance & Administration
5.3.7.b	Coordinate disclosure of interest returns.		100%		Finance & Administration
5.3.8	Carry out governance functions, provide advice and conduct education programs to comply with legislation and best practice.		75%		Finance & Administration
5.3.9	Action the Strategic Property Review.				

Community's Desired Outcome: Civic Leadership & Effective Governance

DELIVERY PROGRAM 2017-2021		DELIVERY PROGRAM	OPERATIONAL PLAN 2017-18 %	COMMENT	RESPONSIBILITY
5.3.9.a	Commence implementation of the Stage 1 actions from the Strategic Property Review.		100%	<ul style="list-style-type: none"> Stage 1 actions completed. 	Strategic Planning
5.3.9.b	Commence investigation of Stage 2 properties.		40%		Strategic Planning
5.3.10	Further embed IP&R as the centerpiece of the new LG Act.		75%	<ul style="list-style-type: none"> Our Plan successfully implemented across the organisation. Investigating options for a suitable software solution for IP&R. 	Finance & Administration
5.3.11	Continue implementation of the Financial Sustainability Initiative projects.		30%	<ul style="list-style-type: none"> Financial sustainability projects incorporated into the draft 2018-19 Operational Plan and continue to be reported via regular quarterly reports to Council. 	
5.3.12	Continue to improve financial systems and services to support the organisation.				
5.3.12.a	Investigate options for electronic dissemination and payment of rates and other receivables.		50%	<ul style="list-style-type: none"> Progress has been made on accounts receivable. Rates solution is dependent on Civica security related issues. Might result in a partial solution. 	Finance & Administration
5.3.12.b	Commence review of Council's rating structure and categorisations.		20%	<ul style="list-style-type: none"> Work progressing but dependent on IPART recommendation. Recommendations have been with minister for 12 months. 	Finance & Administration
5.3.13	Continue to improve Council's use of technology to inform and engage the community.				
5.3.13.a	Provide updates on the current Capital Works Program, particularly with respect to traffic disruptions and construction works.		80%	<ul style="list-style-type: none"> Updated website weekly, updated format of community newsletters, deployed variable message boards to advise traffic disruption information. 	Infrastructure
5.3.14	Implement the Workforce Plan.		10%	<ul style="list-style-type: none"> Project Plan will be developed to undertake the actions within the Workforce Plan. 	Human Resources

Community's Desired Outcome: Civic Leadership & Effective Governance

MEASURES

MEASURES	CONTEXT/BENCHMARK	BASE	TARGET	CURRENT	STATUS	COMMENT
Development Application Processing Times	This measure is the mean and the median number of days to process Development Applications (for all DAs which have been determined). This data is sourced from the Local Development Performance Monitoring Report.	49 Mean 2015-16 23 Median 2015-16	Maintain 28 days	50.16 Mean 29.00 Median		A total of 564 applications were determined TYD as at 31/03/2018.
Satisfaction with Council's performance overall	This measure is from a random survey of residents where they are asked to rate their satisfaction with Council's performance overall on a scale of 1-5, where 1 = low satisfaction and 5 = high satisfaction. The benchmark in 2009 from similar surveys with over 15,000 residents across 25 local government areas was 3.5. The 2016 rating was 3.27 (compared with 3.22 in 2014).	3.27 2016	>3.5	3.27 2016		The biennial community survey was carried out in May-June 2016. The latest benchmark for all NSW councils was 3.31.
Response to Customer Requests	The number of customer requests that are completed within agreed timeframes divided by the total number of customer requests completed. This data is sourced from the workflows in Council's customer request management system.	74% 2015-16	75%	83%		During the March Quarter 5171 customer service requests were closed with 83% of these (4,285) within the agreed timeframes.
Operating Performance	This measure is the three year average of the operating result (excluding capital grants and contributions) divided by total operating revenue (excluding capital grants and contributions). The Fit for the Future benchmark is better than breakeven (average over three years).	(0.014) 2015-16	>0	2.37%		Report provided to Audit Committee in first instance then to Council in Quarterly Budget Review.
Own Source Revenue	This measure is the three year average of the total operating result (excluding capital grants and contributions) divided by total operating revenue. The Fit for the Future benchmark is greater than 60% (average over three years).	67.4% 2015-16	>60%	75.16%		Report provided to Audit Committee in first instance then to Council in Quarterly Budget Review.
Debt Service	This measure is the three year average of the cost of debt service (principal and interest) divided by total operating revenue. The Fit for the Future benchmark is greater than 0% and less than 20% (average over three years).	2.5% 2015-16	>0 and <20%	6.84%		Report provided to Audit Committee in first instance then to Council in Quarterly Budget Review.

CAPITAL WORKS PROGRAM

Carried forward from the 2013-17 Delivery Program

DELIVERY PROGRAM 2013-17	DELIVERY PROGRAM STATUS	OPERATIONAL PLAN STATUS	COMMENT	RESPONSIBILITY
2.1.1			Continue to update marketing material for the Local Government Area.	
			<ul style="list-style-type: none"> - <i>Develop an Investment Prospectus for the Cessnock Local Government Area.</i> 	Economic Development
2.1.3			Commence implementation of the Economic Development Strategy.	
			<ul style="list-style-type: none"> - <i>Develop a Business Investment Program.</i> - <i>Implement the Business Investment Program.</i> 	Economic Development
3.1.4		At risk	Commence implementation of Council's Trunk Stormwater Drainage Strategy.	
		95%	<ul style="list-style-type: none"> - <i>Complete Trunk Stormwater Drainage Strategy.</i> - <i>Complete the Trunk Stormwater Drainage Needs Analysis component of the City Wide Infrastructure Strategy.</i> 	Infrastructure
4.1.3			Complete all components of the City Wide Infrastructure Strategy.	
		90%	<ul style="list-style-type: none"> - <i>Complete the Transport & Land Use Planning Needs Analysis component of the City Wide Infrastructure Strategy.</i> - <i>Complete the umbrella City Wide Infrastructure Strategy.</i> 	Infrastructure

CAPITAL WORKS PROGRAM

Carried forward from the 2011-13 Delivery Program

DELIVERY PROGRAM 2011-13		% COMPLETE	COMMENT	RESPONSIBILITY
2.1.2.2	Review zoning for Hunter Economic Zone.	At risk 50%	<ul style="list-style-type: none"> Included in the review of the City Planning Strategy. Recruitment of Principal Planner underway to progress action. 	Strategic Planning
3.2.1.1	Include the outcomes of the Recreation & Open Space Plan as an amendment to the new Local Environmental Plan.	At risk 5%	<ul style="list-style-type: none"> Being incorporated in the current drafting of the Cessnock City Planning Strategy. 	Strategic Planning
4.1.1.3	Undertake priority strategic infrastructure planning activities, including 'gap analysis' (to identify gaps in the existing infrastructure and planned expansion of new infrastructure from future development).	At risk 95%	<ul style="list-style-type: none"> Commenced planning for Gap Analysis. Strategic Land Use Planning currently finalising a review of s94 Plans and VPA's, with a view to preparing a comprehensive Works Program with apportionments developer/council. 	Infrastructure

CAPITAL WORKS PROGRAM
March 2018 Quarterly Review of 2017-21 Capital Works Program

2017-18 Capital Works Program

	Connected Safe & Creative Community	Sustainable & Prosperous Economy	Sustainable & Healthy Environment	Accessible Infrastructure Services & Facilities	Total	%
Complete	8	-	6	26	40	40%
On track	5	8	13	26	52	52%
In Progress	2	1	2	-	5	5%
At Risk	-	-	-	3	3	3%
Total Program	15	9	21	55	100*	100%
Unfunded/not proceeding				8		

*Includes 25 projects from the Local & Regional Roads SRV Resurfacing Programs

CAPITAL WORKS PROGRAM
2017-18 Capital Works Program

LOCAL ROAD RENEWAL PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Aberdare Street Kitchener – From Abermain to Stanford	RRL-2018-011	On track	Project Brief in preparation. Geotechnical Investigation being undertaken.
Car Park Resurfacing/Rehabilitation	RRL-2018-004	On track	Project Brief in preparation.
Deakin Street Kurri Kurri – From Alexandra to Mitchell	RRL-2018-009	On track	Project Brief in preparation. Geotechnical Investigation being undertaken.
Heddon Street Heddon Greta – From Radford to MR195	RRL-2018-007	On track	Project Brief in preparation. Geotechnical Investigation being undertaken.
Kendall Street Bellbird – From Mary to Bimbadeen	RRL-2018-008	On track	Project Brief in preparation. Geotechnical Investigation being undertaken.
Local Road Special Rate Variation Resurfacing Program	RRL-2018-002		Complete - Projects listed below.
- Melbourne Street Aberdare	RRL-2018-002a	Completed	
- Rawson Street Aberdare	RRL-2018-002b	Completed	
- Comerford Close Aberdare	RRL-2018-002c	Completed	
- Kendall Street Bellbird	RRL-2018-002d	Completed	
- Vincent Street Cessnock	RRL-2018-002e	Completed	
- Edgeworth Street Cessnock	RRL-2018-002f	Completed	
- Vernon Street Cessnock	RRL-2018-002g	Completed	
- Houston Street Cessnock	RRL-2018-002h	Completed	
- Lindsay Street East Branxton	RRL-2018-002i	Completed	
- McMullins Road East Branxton	RRL-2018-002j	Completed	
- Alexander Street Ellalong	RRL-2018-002k	Completed	
- Ellalong Road Ellalong	RRL-2018-002l	Completed	
- Hunter Street Greta	RRL-2018-002m	Completed	
- Evans Street Greta	RRL-2018-002h	Completed	
- Mount View Road Millfield	RRL-2018-002o	Completed	
- First Avenue Millfield	RRL-2018-002p	Completed	
- Davis Street Millfield	RRL-2018-002q	Completed	
- Child Street Millfield	RRL-2018-002r	Completed	

CAPITAL WORKS PROGRAM

- Palmer Street Mulbring	RRL-2018-002s	Completed
- Maitland Road Mulbring	RRL-2018-002t	Completed
- Maitland Road Richmond Vale	RRL-2018-002u	Completed
<i>Funding Source: General Fund, Special Rate Variation</i>	\$1,826,043	<i>Original Budget</i>

2017/18		
PROJECT NAME	PROJECT No.	STATUS COMMENTS
Fosters Bridge Project – Roads component	CRL-2018-001	On track Investigation and design in progress.
Frame Drive Bridge Project – Roads component	CRL-2018-002	On track Investigation complete. Final Design complete. Construction in progress.
<i>Funding Source: General Fund, Reserves, Grants</i>	\$3,747,000	<i>Original Budget</i>

2017/18		
PROJECT NAME	PROJECT No.	STATUS COMMENTS
Bowen Street Branxton – Public school parking footpath	CFT-2018-001	Unfunded Investigation complete.
Ruby Street Ellalong – Public school children’s crossing	CFT-2018-002	Unfunded Investigation complete. Design in progress. Construction unfunded.
Abermain Street Pelaw Main – Public school parking and footpath	CFT-2018-003	On track Investigation complete. Design complete. Construction in progress.
King Street Abermain – Holy Spirit Infants School parking and footpath	CFT-2018-004	Unfunded Investigation complete. Design in progress. Construction unfunded.
Sixth Street Weston – Weston Public School children’s crossing	CFT-2018-005	On track Investigation complete. Design complete. Construction in progress.
Percy Street Cessnock – Pedestrian crossing at intersection of Wollombi Road – upgrade	CFT-2018-006	Unfunded Investigation complete.
Doyle Street Bellbird – School Zone Improvements at Bellbird School	CFT-2018-007	On track Investigation complete. Design complete. Construction in progress.
Keene Street Cessnock – Install pedestrian facility to service new Cessnock Central	CFT-2018-008	On track Investigation complete. Design complete. Construction in progress.
Rawson Street Aberdare – Local area traffic management	CFT-2018-009	Unfunded
<i>Funding Source:</i>	\$0	<i>Original Budget</i>

2017/18		
PROJECT NAME	PROJECT No.	STATUS COMMENTS
Cessnock – Campbell Street – move pedestrian crossing further away	CPW-2018-001	On track Investigation complete. Design complete.
Victoria Street Cycleway – connection from Dowian Lane to Bridges Hill Park	CPW-2018-003	On track Investigation in progress. Design in progress.

CAPITAL WORKS PROGRAM

Weston Overpass Cycleway – connect existing path on Northcote Street	CPW-2018-004	On track	Investigation complete. Design Stage 1 complete. Construction Stage 1 in progress.
Branxton to Greta Cycleway (Grant Funding Dependent)	CPW-2018-005	On track	Investigation in progress.
<i>Funding Source: General Fund</i>	\$259,100	<i>Original Budget</i>	

2017/18			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
REGIONAL ROAD RENEWAL PROGRAM			
Regional Roads Special Rate Variation Resurfacing Program	RRR-2018-002		Complete - Projects listed below.
- Broke Road Pokolbin – Boundary to Brentwood Drive	RRR-2018-002a	Completed	
- Broke Road Pokolbin – Brentwood Drive to Hermitage	RRR-2018-002b	Completed	
- Broke Road Pokolbin – Halls Road to McDonalds Road	RRR-2018-002c	Completed	
- Elderslie Road Branxton – Maitland Road to Boundary	RRR-2018-002d	Completed	
MR181 Wollombi Road Millfield – Stage 4	RRR-2018-003	On track	Investigation complete. Design complete. Construction complete.
MR181 Wollombi Road Cedar Creek – East of Stonehurst Winery	RRR-2018-008	On track	Investigation in progress. Design in progress.
Paynes Crossing Road Paynes Crossing – Geotechnical Risk Assessment – works 2km north of the intersection with Wollombi Road	RRR-2018-004	On track	Investigation in progress.
Cessnock Road Weston – Peace Park access intersection investigation	RRR-2018-005	On track	Investigation complete. Design in progress.
Wollombi Road Cessnock – James to Allandale Road – investigation and concept design	RRR-2018-006	On track	Investigation complete. Design in progress.
Maitland Road Cessnock – Allandale Road to Old Maitland Road – investigation and concept design	RRR-2018-007	On track	Investigation complete. Design in progress.
Ramsays Leap, Great North Road Conservation of convict stone walls	RRR-2018-009	New Project On track	Investigation complete. Design in progress.
<i>Funding Source: Grants, SRV, General Fund</i>	\$1,552,400	<i>Original Budget</i>	

2017/18			
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
DRAINAGE CONSTRUCTION PROGRAM			
Administration – Operational costs associated with the program		On track	
Branxton – Thomas St investigation and design	CDR-2018-002	On track	Investigation in progress. Design in progress.
Cessnock – Margaret & James Streets investigation and design stage 1	CDR-2018-003	On track	Investigation in progress. Design in progress.
Greta – Whitburn Estate Stage 2 – trunk drainage construction	CDR-2018-001	Complete	Investigation complete. Design complete. Construction complete.
<i>Funding Source: Loan, Stormwater Levy</i>	\$1,022,000	<i>Original Budget</i>	

CAPITAL WORKS PROGRAM

FLOODPLAIN MANAGEMENT PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Abermain/Weston (Grant Funding Dependent) – Flood warning system investigation	PMF-2018-006	On track	Investigation complete. Design in progress.
Administration – Operational costs associated with the program		On track	
Cessnock (Grant Funding Dependent) – Flood warning system investigation	PMF-2018-005	On track	Investigation in progress.
South Cessnock (Grant Funding Dependent) – Bund wall and channel works design and construction	PMF-2018-002	On track	Investigation complete. Design in progress.
Abermain & Weston (Grant Funding Dependent) – Voluntary House Raising	PMF-2018-008	On track	Investigation complete. Scheme in progress.
Cessnock (Grant Funding Dependent) – Voluntary House Raising	PMF-2018-009	On track	Investigation complete. Scheme in progress.
Abermain & Weston (Grant Funding Dependent) – Voluntary House Purchase	PMF-2018-003	On track	Investigation complete. Scheme in progress.
Woolloombi (Grant Funding Dependent) – Flood Warning System Design & Construction	PMF-2018-004	On track	Investigation complete. Design in progress.
<i>Funding Source: Stormwater Levy</i>	\$115,000		<i>Original Budget</i>

BRIDGES CONSTRUCTION PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Bellbird – Abbotsford Street Bridge refurbishment	CBS-2018-007	At risk	Investigation in progress. Design in progress. Behind program.
Congewai – Thursbys Bridge refurbishment	CBS-2018-002	At risk	Investigation in progress. Design in progress. Available finding insufficient.
Laguna – Watagan Creek #3 refurbishment	CBS-2018-006	At risk	Investigation in progress. Heritage impact assessment in progress.
Mulbring – Whitebridge Road culvert replacement	CBS-2018-003	On track	Investigation complete. Design complete. In construction.
Quorrobolong – Fosters bridge construction	CBS-2016-001	On track	Investigation in progress. Design in progress.
Quorrobolong – Whittings Bridge investigation and design and refurbishment	CBS-2018-004	On track	Investigation in progress.
Rothbury – Wilderness 2 refurbishment	CBS-2018-001	On track	Investigation complete. Design complete. Construction in progress.
Weston – Kline Street investigation and design	CBS-2018-005	Complete	Investigation complete. Design complete.
Woolloombi – Yango Creek investigation and design	CBS-2017-004	On track	Investigation complete. Design in progress.
<i>Funding Source: Grants, General Fund, Loan</i>	\$2,250,500		<i>Original Budget</i>

CAPITAL WORKS PROGRAM

RMS BLACKSPOT OR SAFER ROADS PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Cessnock Rd, Weston (Grant Funding Dependent) – Median treatment - Eisholz	CRR-2018-001	On track	Investigation complete. Design complete. In construction.
Rothbury, Old North Road (Grant Funding Dependent) – Road Safety Audit from Wine Country Drive to Hermitage Road	CRR-2018-003	Not proceeding	Not eligible for grant funding.
Richmond Vale Road, Richmond Vale (Grant Funding Dependent) – 800m south of Sheppard Drive for 600m – Road Widening	CRR-2018-004	Not proceeding	Not eligible for grant funding.
Alexander Street & Shedden Street (Grant Funding Dependent) – Intersection Safety Analysis	CRR-2018-005	Not proceeding	Not eligible for grant funding.
<i>Funding Source:</i>	\$0	<i>Original Budget</i>	

RECREATION FACILITIES RENEWAL PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Playground Edging Renewal Program	RFR-2019-001	On track	Brought forward from the 2018-19 program. Ellalong Park as per Playground Safety Audit recommendations.
Peace Park Weston – Remediation of the rock edging around pond stage 1	RFR-2018-003	Complete	
Various – Long jump pits renewal	RFR-2018-001	Complete	Birralee Park long jump pits.
Various Parks & Reserves – Asset renewal	RFR-2018-002	In Progress	
Veterans Memorial Park Aberdare – Footpath renewal stage 2	RFR-2017-009	Complete	
<i>Funding Source: General Fund</i>	\$160,800	<i>Original Budget</i>	

CESSNOCK CIVIC PRECINCT REVITALISATION PROGRAM		2017/18	
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
CBD Wayfinding Signage	RCC-2017-003	On track	Seeking quotations following completion of construction specifications.
Upgrade Bridges Hill Park Playground	RCC-2017-001	On track	Quotations documents being prepared.
Improve walking path access from CBD to Bridges Hill Park	RCC-2017-002	In Progress	Stronger Country Communities Fund grant received for additional stages in 2018/19 (\$637,429).
<i>Funding Source: General Fund, s94, Grant Funding</i>	\$385,000	<i>Original Budget</i>	

CAPITAL WORKS PROGRAM

VINEYARD ROADS PROGRAM				2017/18
PROJECT NAME	PROJECT No.	STATUS	COMMENTS	
Kearsley, Caledonia Street - Tourist Information Bay	CRV-2018-001	New Project On track	Investigation complete. Design complete. Construction in progress.	
Lovedale, Talga Road - Tourist Information Bay	CRV-2018-002	New Project On track	Investigation complete. Design complete. Construction in progress.	
Pokolbin, Hermitage Road - Tourist Information Bay	CRV-2018-003	New Project On track	Investigation complete. Design complete. Construction in progress.	
Pokolbin, Oakley Creek Road - Tourist Information Bay	CRV-2018-004	New Project On track	Investigation complete. Design complete. Construction in progress.	
Nulkaba, Wine Country Drive – Tourist information Bay	CRV-2018-005	New Project On track	Investigation complete. Design complete.	
Wilderness Road and Wine Country Drive – Tourist information Bay	CRV-2018-006	New Project On track	Investigation in progress.	
<i>Funding Source: Grant Funding</i>	\$2,127,000	<i>Original Budget</i>		

RECREATION FACILITIES CONSTRUCTION PROGRAM				2017/18
PROJECT NAME	PROJECT No.	STATUS	COMMENTS	
Branxton Oval – Construction of shelter and picnic setting	CFR-2018-003	Complete	\$11,176 grant funding secured by Branxton Greta Business Chamber. Project delivered by Council invoice forwarded for works completed.	
TAFE Park Bench Seat installation	CFR-2018-004	Complete	The benches are being gifted to Council to celebrate the Centenary of Lions Club. Council is undertaking the installation of the seats with concrete slab to the value of \$1507.	
Various – Veterans Memorial Park (Abermain), Jeffries Park (Abermain) – Playground replacement program	CFR-2018-001	On track	Stronger Country Communities Fund grant received to extend scope (\$345,143). Project to carry over into 2018/19.	
Various – Peace Park (Weston), Abermethy Park, Whitburn Estate (Greta), Hedleigh Park (Heddon Greta), Kitchener Poppethead Park – Playground shade program	CFR-2018-002	In Progress	Stronger Country Communities Fund grant received to deliver Birralee Park playground shade (\$12,500)	
<i>Funding Source: Grants, General Fund</i>	\$122,976	<i>Original Budget</i>		

RECREATION BUILDINGS RENEWAL PROGRAM				2017/18
PROJECT NAME	PROJECT No.	STATUS	COMMENTS	
Cessnock Civic Indoor Sports Centre – foyer refurbishment	RBR-2017-006	In Progress		
Cessnock Hornets Clubhouse – Stage 1 facility upgrade	RBR-2018-001	On track		
Cessnock Sportsground – Internal painting	RBR-2017-004	In Progress		

CAPITAL WORKS PROGRAM

Mulbring Park – Grandstand upgrade	RBR-2017-008	Complete
Various – Birralee Park, Kurri Kurri Netball Courts, Cessnock Civic Indoor Sports Centre, Mount View Park and Jeffery Park – Food Premises Compliance Program	RBR-2018-002	On track
<i>Funding Source: General Fund</i>	\$133,500	<i>Original Budget</i>

2017/18		
PROJECT NAME	PROJECT No.	STATUS
COMMUNITY BUILDINGS RENEWAL PROGRAM		
Bellbird Community Hall – Upgrade toilets	RBC-2018-001	On track
Kearnsley Community Hall (Grant funding dependent) – Replace kitchen cupboards	RBC-2018-002	On track
<i>Funding Source: General Fund</i>	\$96,500	<i>Original Budget</i>
		Comments: Community Building Partnership grant received to assist in delivering project (\$31,275). Design plans being finalised. Public Reserves Management Fund grant application submitted 7 March 2018 for internal refurbishment including Kitchen Replacement. Awaiting announcement.

2017/18		
PROJECT NAME	PROJECT No.	STATUS
POOLS FACILITIES CONSTRUCTION PROGRAM		
Branxton Pool Heating Upgrade	CFP-2018-001	Complete
<i>Funding Source: s94 funds</i>	\$70,000	<i>Original Budget</i>

2017/18		
PROJECT NAME	PROJECT No.	STATUS
POOLS FACILITIES RENEWAL PROGRAM		
Branxton Pool Renewal Program	RFP-2018-001	Complete
Cessnock Pool Renewal Program	RFP-2018-002	Complete
Kurri Kurri Aquatic & Fitness Centre Renewal Program	RFP-2018-003	On track
<i>Funding Source: General Fund</i>	\$203,200	<i>Original Budget</i>
		Comments: Updated Pool Plant Assessment completed by Ninnes Fong. Works scheduled for completion in May.

2017/18		
PROJECT NAME	PROJECT No.	STATUS
CEMETERIES FACILITIES CONSTRUCTION PROGRAM		
All Cemeteries (Cessnock, Millfield, Wollombi) – Fence renewal	CFC-2018-001	Complete
All Cemeteries (Aberdare, Cessnock, Kurri Kurri, Ellalong, Millfield) – Signage renewal ongoing	CFC-2016-003	Complete
		Comments: Cessnock Cemetery – Kerlew Street. Aberdare Cemetery.

CAPITAL WORKS PROGRAM

Ellaiong Cemetery – Install bench seat	CFC-2018-002	Complete
Gordon Williams Memorial Lawn Cemetery – Construct new section of lawn cemetery stage 2	CFC-2015-001	Complete
<i>Funding Source: Internal Loans, General Fund</i>	\$270,000	<i>Original Budget</i>

Carried forward from 2016-17 Capital Works Program

INFRASTRUCTURE FORWARD PLANNING			2016/17
PROJECT NAME	PROJECT No.	STATUS	COMMENTS
Masterplan – Mt View Park	PFI-2017-012	Complete	Adopted at 21 March 2018 Council meeting.
Masterplan – Turner Park	PFI-2017-013	Complete	Adopted at 21 March 2018 Council meeting.
Masterplan – Miller Park	PFI-2017-014	In Progress	Resolved at 21 March 2018 to defer, pending further consultation with user groups and to be reconsidered by Council in May 2018.
Cessnock Skatepark Feasibility Study	PFI-2017-015	In Progress	Draft Cessnock Skate Park Design placed on public exhibition until 13 April following endorsement at 7 March 2018 meeting.
LOCAL ROAD RENEWAL PROGRAM			2016/17
Loxford to Cessnock Link – Investigation (Grant funding dependent)	RRL-2017-010	On track	Investigation in progress.
LOCAL ROAD CONSTRUCTION PROGRAM			2016/17
James Street and Wollombi Road Cessnock Pedestrian Refuge	CRL-2017-001	Complete Carryover	Investigation complete. Design complete. Construction complete.
Congewai Street and Quarrybylong Street Aberdare Pedestrian Refuge	CRL-2017-003	Complete Carryover	Investigation complete. Design complete. Construction complete.
Mavis Street and Lindsay Street Cessnock Traffic Island	CRL-2017-004	Complete Carryover	Investigation complete. Design complete. Construction complete.
Gordon Avenue and Quarrybylong Street Cessnock Pedestrian Refuge	CRL-2017-005	Complete Carryover	Investigation complete. Design complete. Construction complete.
Gallagher Street Cessnock Turning Head	CRL-2017-006	Carryover	Investigation complete. Design complete.
BRIDGES CONSTRUCTION PROGRAM			2016/17
Fosters Bridge Mount Vincent Replacement – Investigation and Design	CBS-2016-001	Complete Carryover	Investigation complete. Design complete.
Milsons Arm Bridge Laguna – Refurbish/Replacement	CBS-2017-007	On track	Investigation complete. Design complete.

CAPITAL WORKS PROGRAM

Neath Road Neath – Culvert Replacement	CBS-2017-012	Carryover	Investigation complete. Design complete.
FLOODPLAIN MANAGEMENT PROGRAM			
Cessnock Flood Risk Management Plan Priority Recommendations – South Cessnock Investigation (Grant funding dependent)	PMF-2017-003	Complete Carryover	Investigation complete. Concept Design complete.
DRAINAGE CONSTRUCTION PROGRAM			
Whitburn Estate Greta – Trunk Drainage (Stage 2)	CDR-2017-002	Complete Carryover	Investigation complete. Design complete. Construction complete.
Thomas Street North Rothbury - Drainage	CDR-2017-003	At risk Carryover	Investigation in progress. Easement acquisition stalled due to sale to another party.
Buchanan Road Buchanan – Culvert	CDR-2016-008	Complete Carryover	Investigation complete. Design complete. Construction complete.
Cooper Street Heddon Greta – Investigation (Stage 1)	CDR-2016-003	At risk Carryover	Investigation in progress. Easement acquisition stalled due to negotiations.



The Hon Paul Toole MP
Minister for Lands and Forestry
Minister for Racing

IM18/27932

Your ref DOC2017/082637

Mr Stephen Glen
General Manager
Cessnock City Council
PO Box 152
CESSNOCK NSW 2325

CESSNOCK CITY COUNCIL
- 2 MAY 2018
SCANNED

CESSNOCK CITY COUNCIL
- 2 MAY 2018
RECEIVED

26 APR 2018

Dear Mr Glen

Thank you for your letter of 30 November 2017 in relation to the potential return of greyhound racing at Cessnock Showgrounds. I apologise for the delayed response.

I note Cessnock City Council's support for the return of racing to the venue.

Following the commencement of relevant sections of the *Greyhound Racing Act 2017 (the Act)*, Greyhound Racing NSW (GRNSW) has been reconstituted as the commercial body for NSW greyhound racing and been given significant autonomy to perform its commercial functions and to focus on the development of the industry.

In recognition of the importance of greyhound racing in country NSW, I asked GRNSW to prioritise its development, consistent with its strategic planning, of racing infrastructure and policies to enhance regional racing and community engagement.

While I am an advocate for a strong greyhound racing presence in regional NSW, the reintroduction of greyhound racing at Cessnock would need GRNSW's support. Any decision by GRNSW would be made in accordance with its strategic direction and priorities.

Section 26 of the Act requires GRNSW to develop and set minimum standards for racecourses and public facilities. The Cessnock Greyhound Club would have to ensure that its racecourse complies with these future standards. I note that all clubs wishing to conduct greyhound racing in NSW must be registered with GRNSW.

I am advised that greyhound racing at the venue was previously conducted by the former Cessnock & District Agricultural Association, which remains liable to GRNSW for an outstanding debt.

-2-

The Hon Paul Toole MP

Any club wishing to conduct greyhound racing at the venue will need to work with GRNSW to resolve any outstanding issues and to discuss the potential for the return of greyhound racing to Cessnock

Thank you for writing to me on this matter

Yours sincerely



Paul Toole MP
Minister

C C Hon Morris Iemma, Chair, Greyhound Racing NSW
Mr Clayton Barr MP, Member for Cessnock