

**Cessnock Youth Centre & Outreach Service**

49 Aberdare Road

CESSNOCK NSW 2325

Ph: (02) 49 93 4355 or 0401 107 413



# Youth Centre Membership Form

**Section A – Youth Member Details:**

Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mobile: (young person's) \_\_\_\_\_

Medication/Health Concerns/Allergies: \_\_\_\_\_

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**Section B – Parent/Guardian Details:**

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone: \_\_\_\_\_

In the case of accident and we are unable to contact you, please provide the name of a relative or friend who may be contacted.

Name/Address: \_\_\_\_\_

Phone/Mobile: \_\_\_\_\_

**It is important that both sides of this form have been completed and signed.**

**Media Release:**

I \_\_\_\_\_ give permission for my son/daughter/ward \_\_\_\_\_

to have their name and photograph used in media promotion in relation to all Cessnock Youth Centre & Outreach Service (CYCOS) activities.

Parent /Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Food**

It is the responsibility of the young person to be aware of food allergies and to ask staff for a list of ingredients.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Youth Centre Agreement:**

- Cessnock Youth Centre is a drug and alcohol free zone
- No drug implements to be brought into the centre or on centre grounds
- No smoking inside or outside the building
- No weapons
- No violence towards anyone, physical or verbal
- No racist or sexist language
- Anyone deliberately abusing, misusing or breaking equipment will be expected to pay for a replacement. Please report any accidental breakages to staff, you will not be penalised for that.
- No graffiti writing or defacing the centre or its contents in anyway.

**Young Person Responsibilities:**

- I understand that I am responsible for my own behaviour and the safety of my property.
- I agree to sign the attendance book when visiting the youth centre.
- I agree to return this membership form before participating in Youth Centre activities
- I understand that the above agreement applies on CYCOS excursion and activities away from the youth centre.
- I understand that I am required to follow staff direction at all times
- **I also understand that CYCOS staff are not responsible for me if I leave the youth centre premises of my own accord. CYCOS Staff are only able to supervise me while I am inside the CYCOS Centre.**

**Behaviour and consequence:**

CYCOS Staff will immediately address misbehaviour. Usually there will be 3 warnings given. After the third warning the young person will be asked to leave the youth centre immediately, and will be given a ban for a specific period of time at the discretion of the youth centre staff. The warning level may also be automatically escalated.

Please note CYCOS Staff will contact emergency services when and if required.

If a Young person does not adhere to the above agreement it could result in parents being phoned.

I have read the above agreement and fully understand the youth centre rules and agree to abide by these guidelines.

Young Person: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Privacy Disclosure**

The information on this form is being collected for the purpose of keeping young people safe, recording parental contacts and young person's allergies.

On occasion CYCOS staff may use your address for a mail out of CYCOS activities.

Providing your personal information is voluntary however if you do not wish to supply the information the young person may be excluded from CYCOS activities and excursions.

Your personal information will be kept in Council's Information Management System in accordance with the relevant legislation. Council's address is 62-78 Vincent Street CESSNOCK NSW 2325

You may correct or update your personal information by contacting CYCOS at 49934555 or email the youth centre at [youthcentre@cessnock.nsw.gov.au](mailto:youthcentre@cessnock.nsw.gov.au)