

**MINUTES OF ORDINARY COUNCIL MEETING OF THE CESSNOCK CITY COUNCIL
HELD IN COUNCIL CHAMBERS ON WEDNESDAY, 14 DECEMBER 2016, COMMENCING
AT 6.30 PM**

PRESENT: His Worship the Mayor, Councillor R Pynsent (in the Chair) and Councillors Olsen, Doherty, Fagg, Stapleford, Suvaal, Fitzgibbon, Gray, Dagg, Burke, Sander and Lyons.

IN ATTENDANCE: General Manager
Acting Director Planning and Environment (Strategic Land Use Planning Manager)
Director Corporate and Community Services
Director Works and Infrastructure
Manager Governance and Business Services
Development Services Manager
Consultant Engineer
Media & Communication Officer
Corporate Governance Officer
Relief Executive Assistant

APOLOGY:

MOTION **Moved:** Councillor Suvaal
Seconded: Councillor Sander

66
RESOLVED that the apology tendered on behalf of Councillor Dunn, for unavoidable absence, be accepted and leave of absence granted.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

MINUTES:

MOTION

Moved: Councillor Suvaal
Seconded: Councillor Doherty

67

RESOLVED that the Minutes of the Ordinary Meeting of Council held on 16 November 2016, as circulated, be taken as read and confirmed as a correct record.

FOR

AGAINST

Councillor Olsen
Councillor Doherty
Councillor Fagg
Councillor Stapleford
Councillor Suvaal
Councillor Fitzgibbon
Councillor Gray
Councillor Dagg
Councillor Burke
Councillor Sander
Councillor Lyons
Councillor Pynsent
Total (12)

Total (0)

CARRIED UNANIMOUSLY

DISCLOSURES OF INTEREST

DISCLOSURES OF INTEREST NO. DI20/2016

SUBJECT: DISCLOSURES OF INTEREST

That Councillors now disclose any interests and reasons for declaring such interest in the matters under consideration by Council at this meeting.

PE81/2016 – DA 8/2016/548/1 proposing alterations and additions to existing commercial building and use as a Child Care Centre catering for 84 children – 14 & 14A Vincent Street and 3 Cumberland Street, Cessnock – Councillor Olsen declared a Non Pecuniary Less than Significant Conflict for the reason that his son is employed by an objector. Councillor Olsen advised that he would remain in the Chamber and participate in discussion and voting as the conflict has not influenced him in carrying out his public duty because it will make no difference in his son's employment.

N13/2016 – Notice of Intention to Deal With Matters in Confidential Session – WI57/2016 – Cessnock Correctional Centre Expansion Access Options & PE84/2016 – Cessnock Correctional Centre Expansion Review of Environmental Factors – Councillor Olsen declared a Non Pecuniary Less than Significant Conflict for the reason that he is employed at the Centre. Councillor Olsen advised that he would remain in the Chamber and participate in discussion and voting as the conflict has not influenced him in carrying out his public duty because any decisions made here will not affect his employment.

WI51/2016 – Kurri Kurri Nostalgia Festival – March 2017 – Councillor Doherty declared a Non Pecuniary Less than Significant Conflict for the reason that he is a member of the Towns With Heart Group. Councillor Doherty advised that he would remain in the Chamber and participate in discussion and voting as the conflict has not influenced him in carrying out his public duty because he has no financial interest.

BN19/2016 – Employee Costs – Payments in Excess of Entitlements – Councillor Sander declared a Non Pecuniary Less Than Significant Conflict for the reason that she was an employee of Council within those 5 years who retired from the organisation. Councillor Sander advised that she would remain in the Chamber and participate in discussion and voting as the conflict has not influenced her in carrying out her public duty because it does not influence her decision making.

BN19/2016 – Employee Costs – Payments in Excess of Entitlements – the Mayor declared a Non Pecuniary Less Than Significant Conflict for the reason that his sister in law and her husband are past employees of Cessnock City Council. The Mayor advised that he would remain in the Chamber and participate in discussion and voting as the conflict has not influenced him in carrying out his public duty because it does not affect his decision making on this issue.

PETITIONS

NIL

ADDRESS BY INVITED SPEAKERS

The following person has been invited to address the meeting of Council:

Speakers	Company	For / Against	Report	Page No.	Duration
Mr Douglass		Against	PE82/2016 - DA 8/2016/624/1 proposing construction of a two- storey dwelling house consisting of new subfloor storage area/garage to support a relocated dwelling 45 Ferguson Street, Cessnock		3 mins

2. That Council notify in writing the persons who made a submission with regard to the proposed development, of Council's decision.

REASONS FOR REFUSAL

1. The site is not considered suitable for the proposed development due to the flooding constraints of the land in question (Section 79C(1)(c) of the Environmental Planning and Assessment Act 1979).
2. The proposal is inconsistent with the Floodplain Development Manual as the development proposes a habitable building within high hazard floodway for the following reasons and this presents:
 - a) a significant and unacceptable adverse effect on flood behaviour.
 - b) detrimental increases in the potential flood affectation of other development or properties.
 - c) a development that cannot incorporate appropriate measures to manage risk to life from flood.
 - d) a development that is not considered to be compatible with the flood hazard of the land.
 (Section 79C(1)(b) and (c) of the Environmental Planning and Assessment Act 1979).
3. The proposed development is likely to detrimentally impact on adjoining land, resulting from loss of privacy associated with overlooking from the development (Section 79C(1)(b) of the Environmental Planning and Assessment Act 1979).
4. The design of the development is likely to incompatible with the character of the built form in the area and will adversely impact upon the visual amenity of the surrounding area (Section 79C(1)(b) of the Environmental Planning and Assessment Act 1979).
5. The proposal is considered to be contrary to the public interest (Section 79C(1)(e) of the Environmental Planning and Assessment Act 1979).

FOR	AGAINST
Councillor Stapleford	Councillor Olsen
Councillor Suvaal	Councillor Doherty
Councillor Fitzgibbon	Councillor Fagg
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (9)	Total (3)

CARRIED

**NOTICE OF INTENTION TO DEAL WITH MATTERS IN
CONFIDENTIAL SESSION**

NOTICE OF INTENTION NO. NI3/2016

**SUBJECT: NOTICE OF INTENTION TO DEAL WITH MATTERS IN CONFIDENTIAL
SESSION**

**WI57/2016 – CESSNOCK CORRECTIONAL CENTRE EXPANSION
ACCESS OPTIONS**

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Stapleford
69
RESOLVED

1. That Council consider in Confidential Session the following matters in accordance with Section 10A(2)(di) of the Local Government Act 1993:

Report No. WI57/2016 – Cessnock Correctional Centre Expansion Access Options as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

2. That Council request the Mayor in accordance with Section 253 of Local Government (General) Regulation 2005 to report on these matters to the meeting in Open Session following completion of the Confidential Session.

FOR	AGAINST
Councillor Stapleford	Councillor Olsen
Councillor Suvaal	Councillor Doherty
Councillor Fitzgibbon	Councillor Fagg
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (9)	Total (3)

CARRIED

MOTIONS OF URGENCY

MOTIONS OF URGENCY NO. MOU20/2016

SUBJECT: MOTIONS OF URGENCY

NIL

GENERAL MANAGER'S UNIT

GENERAL MANAGER'S UNIT NO. GMU16/2016

SUBJECT: MINUTES OF THE AUDIT COMMITTEE MEETING HELD 7 NOVEMBER 2016 COMMENCING AT 9.00AM IN THE ANTE ROOM

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Stapleford
70
RESOLVED

That the Minutes of the Audit Committee Meeting of 7 November 2016 be adopted as a resolution of the Ordinary Council.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

PLANNING AND ENVIRONMENT

PLANNING AND ENVIRONMENT NO. PE81/2016

SUBJECT: DA 8/2016/548/1 PROPOSING ALTERATIONS AND ADDITIONS TO EXISTING COMMERCIAL BUILDING AND USE AS A CHILD CARE CENTRE CATERING FOR 84 CHILDREN

**14 & 14A VINCENT STREET AND 3 CUMBERLAND STREET,
CESSNOCK**

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Dagg
71

RESOLVED

1. That Council determine Development Application No. 8/2016/548/1 proposing alterations and additions to existing commercial building and use as a child-care centre catering for 84 children at Lot 169 DP 755215, Lots 1 & 2 DP 439520 and Lot 1 DP 442878, 14 & 14A Vincent Street and 3 Cumberland Street, Cessnock, pursuant to Section 80 of the Environmental Planning and Assessment Act 1979, by the granting of consent subject to the conditions contained in this report.
2. That Council notify in writing the person who made a submission with regard to the proposed development, of Council's decision.

CONDITIONS OF CONSENT

SCHEDULE 1

CONDITIONS OF CONSENT

1. Approved Plans and Documentation

Development must be carried out strictly in accordance with DA No. 8/2016/548/1 and the following plans and supplementary documentation, except where amended by the conditions of this consent.

Plan Reference	Drawn By	Dated
Site Plan, Drawing No. DA01	Enzhuo Studio	04/11/2016
Ground Floor Plan, Drawing No. DA02	Enzhuo Studio	04/11/2016
First Floor Plan, Drawing No. DA03	Enzhuo Studio	04/11/2016
First – outdoor area, Drawing No. DA04	Enzhuo Studio	04/11/2016
Elevation A and B, Drawing No. DA05	Enzhuo Studio	04/11/2016
Elevation C and D, Drawing No. DA06	Enzhuo Studio	04/11/2016

In the event of any inconsistency between the approved plans and supplementary documentation, the plans will prevail

2. CC, PCA & Notice Required

In accordance with the provisions of Section 81A of the *EP&A Act 1979* construction works approved by this consent must not commence until:

- a) A CC has been issued by the consent authority, Council or an accredited certifier; and
- b) A PCA has been appointed by the person having benefit of the development consent in accordance with Section 109E of the *EP&A Act 1979*; and
- c) If Council is not the PCA, notify Council no later than two (2) days before building work commences as to who is the appointed PCA; and
- d) At least two (2) days before commencement of building work, the person having benefit of the development consent is to notify Council as to the intention to commence building work.

3. Compliance with Recommendations of Acoustic Report

All recommendations as outlined in Acoustic Noise assessment report (Project Number 161 287) prepared by Spectrum and dated August 2016, are to be complied with at all times.

4. Compliance with Recommendations of Statement of Heritage Impact

All recommendations as outlined in the Statement of Heritage Impact (Job no. 2671) prepared by Heritage 21 and dated October 2016, are to be complied with at all times.

5. Separate Approval for Signs

A separate DA for any proposed signs additional to those approved as part of this consent must be submitted to and approved by Council prior to the erection or display of any such signs.

PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

The following conditions are to be complied with, to the satisfaction of the Principal Certifying Authority, prior to issue of a Construction Certificate.

6. Car Parking Section 94 Contributions

A contribution pursuant to the provisions of Section 94 of the *EP&A Act 1979* for the services detailed, and for the amount detailed, must be made to Council prior to the issue of a CC:

Contribution Type	Amount Payable
Parking not provided	\$12,624.00

A copy of the Car Parking in the Cessnock Central Business District Section 94 Contributions Plan may be inspected at Council's Customer Service Section, Administrative Building, Vincent Street, Cessnock or can be accessed on Council's Website at www.cessnock.nsw.gov.au

The amount of contribution payable under this condition has been calculated at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be indexed at the time of actual payment in accordance with the Consumer Price Index. Indexation of contributions for payment occurs quarterly.

7. Colours and Finishes

Prior to the issue of any Construction Certificate final design details of the proposed external materials and finishes, including schedules and a sample board of materials and colours (including an A3 photographic reproduction), shall be submitted to and approved by Council.

8. Car Parking – Commercial/Industrial

The design of the vehicular access and off street parking facilities must comply with, but not be limited to *AS 2890.1-2004 Parking Facilities – Off-Street Car Parking*, *AS 2890.2-2002 Parking Facilities – Off-Street commercial vehicles facilities*, and *AS 2890.3-1993 Parking Facilities – Bicycle parking facilities*. Details demonstrating compliance with these Standards are to be included on the plans submitted in association with a CC application.

A design certificate satisfying these requirements is to be issued by a suitably qualified professional engineer and submitted to the CA prior to the issue of a CC.

9. Parking – Minimum Requirement

On-site car parking shall be provided for a minimum of 20 vehicles and such being set out generally in accordance with Council's Car Parking Code.

The plans submitted in association with the CC application are to demonstrate compliance with this requirement. The plans are to be approved by the CA as satisfying this requirement prior to the issue of a CC.

10. Stormwater – Detailed Design Requirements

A detailed drainage design shall be prepared for the disposal of roof and surface water from the site, including any natural runoff currently entering the property, and connection to the existing drainage system in accordance with Council's 'Engineering Requirements for Development' (available at Council's offices). Such layout shall include existing and proposed surface levels, sub-catchments and conduit sizing appropriate for the development.

The plans submitted in association with the CC application are to demonstrate compliance with this requirement. The plans are to be approved by the CA as satisfying this requirement prior to the issue of a CC.

11. Archival Recording Required

Prior to the issue of a CC, the CA shall be satisfied that an Archival Record has been completed and submitted to Council for the following properties:

- 14 & 14A Vincent Street, Cessnock

The report must be an A4 bound, prepared by a suitably qualified and experienced heritage consultant and must contain the following minimum requirements:

- a) Title page with subject, author, client, date, copyright etc
- b) Statement of why the record was made
- c) Outline history of the item and associated sites, structures and people
- d) Statement of heritage significance of the items in accordance with the Burra Charter and the State Heritage Inventory
- e) Inventory of archival documents related to the item and their location (eg company records, original drawings, photography), when available
- f) Location plan showing relationship to surrounding geographical features, structures, roads etc, and including a north point. A site plan or floor plan should show any moveable items
- g) Base plans, drafted or hand-drawn, cross-referencing photographs, naming the relevant features, structures and spaces, and showing a north point
- h) Black and white photographic record. One set of 35mm black and white negatives, labelled and cross-referenced to base plans and accompanied by informative catalogues and two copies of proof sheets. Images should include:
 - i) View to and from the site (possible from four compass points)
 - ii) Views showing relationships to other relevant structures, landscape features and moveable items
 - iii) All external elevations
 - iv) Views of all external and internal spaces (e.g. courtyards, rooms, roof spaces, etc)
 - v) External and internal detail (e.g. joinery, construction joints, decorative features, paving types, etc)
 - vi) Selected prints to give an overall picture of the item may be required. They should be mounted and labelled
- i) Colour slides. One set of slides mounted in archival stable slide pockets, clearly labelled and cross-referenced to base plans. Images should include:
 - i) Views to and from the site and/or heritage item
 - ii) Views and details of external and internal colour schemes as appropriate

Three (3) copies of the report must be submitted to Council, one copy with negatives. A written acknowledgement from Council must be obtained (attesting to this condition being appropriately satisfied) and submitted to the CA prior to the issue of a CC

12. Food Premises

The construction and operation of the food premises shall comply with all applicable legislation, regulation and standards including:

- a) *Food Act 2003*
- b) *Food Regulation 2004*
- c) Food Standards Australia and New Zealand – *Food Standards Code 2003*

- d) AS 4674-2004 for Design, Construction and Fit out of Food Premises
- e) AS 1668.2-2002 – The use of ventilation and air conditioning in buildings
- f) BCA.

Details submitted in association with the CC application are to demonstrate compliance with this requirement, and shall include the following:

- a) a separate floor and sectional plan detailing:
 - i) the kitchen/cafe area floor, wall, and ceiling surface finishes
 - ii) location of the required handwash basin/s and cleaning sinks/s
 - iii) location of dry and cold storage areas,
 - iv) fit-out details for the kitchen and servery, including proposed refrigeration and cooking equipment
 - v) designated cupboard or locker for the storage of staff clothing and personal belongings
 - vi) location of the bar area.

The details are to be approved by the CA as satisfying this requirement prior to the issue of a CC

13. Mechanical Exhaust System

Details of any proposed mechanical exhaust systems, detailing compliance with the relevant requirements of Clause F4.12 of the BCA and AS 1668 Parts 1 and 2 (including exhaust air quantities and discharge location points) are to be provided to the CA prior to the issue of a CC.

14. Air Conditioning Units

Any air conditioning unit on the site must be installed and operated at all times so as not to cause "Offensive Noise" as defined by the *Protection of the Environment (Operations) Act 1997*.

Details demonstrating noise attenuation measures in this regard are to be submitted to the CA prior to the issue of a CC.

15. Crime Prevention Design

The following Crime Prevention through Environmental Design (CPTED) principles are to be incorporated:

- a) Back to base intruder alarm system to be installed which complies with the *Australian Standard – Systems Installed within Clients Premises, AS:2201* to enhance the physical security and detect unauthorised entry to the premises.
- b) The provision of a Closed Circuit Television System (CCTV) which complies with *Australian Standard – Closed Circuit Television System (CCTV) AS:4806.1.2.3.4* shall be considered for installation at the ground level, entry/exit points, car parks and the exterior of the building.
- c) Warning signs to be displayed around the perimeter of the premises to warn intruders of what security treatments have been implemented to reduce opportunities for crime.

- d) Sensor lighting is required to be designed in accordance with the Australian and New Zealand *Lighting Standard AS 1158*. A Lighting Maintenance Policy should be established. Security lighting should be installed in and around the building, and such shall not impact on any adjoining properties. The lighting should be vandal resistant - especially external lighting.
- e) Fences are to be used to define the property boundaries and restrict access to the property. Any external palisade or pool style fencing shall be black in colour, unless otherwise noted on the approved plans/details. Fences shall have a maximum height of 1.8m.
- f) A “lock down” plan be formulated and disseminated to all staff regarding actions to be undertaken in relation to unauthorised intruders.

Plans and details shall be submitted the CA in with the CC application. The plans and details must be approved by the CA as satisfying this requirement prior to the issue of a CC.

PRIOR TO COMMENCEMENT OF WORKS

The following conditions are to be complied with prior to the commencement of works on the subject site/s.

16. Site Security

The site must be secured and fenced prior to works commencing. If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling onto public property. The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons on public property.

If the work involves the erection or demolition of a building and is likely to cause pedestrian or vehicular traffic on public property to be obstructed or rendered inconvenient, or building involves the enclosure of public property, a hoarding or fence must be erected between the work site and the public property.

Separate approval is required to erect a hoarding or temporary fence on public property. Approvals for hoardings, scaffolding on public land must be obtained and clearly displayed on site for the duration of the works.

Any hoarding, fence or awning is to be removed when the work is completed.

17. Demolition Proposed

Consent is granted for the demolition of the addition to the rear of the original building on the property, subject to strict compliance with the following conditions. No demolition shall occur to the original heritage listed building.

- (a) The developer is to notify adjoining residents seven (7) working days prior to demolition. Such notification is to be clearly written on A4 size paper giving the date demolition will commence, and be placed in the letterbox of every premises (including every residential flat or unit, if any) either side, immediately at the rear of, and directly opposite the demolition site.

- (b) Written notice is to be given to the Council prior to demolition. Such written notice is to include the date when demolition will commence and details of the name, address, business hours, contact telephone number, and licence number of the demolisher.
- (c) Prior to demolition, the applicant must erect a sign at the front of the property with the demolisher's name, licence number, contact phone number and site address.
- (d) Prior to demolition, the applicant must erect a 2.4m high temporary fence, hoarding between the work site and any public property (footpaths, roads, reserves, etc). Access to the site must be restricted to authorised persons only, and the site must be secured against unauthorised entry when work is not in progress, or the site is otherwise unoccupied.
- (e) Demolition is to be carried out in accordance with the relevant provisions of *AS 2601:2001: Demolition of structures*.
- (f) The hours of demolition work are limited to between 7.00am and 5.00pm on Monday to Saturday. No demolition work is to be carried out on Sundays and public holidays.
- (g) Hazardous or intractable wastes arising from the demolition process must be removed and disposed of in accordance with the requirements of the WorkCover Authority and the Office of Environment and Heritage.
- (h) Demolition procedures must maximise the reuse and recycling of demolished materials in order to reduce the environmental impacts of waste disposal.
- (i) During demolition, public property (footpaths, roads, reserves, etc) must be clear at all times and must not be obstructed by any demolished material or vehicles. The footpaths and roads must be swept (not hosed) clean of any material, including clay, soil and sand. On the spot fines may be levied by Council against the demolisher and/or owner for failure to comply with this condition. No materials shall be stockpiled on footpaths or road carriageways.
- (j) All vehicles leaving the site with demolition materials must have their loads covered, and vehicles must not track soil and other materials onto public property (footpaths, roads, reserves, etc) and the footpaths must be suitably protected against damage when plant and vehicles access the site.
- (k) The burning of any demolished material on site is not permitted, and offenders will be prosecuted.
- (l) Care must be taken during demolition to ensure that existing services on the site (ie, sewer, electricity, gas, phone) are not damaged. Any damage caused to existing services must be repaired by the relevant authority at the applicant's expense.
- (m) Suitable erosion and sediment control measures in accordance with the Soil and Water Management Plan must be erected prior to the commencement of demolition works, and must be maintained at all times.

- (n) Prior to demolition, a Work Plan must be prepared in accordance with the relevant provisions of *AS 2601:2001 Demolition of structures* by a person with suitable expertise and experience. The Work Plan must identify hazardous materials including surfaces coated with lead paint, method of demolition, the precautions to be employed to minimise any dust nuisance, and the disposal methods for hazardous materials.
- (o) If the building contains asbestos, an asbestos survey prepared by a qualified occupational hygienist is to be undertaken. If asbestos is present then:
 - (i) A WorkCover Authority licensed contractor must undertake removal of all asbestos.
 - (ii) During the asbestos removal, a sign "DANGER ASBESTOS REMOVAL IN PROGRESS" is to be erected in a visible position on the site to the satisfaction of Council, and *AS 2601:2001: Demolition of structures*.
 - (iii) Waste disposal receipts must be provided to Council / CA as proof of correct disposal of asbestos laden waste.
 - (iv) All removal of asbestos must comply with the requirements of the WorkCover Authority.

An asbestos clearance certificate prepared by a qualified occupational hygienist must be provided to Council/CA at the completion of the demolition works.

18. Signage

Prior to the commencement of works, a sign must be erected in a prominent position on the site on which the proposal is being carried out. The sign must state:

- a) Unauthorised entry to the work site is prohibited.
- b) The name of the principal contractor (or person in charge of the site) and a telephone number on which that person may be contacted at any time for business purposes and including outside working hours.
- c) The name, address and telephone number of the *PCA* for the work.

Any such sign must be maintained while the work is being carried out, but must be removed when the work has been completed

19. Relocation of Services

The registered proprietor of the land shall be responsible for all costs incurred in the necessary relocation of any services affected by the required construction works. Council and other service authorities should be contacted for specific requirements prior to commencement of any works.

20. Public Risk Insurance

Any person or contractor undertaking works on public property must take out Public Risk insurance with a minimum cover of twenty (10) million dollars in relation to the occupation of, and approved works within, public property. The Policy is to note, and provide protection for Cessnock City Council as an interested party, and a copy of the Policy must be submitted to Council prior to commencement of the works. The Policy must be valid for the entire period that the works are being undertaken on public property. The insurance shall also note the location and the risk.

21. S138 Roads Act Approval

Under Section 138 of the *Roads Act 1993*, should any work on the verge, footpath, or public road reserve be required, a S138 Roads Act Approval will need to be obtained from Council. In this regard, the applicant is to make a formal application to Council. The S138 application is to be submitted to, and approved by, Council prior to works commencing.

DURING WORKS

The following conditions are to be complied with during works.

22. Construction Hours

Excavation and building work must be restricted to the hours of 7.00am and 5.00pm on Monday to Saturday inclusive. No work is to be carried out on Sundays and public holidays.

23. Demolition

All demolition works are to be carried out in accordance with AS 2601-2001 "Demolition of structures", with all waste being removed from the site. Hazardous waste such as asbestos cement sheeting etc, should be handled, conveyed and disposed of in accordance with guidelines and requirements from NSW Workcover Authority. Disposal of asbestos material at Council's Waste Depot requires prior arrangement for immediate landfilling.

24. On-site Amenities

Toilet facilities are to be provided prior to works commencing, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.

Each toilet provided must be a sewerage management facility approved by the NSW Department of Health and/or Council, and operate in an environmentally responsible manner, free of nuisance or offence, and be appropriately serviced.

25. Stormwater – Impact on Adjoining Land – Natural Drainage

Filling shall not be placed in such a manner that natural drainage from adjoining land will be obstructed.

26. Stormwater – Impact on Adjoining Land – Surface Water

Filling shall not be placed on land in such a manner that surface water will be diverted to adjoining land.

27. Containment of Rubbish

Rubbish generated from the development is to be suitably contained on site at all times. No rubbish shall be stockpiled in a manner which facilitates the rubbish to be blown off site.

28. Obstruction to Footpaths and Roads

No obstruction is to be caused to Council's footpaths, roads and/or other public areas during construction of the development.

No spoil, building materials, excavated or demolition material from the site shall be stored or deposited on the public road, footpath, public place or Council owned property, without prior approval of Council.

29. Erosion and Sedimentation Control

The control of erosion, and the prevention of silt discharge into drainage systems and waterways, will be necessary in accordance with Council's "Engineering Requirements for Development", and Landcom's Soils and Construction Manual - April 2004. Erosion control measures are to be implemented prior to the commencement of any earthworks, and shall be maintained until satisfactory completion and restoration of site earthworks, including revegetation of all exposed areas.

30. Containment of Building Materials On-site

All building materials, plant and equipment are to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves, etc.

31. BCA Compliance

Pursuant to Section 80A (11) of the *EP&A Act 1979* all building work must be carried out in accordance with the requirements of the *BCA*.

32. Construction Noise

Noise arising from the works must be controlled in accordance with the requirements of the *Protection of the Environment Operations Act 1997* and guidelines contained in the New South Wales Environment and Heritage *Noise Guide for Local Government*.

33. Prevention of Views from Vincent Street

The windows fronting Vincent Street on the ground floor shall be appropriately treated to prevent pedestrians viewing into the building.

PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

The following conditions are to be complied with, to the satisfaction of the Principal Certifying Authority, prior to issue of either an Interim or Final Occupation Certificate (as specified within the condition):

34. Department of Family and Community Services - Licence

A license to operate the child-care centre must be obtained from the New South Wales Department of Family and Community Services and be fully complied with, prior to the issue of an OC.

The age breakdown and the number of children attending the child-care centre shall not exceed the maximum number of approved childcare places advised by the New South Wales Department of Family and Community Services.

35. Parking – Completion

Car parking areas shall be completed prior to the issue of an OC.

36. Fire Safety Certificate

Prior to issue of an Occupation Certificate, documentary evidence in the form of a Final Fire Safety Certificate is required to be submitted to Council verifying the fire safety measures as listed in the fire schedule for the building certifying it is compliant with the BCA and the relevant Australian Standards. A copy of the final fire safety certificate and the fire schedule is to be displayed in the building.

37. Food Premises

Council must be notified that the premises is being used for the preparation, manufacture, or storage of food for sale, and an inspection of the completed fit out is to be conducted by Council prior to the issue of an OC.

38. Waste Disposal

Prior to the issue of an OC and/or commencement of the use, whichever is earlier, the building owner must ensure that there is a contract with a licensed contractor for the removal of all waste. No garbage is to be placed on the public way, e.g. footpaths, roadways, plazas, reserves, at any time.

39. Trade Waste Disposal

Prior to the issue of an OC and/or commencement of the use, whichever is earlier, of the building the owner must ensure that there is a contract with a licensed contractor for the removal of all trade waste. No garbage is to be placed on the public way e.g. footpaths, roadways, plazas, and reserves at any time.

40. Mechanical Exhaust Ventilation System

Where any proposed cooking or heating equipment being considered for installation, has a combined capacity exceeding 8 kilowatts or 29 megajoules/hour, then an approved mechanical exhaust ventilation (M.E.V.) system will be required. Such equipment which is specifically designed to cater for the removal of odours, vapours or emissions from such area and equipment, shall comply with the requirements of the relevant Australian Standard No. 1668 Part 2. Detailed plans and specifications of the equipment as proposed are to be submitted to Council for approval with the construction certificate.

41. Section 50 Certificate

Evidence shall be submitted to Council that the registered proprietors of the land on whose behalf the application was made have complied with the requirements of Section 50 of the Hunter Water Board (Corporation) Act 1991. Such evidence shall be submitted to Council prior to the issue of the OC.

42. Use of Existing Drainage System

Where elements of the existing drainage system are to be utilised, the existing drainage system shall be overhauled and maintained clear of silt and accumulated debris. Silt and the like shall be removed, not flushed, from the system.

A certificate shall be provided by a suitably qualified person to the satisfaction of the *PCA*, (a registered plumber, or a person of equivalent or greater experience or qualification) prior to the issue of an *OC*, to confirm that the system is in good working order and adequate to accept additional flows.

43. New Stormwater System Proposed

Prior to the issue of an *OC*, the *PCA* must ensure that the stormwater drainage system has been constructed in accordance with the approved design and relevant *AS*.

A plan showing pipe locations and diameters of the stormwater drainage system, together with certification by a licensed plumber or qualified practising civil engineer, that the drainage system has been constructed in accordance with the approved design and relevant *AS*, must be provided to the *PCA* prior to the issue of an *OC*.

ONGOING USE

The following conditions are to be complied with as part of the ongoing use of the premises.

44. Hours of Operation

The property is to be open for business and used for the purpose approved only within the following hours:

Monday to Friday	7:00am to 6:00pm
Public Holidays	Closed

45. Maximum Number of Children

The maximum number of children cared for at the premises must not exceed 84 at any given time.

46. Stormwater – Impact on Adjoining Land

Filling shall not be placed in such a manner that obstructs natural drainage from adjoining land.

Filling shall not be placed on land in such a manner that surface water will be diverted to adjoining land.

47. Parking Areas to be Kept Clear

At all times, the loading area, car parking spaces, driveways and footpaths must be kept clear of goods and must not be used for storage purposes.

48. Driveways to be Maintained

All access crossings and driveways shall be maintained in good order for the life of the development.

49. Outdoor Lighting

All outdoor lighting must not detrimentally impact upon the amenity of other premises and adjacent dwellings and road reserve, and must comply with, where relevant, AS 1158.3:2005 *Lighting for roads and public spaces – Pedestrian Area (Category P) lighting – Performance* and design requirements and AS 4282:1997 *Control of the obtrusive effects of outdoor lighting*.

50. Discharge into Waterways

No waste water, chemicals or other substances harmful to the environment shall be permitted to discharge to the waterway that runs through the site, or to Council’s stormwater system. Only clean, unpolluted water is permitted to discharge. Waste oil shall be stored in a covered and suitably bunded area, pending regular removal to a waste oil recycler.

51. Noise Complaints

Where a noise complaint is received by Council from a place of different occupancy and the noise source is proven by a Council Officer to be non-compliant, the Council may employ a consultant to measure noise emanating from the property, and to recommend (if necessary) appropriate actions to ensure compliance.

The consultant must be a member of the Australian Acoustical Society, Engineers Australia, or the Association of Australian Acoustical Consultants. The cost of such appointment and associated work shall be borne by the applicant, who shall also ensure the recommendations of the acoustic consultant are implemented.

52. Loading to Occur on Site

All loading and unloading operations are to be carried out wholly within the site, and not from the footpath or roadway for the life of the development.

ADVISORY NOTES

a) Disability Discrimination Act

This application has been assessed in accordance with the *Environmental Planning and Assessment Act 1979*. No guarantee is given that the proposal complies with the *Disability Discrimination Act 1992*. The applicant/owner is responsible for ensuring compliance with this, and other, anti-discrimination legislation. The *Disability Discrimination Act 1992* covers disabilities not catered for in the minimum standards called up in the Building Code of Australia which references *AS 1428.1 - Design for Access and Mobility*. *AS1428 Parts 2, 3 & 4* provide the most comprehensive technical guidance under the *Disability Discrimination Act 1992* currently available in Australia.

b) “Dial Before You Dig” Dial 1100

Before any excavation work starts, contractors and others should phone the “Dial Before You Dig” service to access plans/information for underground pipes and cables. www.dialbeforeyoudig.com.au

c) Other Approvals and Permits

The applicant shall apply to Council for all necessary permits including crane permits, road opening permits, hoarding or scaffolding permits, footpath occupation permits, and/or any other approvals under *Section 68 (Approvals)* of the *Local Government Act, 1993* or *Section 138 of the Roads Act, 1993*.

d) Responsibility for Other Consents / Agreements

The applicant is solely responsible for ensuring that all additional consents and agreements are obtained from other authorities, as relevant.

e) Grease Trap

It is recommended that the applicant contact Hunter Water to discuss the requirements of a grease trap for the kitchen. Depending on the intended intensity of use for the kitchen, a grease trap may not be required.

Should a grease trap be required, it is requested that the applicant enters into a service agreement with a licensed contractor for regular servicing. A copy of the agreement must be submitted to Council prior to issuing of the OC.

FOR	AGAINST
Councillor Stapleford	Councillor Olsen
Councillor Suvaal	Councillor Doherty
Councillor Fitzgibbon	Councillor Fagg
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (9)	Total (3)

CARRIED

PLANNING AND ENVIRONMENT NO. PE83/2016

SUBJECT: STATE SIGNIFICANT DEVELOPMENT 7520 FOR THE PURPOSE OF CONSTRUCTING AND OPERATING A BATTERY RECYCLING FACILITY

129 MITCHELL AVENUE, KURRI KURRI

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Dagg
72
RESOLVED

That Council endorse the draft submission for forwarding to the NSW Department of Planning and Environment.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

PLANNING AND ENVIRONMENT NO. PE84/2016

SUBJECT: CESSNOCK CORRECTIONAL CENTRE EXPANSION REVIEW OF ENVIRONMENTAL FACTORS

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Dagg
73
RESOLVED

That Council note the summary of staff comments on the Review of Environmental Factors for the Cessnock Correctional Centre Expansion.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

PLANNING AND ENVIRONMENT NO. PE85/2016

SUBJECT: SUBMISSION TO STANDING COMMITTEE ON THE ENVIRONMENT AND ENERGY ENQUIRY INTO FLYING-FOXES IN THE EASTERN STATES.

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Burke
74

RESOLVED

1. That Council endorse the staff submission to the Standing Committee on the Environment and Energy Enquiry into Flying-Foxes in the Eastern States and submit it to the Committee Secretariat.
2. That Council note the brief update on the development of the East Cessnock Flying-Fox Camp Management Plan.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

PLANNING AND ENVIRONMENT NO. PE86/2016

SUBJECT: CODE OF CONDUCT - COMPLAINT STATISTICS

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Stapleford
75

RESOLVED

That Council note the report.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

PLANNING AND ENVIRONMENT NO. PE87/2016

SUBJECT: COUNCIL SUBMISSION TO DISCUSSION PAPER - SPECIAL INFRASTRUCTURE CONTRIBUTION PLAN

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Doherty
76
RESOLVED

That Council endorse and submit the submission to the Discussion Paper – Special Infrastructure Contribution Plan to the Department of Planning and Environment.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY

CORPORATE AND COMMUNITY NO. CC77/2016

SUBJECT: INVESTMENT REPORT - NOVEMBER 2016

MOTION **Moved:** Councillor Stapleford **Seconded:** Councillor Suvaal
77

RESOLVED

That Council receive the report and note the information.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY NO. CC78/2016

SUBJECT: TENDER FOR LICENCE OF COMMUNITY LAND CARMICHAEL PARK, BELLBIRD

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Lyons

78

RESOLVED

1. That Council accept the tender from Optus Mobile Pty Limited for the licence of community land being part of Carmichael Park, Bellbird.
2. That Council delegate to the General Manager the power to negotiate the terms of the Licence Agreement for the sum of \$17,600 per annum including GST for the first year (adjusted annually) for a maximum period of 20 years.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

CORPORATE AND COMMUNITY NO. CC79/2016

SUBJECT: COUNCILLOR EXPENSES AND FACILITIES POLICY

MOTION **Moved:** Councillor Stapleford **Seconded:** Councillor Suvaal
79

RESOLVED

That Council adopt the *Councillor Expenses and Facilities Policy*, as exhibited, with a slight amendment to delete the reference to Council's Motor Vehicle Policy (3.3.1) which has been superseded.

FOR	AGAINST
Councillor Doherty	Councillor Olsen
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (11)	Total (1)

CARRIED

CORPORATE AND COMMUNITY NO. CC80/2016

SUBJECT: COUNCIL COMMITTEE STRUCTURE AND APPOINTMENT OF DELEGATES AND REPRESENTATIVES

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Lyons

1. That Council adopt the following Internal and Statutory Committees for the Term of Council

Internal Committees

- Aboriginal and Torres Strait Islander Committee
- Dollar For Dollar Grants Committee
- Section 355 Committees (Enclosure 1)
- Council Initiated Awards (adopted by Council on 16 November 2016)
- Strategic Property & Community Facilities Committee (New)

Statutory Committees

- Audit, Risk and Improvement Committee
- Floodplain Management Committee
- Traffic Committee
- Organisational and General Manager's Employment Committee

2. That the following Committees be abolished:

- Access Advisory
- Economic Development Strategy
- Cultural Planning and Development
- Youth Advisory
- Kurri Kurri Aquatic
- Environmental Strategy and Management
- Heritage and Vineyard Vision Implementation
- Special Events

3. That Council seek expressions of interest for community representation on Committees that are not Section 355 Committees.

4. That Council appoint the community representatives listed in Table 1 of Enclosure 1 without an asterisk (*) beside their name to the respective Section 355 volunteer Committees for the care, control and management of Council's community and recreation facilities and other Council owned and controlled land.

5. That Council appoint the community representatives listed in Table 1 of Enclosure 1 with an asterisk (*) beside their name to the respective Section 355 volunteer Committees for the care, control and management of Council's community and recreation facilities and other Council owned and controlled land as their nomination forms are lodged with Council.

6. That Council notify the community representatives of their appointment to the respective Section 355 volunteer Committees.

7. That Council determines delegates and alternates for the Internal, Statutory and External Committees as follows:-

INTERNAL

1	NAME:	Aboriginal and Torres Strait Islander Committee
	MEMBERSHIP:	Three Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Gray Councillor Doherty
2	NAME:	Dollar for Dollar Grants Committee
	MEMBERSHIP:	The Mayor and two Councillors with two alternates
	RECOMMENDATION:	Mayor Pynsent Councillor Sander Councillor Fitzgibbon Councillor Stapleford (alternate) Councillor Dagg (alternate)
3	NAME:	Council Initiated Awards Committee
	MEMBERSHIP:	Mayor and two Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Stapleford Councillor Burke (Appointed by Council on 16 November 2016)
4	NAME:	Strategic Property and Community Facilities Committee
	MEMBERSHIP:	The Mayor and three Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Lyons Councillor Sander Councillor Dunn Councillor Burke (alternate) Councillor Fitzgibbon (alternate)

STATUTORY

1	NAME:	Audit Risk and Improvement Committee
	MEMBERSHIP:	Mayor and one Councillor
	RECOMMENDATION:	Mayor Pynsent Councillor Dunn (Appointed by Council on 5 October 2016)
2	NAME:	Floodplain Management Committee
	MEMBERSHIP:	The Mayor and two Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Lyons Councillor Gray

3	NAME:	Traffic Committee
	MEMBERSHIP:	One Councillor plus one alternate member
	RECOMMENDATION:	Councillor Gray Councillor Lyons (alternate)
4	NAME:	Organisational & General Manager Review Committee
	MEMBERSHIP:	The Mayor and three Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Suvaal Councillor Stapleford Councillor Burke Councillor Lyons (alternate)

EXTERNAL

1	NAME:	Austar Coal Mine Consultative Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Lyons Councillor Stapleford (alternate)
2	NAME:	Cessnock/Kurri Kurri Local Health Advisory Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Sander (alternate)
3	NAME:	Lower Hunter and Hunter bush fire Management
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Fagg (alternate)
4	NAME:	Public Libraries NSW (Central East Zone)
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Lyons Councillor Dagg (alternate)
5	NAME:	Hawkesbury/Nepean Local Government Advisory
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Lyons Councillor Gray (alternate)
6	NAME:	Hunter Water Consultative Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Dagg Councillor Lyons (alternate)

7	NAME:	Buttai Quarry Consultative Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Burke (alternate)
8	NAME:	Blackhill Quarry Consultative Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Burke (alternate)
9	NAME:	Cessnock Correctional Centre Consultative Committee
	MEMBERSHIP:	Mayor
	RECOMMENDATION:	Membership defined as per Charter
10	NAME:	Hunter Joint Organisation
	MEMBERSHIP:	Mayor
	RECOMMENDATION:	Membership defined as per Charter
11	NAME:	Hunter Valley Wine and Tourism Alliance
	MEMBERSHIP:	Mayor, General Manager and one other (eg Councillor, member of community)
	RECOMMENDATION:	Mayor Pynsent Councillor Burke
12	NAME:	Hunter Resource Recovery
	MEMBERSHIP:	Mayor and General Manager
	RECOMMENDATION:	Membership defined as per Charter
13	NAME:	Association of Mining Related Councils
	MEMBERSHIP:	Two Councillors and two alternate representatives
	RECOMMENDATION:	Councillor Suvaal Councillor Dagg Mayor Pynsent (alternate) Councillor Stapleford (alternate)
14	NAME:	Hydro Community Reference Group
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Burke (alternate)
15	NAME:	Lower Hunter Community Reference Group of the Hunter Local Land Services
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Stapleford Councillor Sander (alternate)

16	NAME:	Greater Blue Mountains World Heritage Area Advisory Committee
	MEMBERSHIP:	One Councillor
	RECOMMENDATION:	Councillor Stapleford
17	NAME:	Joint Regional Planning Panel
	MEMBERSHIP:	Two Councillors and one alternate representative
	RECOMMENDATION:	Mayor Pynsent Councillor Sander Councillor Stapleford (alternate) (Appointed by Council on 5 October 2016) That the General Manager be delegated the ability to appoint a staff member to act as an Alternate Delegate to the Joint Regional Planning Panel if the council appointed delegates are unable to participate in a particular matter.

Councillor Doherty left the meeting, the time being 7.09pm

Councillor Doherty returned to the meeting, the time being 7.10pm

AMENDMENT Moved: Councillor Olsen ***Seconded:*** Councillor Fagg

That Councillor Doherty be appointed to the Hunter Valley Wine and Tourism Alliance in place of Councillor Burke.

FOR	AGAINST
Councillor Olsen	Councillor Stapleford
Councillor Doherty	Councillor Suvaal
Councillor Fagg	Councillor Fitzgibbon
	Councillor Gray
	Councillor Dagg
	Councillor Burke
	Councillor Sander
	Councillor Lyons
	Councillor Pynsent
Total (3)	Total (9)

The Amendment was ***PUT*** and ***LOST***.

The Motion was then ***PUT*** and ***CARRIED***.

RESOLVED

1. That Council adopt the following Internal and Statutory Committees for the Term of Council

Internal Committees

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- Dollar For Dollar Grants Committee
- Section 355 Committees (Enclosure 1)
- Council Initiated Awards (adopted by Council on 16 November 2016)
- Strategic Property & Community Facilities Committee (New)

Statutory Committees

- Audit, Risk and Improvement Committee
- Floodplain Management Committee
- Traffic Committee
- Organisational and General Manager's Employment Committee

2. That the following Committees be abolished:

- Access Advisory
- Economic Development Strategy
- Cultural Planning and Development
- Youth Advisory
- Kurri Kurri Aquatic
- Environmental Strategy and Management
- Heritage and Vineyard Vision Implementation
- Special Events

3. That Council seek expressions of interest for community representation on Committees that are not Section 355 Committees.

4. That Council appoint the community representatives listed in Table 1 of Enclosure 1 without an asterix (*) beside their name to the respective Section 355 volunteer Committees for the care, control and management of Council's community and recreation facilities and other Council owned and controlled land.

5. That Council appoint the community representatives listed in Table 1 of Enclosure 1 with an asterix (*) beside their name to the respective Section 355 volunteer Committees for the care, control and management of Council's community and recreation facilities and other Council owned and controlled land as their nomination forms are lodged with Council.

6. That Council notify the community representatives of their appointment to the respective Section 355 volunteer Committees.

7. That Council determines delegates and alternates for the Internal, Statutory and External Committees as follows:-

INTERNAL

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	MEMBERSHIP:	Three Councillors
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2	NAME:	Dollar for Dollar Grants Committee
	MEMBERSHIP:	The Mayor and two Councillors with two alternates
	RECOMMENDATION:	Mayor Pynsent Councillor Sander Councillor Fitzgibbon Councillor Stapleford (alternate) Councillor Dagg (alternate)
3	NAME:	Council Initiated Awards Committee
	MEMBERSHIP:	Mayor and two Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Stapleford Councillor Burke (Appointed by Council on 16 November 2016)
4	NAME:	Strategic Property and Community Facilities Committee
	MEMBERSHIP:	The Mayor and three Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Lyons Councillor Sander Councillor Dunn Councillor Burke (alternate) Councillor Fitzgibbon (alternate)

STATUTORY

1	NAME:	Audit Risk and Improvement Committee
	MEMBERSHIP:	Mayor and one Councillor
	RECOMMENDATION:	Mayor Pynsent Councillor Dunn (Appointed by Council on 5 October 2016)
2	NAME:	Floodplain Management Committee
	MEMBERSHIP:	The Mayor and two Councillors
	RECOMMENDATION:	Mayor Pynsent Councillor Lyons Councillor Gray
3	NAME:	Traffic Committee
	MEMBERSHIP:	One Councillor plus one alternate member

	RECOMMENDATION:	Councillor Gray Councillor Lyons (alternate)
4	NAME:	Organisational & General Manager Review Committee
	MEMBERSHIP:	The Mayor and three Councillors
	RECOMMENDATION	Mayor Pynsent Councillor Suvaal Councillor Stapleford Councillor Burke Councillor Lyons (alternate)

EXTERNAL

1	NAME:	Austar Coal Mine Consultative Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Lyons Councillor Stapleford (alternate)
2	NAME:	Cessnock/Kurri Kurri Local Health Advisory Committee
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Sander (alternate)
3	NAME:	Lower Hunter and Hunter bush fire Management
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Fagg (alternate)
4	NAME:	Public Libraries NSW (Central East Zone)
	MEMBERSHIP:	One Councillor and one alternate representative
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	RECOMMENDATION:	Councillor Lyons Councillor Gray (alternate)
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	MEMBERSHIP:	One Councillor and one alternate representative

	RECOMMENDATION:	Councillor Gray Councillor Burke (alternate)
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	MEMBERSHIP:	Mayor
	RECOMMENDATION:	Membership defined as per Charter
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	MEMBERSHIP:	Mayor and General Manager
	RECOMMENDATION:	Membership defined as per Charter
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	MEMBERSHIP:	Two Councillors and two alternate representatives
	RECOMMENDATION:	Councillor Suvaal Councillor Dagg Mayor Pynsent Councillor Stapleford (alternate) (alternate)
14	NAME:	Hydro Community Reference Group
	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Gray Councillor Burke (alternate)
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	MEMBERSHIP:	One Councillor and one alternate representative
	RECOMMENDATION:	Councillor Stapleford Councillor Sander (alternate)

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	MEMBERSHIP:	One Councillor
	RECOMMENDATION:	Councillor Stapleford
17	NAME:	Joint Regional Planning Panel
	MEMBERSHIP:	Two Councillors and one alternate representative
	RECOMMENDATION:	Mayor Pynsent Councillor Sander Councillor Stapleford (alternate) (Appointed by Council on 5 October 2016) That the General Manager be delegated the ability to appoint a staff member to act as an Alternate Delegate to the Joint Regional Planning Panel if the council appointed delegates are unable to participate in a particular matter.

FOR

Councillor Stapleford
Councillor Suvaal
Councillor Fitzgibbon
Councillor Gray
Councillor Dagg
Councillor Burke
Councillor Sander
Councillor Lyons
Councillor Pynsent
Total (9)

AGAINST

Councillor Olsen
Councillor Doherty
Councillor Fagg

Total (3)

CARRIED

WORKS AND INFRASTRUCTURE

WORKS AND INFRASTRUCTURE NO. WI51/2016

SUBJECT: KURRI KURRI NOSTALGIA FESTIVAL - MARCH 2017

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Gray
81

RESOLVED

That Council supports the Kurri Kurri Nostalgia Festival on 24, 25 and 26 March 2017 by providing in-kind support as detailed in the report for the following services; waste management, road closure equipment, park management and amenity management.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

WORKS AND INFRASTRUCTURE NO. WI52/2016

SUBJECT: BUSHFIRE PREPAREDNESS

MOTION **Moved:** Councillor Stapleford **Seconded:** Councillor Suvaal
82

RESOLVED

That Council receives and notes the report.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

WORKS AND INFRASTRUCTURE NO. WI53/2016

SUBJECT: PEDESTRIAN CROSSING - KEENE STREET, CESSNOCK

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Burke
83

RESOLVED

That Council reallocates \$50,000 of funding from the Traffic Facilities – Maintenance and Improvement program to allow a pedestrian crossing to be built in Keene Street, Cessnock in the 2016/17 Financial Year.

FOR	AGAINST
Councillor Fagg	Councillor Olsen
Councillor Stapleford	Councillor Doherty
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (10)	Total (2)

CARRIED

WORKS AND INFRASTRUCTURE NO. WI54/2016

SUBJECT: FLOODPLAIN MANAGEMENT GRANTS

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Dagg

84

RESOLVED

1. That Council accept the Grant Funding offers from the “Office of Environment & Heritage” for the following projects under the 2016-17 Floodplain Management Grants Program:

1	South Cessnock - Investigation and Design Bund Structure. Maximum funding amount \$66,666.
2	Greta - Flood Study – (Data collection, two dimensional model creation, associated report). Maximum funding amount \$100,000.
3	Voluntary House Raising (VHR) Scheme – Cessnock
4	Voluntary House Raising (VHR) Scheme – Abermain - Weston

2. That Council co-contributes the following funding amounts to each program:

1	South Cessnock - \$33,334 funded from Council’s 2016/17 Operational Plan, Floodplain Management Program
2	Greta - Flood Study – \$50,000 funded from Council’s 2016/17 Operational Plan, Floodplain Management Program
3	Voluntary House Raising (VHR) Scheme – Cessnock – (Staff costs only)
4	Voluntary House Raising (VHR) Scheme – Abermain - Weston – (Staff costs only)

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

WORKS AND INFRASTRUCTURE NO. WI55/2016

SUBJECT: PERPETUAL TRIBUTE OPTIONS FOR THE LATE COUNCILLOR JEFF MAYBURY

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Stapleford
85
RESOLVED

1. That Council endorses the NSW Geographical Names Board resolution to advertise “Maybury Peace Park” in line with their naming guidelines.
2. That Council write to the NSW Geographical Names Board advising them of its decision.

FOR	AGAINST
Councillor Doherty	Councillor Olsen
Councillor Stapleford	Councillor Fagg
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (10)	Total (2)

CARRIED

WORKS AND INFRASTRUCTURE NO. WI56/2016

**SUBJECT: CONSTRUCTION OF CESSNOCK WASTE TRANSFER STATION
TENDER (T1617/03) EVALUATION REPORT**

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Stapleford
86
RESOLVED

That Council accept the tender from Daracon Contractors Pty Ltd in the lump sum amount of \$4,364,810.38 (including GST) for the construction of Cessnock Waste Transfer Station.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

BUSINESS OF WHICH WRITTEN NOTICE HAS BEEN GIVEN

BUSINESS WITH NOTICE NO. BN18/2016

SUBJECT: BRANXTON POOL - HEATING UPGRADE

MOTION **Moved:** Councillor Sander **Seconded:** Councillor Dagg
87

RESOLVED

1. That the General Manager prepare a report on the installation and operating costs for the provision of heat pump/s for the Branxton Pool.
2. That the report includes confirmation of appropriate funding sources to cover the costs, such as the Voluntary Planning Agreement associated with the Huntlee development for Miller Park precinct improvements.
3. That the report include details and timing on installation so that the pump/s could be installed and operational prior to the commencement of the 2017-18 pool season.
4. That the report be presented at the first Meeting in March 2017 to allow consideration for inclusion in the 2017-18 Operational Plan.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

BUSINESS WITH NOTICE NO. BN19/2016

SUBJECT: EMPLOYEE COSTS - PAYMENTS IN EXCESS OF ENTITLEMENTS

MOTION **Moved:** Councillor Doherty **Seconded:** Councillor Olsen

That the General Manager provide a report to Council outlining the cost for amounts paid to exiting staff in excess of entitlements such as leave and other benefits under the Council Enterprise Agreement and Local Government (State) Award, over the last five financial years.

FOR	AGAINST
Councillor Olsen	Councillor Stapleford
Councillor Doherty	Councillor Suvaal
Councillor Fagg	Councillor Fitzgibbon
	Councillor Gray
	Councillor Dagg
	Councillor Burke
	Councillor Sander
	Councillor Lyons
	Councillor Pynsent
Total (3)	Total (9)

The Motion was **PUT** and **LOST**.

BUSINESS WITH NOTICE NO. BN20/2016

SUBJECT: WOLLOMBI SCHOOL

MOTION **Moved:** Councillor Stapleford **Seconded:** Councillor Lyons
88

RESOLVED

1. That Council reinforces its resolution of 14 December 2014 that the Wollombi School should remain in public ownership in perpetuity for use by the community at no financial impost to the ratepayers of the Cessnock LGA.
2. That Council commences actions to have the Wollombi School site included on the National Heritage Register and the State Heritage Register.
3. That Council request the Minister for Education and the Education Department to delay any further action regarding disposal of the Wollombi School site and investigate opportunities for the retention of the site in community ownership.
4. That Council seeks the support of the Member for Cessnock Clayton Barr MP, the Parliamentary Secretary for the Hunter Scott McDonald MLC and the Member for Hunter the Hon Joel Fitzgibbon MP in progressing the resolutions regarding retention of the Wollombi School in public/community ownership.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

BUSINESS WITH NOTICE NO. BN21/2016

SUBJECT: COUNCIL ELECTIONS

MOTION **Moved:** Councillor Doherty **Seconded:** Councillor Olsen

1. That the General Manager request the NSW Electoral Commissioner to undertake a full review and audit of the last Council election conducted on behalf of Council by the NSW Electoral Commission.
2. That this review and audit is to encompass the whole process of the election but paying a particular focus on the handling of ballot papers at pre-poll and on polling day and the electronic management of the electoral roll.

FOR

Councillor Olsen
Councillor Doherty
Councillor Fagg

Total (3)

AGAINST

Councillor Stapleford
Councillor Suvaal
Councillor Fitzgibbon
Councillor Gray
Councillor Dagg
Councillor Burke
Councillor Sander
Councillor Lyons
Councillor Pynsent

Total (9)

The Motion was **PUT** and **LOST**.

BUSINESS WITH NOTICE NO. BN22/2016

SUBJECT: ROAD RANKING

MOTION **Moved:** Councillor Olsen **Seconded:** Councillor Doherty

1. That the General Manager organise a ranking system for all Council roads in the Cessnock Local Government Area which will prioritise an organised structure on how we plan our road renewal program and gives greater benefit to the community.
2. That a report be bought back to Council for its ratification on a ranking system for Council roads by the last meeting in March 2017.

AMENDMENT **Moved:** Councillor Fagg **Seconded:** Councillor Stapleford

That Council receive a briefing in the first quarter of 2017 on the road ranking system used in the selection of the road program.

FOR	AGAINST
Councillor Doherty	Councillor Olsen
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (11)	Total (1)

The Amendment was **PUT** and **CARRIED** and as such became the **MOTION**.

The Motion was then **PUT** and **CARRIED**.

MOTION

Moved: Councillor Fagg

Seconded: Councillor Stapleford

89

RESOLVED

That Council receive a briefing in the first quarter of 2017 on the road

FOR	AGAINST
Councillor Doherty	Councillor Olsen
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (11)	Total (1)

CARRIED

ANSWERS TO QUESTIONS FOR NEXT MEETING

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ83/2016

SUBJECT: INTERNAL SERVICE REVIEW - REQUEST FOR UPDATE

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ84/2016

SUBJECT: COUNCIL ORGANISATIONAL STRUCTURE

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ85/2016

SUBJECT: HEBBURN ESTATE - REQUEST FOR UPDATE

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ86/2016

SUBJECT: STRATEGIC PROPERTY REVIEW

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ87/2016

SUBJECT: HAZARDOUS PRIVATE CAR PARKS AND RIGHTS OF WAY

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ88/2016

SUBJECT: AUSTAR GUARDRAIL AT KITCHENER

The answer was noted.

ANSWERS TO QUESTIONS FOR NEXT MEETING NO. AQ89/2016

SUBJECT: DONATIONS FUND - SPONSORSHIP OF SPORT

The answer was noted.

QUESTIONS FOR NEXT MEETING

Councillor Olsen

Mount View Road Failure

Councillor Olsen referred to his previous question in April of this year and asked for an update.

Councillor Olsen

Outdoor Staff Employees

Councillor Olsen asked how many outdoor staff are employed, the sections they work in and how many in each section and how many are permanent and how many are casuals?

Councillor Sander

Briefing for Section 94 contributions

Councillor Sander asked if Councillors could have another briefing session in regard to how the Section 94 Contributions are allocated and where the funds are sitting.

Councillor Lyons

Intersection of Wollombi Road/O'Neill Street, West Cessnock

Councillor Lyons asked if any investigations have been carried out as yet at the intersection of Wollombi Road and O'Neill Street, West Cessnock in regard to pedestrian movements?

Councillor Lyons

O'Neill Park – Macquarie Avenue, West Cessnock

Councillor Lyons asked if there are any plans to improve the embellishment of that park and improve the maintenance?

Councillor Burke

Update intersection Main Road/Heddon street

Councillor Burke asked for an update on Main Road and Heddon Street, Heddon Greta

Councillor Fagg

Business Papers on i-pad

Councillor Fagg asked if reference could be made to page numbers during the course of the meeting to make it easier to find the reports on the i-pads.

CORRESPONDENCE

CORRESPONDENCE NO. CO6/2016

SUBJECT: **INFRASTRUCTURE FUNDING - ESTABLISHMENT OF A \$200M
FUTURE FUND - NSW PREMIER'S RESPONSE**

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Dagg
90
RESOLVED

That Council note the correspondence received.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

CORRESPONDENCE NO. CO7/2016

SUBJECT: PROVISION OF FUNDS TO LOCAL GOVERNMENT FOR INFRASTRUCTURE PROJECTS

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Burke
91
RESOLVED

That Council note the correspondence received.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

COUNCILLORS REPORTS

Councillor Gray

Hydro Community Consultative Committee Meeting

Councillor Gray advised of his attendance at the Hydro Community Consultative Committee Meeting and advised that at the moment they are just completing stage 1 of the demolition process and asbestos removal is coming to an end. The buffer zone demolition of chook sheds is now taking place and they are also in discussion in regard to a mix between processing the spent potlining locally and processing some overseas. The flood study is being conducted by Maitland City Council and is currently being assessed and the new power supply is being commissioned shortly.

Councillor Doherty

Bloomfield Community Consultative Committee Meeting

Councillor Doherty advised of his attendance at the Bloomfield Community Consultative Committee meeting and advised that he did not think there was any benefit of a Councillor being on the Committee and that he would stand down and not claim any more expenses.

Mayor

Fires – Abermain and Surrounds

The Mayor reported on the events in the Abermain and surrounding areas and advised that those brigades will definitely be invited to the Australia Day celebrations.

7.54PM

Confidential reports (closed session)

MOTION **Moved:** Councillor Gray **Seconded:** Councillor Suvaal
92

RESOLVED

That the meeting move into closed session in order to consider confidential items.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

8.06PM

Open Session

The meeting move back into open session and the General Manager reported on the outcome.

WORKS AND INFRASTRUCTURE NO. WI57/2016

**SUBJECT: CESSNOCK CORRECTIONAL CENTRE EXPANSION ACCESS
OPTIONS**

This matter is considered to be confidential under Section 10A(2) (di) of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.

MOTION **Moved:** Councillor Suvaal **Seconded:** Councillor Gray

RESOLVED

1. That Council note the information and associated plans provided by Corrective Services NSW for the Cessnock Correctional Centre Expansion.
2. That Council re-confirms its position in relation to access to the expanded Cessnock Correctional Centre, particularly:
 - a) that access to the proposed expanded State facility be via direct routes to the State road network; and
 - b) that local roads paid for by Cessnock ratepayers should not shoulder the significant financial and maintenance burden of the significant expansion of this State facility.
3. That Council requests Corrective Services NSW to continue to work collaboratively with the Cessnock Community in relation to the access and entrance to the Cessnock Correctional Centre.
4. That access to the Correction Facility via Lindsay Street or Oakey Creek Road is not to be considered as part of the proposal.

FOR	AGAINST
Councillor Olsen	
Councillor Doherty	
Councillor Fagg	
Councillor Stapleford	
Councillor Suvaal	
Councillor Fitzgibbon	
Councillor Gray	
Councillor Dagg	
Councillor Burke	
Councillor Sander	
Councillor Lyons	
Councillor Pynsent	
Total (12)	Total (0)

CARRIED UNANIMOUSLY

The Meeting Was Declared Closed at 8.10pm

CONFIRMED AND SIGNED at the meeting held on 1 February 2017

.....**CHAIRPERSON**

.....**GENERAL MANAGER**